PRIDE IN PLACE
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AGENDA

Board Title: Laindon Neighbourhood Board
Date: 09 July 2026
Time: 17:00-18:30pm
Location: The Laindon Medical Centre
Chair: Tammy Nicholls
Serviced by: Olivia Dourado

Attendees: Tammy Nicholls (Chair), Michael Plant, Richard Holden MP, Sharon Barbour, Ward Councillor (TBC), Thomas Williams, Dr Anita Pereira, Grant Taylor, Colin Evans, Olivia Dourado

Guests: TONIC

No.	Agenda Item	Purpose	Description	Lead
1.	**Welcome and apologies**	**For discussion**	Approval of minutes 25.06.2026 for publication and action log updates. Members are invited to declare any conflicts of interest at this point in the meeting	**Chair/All** **17:00 to 17:05**
2.	**TONIC**	**For awareness/ discussion**	Representative to attend the board meeting via teams to provide an overview of the engagement plan, how the consultation is progressing and any areas where support from the board is required.	**TONIC/All** **17:05-17:20**
3.	**Board documentation**	**For discussion /approval**	Board members to provide any additional amendments to documentation provided for review. Olivia – Circulate final versions for signature/ completion via Docusign.	**All** **17:20-17:30**
4.	**Boundary extension proposal**	**For discussion/ approval**	Review of proposed boundary extensions for board to make final agreement for submission.	**All** **17:30-17:50**
5.	**Essex County Council – 100 Day plan**	**For awareness/ discussion**	Overview of 'Reforming Essex – 100 day plan'	**Thomas** **17:50-18:00**
6.	**AOB** **Board meeting frequency/Venue**	**For discussion**	AOB Venue options for next board meeting to be sent to Olivia/ Pride in Place inbox. (Action, All) Thomas – Proposal for Board trip to best practice areas around the country. Thomas/Olivia – Update on consultation work so far	**All** **18:00-18:20**

			Call to action – All board members to actively support consultation	

Action	Ownership / Deadline	Update	Status
Collate proposed area boundary extensions to create a final agreed boundary to be included in July report submission	**All – 15.07.2026**	Agreed proposed boundary to be included in July report submission to MHCLG for decision.	Final agreement to be made for inclusion in July submission
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	On-going
Review documentation provided for comment/approval and signature	**All – 15.07.2026**	All board members have been provided copies of relevant documentation for review	Complete
Review Terms of Reference documentation	**All – 25.06.2026**	All board members to review and submit comments/amendments to Olivia / Pride in Place inbox	Complete (Finalised version to be circulated)
100 words and a photo to be published on Common Place/ July submission	**All – 03.07.2026**	All board members to complete the 100 words task and submit to Olivia no later than 03.07.2026	Complete
Location for board meeting 09.07.2026	**All- 09.07.2026**	Confirmation of venue availability to be submitted to Olivia to confirm booking and circulation	Complete
TONIC to attend the board / circulate copy of the bid to board members for awareness	**Grant – 25.06.2026**	TONIC representative attending 25.06.2026 via teams, copy of bid has been attached	Complete

Submission Deadline: First report submission due July 17th (boundary extension proposal and neighbourhood board governance) and second submission due November 30th (4 year spend proposal for £8 million)