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AGENDA

Board Title: Laindon Neighbourhood Board
Date: 13.08.2026
Time: 18:00-19:30
Location: Microsoft teams
Chair: Tammy Nicholls
Serviced by: Olivia Dourado

Attendees: Tammy Nicholls (Chair), Michael Plant, Colin Campbell, Richard Holden MP, Sharon Barbour, Councillor Kattady, Thomas Williams, Dr Anita Pereira, Grant Taylor, Colin Evans, Olivia Dourado

Guests:

No.	Agenda Item	Purpose	Description	Lead
1.	**Welcome and apologies**	**For discussion**	Approval of minutes 28.07.2026 for publication and action log updates. Members are invited to declare any conflicts of interest at this point in the meeting	**Chair/All** **18:00 - 18:05**
2.	**Youth Board**	**For discussion/ Action**	Thomas to provide overview on proposed strategy for youth board. Board to agree on youth board strategy to begin implementation plans including supporting governance documents such as terms of reference and code of conduct.	**Thomas/All** **18:05 – 18:30**
3.	**Phase 2 engagement plan**	**For discussion/ Action**	Finalise Phase 2 engagement plan to be agreed with support of proposals collated and circulated. Actions to complete; • Budget/ incentive to participate • Location/venue • Resourcing/staffing • Materials/ survey questions • Engagement target including representative sample of participants	**All** **18:30-19:00**
4.	**Context and History of Laindon**	**For discussion**	Draft introduction for Laindon Neighbourhood Board November submission. Amendments to be discussed by Board.	**All** **19:00-19:15**
5.	**AOB**	**For discussion**	AOB Next board meeting: Thursday 27th August 2026, Venue to be agreed Logo – Using attached doc to decide on logo to be professionally created Notice Board Consultation – Basildon Council Tenancy Team is conducting a survey to assess the use of notice boards across the borough and have asked for board members to share feedback. Community Estate Notice Board Survey - Residents August 2026	**All** **19:15-19:30**

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Action	Ownership / Deadline	Update	Status
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	On-going
Arrange Sanctury Housing representative to attend a board meeting	**Olivia – Next board meeting**	Representative attending board meeting 10th September	Complete

Submission Deadline: Second submission due November 30th (4 year spend proposal for £8 million)