PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT

MINUTES

Board Title: Chalvedon Neighbourhood Board
Date: 15 July 2026
Time: 10:00-11:30am
Location: Eversley Leisure Centre
Chair: Jay Robinson
Serviced by: Olivia Dourado

Attendees: Jay Robinson (Chair), Janice Strachan, Olivia Dourado, James McMurdock MP, Maz Uluhan, Cllr J Noble, Rebecca Rees, Debbi Robinson, Viktor Underwood, Diane Brown, Grant Taylor

Guests: Alex

No.	Agenda Item	Purpose	Description	Lead
.1.	**Welcome and apologies**	**For discussion**	Approval of minutes 02.07.2026 for publication and action log updates. (Board approval granted) Members are invited to declare any conflicts of interest at this point in the meeting Declaration of interest forms completed by; • MP James McMurdock • Maz Uluhan • Diane Brown • Janice Strachan	**Chair**
2.	**Eversley Leisure Centre – Alex**	**For information**	General manager attended the meeting to give an overview of the centre's community reach and services on offer. Currently around 1700 members which has increased due to the pool being installed. 4G football pitch has proven a success with 30 hires weekly through external agencies. It has been open for 7 years and is still in working condition, but the lines have needed to be repainted, which is due to high levels of usage. Private groups also use the centre such as weight watchers with combined support with general health and exercise. Unique sessions have been developed such as Muslim women swim classes. 700 children attend swimming lessons weekly; summer programme of £2 swim also runs. James McMurdock – Suggestion of potential landlord rent reduction to subsidise free sports provisions. Maz – Ensuring the leisure centre has opportunities for all is a key consideration. Barriers to access; • No free provisions of activities for those who would otherwise not have the disposable income to attend. • Cost of travel to the centre	**Alex**

PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT

3.	**Board documentation**	**For discussion / approval**	All board members have been provided relevant documentation to complete and sign prior to submission deadline on 17th July. All completed documents to be returned to Oliva no later than Friday 17th July.	**All**
4.	**Boundary extension proposal**	**For discussion / approval**	Unanimous agreement for proposed boundary changes. 'Maximum inclusion with minimum population increase' This perspective has been adopted to include key community assets inclusive of schools, leisure and sport facilities and parks and open spaces as opposed to the inclusion of residential areas that may exceed the maximum population level of 15,000. Those who live outside of the proposed boundary will still benefit from the asset improvements as the result of pride in place investment. Pitsea and Bowers FC is a key community asset to include within the proposal due to families of Briscoe primary school being given free season tickets to the venue. This is just one way of increasing accessibility and affordability of those who may not otherwise have such an opportunity. Health, employment and education data of deprivation has also been considered, and the proposed boundary has a focus to improve the deprivation levels of those within the boundary and surrounding area.	**All**
5.	**AOB** **Board meeting frequency/Venue**	**For discussion**	**AOB** Venue options for next board meeting to be sent to Olivia/ Pride in Place inbox. **Essex County Council 100 Day Plan** – Discussion on impact of plan and similar priorities to Pride in Place. (Reforming Essex: 100 Day Plan) Brief overview of 100-day plan given to express similar aims and ambitions such as cleaner neighbourhoods, copies and link to the article have been provided for board members to conduct their own additional research. This is a document for consideration when progressing with completing November spend plan. **Call to action** – All board members to actively support consultation Engagement is closing at the end of July and there has been a lack of online surveys completed MP McMurdock – Offer to promote the survey via social media. Jay Robinson – Supporting engagement sessions held in primary and secondary schools Janice Strachan – Supporting engagement event at Basildon Hospital and engaging with local networks Maz Uluhan – Drop off of surveys to be returned to Mother's Kitchen for collection Diane Browm - Drop off of surveys to be returned for collection Viktor Underwood - Drop off of surveys to be returned to Mother's Kitchen for collection	**All**

			There is a lack of representation of working age people, board members are encouraged to engage with their networks to ensure a representative data set is collected. Olivia can provide consultation materials upon request prideinplace@basildon.gov.uk	

Action	Ownership / Deadline	Update	Status
Collate proposed area boundary extensions to create a final agreed boundary to be included in July report submission	**All – 25.06.2026**	Agreed proposed boundary to be included in July report submission to MHCLG for decision.	On-going
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	On-going
Review documentation provided for comment/approval and signature	**All – 25.06.2026**	All board members have been provided copies of relevant documentation for review	Complete
Review Terms of Reference documentation	**All – 15.07.2026**	All board members to review and submit comments/amendments to Olivia / Pride in Place inbox	On-going
Location for board meeting 15.07.2026	**All- 02.07.2026**	Confirmation of venue availability to be submitted to Olivia to confirm booking and circulation	On-going
Pride in place film created by Basildon Council Communications team (Rich)	**Olivia – 02.07.2026**	Film is in final draft and once approved Olivia to circulate to board members.	Complete

Submission Deadline: First report submission due July 17th (boundary extension proposal and neighbourhood board governance) and second submission due November 30th (4 year spend proposal for £8 million)