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AGENDA

Board Title: Laindon Neighbourhood Board
Date: 24.09.2026
Time: 17:30-18:30
Location: Microsoft teams
Chair: Tammy Nicholls
Serviced by: Olivia Dourado

Attendees: Tammy Nicholls (Chair), Michael Plant, Colin Campbell, Richard Holden MP, Sharon Barbour, Councillor Kattady, Thomas Williams, Dr Anita Pereira, Grant Taylor, Colin Evans, Olivia Dourado

Guests:

No.	Agenda Item	Purpose	Description	Lead
1.	**Welcome and apologies**	**For discussion**	Approval of minutes 24.09.2026 for publication and action log updates. Members are invited to declare any conflicts of interest at this point in the meeting **Reminder to all board members of the revised meeting times and duration:** **Start time 5:30pm – End time 6:30pm (1 hour duration)**	**Chair/All** **17:30-17:35**
2.	**Community Boards Update and Discussion**	**For discussion**	To discuss the formulation and make up of a youth advisory group and other potential groups, including of working relationships with schools.	**Thomas Williams** **17:35-18:00**
3.	**Expanding the Board**	**For discussion**	Consideration to the skills audits and contributions of wider board members – including possible shadow members	**Tammy Nicholls** **18:00 – 18:10**
4.	**November Submission Update**	**For information**	To provide an update of information gathering, and work thus far to contribute to the November working draft.	**Grant Taylor** **18:10-18:20**
5.	**AOB**	**For discussion**	Next board meeting: 22nd October 2026, Venue to be agreed	**All** **18:20-18:30**

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Action	Ownership / Deadline	Update	Status
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	Closed
Thomas, Tammy, Olivia/Grant to have a meeting to finalise approach ready for implementation.	**10.09.2026**	Provisional dates requested, meeting to be finalised.	Completed
Olivia to liaise with Chalvedon Chair to arrange Thomas's attendance to the board.	**10.09.2026**	Olivia meeting with Jay on 17.08.2026 and will update Thomas on agreed plan of action	Complete
Olivia to contact proposed venues for provisional dates and hire costs	**10.09.2026**	Draft email has been sent to the Chair for approval prior to sending to proposed venues for confirmation	On-going
Board to finalise survey questions based on data reports received.	**10.09.2026**	Draft questions to be sent to Olivia for collation and inclusion on Commonplace draft	On-going
Working Group	**10.09.2026**	Olivia to finalise plan with chair along with supporting action plan, proposed dates will be shared with board members for approval	On-going

Submission Deadline: Second submission due November 30th (4 year spend proposal for £8 million)