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AGENDA

Board Title: Chalvedon Neighbourhood Board
Date: 01.09.2026
Time: 10:00-11:30AM
Location: Microsoft Teams
Chair: Jay Robinson
Serviced by: Olivia Dourado

Attendees: Jay Robinson (Chair), Janice Strachan, Olivia Dourado, James McMurdock MP, Maz Uluhan, Councillor Noble, Viktor Underwood, Debbi Robinson, Grant Taylor, Diane Brown

Guests:

No.	Agenda Item	Purpose	Description	Lead
1.	**Welcome and apologies**	**For discussion**	Approval of minutes 29.07.2026 for publication and action log updates. Members are invited to declare any conflicts of interest at this point in the meeting	**Chair/All** **10:00-10:05**
2.	**Board overview**	**For information**	Short PowerPoint presentation on the stricture of the board, roles, responsibility and expectations. This is an opportunity for clarification and any questions to be asked.	**Chair/All** **10:05 – 10:30**
3.	**Finance and decision making**	**For discussion/ agreement**	All board members to agree on requirements for all future funding agreements with supporting decision-making mechanism.	**All** **10:30-11:15**
4.	**AOB**	**For discussion**	AOB • Next board meeting: Tuesday 15th September 2026 10-11:30am	**All** **11:15- 11:30**

Action	Ownership / Deadline	Update	Status
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	On-going

Invite Thomas to a board meeting to present his youth advisory group proposal	**Olivia – 01.09.2026**	Olivia has contacted Thomas to arrange a date suitable to attend, awaiting response. 20.08.026	On-going
Jay to contact Bob at Twinning	**Jay - 01.09.2026**		On-going
Olivia to add finance and governance as agenda item for September 1st, 2026.	**Olivia – 01.09.2026**	Complete	Complete

Submission Deadline: Second submission due November 30th (4 year spend proposal for £8 million)