City of Montebello

Adopted Budget

Fiscal Year 2022-23





















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City of Montebello

Fiscal Year 2022-23

Adopted Budget

CITY COUNCIL

Kimberly A. Cobos-Cawthorne, Mayor

Angie M. Jimenez, Mayor Pro Tem

Scarlett Peralta, Councilmember

Salavador Melendez, Councilmember

David N. Torres, Councilmember

ELECTED OFFICIALS

Christopher Jimenez, City Clerk

Rafael Gutierrez, City Treasurer

René Bobadilla
City Manager

Arlene Salazar
Assistant City Manager

Paul Espinosa
Chief of Police

Fernando Pelaez
Fire Chief

James Enriquez
Director of Public Works

Lupita Ibarra
Director of Transit

Joseph Palombi
Director of Community Development

Nick Razo
Director of Human Resources

David Sosnowski
Director of Parks and Recreation

Michael Solorza
Director of Finance

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Fiscal Year 2022-23 Adopted Budget
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Montebello
California

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

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July 1, 2022

Honorable Mayor and City Councilmembers:

It is with great pleasure that I present the adopted budget for Fiscal Year 2022-23. This budget continues funding the provision of essential, top-quality services that Montebello residents rely on, and provides enhancements across the organization. Besides marking 100 plus years since cityhood, this budget provides funding for public safety, community services, park and streets maintenance, transit operations, homeless assistance, general plan and housing element updates and a host of services and programs that will enhance life in Montebello.

Overall, $203.195 million in revenue is balanced against $184.393 million in expenditures across all funds. Most significantly, the General Fund budget is balanced for FY 2022-23. General Fund expenditures are $67.990 million against $68.686 million in revenue, a $695,700 surplus. The balancing of the General Fund budget was accomplished with improved revenue performance – especially in all sales tax categories – coupled with a continued effort to right-size expenditures across the organization, including improved methods of cost allocation.

This right-sizing effort represents the third year of a five year effort to reach fiscal sustainability in Montebello, an essential part of the City's strategic and financial plan efforts. The 2021-2023 Strategic Plan and Goals is presented in the budget document, outlining the specific goals being targeted in order to move Montebello forward. A number of these goals have been accomplished, with much effort made towards completing the remaining goals.

Efforts at improving budgeting and fiscal management began with development of last year's award-winning budget. Those efforts continue, and the FY 2022-23 budget builds upon the Government Finance Officers Association (GFOA) recognized FY 2021-22 budget. Receipt of the "Excellence in Budgeting" award for a second consecutive year sends a clear message that Montebello is committed to developing and presenting a transparent and easily accessible budget document that clearly communicates our priorities. Most importantly, this budget document helps tell the "Montebello Story," making operational, financial, policy and related information readily available to the public – a clear commitment to transparency.

This budget continues to move the organization forward and provides the services and programs key to City Council's priorities. This budget builds upon the successes and

accomplishments of the last three years. A detailed description of these accomplishments – and goals for the next two years – can be found in the City Council "Strategic Plan" document in this budget book. Coupled with the long-range financial plan (also found in this budget book), these two documents will help guide operational and financial activities and goals.

A highlight of recent accomplishments that positively impact the FY 2022-23 budget are:

- Continued strong forecasted growth in revenue from the three-quarter cent sales tax measure (Measure H), approved by 62% of Montebello's voters in March, 2020
- Significant progress made in transforming the City's golf course into a world-class destination, engaging "Top Golf" as an anchor to the re-imagined property that will include a refurbished City course
- Significant progress in upgrading the City's streets and roadways through use of $25 million in Metro Local Return Fund bonds for the "Paving the Way" program
- Continued update to the City's General Plan, the first such endeavor since 1973
- Updated the City's Housing Element for the first time since 1997, making Montebello only the second of Los Angeles County's 88 cities to have a State approved plan
- Upgraded the City's fleet, purchasing replacement vehicles for Police, Code Enforcement and Fire
- Expanded community programs with a season-long Farmer's Market, a summer street-fest, and other resident favorite programs

These and other accomplishments provide a clear indication that Montebello is making progress towards financial sustainability and organizational stability, not the least of which is presenting a General Fund budget with a healthy surplus, the third adopted budget with a surplus.

This budget makes significant progress in that direction. Much credit must be given to the City Council for supporting and to the residents of Montebello for approving Measure H, the three-quarter cent sales tax measure. The additional $9.430 million in General Fund revenue projected for FY 2022-23 has enabled management to build a budget that not only continues funding essential services to the community, but has expanded service provision and programs in key areas such as code enforcement, public safety, street and parks maintenance, etc.

It should be noted that $1.488 million in Police and Fire supplemental spending has been made possible by Measure H revenue. Without this additional revenue, the City's Police and Fire Departments would have not been able to procure essential equipment, replace response vehicles, or fill Police Officer or Firefighter vacancies. Measure H has contributed greatly to expansion of the City's public safety operations.

This budget book provides details by department, across all funds, of expenditure priorities and projected revenue for FY 2022-23. The various tables, charts and graphs

included provide a financial and organizational plan for the coming year. There are department narratives and tables of organization which provided additional detail about each of the nine operational departments. The budget message which follows this transmittal letter provides a detailed explanation of the items included in the budget, variances from prior years, and highlights of new or expanded programs and activities.

One thing I am proud of is the ability to fund supplemental budget requests made by departments through the budget development process. In addition to ongoing expenses included in the proposed budget, there are supplemental, one-time needs in certain departments. Through a review and prioritization process, high-need requests were approved for inclusion in the adopted budget, some paid for by General Fund revenue, others provided by restricted, special revenues (i.e., Asset Forfeiture). As noted above, the additional revenue to the General Fund from Measure H has allowed an expansion and improvement in the City's Police and Fire Departments.

Besides public safety supplemental expenditures, there is $55,000 in funding for expanded economic development ability – in addition to a dedicated manager position to lead these efforts. There is also funding to provide Fire and Police personnel with necessary life-saving and response equipment. The majority of supplemental requests are dedicated towards upgrading the City's aging vehicle fleet, with funding for Public Works, Police and Fire vehicles.

The adopted FY 2022-23 budget also completes the re-organization of the Public Works Department that began last fiscal year. In an effort to improve responsiveness and efficiency, three divisions were moved from other departments into Public Works: Building Safety, Facilities Maintenance and Parks Maintenance. This organizational update includes additional key staffing positions in Public Works across various divisions. The addition of five full-time positions will improve facility maintenance efforts, add much needed supervisory oversight to the Parks and Streets Divisions, and continue improving internal engineering and building safety abilities.

In addition to these positions in Public Works, there is an expansion of full-time bus operator positions in the Transit Department. The thirty (30) new positions will help Montebello Bus Line's ability to meet current service demands. Coupled with information from a recently completed route analysis study, MBL's routes and service footprint will be improved considerably, providing expanded accessibility to those in and around Montebello.

The budget message that follows includes an in-depth description of revenue and expenditures across all funds. There are department highlights, providing an explanation of variances from prior years. There are tables and graphs providing key information to purveyors of the City's financial data that will allow a detailed exploration of the $184.393 million all funds spending plan.

The end goal of the budget document is to provide a transparent and informative document that you and the residents of Montebello can use to see where and how public funds are spent -- how budget dollars are appropriated to meet City Council and community priorities. I am proud of this budget and excited to once again present a

balanced spending plan which expands service to the community while meeting the bevy of Strategic Goals described in the 2021-2023 plan.

I want to thank the entire Executive Management Team – and each department's staff – for their help and support in preparing the FY 2022-23 adopted budget. I especially want to thank the City Council for your support during budget development and for your leadership as Montebello looks forward to a prosperous and sustainable second century of incorporation.

Sincerely,



René Bobadilla, P.E.
City Manager

City of Montebello
Budget Message
Fiscal Year 2022-23 Adopted Budget

The City of Montebello celebrates its second century of incorporation with adoption of the Fiscal Year 2022-23 Operating and Capital budget. As the City begins its second century of existence, it is faced with a unique combination of opportunities and challenges. Montebello is on the right path – financially, organizationally and culturally. The past fiscal year witnessed the continuation of progress towards financial sustainability.

This budget builds upon the progress made in the past two years' award-winning budgets, and continues moving the organization forward and funds the services and programs key to the City Council's priorities. The City once again received the Government Finance Officers Association (GFOA) "Distinguished Budget Presentation Award" for the adopted Fiscal Year 2021-22 budget document – the second consecutive year and only the second time in the City's 100 plus year history. Receiving this award demonstrates the City's commitment to producing an accessible budget document that effectively communicates the City's financial priorities in a transparent manner. Staff will submit the FY 2022-23 budget for this award and fully expects to receive it for a third consecutive year.

Some of the recent accomplishments that positively impact the FY 2022-23 budget are:

- Continued strong forecasted growth in revenue from the three-quarter cent sales tax measure (Measure H), approved by 62% of Montebello's voters in March, 2020
- Made progress in transforming the City's golf course into a world-class destination, engaging "Top Golf" as an anchor to the re-imagined property
- Significant progress in upgrading the City's streets and roadways through use of $25 million in Metro Local Return Fund bonds for the "Paving the Way" program
- Continued the update to the City's General Plan, the first such endeavor since 1973
- Updated the City's Housing Element for the first time since 1997
- Upgraded the City's vehicle fleet, purchasing replacement vehicles for Police, Code Enforcement and Fire
- Expanded community programs with a season-long Farmer's Market, a summer street-fest, and other resident favorite programs

These and dozens of additional accomplishments provide a clear indication that Montebello is making progress towards financial sustainability and fiscal stability. This budget continues movement towards those goals – even within the shadow of the continued impacts of the Coronavirus pandemic on our economy and society at large.

The General Fund budget, which provides funding for everyday services our residents enjoy – Police, Fire, community services, code enforcement, street and park maintenance – is projected to have a $695,700 surplus. General Fund expenditures of $67,999,100 are less than forecasted revenue of $68,685,800

The table below provides a summary of General Fund revenues vs. expenditures:

General Fund Expenditures	67,990,100
General Fund Revenue	68,685,800
Surplus / (Deficit)	**695,700**

Total, all funds expenditures are projected to be $184,393,135 against $203,195,320 in revenue. These appropriations include General Fund operations as well as Transit (Montebello Bus Lines), the Golf course, the Hilton Garden Inn and Home2Suites, the various Capital Improvement Program (CIP) projects funded with Local Return Funds (i.e., Measure R, Proposition C) and Federal and State grants, Community Development Block Grant (CDBG) programs, grant awards, Property Tax Override payment of Pension Obligation Bond debt service, Successor Agency (former Redevelopment Agency) enforceable obligations, and many other projects, programs and operations utilizing various special and restricted funding sources.

The progress in right-sizing the City's General Fund made over the past three fiscal years is significant. Staff has worked diligently to review all revenue and expenditure items, performing a "modified" zero-based budgeting exercise for the third consecutive year. This budget represents the third year of a five year budget development process, with the end goal that of achieving a sustainable and healthy budget that incorporates strategic goals while providing funding for essential daily operations. A section in the following pages is devoted to explaining this five year plan in greater detail.

The third year of this five year effort sought to review prior year actual expenditures to adjust FY 2022-23 budget requests based on well analyzed and researched trends. Most importantly, significant emphasis was placed on improving the allocation of maintenance and operations appropriations as well as allocating employee salary and benefit costs to non-General Fund sources (i.e., Gas Tax, Local Return Funds, Montebello Hills project deposit, Transit Fund, etc.) where appropriate and allowed.

Traditionally, Montebello had done a less than ideal job of charging maintenance and operations and staff time to projects using grant or local return fund sources of revenue. This standard practice – especially in the Public Works realm – relieves the General Fund of certain expenses that can be correctly charged to restricted revenue sources. Charging off to special funds provides additional budget "room" for General Fund programs such as code enforcement, community services, park landscape maintenance, etc.

For example, $949,000 in salary benefit costs are charged to the Transit Fund – representing the support provided across the organization to our Transit operations (i.e., Human Resources, payroll, accounts payable, administration, facilities maintenance, etc.). In addition, approximately $225,000 in salary and benefit costs will be charged to various Local Return Funds (e.g., Measure C, Measure M, etc.), recouping costs related to Public Works engineering staff in managing capital projects using Metro funding.

The following pages provide a detailed discussion of the proposed FY 2022-23 budget, as well as an update on selected major infrastructure projects, post-pandemic operational plans, and details of the five year fiscal sustainability/budget improvement plan. The emphasis on budget numbers will be on the General Fund, but key special and enterprise fund operations will be highlighted – the Golf Course, the Hilton Garden Inn and Home2Suites, Transit, etc. Detail on every fund and account can be found in the succeeding pages of the budget book.

Basis of Budgeting

The City of Montebello adopts annual budgets using a method consistent with generally accepted accounting principles ("GAAP"). Appropriations for a majority of the City's Funds are developed using a modified cash basis. Using this practice to establish the budget ensures compliance with enacted budgets according to applicable statutes and administrative procedures.

For all Funds, except for the General Fund, the total amount appropriated or budgeted to be spent may not exceed the fiscal year's estimated revenue available plus the unappropriated surplus fund balance (or less deficit) of the preceding fiscal year(s). The City's fiscal year begins July 1st and ends June 30.

It is important to note that the Basis of Budgeting is different from the Basis of Accounting. The Basis of Accounting refers to the time various financial transactions are recognized and/or recorded. Although not directly related to the annual budget development, the Basis of Accounting is instrumental in establishing local financial practices and completing financial reports such as the Annual Comprehensive Financial Report.

COVID-19 and the American Rescue Plan Act (ARPA)

The FY 2020-21 and 2021-22 budgets were developed under the pall of the coronavirus pandemic. Revenue projections – especially sales tax – were highly tempered given the unknown impact that pandemic restrictions would have on the local and regional economy. Even with the lifting of various restrictions related to public health orders enacted to curtail the spread of the coronavirus in FY 2021-22, revenue projections were approached conservatively. One year ago, even with positive signs the economy was improving compared to the spring of 2020, it was necessary to temper revenue projections, as new coronavirus surges and concomitant public health response continued to cast uncertainty on how the economy would perform.

Overall, last year's budget development continued to be dictated by responding to the pandemic: reduced revenue projections coupled with increased spending in certain (sometimes new) areas. There was some economic assistance the City received early in FY 2020-21 related to the pandemic. The CARES Act approved in May, 2020 set aside funding for large cities and states. The League of California Cities successfully lobbied the State of California to share a portion of its CARES Act relief funding with all cities – regardless of size. Montebello received $784,000 from this allotment, earmarked for expenses directly related to COVID-19 response: PPE purchases, increased cleaning costs, provision of food insecurity assistance, local business assistance, etc. There were also additional pandemic related expenses which the City was reimbursed for through Federal Government FEMA appropriations, close to $1.0 million worth.

However, these funding streams did not come close to reimbursing the City for lost revenue, expanded pandemic related expenses or other COVID-19 related negative impacts. The American Rescue Plan Act (ARPA), approved in March, 2021 (H.R. 1319), went much further in providing direct aid to local governments to ameliorate the impacts from the pandemic. ARPA included $65 billion in direct and flexible relief for every city in the country – a historical first. California cities would receive approximately $8.3 billion of this amount.

Montebello will receive $16.59 million in Coronavirus State and Local Fiscal Recovery (CLSFR) funds by May of 2022. These funds have been dispersed in two tranches: the first 50% ($8.3 million) was received in May 2021, with the second tranche released in May, 2022. These funds are more flexible than either prior CARES Act or FEMA reimbursement. Some of the major uses allowed are:

- Lost revenue replacement
- Sewer infrastructure projects
- Technology infrastructure upgrades
- First-responder/essential worker remuneration

On September 1, 2021, a CSLFRF focused study session was held. Staff presented to the City Council an overview of the entire CSLFRF program, along with highlights on how this revenue could be used. This study session followed a March, 2021 study session that presented an overview of the more than $75 million in unmet capital, infrastructure, equipment and vehicle needs which exists in Montebello.

Some of the individual items included in the $75 million in unmet needs are:

- Complete overhaul and upgrade of the City's information technology backbone (network, storage, software, etc.)
- Sewer repairs including replacement of pipes approaching 100 years of age

- Replacement of emergency vehicles such as patrol cars and fire engines
- Repair of facilities, including parks and community centers
- Upgrades to workspaces to ensure social distancing and accessibility

The September 2021 study session provided extensive detail on the CSLFRF "revenue loss" category and the calculation outlined in the Interim Final Rule from the United States Treasury that was utilized by Staff to arrive at Montebello's revenue loss number. This particular category, as authorized in the initial Interim Final Rule and Final Rule from the United States Treasury, provides the most flexibility for Montebello to utilize the $16.59 million in funding towards a number of urgent needs.

The revenue loss formula used FY 2018-19 (pre-Coronavirus) as a base year to determine the difference in "general revenues" in subsequent fiscal years. ("General Revenues" is a U.S. Census defined collection of revenues that includes non-General Fund revenue.) A growth adjustment was allowed, to estimate anticipated and estimate year over year revenue growth.

For Montebello, the "base year" (i.e., FY 2018-19) general revenue amount was $111,547,402. A 7.7% growth factor was used, providing an amount of $124,689,036 in revenue that reasonably could be assumed should have been received, had the pandemic not occurred. In actuality, $104,164,967 in revenue was received for the January – December 2020 period. This equates to a $20,524,069 revenue loss amount.

Since the calculated revenue loss amount exceeds Montebello's CSLFRF award amount of $16.59 million, the City can claim the full amount as "revenue loss." Per the U.S. Treasury Interim Final and Final rules, the entire $16.59 million can be used for:

- Maintenance or pay-go funding of building infrastructure
- Modernization of cybersecurity (i.e., hardware, software, and protection of critical infrastructure)
- Provision of police, fire and other public safety services

The FY 2021-22 budget did not include specific appropriations of these funds. However, in April 2021 a master professional services agreement was approved to initiate work on the Information Technology infrastructure upgrade project, for which Staff had received direction to pursue in September, 2021. The FY 2022-23 budget includes $4.7 million in appropriations for the first year of this five year upgrade and modernization project. This project will be funded entirely by CSLFRF revenue.

The table below presents the five year project costs, detailed by type of purchase:

	Year 1	Year 2	Year 3	Year 4	Year 5
Hardware	2,351,478	120,000	120,000	120,000	120,000
License	1,626,675	421,998	437,192	458,654	481,575
Professional Services	648,852	246,172	253,557	261,164	268,998
Software	149,734	112,512	118,137	124,044	130,246
Total	**4,776,738**	**900,681**	**928,886**	**963,861**	**1,000,819**

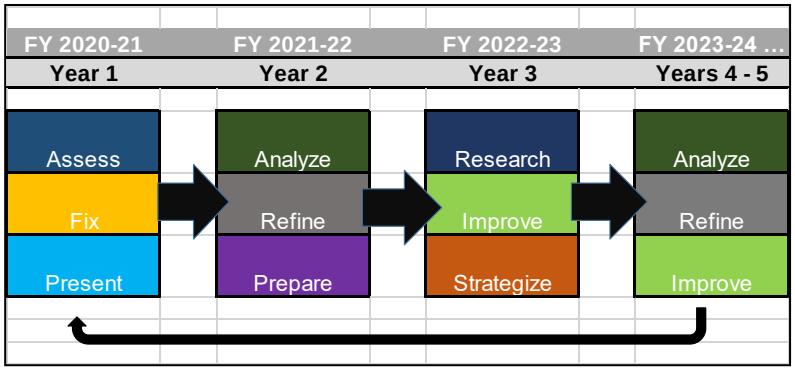
Another portion of the City's CSLFRF award was recorded as revenue in FY 2021-22, using it as revenue replacement per the "revenue loss" category. The funding supported sewer maintenance and capital projects, provided funding for Police Department patrol vehicle purchases, and assisted with critical facility upgrades and maintenance. Remaining CSLFRF funding will be utilized for similar expenses in FY 2022-23 – in addition to the IT infrastructure project.

Quarterly reports have been filed according to guidance from the Interim Final and Final U.S. Treasury rules. The City has until December 31, 2024 to commit and/or spend these funds. It is anticipated all awarded funds will be spent by this deadline, providing citywide upgrades to critical infrastructure that will benefit the community at-large.

Budget Development – A Five Year Journey

Attaining fiscal sustainability involves developing and instituting a budget process that establishes a culture of fiscal accountability. The FY 2022-23 budget development process is the third year of a five year journey towards reaching fiscal sustainability and financial stability.

The five year budget development improvement process creates a set of building blocks, based on the ability to improve a subsequent year's budget based on progress made in the current year. Each year the process becomes more sophisticated, with the end goal being a self-sustaining budget built around strategic goals. The image below encapsulates this iterative process, showing the basic building blocks for each year and the emphasis placed on a grouping of tasks designed to continuously improve the budget – and by extension the organization:



The first year (FY 2020-21) was focused on assessing the budget in its current state and then fixing “low hanging fruit” that would immediately improve the overall budget situation. A budget was presented that represented the best and most comprehensive planning document possible, given the myriad fixes necessary.

The FY 2021-22 budget used the improved base created in FY 2020-21. There was a deeper focus on analyzing revenue and expenditure trends, utilizing additional information and data available. The refinement of the budget development process further improved the budget that was proposed and eventually adopted. The FY 2021-22 budget was more fully and comprehensively prepared, and incorporated additional information not available in the prior fiscal year.

The current FY 2022-23 budget focuses on research, improvement (continued) and strategy. Utilizing focused and more in-depth research of revenue and expenditure trends allows for a much more accurate budget to be developed and presented. Research into specific expenses and whether they are one time or continuing, and whether they are being recorded to the correct account, leads to improved budget requests and management. The same goes for revenue, and having a deeper ability to more accurately forecast revenue across all funds by better understanding the flow of various revenue stream and their relative cyclicality.

The FY 2022-23 budget document is more comprehensive, and the continued improvements will help the organization operate more efficiently. In addition, subsequent strategic planning goals will be more fully incorporated into the budget development process. This in turn will improve organizational effectiveness.

Ultimately, the five year process is designed to produce greater financial stability and promote fiscal responsibility. Fiscal sustainability can only be achieved when all parts of the organization are moving in the same direction and focused on achieving the same outcomes. Through a structured and strategic budget process, improvements can be made that will help fund essential operations while making these improvements part of the organizational culture.

The remaining pages of this budget message provide a discussion of General Fund revenue and expenditures, a focus on changes to Department staffing and operations, and an overview of major non-General Fund operations such as Transit, the Golf Course, and the City’s two hotels. Extensive detail on department budgets, organizational charts, staffing levels, strategic plan goals, and other funds is presented in the budget document itself. In addition, an overview of the Capital Improvement Program (CIP) is included.

General Fund Revenue

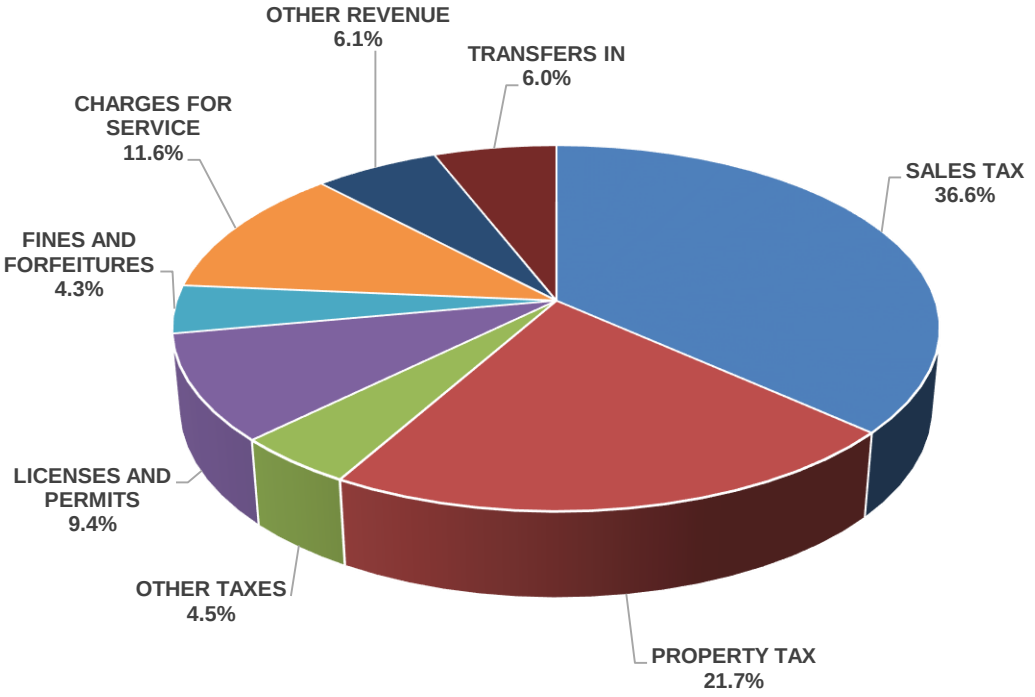
Total General Fund revenue is projected to be $68,685,800, a $6.967 million increase over the FY 2021-22 adopted budget. The table below shows the variances between the FY 2022-23 proposed budget and prior year budgets/actuals, by major revenue category:

	FY 19-20 ACTUAL	FY 20-21 ADOPTED	FY 20-21 ACTUAL	FY 21-22 ADOPTED	FY 22-23 PROPOSED	Variance
SALES TAX	12,817,884	18,241,000	22,270,247	20,765,000	25,126,900	4,361,900
PROPERTY TAX	12,701,368	13,026,000	13,714,582	14,293,100	14,875,000	581,900
OTHER TAXES	2,732,921	2,871,000	2,793,180	2,773,000	3,070,000	297,000
LICENSES AND PERMITS	4,776,531	4,872,800	5,775,694	5,942,000	6,468,000	526,000
FINES AND FORFEITURES	2,186,401	2,600,000	2,301,787	2,250,000	2,920,000	670,000
CHARGES FOR SERVICE	6,066,829	7,020,300	6,105,784	7,291,850	7,945,800	653,950
OTHER REVENUE	3,334,783	2,770,000	10,996,196	4,304,200	4,180,100	(124,100)
TRANSFERS IN	3,987,540	4,300,000	3,570,002	4,100,000	4,100,000	-
	48,604,257	**55,701,100**	**67,527,472**	**61,719,150**	**68,685,800**	**6,966,650**

Sales tax grew most significantly of all major revenue categories ($4.362 million). The projected uptick in sales tax revenue is based on the recovering economy, as the negative impacts from the pandemic continue to subside. The FY 2022-23 budget includes the third full year of Measure H revenue, and should more accurately reflect the expected amount as more data is available about this transaction and use tax source, which allows for more accurate forecasts.

Property Tax is also proving strong, with a 4.0% increase in Assessed Value, providing an additional $581,900 in the proposed budget. Licenses and Permits forecast an increase, based on projected cannabis operations related receipts, as well as improved revenue collection efforts surrounding the City's business license program. Fine and Forfeitures is projected to increase vs. prior years as traffic and parking enforcement efforts are improved.

The pie chart below provides an overview of the various categories of General Fund revenue and their proportional slice of the revenue pie. Following the pie chart are detailed explanations of the major revenue categories, and highlights of the changes seen in the proposed FY 2022-23 budget.



Sales Tax

Sales tax accounts for 36.6% of total General Fund revenue. The City receives sales tax from three main sources: Bradley Burns 1% (20.9%), Measure H ¾ percent transaction and use tax (13.7%) and Monterey Park Marketplace sales tax sharing (1.9%). In total, Montebello is projected to receive $25.127 million in revenue from all three sources combined (an increase of $4.362 million over last year's adopted budget). The table below presents detail on these three important sources of sales tax revenue:

	2020-21 Actual	FY 21-22 ADOPTED BUDGET	FY 22-23 PROPOSED	Variance
Sales Tax	13,507,132	12,470,000	14,380,000	1,910,000
Tax-Monterey Park Martketplace	1,064,486	1,125,000	1,316,900	191,900
Sales Tax-Measure H	7,698,629	7,170,000	9,430,000	2,260,000
	22,270,247	**20,765,000**	**25,126,900**	**4,361,900**

The FY 2021-22 sales tax budget was developed during a period when various pandemic related restrictions were still in place. These restrictions had curtailed economic activity in FY 2020-21, and impacted the forecasted revenue for FY 2021-22. As the table above shows, revenue for FY 2020-21 came in higher than the adopted budget for FY 2021-22. Updated economic data has informed the sales tax projection for FY 2022-23, leading to a more positive forecast as pandemic related restrictions disappear and retail activity improves.

Measure H revenue alone is projected to be $2.260 million higher than the FY 2021-22 adopted budget. This forecast reflects two primary forces: 1) the improved economy as businesses and retail activity "open back up;" and, 2) using two years of data to better forecast this transaction and use taxes' behavior relative to overall sales tax activity.

Sales tax is the most important piece of the City's General Fund budget, and FY 2022-23 forecasts are predicated on continued strength in the economy – nationally, regionally and locally. In addition, recent changes to tax law in California due to the *Wayfair vs. South Dakota Supreme* Court decision in 2018 have increased the amount of sales tax coming to Montebello via the County Pool. The County Pool records sales tax from on-line sales (as well as other non-point of sale transactions), and apportions it to cities in each county based on their relative share of total sales tax.

The pandemic changed buying behavior – more on-line transactions as people were forced to shelter in place – and this change in consumer behavior manifests itself in increased revenue from the county pool. Of all the major industry areas providing sales tax to Montebello, the share from the county pool shows the greatest area of continued strength in growth. This is not unique to Montebello, as all cities in California have gained additional sales tax income from the taxing of on-line activity and the overall growth in county pools.

Property Tax

The second largest share of General Fund revenue is from property tax: $14,875,000, or 21.7% of General Fund revenue. The majority of property tax revenue comes from the "In-Lieu of VLF" source ($7.928 million), which is a remnant of the "triple-flip" instituted in 2005 as part of the State's effort to balance its budget. At the time, the state swapped vehicle license fee (VLF) revenue allocated to local agencies to help better fund K-12 education, and replaced VLF revenue with property tax. This source of revenue grows at generally the same rate as overall assessed value in the City (i.e., for FY 2022-23, that is a 4.0% growth rate from prior year projected actuals).

Montebello also receives traditional property tax from residential, commercial and industrial property owners. The City receives approximately nine cents out of every property tax dollar paid to the County of Los Angeles. Assessed value in the City is projected to increase 4.0% when compared to last year. This increase is close to the twenty year trend of year-over-year changes in assessed value, with that average at about 4.0%

Single Family Residential (SFR) median prices have increased significantly in recent years, averaging 7.0% annual growth between the first quarters of 2018 and 2022. The median SFR price in Montebello is $710,000 (Quarter 1, 2022), a 6.2% increase from the same period in 2021. Full value sales have increased slightly in calendar year 2021 when comparing prior years (203 vs. 183).

Finally, the City is projected to receive $1.050 million in residual property tax revenue. This is the flow of former tax increment from redevelopment project areas. Post redevelopment dissolution (January, 2012), local agencies receive residual (i.e., left over) tax increment after various pass-through agreements and enforceable obligations are satisfied.

Franchise and Other Taxes

The City receives $2.445 million in revenue from various franchise agreements. The two largest sources of franchise revenue are from Southern California Edison (SCE) and the various non-residential refuse/solid waste haulers. These two franchises account for $1.600 million of total franchise revenue projected for FY 2022-23. Franchise revenue from cable providers and towing companies is projected to be flat or slightly higher when compared to the prior fiscal year.

As more households continue cutting the cord – moving away from traditional cable box services to streaming services such as Hulu, Disney+, Netflix, etc. – revenue from traditional cable operator franchisees will drop. Fewer traditional "over the top" (OTT) cable users equates to a flattening of franchise revenue from this source. This trend is not unique to Montebello, and can be seen across public agencies that receive revenue from traditional cable operators.

Montebello also receives transient occupancy tax (TOT) revenue – forecasted to be $425,000 in FY 2022-23. Given the economic impacts of the coronavirus – and the specific negative impacts on travel related businesses – this revenue source will continue to be forecast conservatively. The three fiscal years prior to the pandemic saw TOT averaging $412,000 per year. But FY 2019-20 saw it drop to $376,424, with FY 2020-21 coming in even lower at $223,620. The FY 2022-23 budget for TOT is tempered, anticipating a slight improvement from the "pandemic years."

Another source of "other taxes" revenue that has seen an increase despite the recessionary impacts of the coronavirus is Property Transfer Tax. This revenue is generated each time a residential property is sold in Montebello. Property Transfer Tax revenue is forecasted at $200,000 for FY 2022-23. Staff anticipates a continued strong real estate market, which should translate into increased property sales generating Property Transfer Tax.

Charges for Services

The City charges for various services based on City Council approved fee schedules and agreements, recouping the costs associated with providing the service. For FY 2022-23, a projected $7.946 million in revenue will come from various charges for services: development agreements, facility rentals, electronic billboard agreements, radio frequency lease agreements, recreation classes, extended childcare programs, etc. It should be noted that recreation related revenue – classes, day camps, summer camps, sports leagues, etc. – was zero in FY 2020-21, with improvements seen in FY 2021-22. The pandemic required suspension of traditional community services programs and classes, which translated into no revenue being generated in this specific category two years ago. However, the easing of pandemic restrictions has led to an increase in this revenue for FY 2021-22, a trend that is anticipated to continue into FY 2022-23

Charges for Services is projected to be $653,950 more than FY 2021-22. This projection is based on the assumption that regular, pre-pandemic community services programming and classes will occur next fiscal year. Facility rentals, allowed to operate as in pre-pandemic years, will also restore revenue in this category.

The City is currently conducting a cost of services study to determine whether fees being charged are fully recovering the costs of providing those services. The last such study was completed in 2018, and best practice indicates such studies should be conducted once every three to five years. Improved cost recovery will benefit the City by adjusting the master fee schedule to better recover expenses related to staff time spent on various planning, community services, public works, building and related services. Depending on the timeline of when the study will be completed, additional license, permit and related revenue above what is currently anticipated could flow to the City in FY 2022-23.

Fines and Forfeitures

This category of revenue is projected to bring $2.920 million in revenue for FY 2022-23, $670,000 more than the FY 2021-22 adopted budget. The relatively large increase is due to the conservatively budgeted amounts in FY 2021-22 due to the unknown duration of negative impacts to this revenue stream caused by the pandemic. There are three primary sources of fines and forfeiture revenue: vehicle code fines, parking fines, and vehicle impound fees. Vehicle code fines are the single largest category of revenue in this group.

The pandemic saw two suspensions of street sweeping parking enforcement in FY 2020-21 in Montebello, leading to a significant drop in revenue during that fiscal year. Resumption of normal parking enforcement for all of FY 2021-22 resulted in a resumption of revenue in this area – something not fully anticipated when the budget was developed. In addition, three (3) part-time parking enforcement officers were added in FY 2021-22, augmented by a third party parking enforcement contractor, another unforeseen positive impact. The City has not previously had sufficient staff in this area to properly enforce parking regulations, and the additional resources will result in improved compliance.

In addition, moving violations, responsible for $2.100 million in FY 2022-23 projected revenue, are anticipated to provide more revenue than prior years, especially when compared to the pandemic impacted fiscal years of 2020-21 and 2021-22 when fewer violation were issued and the Los Angeles County Superior Court showed greater leniency in dismissing or reducing penalties.

While only accounting for 4.3% of total General Fund revenue, this source does serve as an important deterrent to unsafe vehicle operations on Montebello's streets. Finance, working closely with Police Department staff, will continue to monitor the revenue trends of parking and

moving violations, and will provide updated projections based on updated year-to-date information.

Other Revenue/Non-Operating Revenue

Montebello has a Property Tax Override (PTO) assessment that generates annual revenue utilized for paying all pension related costs. This property tax override has been in place since 1946, when Montebello residents first voted to approve the parcel tax. This voter approved tax can only be utilized to pay for pension related costs (i.e., California Public Employee Retirement System, PERS). The City annually uses this revenue to pay the Unfunded Actuarial Liability (UAL) and Normal Cost expenses associated with the City's contract with PERS to provide retirement benefits to safety and miscellaneous employees. All General Fund related pension expenses due to PERS are paid for by utilizing the PTO revenue (the Transit Fund pays directly for PERS related costs of the Montebello Bus Lines operations).

The City utilizes the Non-Operating Transfer-In method to reimburse the General Fund for PERS related Normal Costs expenditures. For FY 2022-23, a $3.800 million Transfer In has been budgeted for this purpose. Beginning in FY 2021-22, the majority of PTO revenue will be utilized to pay debt service on the Pension Obligation Bonds (POBs, Series 2020). In an effort to manage rising pension costs, the City issued POBs in June, 2020. The $153.4 million in POBs wiped out the existing UAL (as of June 30, 2018). (More information on expected revenue and associated expenses can be found by reviewing the Fund 205, Retirement detail page in this budget book.)

The City will continue paying Normal Costs to PERS on a bi-weekly basis, as is standard for all public agency employers. The PTO revenue remaining after paying annual debt service will be used for this purpose. In addition, as subsequent actuarial valuations are completed by PERS, new UAL bases will be paid annually with available PTO. A portion of PERS costs – both UAL and Normal Cost – is paid for by the Transit Fund. A portion of debt service on the Series 2020 POBs will be paid utilizing PTO. The 2017-18 cost allocation plan study determined that Transit is responsible for 27% of pension related costs. Transit will continue paying this share of retirement costs, in the form of debt service, as well as any new UAL created with future PERS actuarial studies and the full share of normal costs associated with transit operations.

The largest increase in the "Other Revenue" category in FY 2022-23 is from the Administrative Overhead charge. The updated 2022 cost allocation plan provides a basis for reimbursing the General Fund for administrative and overhead support provided to various special revenue and enterprise funds (i.e., Gas Tax, Transit, Golf Course, Hotels, Local Return Funds, etc.). The amount established by this plan is updated annually based on the average increase to salary and benefit costs. Staff reviews each of the charges and adjusts them as necessary to ensure the General Fund is properly reimbursed for the internal support provided by Finance, Human Resources, City Clerk, Information Technology and related functions to these non-General Fund operations.

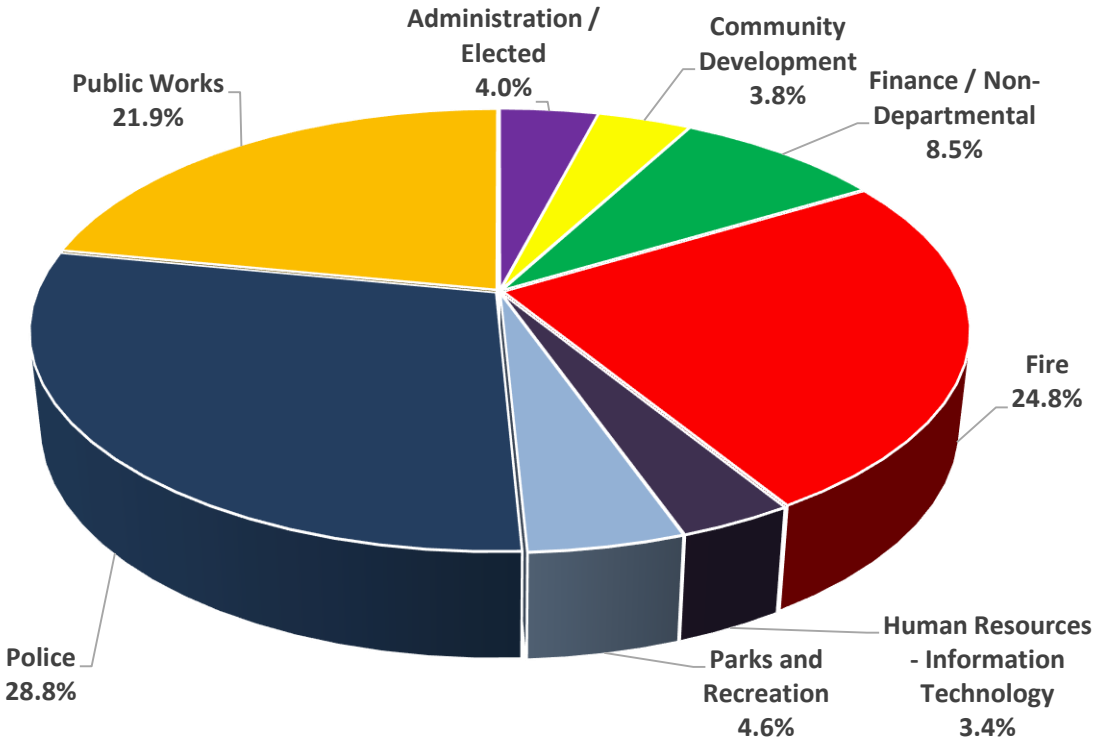
This improved cost allocation – a pillar of the many budgeting improvements being made to provide long-term financial stability to Montello – provides $2.912 million in non-operating revenue to the General Fund. Finance staff will continue to review operations and find more opportunities to properly charge support staff salary and benefit costs to non-General Fund operations.

General Fund Expenditures

The City of Montebello is a full-service city, providing Police, Fire, Public Works, Parks and Recreation, Transit and various building, planning and internal support functions (i.e., Finance, Human Resources, Information Technology, etc.) to the community. The total FY 2022-23 General Fund expenditures budget that supports day-to-day functions is $67,990,100, a $6.581 million increase over the FY 2022-23 adopted budget. The table below provides a department level view of expenditures for FY 2022-23, with comparisons to prior year budgets and actuals:

	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 PROPOSED BUDGET
Administration	2,392,931	2,184,400	2,473,138	2,354,400	2,736,200
Community Development	1,612,140	2,140,800	1,752,274	2,489,820	2,602,450
Finance	2,227,568	2,158,800	2,201,468	2,130,300	2,648,900
Fire	15,114,996	13,690,200	15,310,306	15,814,270	16,887,400
Human Resources and Information Technology	1,239,180	1,312,200	1,742,602	1,928,000	2,298,300
Parks & Recreation	4,472,874	4,467,100	5,078,363	5,361,550	3,140,600
Police	19,223,841	18,989,500	18,916,427	18,818,950	19,611,000
Public Works	8,865,983	8,329,500	9,998,328	9,512,600	14,906,750
Non-Departmental	4,625,043	2,409,000	11,912,014	2,998,800	3,158,500
	59,774,556	**55,681,500**	**69,384,920**	**61,408,690**	**67,990,100**

Police comprises 28.9% of the General Fund budget, with Fire making up 24.8%. The remaining 46.3% of General Fund appropriations will be committed to planning, building, community services, engineering, payroll, human resources, risk management, landscape maintenance, payroll, accounting, code enforcement and other essential services. The pie chart below shows the relative percentage each Department comprises of the General Fund budget:



Management committed to "zero-based budgeting" beginning with the adopted FY 2020-21 budget. This effort is aimed at right-sizing the budget, aligning ongoing revenues with ongoing expenditures, and creating a solid base upon which to build future budgets. This effort was short-circuited somewhat due to the coronavirus pandemic – necessitating an abbreviated budget process for FY 2020-21. However, significant progress was made in cleaning up the General Fund budget and working with Departments to utilize prior year spending data to create a sustainable and better aligned budget for subsequent years. As discussed above, progress is being made in the five year budget development improvement process, with the FY 2022-23 proposed budget utilizing improve trend data to more accurately reflect priorities and expense needs.

The long-term goal is to annually provide consistent, essential services to Montebello's residents, visitors and businesses in a fiscally responsible manner. Consistently preparing and presenting balanced budgets is step one towards fiscal sustainability, and a key part of the five year budget development improvement plan. Hence, the importance of creating a permanent culture of fiscal responsibility that permeates the organization and sustains efforts towards the long-term goal of achieving financial sustainability.

The 10.7% increase in appropriations in FY 2022-23 vs. FY 2021-22 encompasses many changes. With salary and benefits comprising 62.2% of the General Fund budget, any changes made in this category will have the greatest impact on expenditures. Maintenance and Operations

comprises 34.5%, and Debt and Lease Payments make up the remaining 3.3% of the adopted General Fund budget:

	2022-23 PROPOSED BUDGET	% of Budget
Salary and Benefits	42,263,300	62.2%
Maintenance Operations	23,454,500	34.5%
Debt and Lease Payments	2,272,300	3.3%
	67,990,100	**100%**

The paragraphs below provide an overview of the major spending categories in the General Fund, followed by a discussion of key initiatives and operational changes throughout the organization, focusing on certain Departments and the budget variances from prior years.

Salary and Benefits

The Salaries and Benefits category is comprised of wages paid to full-time and part-time employees, overtime, health related benefits (health insurance, vision and dental plans, life insurance, etc.), PERS related retirement expenditures, retiree medical expenses (Other Post Employment Benefits [OPEB]), and related employee fringe benefit costs (e.g., certification and education incentive pay, longevity pay, etc.). This entire category comprises 62.2% of the General Fund budget, or $42,263,300. This represents a $3.240 million increase over the FY 2021-22 adopted budget (8.3%).

The majority of this increase is in the regular salaries category: $1.709 million. There are several reasons for this increase in regular (i.e., full-time) salaries: filling vacancies, adding needed positions across the organization, and primarily wage increases from recently approved Memoranda of Understanding (MOU) with the City's labor groups. These MOUs, successors to the MOUs which expired in December 2021, incorporate the salary adjustment results from the first comprehensive classification and compensation study conducted in Montebello.

This "class and comp study" found the majority of positions (83%) in the organization were below market rates. Over an eighteen month period, Human Resources staff worked closely with every labor group to explain the methodology and outcomes of the study. The updated MOUs implemented the classification and compensation study recommendations, with all positions reaching market pay levels in less than three years. In addition, several outdated job classifications (i.e., "Clerk/Typist") were updated to reflect modern working titles (i.e., "Administrative Assistant").

Over the past three years, management has conducted a rigorous, organization-wide review of operations. Each Department has been charged with reviewing how they provide service – to external and internal customers – and designing a table of organization that can efficiently and effectively provide a full-range of services, and expanding services to meet resident demand and

City Council priorities where required. This review has often led to the need to add key positions, filling long-vacant positions, and making other staffing adjustments to each department.

The proposed FY 2022-23 budget presents a net increase of 43.0 full-time equivalent positions, the majority of these (30.0) added to the Transit Department. The table below shows the annual net changes, by department for the past four years:

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 202-22 AMENDED	FY 2022-23 ADOPTED	Variance
Administration	6.0	8.0	8.0	8.0	8.0	0.0
Community Development	12.0	19.0	21.0	21.0	20.0	-1.0
Finance	19.0	20.0	21.0	21.0	22.0	1.0
Fire	59.0	70.0	73.0	76.0	76.0	0.0
Human Resources - Information Technology	12.0	12.0	14.0	14.0	16.0	2.0
Parks and Recreation	21.0	20.0	21.0	21.0	11.0	-10.0
Police	101.0	102.0	102.0	102.0	102.0	0.0
Public Works	12.0	21.0	23.0	25.0	46.0	21.0
Transit	170.0	182.0	199.0	204.0	234.0	30.0
	412.0	**454.0**	**482.0**	**492.0**	**535.0**	**43.0**

Over the last four fiscal years (FY 2022-23 included), key positions have been added in the areas of public safety, homeless assistance, public information, engineering, budget analysis and community beautification: Code Enforcement Officers, Fire Captain, Firefighter/Paramedic Trainee, Social Worker and Caseworker, Assistant Engineer, Public Information Officer, Senior Management Analyst, etc.. In other areas, staff were moved from Golf Course operations to Public Works, increasing the number of Maintenance Workers dedicated to keeping city streets and rights of way looking their best. There were increases to Transit operations that allowed for improved administration and management of operations, vehicle maintenance and financial management, as well as the proposed addition of 30.0 full-time Bus Operators for FY 2022-23 as part of a City Council approved Transit Staffing Plan.

The changes to staffing presented above encompass the organizational change of moving three operations from Community Development and Parks and Recreation into the Public Works Department: Building Safety, Facilities Maintenance and Parks Maintenance. Reductions in those departments is responsible for the net increase of 21.0 FTE in Public Works, in addition to new positions added to Public Works.

For FY 2022-23, the proposed FTE additions are the following, listed by department with descriptions of their function:

DEPARTMENT	POSITION	DESCRIPTION
Fire	Battalion Chief	Administer all department Training
	Telecommunications Technician	Radio network assistance
Parks and Recreation	Community Services Supervisor	Additional layer of supervision between Coordinators - Director
Public Works	Public Works Manager	Additional supervision to assist Deputy Director and Superintendent
	Assistant Director	Building Official
	Principal Engineer	Additional professional engineering assistance and project oversight
	Electrician	Provide trade skills to Facilities Division
	Plumber	Provide trade skills to Facilities Division
Community Development	Economic Development Manager	Expanding economic development program
	Parking Control Officer	Improve ability to recruit/retain; offset with reduction in part-time budget
Human Resources - Information Technology	Assistant Director	Additional management support
	Human Resources Analyst	Assist with Transit related recruitments
Transit	Sr. Management Analyst	Assist with customer service
	Management Analyst	Provide Vehicle performance oversight
	Bus Operator	Adding 30 positions
	Building Maintenance Tradeworker	Transit corporate yard specific facility needs
Police	Crime Analyst	Provide necessary citywide crime analytics and support

In addition to much needed additions to staffing, salary costs have increased with wage adjustments approved with negotiated Memoranda of Understanding (MOU) with all safety and non-safety labor groups. As explained above, these newly approved MOUs incorporate salary adjustments from the classification and compensation study. Depending on the job classification, the actual wage adjustment would vary. This is due to the fact that each job classification was compared to a similar or identical job classification across seventeen comparator cities in Southern California. This research is what determined the market rate for every job classification in the City; and what eventually led to successful MOU negotiations with 8 out of the 10 labor groups in the City.

The full fiscal year impact of these various wage adjustments, by position, is included in the proposed FY 2022-23 budget. In addition, allowances in projected salary costs were included for anticipated step increases, assuming satisfactory job performance/merit reviews for employees. The overall impact of the compensation adjustments due to the study account for 60% of the $1.709 million in year-over-year regular salary increases. The remaining increase in this expense category is due to additional positions being proposed, assumptions for annual merit increases, and allowances for filling vacant positions in Public Works, Police and Fire (i.e., Police Officer, Police Dispatcher, Firefighter, Maintenance Worker, Management Analyst, etc.).

Salary and Benefit budgets also incorporate increased PERS costs, associated with higher employer rates. However, as part of previously negotiated MOUs, the complete phase-out of employer paid employee retirement costs occurred by January 2021 – reducing the pension burden on the City with employees picking up their full share (either 8% or 9% for Classic employees, with new PERS members always having picked up their full share of 6.25%). Furthermore, public safety employees agreed to pay a 12% rate – picking up the full 9% employee share plus 3% of the employer rate. The 2022-23 fiscal year budget shows the continued positive impact from employees paying their full share of retirement costs.

Also related to PERS is the May, 2020 issuance of $153.4 million in Pension Obligation Bonds (POBs). The issuance of these bonds allowed the City to fully extinguish its Unfunded Accrued Liability (UAL) for both miscellaneous and safety retirement plans with PERS (based on the June 30, 2018 actuarial valuation report). The City has levied a pension tax override since 1946 when first approved by Montebello voters. The revenue from this property tax can only be used to pay for retirement related expenses.

The City tracks this revenue in a separate special revenue fund (Retirement Fund 205). Annual lump-sum UAL payments would be made in July utilizing these Fund 205 resources. Ongoing, bi-weekly normal costs expenses would be reimbursed on a quarterly reconciliation basis, utilizing a transfer out/in from Fund 205 to the General Fund. The Transit Fund (600) pays for its share of miscellaneous PERS expenses – both UAL and normal costs.

The City's lump-sum UAL payment are vastly reduced for July 2022 (FY 2022-23). Bi-weekly normal costs expenditures will still be recorded – paying for current employees and their actuarially determined costs. The bulk of the pension tax override revenue will be utilized for debt service on the $153.4 million in POBs over the next thirty-five years.

The combination of employees paying their full share of retirement costs coupled with lower overall normal costs as non-classic (i.e., PEPRA) employees make up a larger overall share of total employees, has led to a reduction in retirement expenditures. Estimated PERS employer costs for FY 2022-23 are $3,174,500. The bulk of this savings is from the "employee pickup" category, as the City is no longer responsible for paying for all or a portion of the employee share. It should be noted that this expenses was $1.047 million in FY 2018-19, and was reduced to $103,528 in FY 2020-21, the final fiscal year where the City was responsible for the employee share of retirement costs.

Another large, positive impact to Salary and Benefit expenditures is the continuation and refinement of cost allocation throughout the organization. This standard practice of charging payroll costs to non-General Fund sources was initiated with the FY 2020-21 budget. For example, a significant portion of Public Works staff involved in project management and engineering are now appropriately charged to non-General Fund sources such as Local Return Funds (i.e., Measure M, Proposition C, etc.) and Federal/State grants. This effort also included

staff in Administration, Finance and Community Development charging time to the Montebello Hills project, and Finance and Human Resources – Information Technology staff being charged to the Transit fund – reducing the overall impact of payroll costs on the General Fund.

The initial cost allocation efforts that began in FY 2020-21 are continued – and improved upon – in the FY 2022-23 budget. With additional operational data available, a larger share of certain positions can now be charged to Transit and Local Return Funds. In addition, a larger selection of employees can be cost allocated.

Another change first initiated with the FY 2020-21 adopted budget that enhanced transparency and presented more accurate operating budgets for each Department is the movement of Other Post Employment Benefit (OPEB) charges to a Non-Departmental account. The City provides retirees – based on years of service and bargaining unit at the time of retirement – monthly health benefit cost reimbursement. Prior year budgets included these costs in each department, inflating operating budgets (most acutely in Police and Fire) based on the final department an employee worked for prior to retirement. The FY 2022-23 budget includes appropriations for OPEB expenses, but continues to record them in Non-Department accounts, providing a truer picture of what daily operating expense needs are for each operating department.

Maintenance and Operations

The Maintenance and Operations category comprises 34.5% of the FY 2022-23 General Fund budget ($23,454,500). This broad category provides funding for office supplies, personal protective equipment for Fire personnel, professional engineering services, auditing, grant writing and legislative advocacy services across the organization, contract landscape and tree maintenance services, computer software and hardware purchases, street sweeping, utilities (e.g., electricity, gas, water, cell phones), custodial services, facility repair and maintenance, contract community services instructor payments, vehicle maintenance and repair services and many other expenses that provide the programs and services that Montebello residents enjoy.

This category is increasing $3.769 million (19.1%) when compared to the FY 2021-22 adopted budget. The majority of this increase comes from the various Contract Services accounts, accounting for $2.117 million of this increase. There is a schedule included in the budget book that provides a description of the majority of these contract services expenses, by department.

There are notable changes in the following Department's budgets year over year:

Administration: The net year-over-year increase is $381,800, with the largest single increase related to the 2022 election ($200,000 included in the City Clerk budget). There are also additional expenses to improve the City's record retention efforts, training on various election laws, and increased appropriations aimed at a local "get out the vote" effort.

Fire: The $1,073,130 increase from last year is spread across all divisions, with the largest increase in the Suppression Division ($706,250). There is an increase in salaries ($300,000) related to updated MOUs, $136,000 in supplemental equipment purchases, and proper budgeting for a part-time (i.e., retired annuitant) Heavy Equipment Mechanic. The Administration Division is increasing due to additional MCAP related salaries and a supplemental vehicle purchase.

Human Resources – Information Technology: The $370,300 increase is split between Human Resources (supply supplemental requests for employee engagement and orientation events and an Assistant Director position) and Information Technology (full year budgeting of 3.0 FTE).
Parks and Recreation: As part of the re-organization moving Facilities and Parks Maintenance to Public Works, this department has a net decrease of $2,220,950. Two whole divisions account for more than $2.5 million in appropriations being move to Public Works. The Recreation Division will see a $662,450 increase due to additional part-time wage expenses (i.e., expanded programming throughout the year) and supplemental requests for vehicle purchases and various equipment.

Public Works: There is a $5.394 million increase, $4.166 million from new operations moved into and/or created for FY 2022-23: Sewer Operations, Facilities, Building Safety and Parks Maintenance. In addition, there are several supplemental budget items added for FY 2022-23: $150,000 for a litter abatement crew, $345,000 for several new maintenance vehicles, $15,000 for staff uniforms, and additional supplies across all divisions. In addition, there are new positions being added (see section above) and a priority on filing numerous vacant positions.

Several supplemental requests are included in the FY 2022-23 budget. The tables below provide a summary and detailed listing of the various supplemental items included in the proposed budget, separated by General Fund ($938,800 in supplemental items) and non-General Fund items ($905,500), for a total of $1,844,300 in supplemental requests included in the proposed budget:

DEPARTMENT		GENERAL FUND AMOUNT
COMMUNITY DEVELOPMENT		55,500
FIRE		302,700
HUMAN RESOURCES - INFORMATION TE		45,600
PARKS AND RECREATION		116,000
POLICE		59,000
PUBLIC WORKS		360,000
		938,800
DEPARTMENT		**OTHER FUND AMOUNT**
PARKS AND RECREATION		105,000
POLICE		700,500
PUBLIC WORKS		100,000
		905,500
		1,844,300

DEPARTMENT	AMOUNT	DETAILED DESCRIPTION
COMMUNITY DEVELOPMENT		
	$ 6,000	Economic Development program related, additional travel needs for related conferences (i.e, ICSC, etc.)
	$ 7,500	Economic Development program related, brochures for city promotion at various events
	$ 42,000	Economic Development consultant, NaviRetail approved at 01/12/2022 City Council meeting
FIRE		
	$ 56,400	Ford F150 for Fire Chief (replacement of 20+ year old vehicle)
	$ 6,000	Station 57 PPE Dryer (replacement)
	$ 50,000	SCBA equipment (initial request was $100,000); ongoing replacement
	$ 43,200	USAR classes, training materials, roof prop for Station 56
	$ 27,000	Motoroal radio technical training on products and systems
	$ 10,000	Stove and exhaust fan for Station 57 (rerplacement)
	$ 2,500	iPads for Engine Company inspectors
	$ 14,000	Fire Prevention training for personnel
	$ 93,600	Ford Utility Vehicles (x2) for Fire Marshall and Fire Inspector (replacement of 20+ year old vehicles)
HUMAN RESOURCES - INFORMATION TECHNOLOGY		
	$ 43,600	Additional supplies budget for Street Fair, holiday, spring and halloween lunch, new hire lunch, employee recognition, wellness event
	$ 2,000	Handouts for new employees (orientation)
PARKS AND RECREATION		
	$ 45,000	Addt'l Christmas tree section; stage expansion pieces; storage unit; soccer goals
	$ 15,000	Utility Box beautifcation program
	$ 56,000	Ford transit passenger wagon (excursions, senior center, total of 1)
	$ 21,000	Communtiy garden management agreement with LACGC (approved by City Council 02/09/2022), ongoing management expense
	$ 84,000	Ford Esecape SE (class programs etc between facilities + mail delivery, total of 2 vehicles)
POLICE		
	$ 14,000	Traffic monitoring radar and software
	$ 20,000	Organizational management systems software
	$ 25,000	Communications center assessment (profefssional services agreement)
	$ 121,000	SART requipment and training
	$ 456,300	Patrol, Detective and Administration vehicles (total of 8)
	$ 123,200	Detective vehicles (total of 3)
PUBLIC WORKS		
	$ 5,000	Staff uniforms
	$ 5,000	Staff uniforms
	$ 5,000	Staff uniforms
	$ 310,000	5 vehicles for Streets/Parks
	$ 35,000	1 vehicle for Engineering
	$ 360,000	
	$ 938,800	**<=GENERAL FUND M&O SUPPLEMENTALS**
	$ 905,500	**<=NON-GENERAL FUND M&O SUPPLEMENTALS**
	$ 1,844,300	**<=TOTAL M&O SUPPLEMENTALS**

Many of the supplemental items are one-time, or semi-recurring in nature, such as vehicles, SCBA equipment (Fire), stage expansion pieces, management assessment studies, SART equipment (Police), and other related equipment/vehicle items. There are also items related to City Council strategic goals: new funding for expanding the City's economic development program.

Of the $1,844,300 in supplemental items included across all funds, $1,375,700 are one-time in nature. In other words, they are capital type equipment and/or vehicles with relatively long useful lives. While these items will need to be replaced eventually, the costs associated with acquisition do not need to be budgeted annually. The recurring items (i.e., uniforms, software licenses, etc.) total $200,100 and will become permanently budgeted items. There is an additional $268,500 in semi-recurring items (i.e., iPads, soccer goals, etc.) that have shorter "shelf-lives" than vehicles or other capital items, and budget will need to be provided for in subsequent budgets (but not annually).

As can be seen by the descriptions above, many of the supplemental items are necessary due to the former practice of delaying equipment and infrastructure repairs and upgrades. The FY 2022-23 budget represents the third year of playing "catch up" with the myriad deferred purchases. The majority of these supplemental equipment/vehicle items have been for the Fire Department. However, every operating department continues to identify unmet needs and such items will continue to be included in subsequent budgets.

Utilities related expenses (i.e., electricity, water, fuel for vehicles) are increasing $276,000 over FY 2021-22. While there are significant projected reductions in electricity use at City Hall and Police Headquarters, these are offset by forecasted increases in other areas. Staff has focused more attention at analyzing annual trends and has adjusted electricity usage costs to better reflect actuals.

Vehicle Maintenance associated costs remain relatively flat compared to the prior year. The recent replacement of more than thirty vehicles in Police, Public Works, Code Enforcement and Parks and Recreation in the past two years has contributed to this trend. A newer fleet equates to lower maintenance costs, and improved service to residents. Staff is working on creating a long-term vehicle replacement plan that will ensure that essential public safety vehicles are replaced on a regular basis.

As noted above, there will be several new vehicles added to Police, Fire, Parks and Recreation and Public Works through the supplemental budget request process. The addition of these new vehicles should help keep vehicle maintenance costs from rising. Furthermore, City Council recently approved new vehicle maintenance contracts with Ford, Chevrolet and Tire Pros (all Montebello businesses), an additional step in better managing preventive maintenance costs.

There are annual Debt and Lease payments related to bond issuances (e.g., Series 2014ABC) and lease payments on equipment (e.g., Parks and Recreation vehicles, Public Works tractor,

etc.) included in the FY 2022-23 budget. This category is realizing a reduction, as Police and Fire Radio lease payments have ended, contributing $294,300 in savings in this category.

Capital Improvement Program

The proposed CIP budget for FY 2022-23 is $18,681,382 and utilizes funding from Gas Tax, Local Return Funds (i.e., Proposition C, Measure R, etc.), Measure W (Los Angeles County stormwater fee), and Federal grants (i.e., HSIPL) for a host of various projects.

The table below provides a high-level overview of CIP appropriations by fund:

Funding Source (Description / Fund Number)	FY 2022-23 Budget
Gas Tax (Fund 200)	2,740,000
Proposition A (Fund 210)	5,727,527
Proposition C (Fund 215)	1,672,255
Measure M (Fund 222)	1,748,500
Measure R (Fund 220)	1,866,553
Measure W (Fund 229)	920,000
Road Maintenance and Rehabiliation Account (RMRA/SB1) (Fund 201)	3,150,000
TDA-3 (Fund 223)	96,547
HSIP (Grant)	760,000
	18,681,382

Some of the projects that are part of the FY 2022-23 CIP budget are continued from prior years, as typically design, engineering and construction spans more than one fiscal year depending on the project. There are additional funds available in the various special funds that are not part of the $18.681 million committed to the various projects. In other words, available fund balance exists that has not been committed to a particular project. The Director of Public Works will work with staff and the City Council to determine potential priority projects to which these unprogrammed funds can be obligated. Subsequent City Council action would appropriate the unprogrammed funds depending on decisions made about new or expanded CIP projects.

The budget amounts included in the FY 2022-23 CIP represent either new funding necessary to begin a project or prior year appropriations necessary to continue a previously approved project. Additional funding will be appropriated once FY 2021-22 is completed and encumbrances are carried over as part of the regular “year-end close” process. The carryover of open/active purchase orders will amend the FY 2022-23 budget for the various CIP projects with active work.

In addition, for the first time ever, Staff will present a formal carryover/re-appropriation agenda item to the City Council in October. This formal re-appropriation is a standard practice in other municipal agencies, and improves transparency while providing more accurate budgets for continuing CIP projects. This action is yet another improvement to the budget process and helps Montebello move towards fiscal stability and sustainability.

Citywide and Department Highlights

The FY 2022-23 budget includes various changes to individual Department budgets – adding staff and equipment, re-organizing divisions, etc. While basic services remain funded, there are enhancements in different key areas. The General Fund budget for all departments is $67,990,100, a $6,581,410 increase over the FY 2021-22 adopted budget. The ability to continue funding all basic services, while providing for numerous unmet and deferred needs, is predicated on a concerted effort to right-size the City's budget coupled with improved revenue forecasts. The five-year budget development process developed to assist in these efforts is in year three (see section above for a more detailed discussion), providing additional research efforts to better refine and balance ongoing expenditures against ongoing revenues.

The table below shows each Department's proposed budget and the variance from the adopted FY 2021-22 budget (as well as comparative information for FY 2019-20 and FY 2020-21):

	2019-20 Actual	2020-21 Actuals	2021-22 Adopted Budget	2022-23 PROPOSED BUDGET	FY 22-23 VS. FY 21-22 (Bud/Bud)
Administration / Elected	2,392,931	2,473,138	2,354,400	2,736,200	381,800
Community Development	1,612,140	1,752,274	2,489,820	2,602,450	112,630
Finance / Non-Departmental	6,852,611	14,113,482	5,129,100	5,807,400	678,300
Fire	15,114,996	15,310,306	15,814,270	16,887,400	1,073,130
Human Resources - Information Technology	1,239,180	1,742,602	1,928,000	2,298,300	370,300
Parks and Recreation	4,472,874	5,078,363	5,361,550	3,140,600	-2,220,950
Police	19,223,841	18,916,427	18,818,950	19,611,000	792,050
Public Works	8,865,983	9,998,328	9,512,600	14,906,750	5,394,150
	59,774,556	**69,384,920**	**61,408,690**	**67,990,100**	**6,581,410**

The paragraphs below provide brief highlights and a discussion of the major changes in each Department's budget for FY 2022-23.

<u>Administration and Elected</u>

Overall, the budgets for elected officials (City Council, City Treasurer, and City Clerk) and Administration increased a net $292,500 from last fiscal year. The single largest increase is in the City Clerk's budget, with $200,000 added for the 2022 General Election (i.e., estimated cost that will be paid to the County of Los Angeles for administering the consolidated election). In addition, the City Clerk's budget has additional expenses to assist with the improved records retention efforts begun over a year ago.

There is a $91,500 reduction in the Community Promotion division. This is from two professional services agreements being completed: the update to the City's website and the citywide rebranding effort. While work continues on these projects, there is no need to provide budget in FY 2022-23, any unspent funds will be rolled over as part of the year-end encumbrance process.

As discussed above, improved cost allocation of salary and benefit costs has muted the overall impact of increased salaries in this Department due to the recently approved MOUs and operationalization of the classification and compensation study. Properly allocating these costs to the Transit fund represents the true citywide effort needed to manage an organization the size and scope of Montebello.

Community Development

The Community Development Departments' total budget of $2,602,450 represents a $112,630 increase over FY 2021-22. The majority of this increase is from adding much needed staff in the Code Enforcement Division, as well as the addition of a third-party contracted parking enforcement service. There is also an increase related to expansion of the City's economic development program – adding a full-time Economic Development Manager and related supplies, training and software aimed at improving the City's efforts in this area. The year-over-year increase is net of reductions from the movement of the Building Safety Division to Public Works.

The Administration Division is increasing $129,900, primarily from the planned filling of two key vacancies: Senior Management Analyst and Management Analyst. These positions will assist with budget monitoring and with supporting other Department programs (i.e., CDBG, HOME, etc.).

The Department has reduced legal and professional services costs related to cannabis businesses. In coordination with Finance, improved efforts at billing and collecting have reduced the reliance on third-party consultants. Internal Finance and Community Development staff have successfully improved monitoring of cannabis business operations, which has led to increased revenue collection per existing development agreements and the municipal code.

Human Resources and Information Technology

The Human Resources and Information Technology budget is $2,298,300, a $370,300 increase over last year. This increase is a combination of adding staff and increasing supplies budgets.

The Information Technology function was folded into Human Resources during FY 2019-20 (previously part of Finance). The pandemic response – and the need for employees to work remotely – was an opportunity for the City to analyze the numerous information technology challenges it faces. In FY 2019-20, an information technology assessment was conducted. The results of this assessment, and the prioritization of projects to improve the city's information services, have been reviewed and prioritized.

Staff presented a preliminary "Information Technology Backbone Upgrade" project and budget overview during the FY 2021-22 budget development process. As part of the American Rescue Plan Act (ARPA)/Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) update provided to the City Council on September 1, 2021, Staff received direction to utilize a portion of the City's CSLFRF award on the backbone upgrade project.

The FY 2022-23 budget includes a separate non-General Fund capital project fund which will be used to track expenses related to the hardware, software and professional services necessary to modernize Montebello's information technology infrastructure. There is $4.7 million budgeted for the first year of this project, which will be funded with CSLFRF revenue. The majority of these projected expenses (86%) are for hardware, licensing and software purchases. The other 14% is for professional services related to data center deployment, document management services, security event management, etc.

The table below outlines the five-year estimated cost for this essential project:

	Year 1	Year 2	Year 3	Year 4	Year 5
Hardware	2,351,478	120,000	120,000	120,000	120,000
License	1,626,675	421,998	437,192	458,654	481,575
Professional Services	648,852	246,172	253,557	261,164	268,998
Software	149,734	112,512	118,137	124,044	130,246
Total	**4,776,738**	**900,681**	**928,886**	**963,861**	**1,000,819**

As for General Fund expenditures, the Human Resources function is proposing to add an Assistant Director position. Given the improved professionalism of the City's Human Resources function, coupled with the various recruiting, employee relations and related tasks, this position would improve overall operations in the Department. A Human Resources Analyst will also be added, funded 100% from the Transit Fund. This position will focus on Transit related recruitments, as that department looks to significantly increase the number of Bus Operators necessary to provide service.

There is also $43,600 in supplies expenses for expanded employee engagement events: new employee orientation, employee appreciation lunches, etc. These engagement events are designed to further improve morale and professionalism across the organization, and are an approved use of public funds.

The $102,800 increase in the Information Technology Division is primarily from the full-year budgeting of three full-time, in-house positions: an Information Services Manager and two Information Systems Analysts. These positions were added and recruited during FY 2021-22, and FY 2022-23 represents the first full year of salary and benefit impacts.

Parks and Recreation

The Parks and Recreation budget is decreasing by $2,220,950, to $3,140,600. This decrease is from the re-organization which is moving Facilities and Parks Maintenance to Public Works (see Public Works below for additional details). The Recreation Division is increasing by $662,400 with the addition of a Community Services Supervisor, and budgeting for two vacancies being

filled (Recreation Manager and Superintendent). There is also an increase to the part-time wage budget, accounting for the expansion of community programs throughout the year.

The Administration Division has a net decrease with the movement of the Deputy Director to Public Works. This position manages both Facilities and Park Maintenance, hence the shift out of Parks and Recreation.

As noted above, there are $221,000 worth of supplemental requests in the FY 2022-23 Department budget. Slightly more than half ($116,000) is General Fund: additional Christmas tree section for the City Hall tree, utility box beautification supplies, and a Ford Transit passenger wagon for excursions and senior center activities. The remaining supplemental items will be funded with Measure A and AQMD funds – the community garden management agreement and two Ford Escape hybrid vehicles for general staff related tasks.

Police

The Police Department budget is $19,611,000, a $792,050 increase (4.2%) over the adopted FY 2021-22 budget. There are increases to the Patrol, Support Services and Records Divisions. These increases are offset by year-over-year reductions in Administration and Investigative Services. None of the decreases impact service or staffing levels. As Staff gains a greater appreciation for spending patterns – in salaries and maintenance and operations – refinements to budgets can be made which better reflect actual expenses. This is yet another by-product of the research being done as part of the five year budget development improvement process.

The majority of the increases come from salary changes due to recently approved MOUs and the operationalization of the classification and compensation study (as discussed above). The Patrol division is impacted the most from the MOU adjustments, with full-time regular salaries increasing $250,000 vs. FY 2021-22. In addition, improved efforts at tracking part-time “Police Trainees” (i.e., civilians in the police academy working to become police officers) has increased part-time salaries by $69,000. This is one of the many improvements to budgeting that help reflect more accurately projected expenses in a fiscal year.

Traffic Division regular salaries are increasing $57,300 over the prior year, forecasting the addition of one motor officer. Support Services Division salaries are up $103,900 with the proper budgeting of support positions vs. splitting them between this division and Administration. There is also a $225,000 in additional part-time funding to better reflect the actual use of various part-time support staff in the Department. These increases are offset by a $325,000 decrease in salaries in the Investigative Services Division. This decrease does not impact staffing, it reflects a better understanding of actual salary trends, based on improved tracking and forecasting.

The Police Department budget includes $759,500 in supplemental requests, $59,000 of which is accounted for in the General Fund. The General Fund supplemental items are for traffic monitoring software, organizational management software, and a communications center

assessment. The remaining supplemental requests are vehicles (a total of 11, eight of which are patrol cars) and SART equipment. The use of Asset Forfeiture funds will pay for the majority of the vehicles and all of the SART equipment, with AQMD funds supplementing the acquisition of additional vehicles.

One position is proposed, a Crime Analyst to assist with modernizing the way in which basic response data is used to better inform deployment of resources. Most modern police departments have a dedicated position for this type of analysis, and adding a Crime Analyst will help improve service levels and reporting.

Fire

The FY 2022-23 budget of $16,887,400 represents a $1,073,130 increase over the FY 2021-22 adopted budget, a 6.8% year-over-year increase. About three-fourths of this increase is related to various increases in the Suppression Division: salary and benefits costs and supplemental requests to replace aging and obsolete equipment and supplies.

Years of deferred facilities maintenance and delayed replacement of essential life-saving equipment has meant the necessity of funding numerous, large dollar supplemental requests for a third year in a row with the FY 2022-23 budget. Given the length of time during which various equipment and infrastructure needs were ignored, these types of large supplemental requests will likely continue for several years.

Overall, the Fire Department's budget has been enhanced by the inclusion of $302,700 in supplemental Maintenance and Operations budget requests to meet the various deferred maintenance and delayed equipment replacement needs. Many of the expenditures being funded in the FY 2022-23 budget are not recurring; hence succeeding budgets will be reduced once certain equipment and maintenance needs are met.

The following essential items are included in the Department's FY 2021-22 budget:

$	56,400	Ford F150 for Fire Chief (replacement of 20+ year old vehicle)
$	6,000	Station 57 PPE Dryer (replacement)
$	50,000	SCBA equipment (initial request was $100,000); ongoing replacement
$	43,200	USAR classes, training materials, roof prop for Station 56
$	27,000	Motoroal radio technical training on products and systems
$	10,000	Stove and exhaust fan for Station 57 (rerplacement)
$	2,500	iPads for Engine Company inspectors
$	14,000	Fire Prevention training for personnel
$	93,600	Ford Utility Vehicles (x2) for Fire Marshall and Fire Inspector (replacement of 20+ year old vehicles)

The Department is also proposing to add 2.0 FTE: Fire Battalion Chief and Telecommunications Technician. However, there will be two vacant positions deleted: Deputy Fire Marshall and Community Risk Reduction Coordinator. The updated staffing plan better reflects the true organizational need of the department. The Battalion Chief will oversee training and related functions, and the Telecommunications Technician will provide additional support for citywide radio and communication functions – to include Police and Transit as well as Fire.

Improving the tracking of overtime continues with the FY 2022-23 budget. Finance and Fire staff collaborated in FY 2020-21 to create a new account to track "constant staffing" overtime, which is different than "FLSA overtime." Having this differentiation assists with improving management of staffing levels, and brings transparency to the different types of overtime required to maintain proper emergency response. The filling of vacant Firefighter and Fire Engineer positions has helped with maintaining overtime. The regular (i.e., non-constant staffing) overtime budget is $1.3 million for FY 2022-23, representing a $450,000 decrease from FY 2021-22. The Constant Staffing overtime budget is increasing by $100,000. The net decrease of $350,000 reflects a more accurate overtime budget as well as fewer vacancies in the Department.

Public Works

The FY 2022-23 budget places a greater focus on the Public Works Department. In fact, one could label this year's budget "The Year of Public Works" as a greater focus is placed on how to improve and enhance this essential department. A re-organization that began in FY 2021-22 is fully operationalized in this budget. Three divisions are moving into Public Works: Building Safety, Facilities Maintenance, and Parks Maintenance. Furthermore, the Sewer Maintenance and Stormwater Divisions are more accurately budgeted, reflecting updated needs in these two important areas.

The $14,906,750 proposed budget for Public Works represents a $5,394,150 increase. Of that amount, $4.167 million is from moving new divisions into the Department, and fully funding other newly created divisions (i.e., Sewer Maintenance). There are also net increases due to the addition of key staff and the focus on filling long-time vacancies.

Of the $360,000 in Maintenance and Operations supplemental requests included in the FY 2022-23 budget, $345,000 is for much needed vehicles for maintenance staff:

$	5,000	Staff uniforms
$	5,000	Staff uniforms
$	5,000	Staff uniforms
$	310,000	5 vehicles for Streets/Parks
$	35,000	1 vehicle for Engineering

As for staffing, the following positions are included in the proposed budget:

- Assistant Director
- Public Works Manager
- Principal Engineer
- Electrician
- Plumber

These positions will help the Department professionalize a range of services, and provide additional supervision and management support to various functions. For example, the Public Works Manager will assist the current Deputy Director and Superintendent manage Street, Parks and Facilities functions, providing an extra layer of supervision and management. The trades' positions of Electrician and Plumber will complement the City's current use of third-party contract services in these areas. Similar to the hybrid approach the City uses for information technology "help desk" services, having a combination of in-house vs. contract staff will improve response to facility needs and improve overall maintenance of City facilities.

A key addition to services is a weekend crew dedicated to bulky item pick-up and related maintenance. The "litter abatement crew" will be comprised of four (4.0) part-time Maintenance Workers and one (1.0) part-time Public Works Manager. The weekend response crew will add much needed service in this area, and free up existing full-time staff to focus on more pressing maintenance needs.

The increase to full-time regular salaries in the Streets Division reflects the goal of filling all ten (10.0) full-time Maintenance Worker positions. Overall, Public Works has been historically under-staffed when compared to similar Public Works operations in other agencies. Focusing on filling vacancies, and complementing full-time staff with part-time employees will help bring staffing closer to industry standards. More analysis is needed to establish ideal staffing levels, but the budget increases to full and part-time salaries for FY 2022-23 will help improve service to the community.

In addition to salary increases, there is a large contract service increase for sewer maintenance. In FY 2021-22 the City entered into a contract with the County of Los Angeles to provide this service. A new division was created and the $600,000 budgeted for these services is included for FY 2022-23. There was no adopted budget amount last fiscal year, as the contract was approved after July 1. This contract is for maintenance only, and the City still has a multi-million need for sewer infrastructure repair which remains unfunded. Staff is exploring establishing a dedicated funding source for capital and maintenance needs.

The Building Safety, Facilities and Parks Divisions generally reflect the same levels of budget as prior years. Further refinement of these Division budgets has occurred in FY 2022-23, with adjustments to supplies and equipment made as necessary. In addition, staff such as the Public Works Manager (full-time), Electrician and Plumber were added to these divisions this fiscal year.

Transit

The largest enterprise fund -- as measured by total expenditure and revenue appropriations – is Transit, Fund 600 (Montebello Bus Lines). This fund accounts for the various sources (Proposition A, Federal Transit Administration, etc.) and uses of funds (salaries, maintenance, equipment purchases, etc.) that are utilized to fund daily operations. The FY 2022-23 proposed Transit budget – excluding grants (Fund 270) and Senate Bill 1 (SB 1) State of Good Repair funding (Fund 202) – includes $35.505 million in expenditures (an increase of $1.187 million over FY 2021-22) balanced against $51.284 in revenue (a $21.905 million year-over-year increase).

The additional revenue for this year comes from two Federal sources, aimed at ameliorating the impacts of the coronavirus pandemic: the American Rescue Plan Act (ARPA) and the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act. These two one-time sources of revenue account for $16.0 million of the $51.284 million forecasted for FY 2022-23 ($9.0 million in ARPA and $7.0 million in CRRSA). This funding will help with daily operations, making up for lost fair revenue due to pandemic related bus line shut downs and lower ridership caused by various coronavirus related restrictions and impacts.

The table below provides an overview of actual expenditures and budgets from FY 2019-20 through FY 2022-23:

	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 PROPOSED BUDGET
Transit Administration	7,305,313	6,705,100	7,049,675	8,756,403	9,956,050	11,232,950
Transit Operations	15,099,785	16,002,000	15,780,317	12,767,317	15,812,600	16,116,400
Metrolink Station	258,961	318,900	318,900	251,620	291,200	78,300
Corporate Shops	6,313,097	7,175,000	7,452,837	6,092,372	7,642,250	7,465,800
Capital Projects	1,787,852	-	-	2,933,748	-	-
Taylor Ranch	-	-	-	-	-	-
Prop C 5% Security	455,357	544,800	552,118	252,536	555,800	591,200
Bus Advertising	62,717	21,700	21,700	72,500	60,000	20,000
SYEP	8,035	10,000	10,000	-	-	-
ABM Facility Upgrades	-	-	-	-	-	-
Non-Departmental	380,252	-	-	8,562	-	-
COVID-19 Response	-	-	6,500,000	9,493,676	-	-
	31,671,369	**30,777,500**	**37,685,547**	**40,628,734**	**34,317,900**	**35,504,650**

The Administration Division projects an increase to full-time salaries. There are several reasons for this increase, the two primary being the improved cost allocation from the General Fund to the Transit Fund, and the realization of full year salary impacts from newly added administrative staff.

The Operations Division will see an increase as well – a combination of the addition of full-time Bus Operators coupled with higher fuel costs. There is a reduction in part-time budgets, as the operational model has changed to hire additional full-time bus operators to meet service needs.

However, this is offset by an increase in the overtime budget, as vacancies remain and recruitment efforts continue to fill Bus Operator and other key positions.

The Corporate Shop Division will see a $176,450 decrease vs. last year. There is a reduction in full-time salaries and contract services, with vehicle repair services and parts remaining flat when compared to FY 2021-22. As newer buses enter the fleet, the cost to maintain them decreases, hence related services and parts expenses tend to flatten.

In addition to the operating budget found in Fund 600, capital and equipment projects and purchases are also funded through grants and state funding. Additional detail can be found in this budget book on Transit Grant expenditures (Fund 270) and SB1/SGR projects (Fund 202). Each of those funds has its own dedicated budget schedule in the budget book, providing historical data on revenue and expenditures.

Conclusion

The Fiscal Year 2022-23 budget was prepared under more promising conditions, as the economic and social impacts of the global pandemic begin to wane since the spring of 2020. Revenue projections are more positive than last year. The addition of American Rescue Plan Act (ARPA) funding -- $16.59 million between FY 2020-21 and FY 2021-22 – will provide funding to backfill lost revenue, improve vital technology services, and complete long-overdue repairs to the City's aging sewer system.

The entire $184.393 million spending plan provides appropriations across the full range of services that Montebello provides: fire, police, transit, public works, community services, planning, building, code enforcement, information technology, financial planning, homeless outreach, street improvements, recruitment, and so forth. There will be $203.195 million in revenue from various sources to fund the myriad expenditures across all operations.

This budget provides expansion of certain services and programs, while continuing the process of modified zero-based budgeting that will place Montebello on sound financial footing. It represents the third year of a five year plan designed to achieve fiscal sustainability and create a culture of fiscal responsibility throughout the organization. Right-sizing the budget by re-evaluating prior methods by which budgets were built will continue, providing for funding where appropriate while ensuring the City lives within its means and manages public funds responsibly and transparently while meeting the needs of residents and responding to City Council strategic goals.

The myriad accomplishments of the past year, and the projects and programs planned and funded in the FY 2022-23 budget will help Montebello in its second century of incorporation. The efforts and positive strides forward will ensure the next 100 years see more successes and keep Montebello progressing forward.

COMMUNITY PROFILE

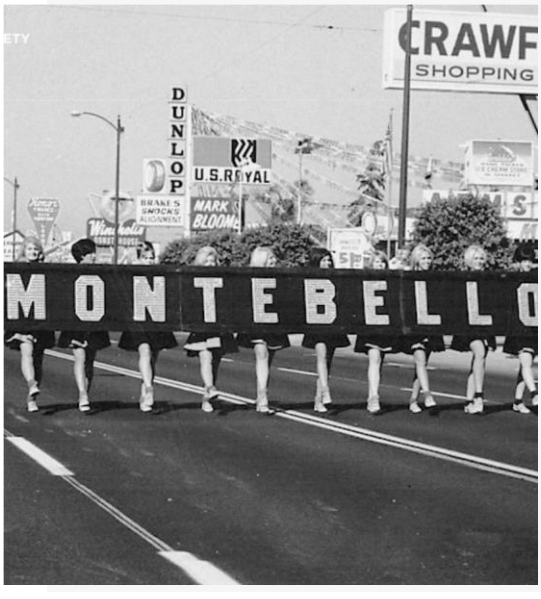
CITY OF MONTEBELLO

FY 2022-23

INTRODUCTION

Montebello, meaning “beautiful mountain” in Spanish and Italian, is a city in Los Angeles County, California, located east of Downtown Los Angeles and in the southwestern area of the San Gabriel Valley. It is part of the Gateway Cities, an urbanized region that serves as a “gateway” between the LA and Orange Counties. In the early 20th century, Montebello was a well-known source for oil reserves, and today it operates a mix of various industries that represent the business diversity in the County of Los Angeles as a whole.





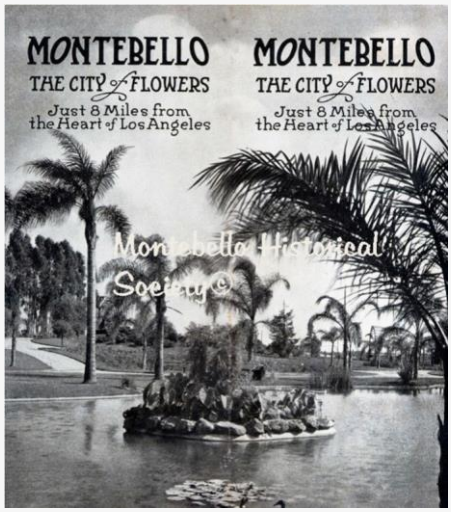
HISTORY/HERITAGE

The history of the City of Montebello dates back to before the arrival of the Spaniards. Franciscan missionaries, Father Angel Somera and Father Pedro Cambon, founded the original Mission San Gabriel Arcángel, the establishment which marked the beginning of the Los Angeles region’s settlement by Spaniards.



The current City of Montebello consists of land from Rancho San Antonio, Rancho La Merced, and Rancho Paso de Bartolo. Following the American Civil War, some 5,000 acres of the East Los Angeles area was sold to Isaias W. Hellman and Harris Newmark. The land was divided among the partners, one large parcel going to a partnership between Newmark and his nephew Kaspare Cohn. It was out of the Newmark and Cohn share that the City of Montebello had its beginnings in May 1899.

After receiving advice of William Mulholland for the drafting and building of the town's water system, the land was subdivided and the completed water system was incorporated as the Montebello Land and Water Company.

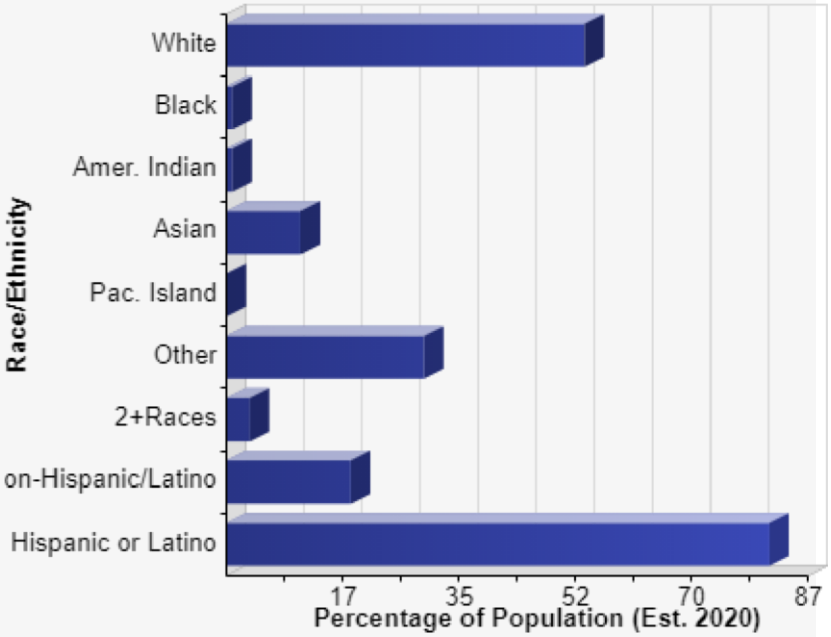


CITY OF MONTEBELLO
INCORPORATED OCT. 16, 1920
CALIFORNIA

On October 16, 1920, the city was incorporated and its name officially changed to "Montebello" from the original idea of "Newmark". In honor of Montebello's agricultural roots, the city's official seal contains a red poinsettia in the center. The Standard Oil Company discovered oil in the Montebello hills in 1917 and changed the face of Montebello. What were formerly hills of agriculture became oil fields, which would eventually produce one-eighth of the crude-oil in California.

POPULATION

The 2020 United States Census reported that Montebello had a population of 61,204. The most recent estimate from the 2020 demographic overview lists the total population at 62,771.



The City's population by race is shown in the following graph:



- Growth Rate 2010-2020: 2.13%
- Growth Rate 2020-2025: 1.86%
- Average Household Size: 3.26
- Median Age: 36.9
- Average Household Income: $62,781

The largest percentage of residents who live in Montebello have Hispanic or Latin origin. Montebello is the neighboring city just east of East Los Angeles, and is well known for it Mexican-American history and culture. Further adding to the City's diversity, approximately 36.7 percent of residents are foreign-born. This is three (3) percent higher than in Los Angeles County.



PLACES OF INTEREST

Montebello Municipal Golf Course
Considered to be one of the top municipal golf courses in the region, Montebello Municipal Golf Course has a long history that goes back almost a hundred years. This 18-hole championship golf course features a variety of challenges to keep your game interesting and engaging. There is also a driving range on-site for practice before hitting the course.





Montebello Historical Society and the Adobe Museum– The Montebello Historical Society oversees the Juan Matias Sanchez Adobe Historic Site and Museum, which is on the site of the oldest residence in Montebello. The Adobe dates back to 1844 and is a significant part of the city's history. Inside this museum, you will learn about the history of the Sanchez family and the exhibits containing various artifacts from the 1800s.

Armenian Genocide Museum
Armenian Genocide Martyrs Memorial Monument opened in 1968 and is one of the oldest and largest Armenian monuments dedicated to the victims of the Armenian Genocide of 1915. On April 24th, people gather to lay flowers for the victims of the genocide



GOVERNMENT

Montebello utilizes a City Council/City Manager form of government. The city council provides a political leadership and policy discretion. Montebello has eight department heads and some oversee more than one division.

The City Council is composed of five members elected at large by the citizens of Montebello to serve for four-year overlapping terms. The current city council is:

- Mayor: Kimberly Ann Cobos-Cawthorne
- Mayor Pro Tem: Angie M. Jimenez
- Councilmembers: David N. Torres, Scarlet Peralta, and Salvador Melendez



EDUCATION



The city is served by the Montebello Unified School District. M.U.S.D. serves the city of Montebello, portions of the Monterey Park, as well as the unincorporated community of South San Gabriel, and part of the unincorporated community of East Los Angeles.

There are eighteen elementary schools, six intermediate schools, and four adult schools. The five high schools are Montebello High School, Bell Gardens High School, Schurr High School, Vail High School, and an alternative high school for grades 10-12.

Higher educational opportunities are offered in close proximity at East Los Angeles College (ELAC), Cal State Fullerton, University of California Los Angeles (UCLA), University of Southern California (USC), and Cal Poly Pomona.



BUSINESS AND ECONOMY

The City of Montebello started as an agricultural community. This was due to its rich soil, ideal climate, and proximity to irrigation sources. The discovery of oil transitioned the community to oil production during the early part of the 20th century. The development of technological resources, population increases in the Los Angeles County area, and other changes have created a more diverse business environment in the city today.

As part of the City's 2020 – 2021 Comprehensive Annual Financial Report (CAFR), the top largest employers were identified.

The following graph is a list of those employers:

Employer	Type of Business	Employees	% of Total Employment
Montebello Unified School District	Education	1,264	4.51%
Beverly Hospital	Health Care	945	3.38%
City of Montebello	Municipal	431	1.54%
Macy's	Retail	308	1.10%
Bimbo Bakery	Food	315	1.13%
Wilbur Curtis CO	Food	160	0.57%
Rio Hondo Convalescent Hospital	Health Care	202	0.72%
JC Penney	Retail	215	0.77%



FACTS AND FIGURES

- Incorporated on October 16, 1920 – **Celebrating 100 Years!**
- Population: 61,204
- Land Area: 8.4 mi²
- Average Household Income: $62,781
- Area Code/Zip Code: (213) or (323) / 90640

DEMOGRAPHICS

FY 2021-22

	MONTEBELLO	LA COUNTY
Population	63,544	10.4M
Geography	8.37 sq. mi.	4,753 sq. mi.
Foreign Born Persons	37.3%	34.2%
Education (HS/Bachelors or Higher)	72.7% / 19.3%	78.7% / 31.8%
Household Income	$53,677	$64,251
Median Home Value	$466,700	$543,400

City of Montebello
City Council Adopted Strategic Plan
and Department Goals, 2021 – 2023

Background

The citywide strategic plan is intended to improve organizational processes and performance within all departments of the City of Montebello. The plan was initiated by the City Council through a visioning workshop held on May 1, 2021.

This plan will serve as an adjustable road map for the city to support City Council's priorities. The Strategic Plans Goals and Objectives will serve as a blueprint for working towards goals that surpass individual departments. They are developed to address the City's policy direction and may change due to shifts in the economy, community needs, force majeure, technological advances, or other outside factors. The plan includes a summary of the visioning workshop, staff participation, and City Council interviews. Based on the discussions by the consultant with the five City Council members, the consistent themes were synthesized as the following City Council Strategic Goals, 1-7:



Implementation and Performance Measures

Each of the strategic issues, defined as goals, are further defined with objectives to meet the outcomes of the policy makers' goals.

To further support the Strategic Plan efforts and Organizational Values, each department's goals will be developed with performance measures during the annual budget process. These department goals will be integral to the evolution and success of the Plan implementation.

Part of the Strategic Plan includes Organizational Values that incorporate the City Council's visioning as per the strategic plan and reflects the greatness to which the city organization aspires, and the principles by which the City conducts business. Organizational values are operational performance goals, priorities, and strategic focus on the following areas that we strive to achieve:

- Fiscal Responsibility
- Efficiency & Adaptability
- Economic Vibrancy
- Infrastructure Improvements
- Civic Engagement
- Communication & Technology
- Public Safety
- Quality of Life

General Explanation of Goals/Objectives

Our goals and objectives cover a three year period FY 2021 through FY 2023. The goals are built around objective data of previous accomplishments. The development and execution of the plans to reach these goals and objectives include many people at all levels in the city organization. Focus area teams coordinated by a department director drive the development and monitoring of their respective portions of the objectives. Progress towards the goals established will be reported upon and may be adjusted based on City Council and Director Focus.

Goals and Objectives 2021-23

Goal 1: Increase Economic Development Opportunities

- Create an Economic Development staffing plan and identify the essential positions, roles, and responsibilities
- Issue a Request for Qualifications/Proposal for Economic Development Strategy for Montebello to provide a framework for ED staff to seek and attract business interests
- Finalize Specific Downtown Plan as part of General Plan to incorporate the City Council's vision for the future of Montebello
- Establish and maintain a vacant commercial building/lot registry for staff to provide to potential investors with detailed property specs (lease, sale, use, zone, price per sq ft)

Goal 2: Improve City Owned Infrastructure

- Invest in Sewer Infrastructure and identity funding opportunities
- Transfer Sewer Maintenance to Los Angeles County Public Works
- Identify City-Wide IT infrastructure needs and identify funding opportunities
- Invest in Storm Drain Infrastructure to address deferred maintenance and gain compliance with environmental regulations
- Invest in streets and sidewalk improvements to continue to identify streets and sidewalks that need to be repaired/replaced

Goal 3: Improve Beautification

- Develop a Streetscape/Median Landscape Master Plan to create a standard design concept that meets state water conservation requirements and best practices of complete streets
- Develop a branding plan that includes entry signs/place making scape and integrate a new brand that will be included as part of 3A and wayfinding opportunities
- Seek funding and apply for grant Call for Projects for street improvements projects for walking/biking
- Complete the City Hall west and paint exterior of City Hall
- Implement and complete the Utility Box Program which will incorporate local youth and adult visual arts on utility boxes throughout Montebello

Goal 4: Incorporate the Arts

- Provide for opportunities to incorporate the visual and performing arts in public performances sponsored by the City including music, dance, visual art performances, and art exhibits at City events
- Adopt a Arts in Public Spaces Ordinance
- Adopt a public art policy to incorporate visual impressions (murals, street banners, utility box program, public facility art exhibits, etc.) in public facilities
- Identify opportunities to incorporate the arts in classes that include visual, performing, and music art expressions and offer fee-based and free classes to the community

Goal 5: Create Opportunities for Affordable Housing

- Provide for opportunities to develop in-fill housing, work force housing, and a inclusionary Housing Ordinance for new development projects
- Identify housing density opportunities in the City's General Plan
- Consider the adoption of an affordable housing in-lieu fee for new development projects
- Consider the establishment of a tiny-house village for temporary housing of unhoused population

Goal 6: Diversify Programming for Parks and Recreation

- Provide for opportunities for community members to engage in classes that improve their mental health and physical health by offering fee-based classes
- Incorporate findings from the Parks and Facilities Master Plan into program development and review existing programs to determine continued viability based on Master Plan outcomes
- Expand volunteer opportunities through events and placement
- Implement a Farmers and Artisan Market
- Incorporate opportunities for walking trails and outdoor fitness

Goal 7: Implement Workforce Development & Workplace Efficiency

- Provide for opportunities for diversity, inclusion, and equity in hiring
- Incorporate a Muni-Versity concept to educate the Montebello workforce on job development, leadership and topics that relate to local governance to encourage the workforce to improve their knowledge to expand their opportunities for growth
- Complete the class and compensation study which includes career paths
- Update the policy and procedure handbook for employees, administrative regulations, and related municipal code

Conclusion

On May 1, 2021 the Montebello City Council adopted the City's vision, value, goals, and strategic directions that will guide the City's work for the next three years. City leaders set new goals every few years, resulting in clear priorities that provide long-term direction and clarify the core function of the City government.

Long-Range Financial Planning
Budget Development and Fiscal Sustainability Plan
Fiscal Years 2020-21 to 2025-26

The concept and practice of "long-range financial planning" is new to the City of Montebello. Many improvements to the organization and its financial operations have been made in the past two years in an effort to attain long-term financial health. The journey towards fiscal sustainability has just begun in Montebello. Achieving long-term financial health will take many years, and continuous adjustments to operations and financial practices.

This initial five-year plan is focused on creating a sustainable budget development process that will help the organization achieve financial health in two primary ways:

1. Develop annual budgets that right-size the organization and place an emphasis on matching ongoing expenditures with ongoing revenues to create balanced budgets; and,
2. Optimize the organization through the budget process by properly aligning resources to provide essential services to the community.

The following paragraphs describe this nascent effort at establish a long-rang financial plan that works hand-in-hand with the strategic plan adopted by the City Council. Working together, the strategic and financial plans will help Montebello achieve measurable goals while progressing towards fiscal sustainability.

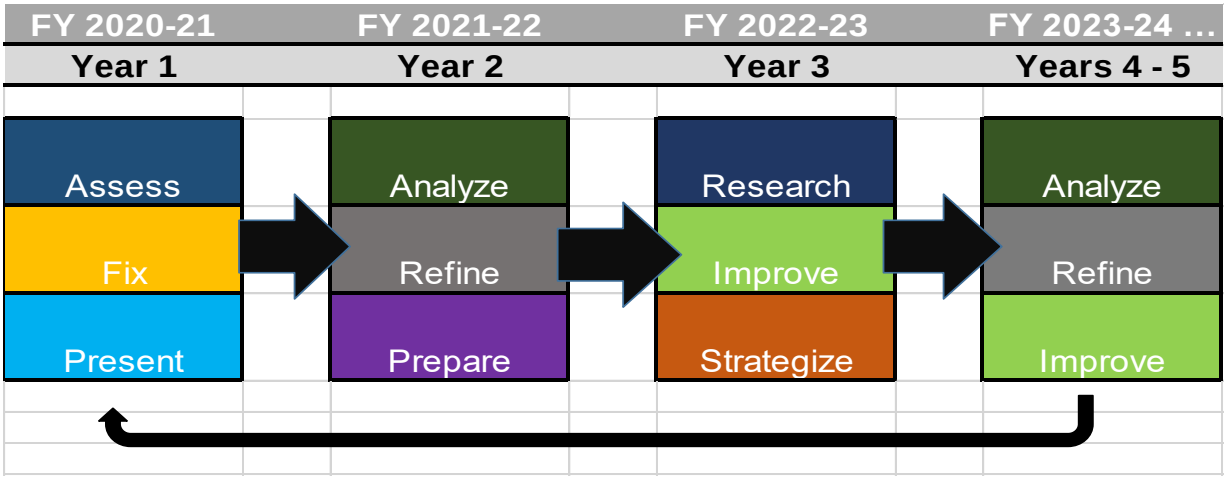
Budget Development – A Five Year Journey

The first step towards achieving fiscal sustainability is developing and instituting a budget process that establishes a culture of fiscal accountability. The Fiscal Year 2021-22 budget development process is the second year of a five year journey that has as it end goal the achievement of long-term financial health: annual budgets (General Fund) that are at least balanced, and at best adopted with healthy surpluses. Moreover, fiscal sustainability can be achieved by ending fiscal years with surpluses that help grow General Fund reserves.

The five year budget development improvement process is the basis of Montebello's long-range financial plan. It creates a set of building blocks, based on the ability to improve a subsequent year's budget based on progress made in the current year. Each year the process becomes more sophisticated, with the end goal being a self-sustaining budget built around strategic goals.

The image below encapsulates this iterative process, showing the basic building blocks for each year and the emphasis placed on a grouping of tasks designed to continuously improve the budget – and by extension the entire organization:

Long-Range Financial Planning
Budget Development and Fiscal Sustainability Plan
Fiscal Years 2020-21 to 2025-26



The first year (FY 2020-21) of the City's long-range financial plan was focused on assessing the budget in its current state and then fixing "low hanging fruit" that would immediately improve the overall budget situation. A budget was presented that represented the best and most comprehensive planning document possible. The FY 2020-21 budget was awarded GFOA's "Distinguished Budget Presentation Award" for the first time in the City's 100 year history. This achievement was a clear indication that the City placed primary emphasis on a budget process – and creating a budget document – that was recognized as meeting best practices as defined by a prestigious third-party professional organization.

This current budget (FY 2021-22) uses the improved base created last year. There is a deeper focus on analyzing revenue and expenditure trends, utilizing additional information and data available. The refinement of the budget development process further improves the budget being adopted. The FY 2021-22 budget has been more fully and comprehensively prepared, and incorporates additional information not available last fiscal year.

There was an improved level of communication and cooperation between operating departments and Finance in preparing the budget which allowed for efficiencies to be found. For example, in an effort to increase budget transparency, the manner in which certain facility related maintenance costs are budget was changed. Instead of attempting to parcel out electrical, plumbing, pest control and other related maintenance contract costs to individual departments, these appropriations were centralized in the Building Maintenance Division. The end goal was simplifying the entire process of managing these contracts: from contract execution to invoice coding to tracking of expenses during the fiscal year.

Subsequent years – FY 2022-23 and beyond – will take the prior year efforts and continue making adjustments to the budget development process. Not only will the budget document be more comprehensive, but improvements will help the organization operate more efficiently. In addition, subsequent strategic planning goals will be incorporated into the budget development process. This in turn will improve organizational effectiveness.

Ultimately, the five year process should produce greater financial stability and promote fiscal responsibility throughout the organization. Fiscal sustainability can only be achieved when all parts of the organization are moving in the same direction and focused on achieving the same outcomes. Through a structured and strategic budget process, improvements can be made that will help fund essential operations while making these improvements part of the organizational culture.

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RESOLUTION NO. 22-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO, CALIFORNIA, ADOPTING AN OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, the City Council has received and considered the Proposed budget for Fiscal Year 2022-23 presented through staff reports, Budget Study Sessions, Strategic Planning Sessions, and information received in noticed, regular meetings on the City Budget; and,

WHEREAS, the original of said Proposed Budget will be revised so as to reflect each and all of the amendments, changes, and modifications which the City Council, up to the time of adoption of this resolution including any actions taken at the June 8, 2022 meeting, believes should be made in said Proposed Budget as so submitted and to correct any non-substantive errors discovered.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MONTEBELLO HEREBY RESOLVES, FINDS, AND DECLARES AS FOLLOWS:

SECTION 1. That the Proposed Budget for Fiscal Year 2022-23, a complete copy of which has been proposed to the City Council and made available to the public and incorporated by this reference as though fully set forth herein, and which is summarized in Exhibits A1 and A2, attached hereto, is hereby approved and adopted.

SECTION 2. That the Estimated Revenue and Transfers In for all funds for Fiscal Year 2022-23, a summary of which is attached as Exhibit A1 and incorporated by this reference as though fully set forth here, is hereby approved and adopted. When combined with reserves, the Estimated Revenue and Transfers In for Fiscal Year 2022-23 are sufficient to fund the appropriations set forth in the Proposed Budget for Fiscal Year 2022-23.

SECTION 3. That the Proposed Appropriations and Transfers Out for all Funds for Fiscal Year 2022-23, a summary of which is attached as Exhibit A2 and incorporated by this reference as though fully set forth herein, providing appropriations summaries of details currently contained in the City's accounting system, including technical adjustments related to Transfers In and Transfers Out, and detail of estimated revenue, is approved and adopted.

SECTION 4. That the Master Position Control, attached hereto as Exhibit A3, and incorporated by this reference as though fully set forth herein, is hereby approved and adopted. The City Manager, subject to compliance with all applicable Municipal Code and Personnel Rules and Regulations, may revise the Tables of Organization and Master Position Control as needed and necessary for the operation of the City.

SECTION 5. That the Salary Schedules/Tables for all authorized positions are updated and approved so as to reflect the salary provisions in effect for all approved Memoranda of Understanding (MOU) between the City and all recognized bargaining groups as detailed in the separate "Resolution Adopting the Compensation Plan and Table of Organization" that is also adopted at the same meeting as the Fiscal Year 2022-23 Operating and Capital Budget, and fully operationalizes the standardized salary matrix establishing ranges and steps for each approved job classification.

SECTION 6. That the "General Fund Reserve Polices" as presented in Exhibit A4 remain unchanged from those originally adopted on June 24, 2020 and are hereby reaffirmed by approval of this resolution.

SECTION 7. That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments for the respective objects and purposes therein named; provided however that:

SECTION 7.1. Department Directors are hereby authorized to move appropriations from one object to another, within each budgetary program/division and within the same fund, provided that total approved appropriations for a budget program and within the same fund are not exceeded nor increased beyond their originally adopted amounts; and,

SECTION 7.2. The Director of Finance is hereby authorized to transfer operating budget appropriations within the same fund between departments, divisions, programs and/or object codes, provided total appropriations for a Department by fund are not increased.

SECTION 8. That changes to total Department appropriations, total fund appropriations, all other changes to Capital Improvement Program appropriations not specified in Section 6 et al of this resolution, transfers to and/or from appropriated reserves, cancellation of appropriations, and appropriations of fund balances shall require the majority approval of the City Council.

SECTION 9. That the Capital Improvement Program (CIP) contained in the Proposed Budget for Fiscal Year 2022-23 (Exhibit A5) is hereby approved in concept, and the Director of Public Works, or his/her designee is authorized to publicly advertise for bids on these projects in accordance with State of California statues and City of Montebello Municipal Code.

SECTION 10. That construction of Capital Improvement Projects requires the use of professional services such as engineering oversight, geo-technical, water testing, project management, design, survey and other required studies and activities. Funding for these professional services is included within each Capital Improvement Project's budget as set forth in the Proposed Budget for Fiscal Year 2022-23, and specifically as presented in Exhibit A5. Consistent with State of California statutes and City of Montebello Municipal

Code sections covering procurement of professional services, the City Council hereby authorizes the City Manager, or designee, to enter into any necessary professional services agreements to facilitate the completion of an approved Capital Improvement Project.

SECTION 11. That all encumbrances remaining as of June 30, 2022, after thorough review by appropriate Finance Department staff, will either be released or re-appropriated for use in Fiscal Year 2022-23 as appropriate, in the respective funds, departments, programs and accounts/objects, thus adjusting the adopted budget by the encumbered amount carried over without further City Council action required.

SECTION 12. That all active Capital Improvement Program and Federal, State and Local Grant appropriation balances that existed as of June 30, 2022 will be re-appropriated for use in Fiscal Year 2022-23, as appropriate without further City Council action required.

SECTION 13. That at various times throughout the fiscal year, employee engagement, recruitment and retention and morale building activities will be programmed and held. Furthermore, it is in the interest of the public good that these activities be provided to help build and maintain an effective and professional staff, so motivated and engaged as to provide the best customer service possible to Montebello residents and the community at large. Therefore, it is in the public interest that funds have been and will be appropriated in the Fiscal Year 2022-23 budget for these uses, and the City Council by adoption of the Fiscal Year 2022-23 budget finds it in the public interest to expend funds towards these uses.

SECTION 14. That the City Clerk shall certify and record the adoption of this Resolution and the same shall be in full force and effect unless repealed or superseded.

APPROVED AND ADOPTED this 8th day of June, 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

Christopher Jimenez, City Clerk

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF MONTEBELLO)

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 22-43 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 8th day of June, 2022 and that said Resolution was adopted by the following vote, to-wit:

AYES: Melendez, Jimenez, Cobos-Cawthorne
NOES: Torres, Peralta
ABSTAIN: None
ABSENT: None

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: 6/8/2022

Christopher Jimenez, City Clerk

EXHIBITS:

- Exhibit A1 – All funds Revenue Summary
- Exhibit A2 – All funds Expenditure Summary
- Exhibit A3 – Master Position Control
- Exhibit A4 – General Fund Reserve Policies
- Exhibit A5 – CIP Budget Overview

RESOLUTION NO. 22-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEBELLO ADOPTING THE COMPENSATION PLAN AND TABLE OF ORGANIZATION (POSITION LISTING)

THE CITY COUNCIL OF THE CITY OF MONTEBELLO DOES RESOLVE AS FOLLOWS:

SECTION 1. That the City Council of the City of Montebello has determined that the following listing of positions shall be the official and prescribed position titles and if applicable in accordance with the respective range numbers pertaining thereto and herein indicated in accordance with provisions of the Montebello Municipal Code and/or the Civil Service Rules and Regulations as previously enacted by this City Council:

ELECTED OFFICIALS		MONTHLY SALARY RANGES		
City Councilmembers		1,032	-	1,032
City Clerk		695	-	695
City Treasurer		695	-	695

CLASSIFIED MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Fire Battalion Chief	57	$132,654	$165,666
Fire Captain	46	$101,101	$126,262
Police Captain	63	$153,838	$192,122
Police Lieutenant	57	$132,654	$165,666
Police Sergeant	48	$106,220	$132,654
Senior Fire Inspector	38	$82,979	$103,629

CLASSIFIED NON-MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Account Clerk	7	$38,595	$48,199
Administrative Assistant	5	$36,735	$45,877
Assistant Engineer	33	$73,341	$91,593
Assistant Planner	27	$63,242	$78,980
Building Inspector	26	$61,699	$77,054
Building Maintenance Tradeworker I	11	$42,601	$53,203
Building Maintenance Tradeworker II	14	$45,877	$57,294
Business License Technician	11	$42,601	$53,203
Combination Building Inspector	35	$77,054	$96,230
Community Outreach Specialist	21	$54,533	$68,104

Community Risk Reduction Coordinator	32	$71,552	$89,359
Community Services Coordinator	13	$44,758	$55,896
Court Liaison	12	$43,666	$54,533
Custodian	7	$38,595	$48,199
Engineering Technician	22	$55,896	$69,807
Finance Technician	14	$45,877	$57,294
Fire Engineer	40	$87,179	$108,875
Fire Inspector	21	$54,533	$68,104
Firefighter	35	$77,054	$96,230
Human Resources Technician	27	$63,242	$78,980
Lead Finance Technician	23	$57,294	$71,552
Maintenance Worker	10	$41,562	$51,905
Parking Control Officer	12	$43,666	$54,533
Payroll Coordinator	24	$58,726	$73,341
Payroll Specialist	21	$54,533	$68,104
Permit Technician	17	$49,404	$61,699
Police Community Service Officer	16	$48,199	$60,194
Police Corporal	41	$89,359	$111,597
Police Dispatcher I	22	$55,896	$69,807
Police Dispatcher II	27	$63,242	$78,980
Police Officer	38	$82,979	$103,629
Police Records Technician	9	$40,548	$50,639
Property & Evidence Technician I	18	$50,639	$63,242
Public Information Coordinator	24	$58,726	$73,341
Public Safety Radio Technician	30	$68,104	$85,053
Public Works Inspector	27	$63,242	$78,980
Records Coordinator	22	$55,896	$69,807
Risk Management Assistant	12	$43,666	$54,533
Senior Building Inspector	31	$69,807	$87,179
Senior Finance Technician	21	$54,533	$68,104
Senior Permit Technician	21	$54,533	$68,104

SMART-TD CLASSIFIED NON-MANAGEMENT		**ANNUAL MINIMUM**	**ANNUAL MAXIMUM**
Body Shop Mchanic (effective 1/3/21)		*$52,584*	*$67,116*
Bus Operator (effective 1/3/21)		*$43,068*	*$54,972*
Equipment Mechanic A (effective 1/3/21)		*$52,584*	*$67,116*
Equipment Service Worker (effective 1/3/21)		*$37,092*	*$47,340*
Storekeeper (eff 1/3/21)		*$45,288*	*$57,792*

UNCLASSIFIED MANAGEMENT	RANGE	ANNUAL MINIMUM	ANNUAL MAXIMUM
Accounting Manager	43	$93,883	$117,247
Accounting Supervisor	30	$68,104	$85,053
Assistant City Manager	*	$190,740	$243,480
Assistant Director of Finance	55	$126,262	$157,684
Assistant Director of Fire	54	$123,182	$153,838
Assistant Director of Planning and Community Development	55	$126,262	$157,684
Assistant Director of Public Affairs	55	$126,262	$157,684
Assistant Director of Public Works	54	$123,182	$153,838
Assistant Director of Recreation & Community Services	51	$114,387	$142,854
Assistant Director of Transportation	54	$123,182	$153,838
Assistant Fire Chief	62	$150,086	$187,436
Assistant Police Chief	65	$161,626	$201,848
Associate Engineer	40	$87,179	$108,875
Building Maintenance Supervisor	30	$68,104	$85,053
Building Official	49	$108,875	$135,970
City Manager	*	$326,462.50	$326,462.50
Code Enforcement Manager	38	$82,979	$103,629
Construction Manager	48	$106,220	$132,654
Crime Prevention Supervisor	34	$75,175	$93,883
Deputy Director of Public Works	52	$117,247	$146,425
Deputy Director of Transportation	52	$117,247	$146,425
Deputy Fire Chief	58	$135,970	$169,808
Director of Finance	*	$162,768	$207,768
Director of Human Resources – Information Technology	*	$162,768	$207,768
Director of Planning & Community Development	*	$157,680	$201,276
Director of Public Works/City Engineer	*	$165,312	$211,020
Director of Recreation & Community Services	*	$152,592	$194,784
Director of Transportation	*	$159,372	$203,448
Dispatch Supervisor	32	$71,552	$89,359
Economic Development Manager	50	$111,597	$139,369
Finance Supervisor	32	$71,552	$89,359
Fire Chief	*	$178,032	$227,256
Fire Marshal	50	$111,597	$139,369
Fleet Maintenance Manager	44	$96,230	$120,178
Fleet Maintenance Supervisor	33	$73,341	$91,593
Fleet Services Manager	42	$91,593	$114,387
Fleet Services Supervisor	22	$55,896	$69,807
Grants & Project Administrator	36	$78,980	$98,636
Housing Manager	48	$106,220	$132,654

Human Resources Analyst	34	$75,175	$93,883
Human Resources Manager	48	$106,220	$132,654
Information Systems Manager	49	$108,875	$135,970
Information Systems Supervisor	39	$85,053	$106,220
Management Analyst	28	$64,823	$80,955
Maintenance Manager	44	$96,230	$120,178
Office Manager	27	$63,242	$78,980
Park Maintenance Supervisor	30	$68,104	$85,053
Planner	35	$77,054	$96,230
Planning Manager	49	$108,875	$135,970
Police Chief	*	$182,268	$232,656
Police Records Supervisor	31	$69,807	$87,179
Principle Engineer	52	$117,247	$146,425
Public Information Officer	32	$71,552	$89,359
Public Safety Radio Supervisor	39	$85,053	$106,220
Public Works Inspector	27	$63,242	$78,980
Public Works Manager	37	$80,955	$101,101
Public Works Superintendent	41	$89,359	$111,597
Recreation Manager	35	$77,054	$96,230
Recreation Supervisor	29	$66,443	$82,979
Revenue Supervisor	30	$68,104	$85,053
Risk Management Analyst	30	$68,104	$85,053
Risk Manager	50	$111,597	$139,369
Senior Deputy City Clerk	39	$85,053	$106,220
Senior Economic Development Coordinator	34	$75,175	$93,883
Senior Human Resources Analyst	41	$89,359	$111,597
Senior Management Analyst	36	$78,980	$98,636
Senior Planner	41	$89,359	$111,597
Senior Procurement Analyst	33	$73,341	$91,593
Social Work Supervisor	38	$82,979	$103,629
Street Maintenance Supervisor	32	$71,552	$89,359
Superintendent/Facility Manager	38	$82,979	$103,629
Transit Administration Manager	45	$98,636	$123,182
Transit Assistant Manager	34	$75,175	$93,883
Transit Operations Manager	46	$101,101	$126,262
Transit Planner	28	$64,823	$80,955
Transit Supervisor	26	$61,699	$77,054
Warehouse Supervisor	26	$61,699	$77,054

UNCLASSIFIED NON-MANAGEMENT	RANGES	ANNUAL MINIMUM	ANNUAL MAXIMUM
Accountant	26	$61,699	$77,054
Code Enforcement Coordinator	10	$41,562	$51,905
Code Enforcement Officer	25	$60,194	$75,175
Crime Analyst	32	$71,552	$89,359
Deputy City Clerk	24	$58,726	$73,341
Economic Development Coordinator	26	$61,699	$77,054
Field Response Case Coordinator	11	$42,601	$53,203
Firefighter/Paramedic Trainee	21	$54,533	$68,104
Information Systems Analyst	34	$75,175	$93,883
Information Systems Technician	18	$50,639	$63,242
Police Trainee	21	$54,533	$68,104
Senior Accountant	35	$77,054	$96,230
Senior Administrative Assistant	13	$44,758	$55,896

HOURLY CLASSIFICATION	HOURLY MINIMUM	HOURLY MAXIMUM
Administrative Analyst	15.00	24.45
Administrative Secretary	18.55	23.41
Building Maintenance Tradeworker	15.92	20.31
Bus Operator	18.93	20.68
Clerical Assistant	15.00	18.33
Code Enforcement Technician	15.00	16.84
Community Services Aide - SYEP	15.00	14.00
Equipment Service Worker	15.00	19.11
Field Maintenance Worker	15.00	16.73
Fire Engineer	27.43	35.02
Fire Inspector	22.56	28.80
Heavy Duty Fire Equipment Mechanic	45.41	49.10
Human Resources Manager	42.22	51.32
Information Systems Specialist	15.00	18.33
Intern	15.00	18.33
Lifeguard	15.00	16.64
Maintenance Worker	15.92	20.31
Mechanic's Assistant	15.00	17.49
Park Ranger	15.00	19.30
Parking Control Officer	18.72	21.28
Police Cadet	15.14	19.33
Police Community Services Officer	15.00	16.66
Police Dispatcher	26.35	31.25
Police Officer	32.49	41.43

Police Trainee	18.99	24.06
Police Youth Program Coordinator	17.55	22.45
Pool Manager	16.66	20.00
Property & Evidence Technician	16.66	24.45
Public Works Manager	34.72	42.23
Recreation Leader I	15.00	16.22
Recreation Leader II	15.00	17.79
Recreation Leader III	15.00	18.75
Recreation Leader IV	16.71	20.55
Risk Management Assistant	15.00	21.45
Secretary	15.00	17.90
Senior Lifeguard	16.15	18.27
Senior Project Manager	63.87	77.66
Transportation Revenue Coordinator	15.93	20.22
Transportation Specialist	15.00	24.45

**Executive Management classification salary ranges are determined by Resolution No.20-74, approved on September 9, 2020.*

SECTION 2. That the City Clerk shall certify to the adoption of this resolution, shall distribute copies to the Director of Human Resources-Information Technology and the Director of Finance, and the resolution shall be in full force and effect as of July 1, 2022.

APPROVED AND ADOPTED this 8th day of June, 2022.

Kimberly A. Cobos-Cawthorne, Mayor

ATTEST:

Christopher Jimenez, City Clerk

APPROVED AS TO FORM:

Arnold M. Alvarez-Glasman, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF MONTEBELLO)

I, Christopher Jimenez, City Clerk of the City of Montebello, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 22-44 was passed and adopted by the City Council of the City of Montebello, signed by the Mayor and attested by the City Clerk at a regular meeting of said Council held on the 8th day of June, 2022 and that said Resolution was adopted by the following vote, to-wit:

AYES: Melendez, Jimenez, Cobos-Cawthorne
NOES: Torres, Peralta
ABSTAIN: None
ABSENT: None

The undersigned, City Clerk of the City of Montebello, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

DATE: 6/8/2022

Christopher Jimenez, City Clerk

EXHIBITS:

- Exhibit B1 – Salary Matrix
- Exhibit B2 – Maintenance Manager Classification

City of Montebello FY 2022-23
Salary Matrix

EXHIBIT B1

Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Salary Range
	Salary Range										
0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	0
1	**$33,280**	**$34,112**	**$34,965**	**$35,839**	**$36,735**	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	1
HRLY	$16.0000	$16.4000	$16.8100	$17.2303	$17.6610	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	
BI-WEEKLY	$1,280.0000	$1,312.0000	$1,344.8000	$1,378.4200	$1,412.8805	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	
2	**$34,112**	**$34,965**	**$35,839**	**$36,735**	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	2
	$16.4000	$16.8100	$17.2303	$17.6610	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	
	$1,312.0000	$1,344.8000	$1,378.4200	$1,412.8805	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	
3	**$34,965**	**$35,839**	**$36,735**	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	3
	$16.8100	$17.2303	$17.6610	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	
	$1,344.8000	$1,378.4200	$1,412.8805	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	
4	**$35,839**	**$36,735**	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	4
	$17.2303	$17.6610	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	
	$1,378.4200	$1,412.8805	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	
5	**$36,735**	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	5
	$17.6610	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	
	$1,412.8805	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	
6	**$37,653**	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	6
	$18.1025	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	
	$1,448.2025	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	
7	**$38,595**	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	7
	$18.5551	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	
	$1,484.4076	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	
8	**$39,559**	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	8
	$19.0190	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	
	$1,521.5178	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	
9	**$40,548**	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	9
	$19.4944	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	
	$1,559.5557	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	
10	**$41,562**	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	10
	$19.9818	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	
	$1,598.5446	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	
11	**$42,601**	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	11
	$20.4814	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	
	$1,638.5082	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	
12	**$43,666**	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	12
	$20.9934	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	
	$1,679.4709	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	
13	**$44,758**	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	13
	$21.5182	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	
	$1,721.4577	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	
14	**$45,877**	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	14
	$22.0562	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	
	$1,764.4941	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	
15	**$47,024**	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	15
	$22.6076	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	
	$1,808.6065	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	
16	**$48,199**	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	16
	$23.1728	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	
	$1,853.8217	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	
17	**$49,404**	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	17
	$23.7521	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	
	$1,900.1672	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	
18	**$50,639**	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	18
	$24.3459	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	
	$1,947.6714	$1,996.3632	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	
19	**$51,905**	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	19
	$24.9545	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	
	$1,996.36	$2,046.27	$2,097.43	$2,149.86	$2,203.61	$2,258.70	$2,315.17	$2,373.05	$2,432.37	$2,493.18	
20	**$53,203**	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	20
	$25.5784	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	
	$2,046.2722	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	
21	**$54,533**	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	**$68,104**	21
	$26.2179	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	
	$2,097.4290	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	
22	**$55,896**	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	**$68,104**	**$69,807**	22
	$26.8733	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	
	$2,149.8648	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	
23	**$57,294**	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	**$68,104**	**$69,807**	**$71,552**	23
	$27.5451	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	
	$2,203.6114	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	
24	**$58,726**	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	**$68,104**	**$69,807**	**$71,552**	**$73,341**	24
	$28.2338	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	
	$2,258.7017	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	
25	**$60,194**	**$61,699**	**$63,242**	**$64,823**	**$66,443**	**$68,104**	**$69,807**	**$71,552**	**$73,341**	**$75,175**	25

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City of Montebello FY 2022-23
Salary Matrix

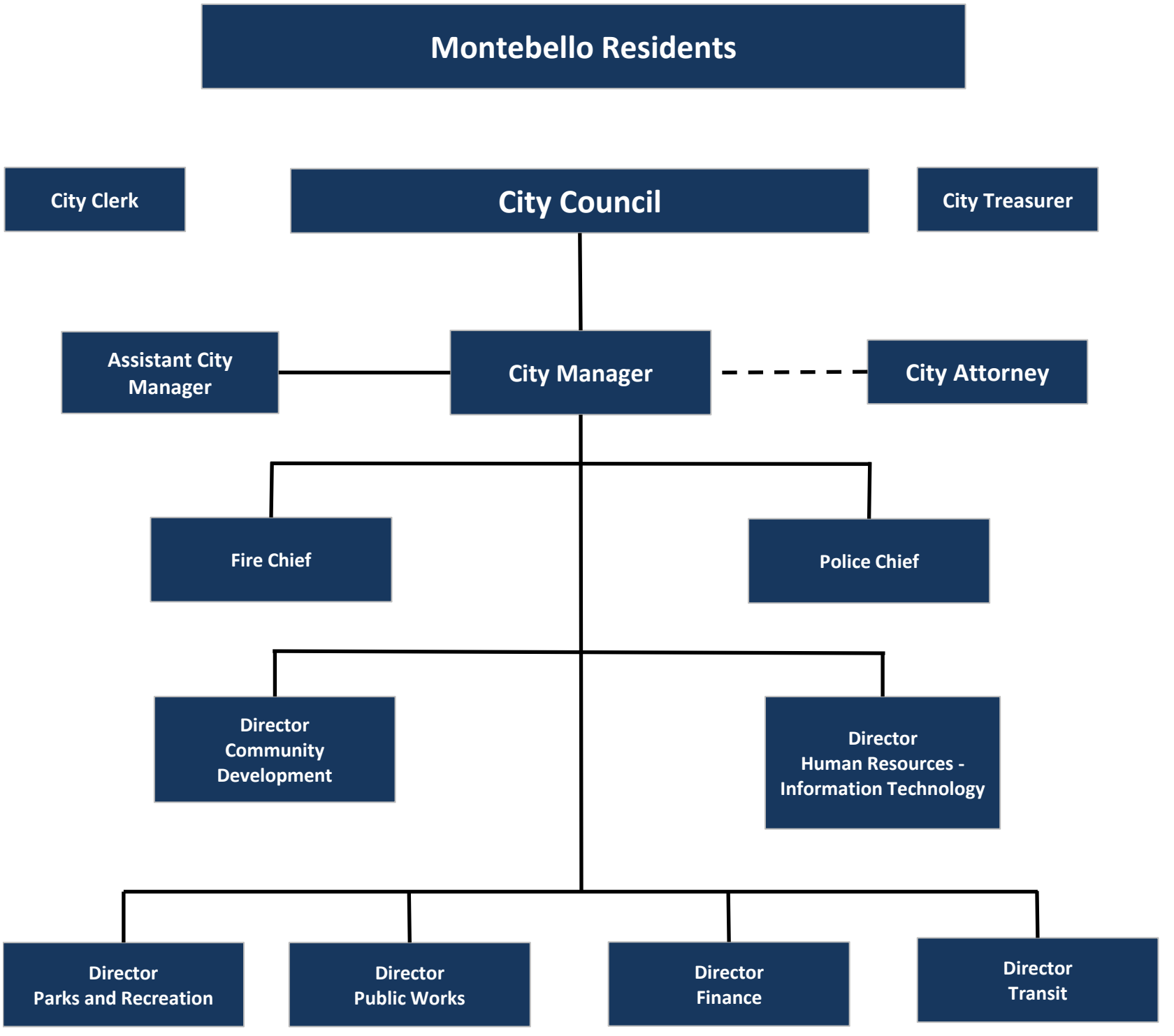
Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Salary Range
					Salary Range						
	$28.9396	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	
	$2,315.1692	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	
26	$61,699	$63,242	$64,823	$66,443	$68,104	$69,807	$71,552	$73,341	$75,175	$77,054	26
	$29.6631	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	
	$2,373.0484	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	
27	$63,242	$64,823	$66,443	$68,104	$69,807	$71,552	$73,341	$75,175	$77,054	$78,980	27
	$30.4047	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	
	$2,432.3747	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	
28	$64,823	$66,443	$68,104	$69,807	$71,552	$73,341	$75,175	$77,054	$78,980	$80,955	28
	$31.1648	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	
	$2,493.1840	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	
29	$66,443	$68,104	$69,807	$71,552	$73,341	$75,175	$77,054	$78,980	$80,955	$82,979	29
	$31.9439	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	
	$2,555.5136	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	
30	$68,104	$69,807	$71,552	$73,341	$75,175	$77,054	$78,980	$80,955	$82,979	$85,053	30
	$32.7425	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	
	$2,619.4015	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	
31	$69,807	$71,552	$73,341	$75,175	$77,054	$78,980	$80,955	$82,979	$85,053	$87,179	31
	$33.5611	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	
	$2,684.8865	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	
32	$71,552	$73,341	$75,175	$77,054	$78,980	$80,955	$82,979	$85,053	$87,179	$89,359	32
	$34.4001	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	
	$2,752.0087	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	
33	$73,341	$75,175	$77,054	$78,980	$80,955	$82,979	$85,053	$87,179	$89,359	$91,593	33
	$35.2601	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	
	$2,820.8089	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	
34	$75,175	$77,054	$78,980	$80,955	$82,979	$85,053	$87,179	$89,359	$91,593	$93,883	34
	$36.1416	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	
	$2,891.3291	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	
35	$77,054	$78,980	$80,955	$82,979	$85,053	$87,179	$89,359	$91,593	$93,883	$96,230	35
	$37.0452	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	
	$2,963.6123	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	
36	$78,980	$80,955	$82,979	$85,053	$87,179	$89,359	$91,593	$93,883	$96,230	$98,636	36
	$37.9713	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	
	$3,037.7026	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	
37	$80,955	$82,979	$85,053	$87,179	$89,359	$91,593	$93,883	$96,230	$98,636	$101,101	37
	$38.9206	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	
	$3,113.6452	$3,191.4863	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	
38	$82,979	$85,053	$87,179	$89,359	$91,593	$93,883	$96,230	$98,636	$101,101	$103,629	38
	$39.8936	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	
	$3,191.49	$3,271.27	$3,353.06	$3,436.88	$3,522.80	$3,610.87	$3,701.15	$3,793.67	$3,888.52	$3,985.7291	
39	$85,053	$87,179	$89,359	$91,593	$93,883	$96,230	$98,636	$101,101	$103,629	$106,220	39
	$40.8909	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	
	$3,271.2735	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	
40	$87,179	$89,359	$91,593	$93,883	$96,230	$98,636	$101,101	$103,629	$106,220	$108,875	40
	$41.9132	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	
	$3,353.0553	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	
41	$89,359	$91,593	$93,883	$96,230	$98,636	$101,101	$103,629	$106,220	$108,875	$111,597	41
	$42.9610	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	
	$3,436.8817	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	
42	$91,593	$93,883	$96,230	$98,636	$101,101	$103,629	$106,220	$108,875	$111,597	$114,387	42
	$44.0350	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	
	$3,522.8038	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	
43	$93,883	$96,230	$98,636	$101,101	$103,629	$106,220	$108,875	$111,597	$114,387	$117,247	43
	$45.1359	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	
	$3,610.8738	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	
44	$96,230	$98,636	$101,101	$103,629	$106,220	$108,875	$111,597	$114,387	$117,247	$120,178	44
	$46.2643	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	
	$3,701.1457	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	
45	$98,636	$101,101	$103,629	$106,220	$108,875	$111,597	$114,387	$117,247	$120,178	$123,182	45
	$47.4209	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	
	$3,793.6743	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	
46	$101,101	$103,629	$106,220	$108,875	$111,597	$114,387	$117,247	$120,178	$123,182	$126,262	46
	$48.6065	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	
	$3,888.5162	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	
47	$103,629	$106,220	$108,875	$111,597	$114,387	$117,247	$120,178	$123,182	$126,262	$129,418	47
	$49.8216	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	
	$3,985.7291	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	
48	$106,220	$108,875	$111,597	$114,387	$117,247	$120,178	$123,182	$126,262	$129,418	$132,654	48
	$51.0672	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	
	$4,085.3723	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	
49	$108,875	$111,597	$114,387	$117,247	$120,178	$123,182	$126,262	$129,418	$132,654	$135,970	49
	$52.3438	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	
	$4,187.5066	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	
50	$111,597	$114,387	$117,247	$120,178	$123,182	$126,262	$129,418	$132,654	$135,970	$139,369	50
	$53.6524	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	
	$4,292.1943	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	
51	$114,387	$117,247	$120,178	$123,182	$126,262	$129,418	$132,654	$135,970	$139,369	$142,854	51
	$54.9937	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	
	$4,399.4992	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	
52	$117,247	$120,178	$123,182	$126,262	$129,418	$132,654	$135,970	$139,369	$142,854	$146,425	52
	$56.3686	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	
	$4,509.4866	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	
53	$120,178	$123,182	$126,262	$129,418	$132,654	$135,970	$139,369	$142,854	$146,425	$150,086	53
	$57.7778	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	$72.1568	

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City of Montebello FY 2022-23
Salary Matrix

Salary Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Salary Range
					Salary Range						
	$4,622.2238	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	
54	$123,182	$126,262	$129,418	$132,654	$135,970	$139,369	$142,854	$146,425	$150,086	$153,838	54
	$59.2222	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	
	$4,737.7794	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	
55	$126,262	$129,418	$132,654	$135,970	$139,369	$142,854	$146,425	$150,086	$153,838	$157,684	55
	$60.7028	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	
	$4,856.2239	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	
56	$129,418	$132,654	$135,970	$139,369	$142,854	$146,425	$150,086	$153,838	$157,684	$161,626	56
	$62.2204	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	
	$4,977.6295	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	
57	$132,654	$135,970	$139,369	$142,854	$146,425	$150,086	$153,838	$157,684	$161,626	$165,666	57
	$63.7759	$65.3703	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	
	$5,102.0702	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	
58	$135,970	$139,369	$142,854	$146,425	$150,086	$153,838	$157,684	$161,626	$165,666	$169,808	58
	$65.3703	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	
	$5,229.6220	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	
59	$139,369	$142,854	$146,425	$150,086	$153,838	$157,684	$161,626	$165,666	$169,808	$174,053	59
	$67.0045	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	
	$5,360.3625	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	
60	$142,854	$146,425	$150,086	$153,838	$157,684	$161,626	$165,666	$169,808	$174,053	$178,405	60
	$68.6796	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	
	$5,494.3716	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	
61	$146,425	$150,086	$153,838	$157,684	$161,626	$165,666	$169,808	$174,053	$178,405	$182,865	61
	$70.3966	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	
	$5,631.7309	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	
62	$150,086	$153,838	$157,684	$161,626	$165,666	$169,808	$174,053	$178,405	$182,865	$187,436	62
	$72.1566	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	
	$5,772.5242	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	
63	$153,838	$157,684	$161,626	$165,666	$169,808	$174,053	$178,405	$182,865	$187,436	$192,122	63
	$73.9605	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	
	$5,916.8373	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	
64	$157,684	$161,626	$165,666	$169,808	$174,053	$178,405	$182,865	$187,436	$192,122	$196,925	64
	$75.8095	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	
	$6,064.7582	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	
65	$161,626	$165,666	$169,808	$174,053	$178,405	$182,865	$187,436	$192,122	$196,925	$201,848	65
	$77.7047	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	
	$6,216.3771	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	
66	$165,666	$169,808	$174,053	$178,405	$182,865	$187,436	$192,122	$196,925	$201,848	$206,895	66
	$79.6473	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	
	$6,371.7866	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	
67	$169,808	$174,053	$178,405	$182,865	$187,436	$192,122	$196,925	$201,848	$206,895	$212,067	67
	$81.6385	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	
	$6,531.0812	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	
68	$174,053	$178,405	$182,865	$187,436	$192,122	$196,925	$201,848	$206,895	$212,067	$217,369	68
	$83.6795	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	
	$6,694.3583	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	
69	$178,405	$182,865	$187,436	$192,122	$196,925	$201,848	$206,895	$212,067	$217,369	$222,803	69
	$85.7715	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	
	$6,861.7172	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	
70	$182,865	$187,436	$192,122	$196,925	$201,848	$206,895	$212,067	$217,369	$222,803	$228,373	70
	$87.9158	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	
	$7,033.2602	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	
71	$187,436	$192,122	$196,925	$201,848	$206,895	$212,067	$217,369	$222,803	$228,373	$234,082	71
	$90.1136	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	
	$7,209.0917	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	
72	$192,122	$196,925	$201,848	$206,895	$212,067	$217,369	$222,803	$228,373	$234,082	$239,934	72
	$92.3665	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	
	$7,389.3189	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	
73	$196,925	$201,848	$206,895	$212,067	$217,369	$222,803	$228,373	$234,082	$239,934	$245,933	73
	$94.6756	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	
	$7,574.0519	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	
74	$201,848	$206,895	$212,067	$217,369	$222,803	$228,373	$234,082	$239,934	$245,933	$252,081	74
	$97.0425	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	
	$7,763.4032	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	$9,695.4268	
75	$206,895	$212,067	$217,369	$222,803	$228,373	$234,082	$239,934	$245,933	$252,081	$258,383	75
	$99.4686	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	$124.2227	
	$7,957.4883	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	$9,695.4268	$9,937.8125	
76	$212,067	$217,369	$222,803	$228,373	$234,082	$239,934	$245,933	$252,081	$258,383	$264,843	76
	$101.9553	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	$124.2227	$127.3282	
	$8,156.4255	$8,360.3361	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	$9,695.4268	$9,937.8125	$10,186.2578	
77	$217,369	$222,803	$228,373	$234,082	$239,934	$245,933	$252,081	$258,383	$264,843	$271,464	77
	$104.5042	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	$124.2227	$127.3282	$130.5114	
	$8,360.336	$8,569.345	$8,783.578	$9,003.168	$9,228.247	$9,458.953	$9,695.427	$9,937.812	$10,186.258	$10,440.9142	
78	$222,803	$228,373	$234,082	$239,934	$245,933	$252,081	$258,383	$264,843	$271,464	$278,250	78
	$107.1168	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	$124.2227	$127.3282	$130.5114	$133.7742	
	$8,569.3445	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	$9,695.4268	$9,937.8125	$10,186.2578	$10,440.9142	$10,701.9371	
79	$228,373	$234,082	$239,934	$245,933	$252,081	$258,383	$264,843	$271,464	$278,250	$285,207	79
	$109.7947	$112.5396	$115.3531	$118.2369	$121.1928	$124.2227	$127.3282	$130.5114	$133.7742	$137.1186	
	$8,783.5782	$9,003.1676	$9,228.2468	$9,458.9530	$9,695.4268	$9,937.8125	$10,186.2578	$10,440.9142	$10,701.9371	$10,969.4855	
80	$234,082	$239,934	$245,933	$252,081	$258,383	$264,843	$271,464	$278,250	$285,207	$292,337	80

City of Montebello
Citywide Organizational Chart
FY 2022-23



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City of Montebello
Budget Preparation Calendar and Adopted Budget Modification Process
FY 2022-23 Budget

JANUARY

Mid-year review of FY 2021-22 revenue and expenditures

Review budget adjustment requests from Departments (current fiscal year)

Prepare mid-year budget analysis and agenda report for City Council presentation

FEBRUARY

Finalize mid-year budget projections for City Council presentation

Present mid-year budget update to City Council

Begin developing preliminary revenue projections for FY 2022-23

MARCH

Budget kick-off meeting with all Departments

Distribute department narratives and organization charts to Departments for review and updating

Distribute Maintenance and Operations (M&O) justification spreadsheets to Departments

Supplemental budget requests sent to Departments

APRIL

Review of Capital Improvement Program (CIP) budgets and projects (status update)

Initial draft of M&O requests due from Departments

City Council budget and strategic plan study session

Supplemental budget requests due from Departments

City Manager meetings with Departments to discuss proposed budget requests

MAY

City Council budget study session

Draft budget prepared, review by Departments

JUNE

Draft budget finalized for City Council presentation

Budget reviewed and adopoted by City Council

Level of Budgetary Control: Adjustments to the Adopted Budget

During the fiscal year, certain situations arise that may cause changes in a Department's spending priorities that necessitates appropriations be moved to a different Division or Object Code. The Budget Adoption Resolution -- included in the adopted budget book in the Appendix Section -- outlines the specific process for making budget adjustments. Department Directors are authorized to move appropriations within each program/division and within the same fund for their respective departments, so long as appropriations are not being increased. The City Manager may transfer operating budget appropriations within the same fund between departments, so long as total appropriations are not being increased. Any changes to total appropriations and any changes to Capital Improvement Program appropriations must be approved by a majority of the City Council.

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City of Montebello
Citywide (All Funds) Summary
by Fund Type
FY 2022-23

	REVENUE	EXPENDITURES	Variance
General Fund	$ 68,685,800	$ 67,990,100	$ 695,700
Grants/Special Revenue Funds	$ 31,040,000	$ 31,813,625	$ (773,625)
Capital Projects (Street/Infrastructure)	$ 14,228,400	$ 13,059,200	$ 1,169,200
Internal Service Funds	$ 6,733,400	$ 8,344,200	$ (1,610,800)
Enterprise Funds	$ 74,221,800	$ 55,073,310	$ 19,148,490
Fiduciary Funds**	$ 8,285,920	$ 8,112,700	$ 173,220
TOTAL CITY BUDGET	**$ 203,195,320**	**$ 184,393,135**	**$ 18,802,185**

***Successor Agency (former Redevelopment Agency) related expenditures for enforceable obligations.*

CITY OF MONTEBELLO
Sources and Uses and Estimated Fund Balance*
FY 2022-23

		Fiscal Year 2022-23 Budget					
		Estimted Fund Balance 7/1/2022*	Revenues	Expenditures	Projected Fund Balance 6/30/2023*	Net Change in Fund Balance	Fund Balance Inc/(Dec) %
	General and Other Related Funds						
100	General	11,710,396	68,685,800	(67,990,100)	12,406,096	695,700	6%
	Subtotal General and Other Related Funds	**11,710,396**	**68,685,800**	**(67,990,100)**	**12,406,096**	**695,700**	**6%**
	Enterprise Funds						
600	Transit	20,277,426	51,283,800	(35,504,650)	36,056,576	15,779,150	78%
605	Water	1,125,977	2,702,500	(2,467,700)	1,360,777	234,800	21%
610	Golf	(2,672,298)	2,504,500	(2,581,960)	(2,749,758)	(77,460)	3%
620	Hilton Garden Inn	(537,408)	5,601,000	(5,241,000)	(177,408)	360,000	-67%
625	Home2Suites Hotel	(3,757,984)	12,130,000	(9,278,000)	(905,984)	2,852,000	-76%
	Subtotal Other Enterprise Funds	**14,435,713**	**74,221,800**	**(55,073,310)**	**33,584,203**	**19,148,490**	**133%**
	CIP/Street Funds						
200	Highway Users Tax/Gas Tax	1,871,699	1,729,200	(2,357,800)	1,243,099	(628,600)	-34%
201	SB 1 - Road Maint. & Rehab. (RMRA)	2,413,909	1,403,200	(1,500,900)	2,316,209	(97,700)	-4%
202	SB1 - Transit - State of Good Repairs (STA/SGR)	890,913	1,453,000	(433,100)	1,910,813	1,019,900	114%
210	Prop A - Streets	6,017,892	1,554,900	(679,700)	6,893,092	875,200	15%
215	Prop C - Streets	12,223,115	1,286,000	(1,166,400)	12,342,715	119,600	1%
220	Measure R - Streets	2,859,474	959,900	(1,117,000)	2,702,374	(157,100)	-5%
222	Measure M - Streets	3,703,023	1,083,000	(1,083,300)	3,702,723	(300)	0%
223	TDA - Sidewalks	(45,803)	59,200	-	13,397	59,200	-129%
	Subtotal CIP/Street Funds	**29,934,221**	**9,528,400**	**(8,338,200)**	**31,124,421**	**1,190,200**	**4%**
	Grants/Special Revenue Funds						
205	Retirement	20,930,441	14,541,000	(11,652,600)	23,818,841	2,888,400	14%
221	Measure A - Parks	-	1,071,100	(21,000)	-	-	0%
229	Measure W - SCW	-	900,000	(903,700)			
230	Drug Enforcement - Asset Forfeitures	723,061	501,000	(1,018,300)	205,761	(517,300)	-72%
235	Supplemental Law Prop. 72	(275,092)	160,000	(257,100)	(372,192)	(97,100)	35%
240	Justice Assistance Grants (JAG)	36,624	-	-	36,624	-	0%
245	Air Quality Management District Grant (AQMD)	155,811	85,000	(227,900)	12,911	(142,900)	-92%
250	Park Development	21,035	-	-	21,035	-	0%
255	Community Development Block Grants (CDBG)	(183,031)	1,347,500	(1,632,400)	(467,931)	(284,900)	156%
260	HOME	115,807	665,800	(25,800)	755,807	640,000	553%
264	George Miller Estate Donation	200,438	500	(83,200)	117,738		-41%
265	Grants	(653,163)	375,100	(344,625)	(622,688)	30,475	-5%
270	Transit Grants	6,920,003	-	(4,375,000)	2,545,003	(4,375,000)	-63%
295	Stay Arts Gallery	-	250,000	(250,000)			
325	Information Technology Upgrades	-	4,700,000	(4,700,000)			
410	Debt Service (Golf Course/City Hall Bonds)	371,164	11,143,000	(11,043,000)	471,164	100,000	27%
	Subtotal Grants/Special Revenue Funds	**28,363,099**	**35,740,000**	**(36,534,625)**	**26,522,074**	**(1,758,325)**	**-6%**
	Internal Service Funds						
700	Self Insurance	(16,151,058)	6,733,400	(8,344,200)	(17,761,858)	(1,610,800)	10%
	Subtotal Internal Service Funds	**(16,151,058)**	**6,733,400**	**(8,344,200)**	**(17,761,858)**	**(1,610,800)**	**10%**
	Fiduciary Funds						
500	Trust and Agency	(169,901)	120,250	(205,000)	(254,651)	(84,750)	50%
800	Successor Agency	6,258,415	8,155,670	(7,884,900)	6,529,185	270,770	4%
810	Housing Authority Successor	8,046,538	10,000	(22,800)	8,033,738	(12,800)	0%
	Subtotal Fiduciary Funds	**14,135,052**	**8,285,920**	**(8,112,700)**	**14,308,272**	**173,220**	**1%**
					-	-	
	Grand Total	**82,427,423**	**203,195,320**	**(184,393,135)**	**100,183,208**	**17,838,485**	**22%**

**Fund balance is estimated based on cash as of 06/30/2021; fund balance does not include non-spendable or other non-liquid assets. Revenue and Expenditures for FY 2021-22 utilized to estimated FY 2022-23 beginning fund balance do not inlcude final accruals for FY 2021-22, therefore totals under-represent actual revenue and expenditures totals for the fiscal years. Therefore, ending/projected fund balance amounts are rough estimates. Audited amounts from the City's FY 2021-22 ACFR should be utilized when made available.*

City of Montebello
Citywide (All Funds) Summary
Revenue by Fund
FY 2018-19 - FY 2022-23

Fund #	Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 ADOPTED Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
100	General	55,201,506	48,604,255	55,701,100	56,485,700	67,522,958	61,719,150	68,685,800
200	Highway Users Tax	1,311,052	1,469,626	1,604,300	1,604,300	1,386,509	1,518,800	1,729,200
201	SB1 - Road Maint. & Rehab. (RMRA	1,169,627	1,160,068	1,223,400	1,223,400	1,181,176	1,225,700	1,403,200
202	SB1 - Transit-State of Good Repairs (STA/SGR	-	-	1,530,100	4,657,977	191,693	885,200	1,453,000
205	Retirement	12,931,143	13,029,222	13,604,000	13,604,000	15,010,965	15,171,000	14,541,000
210	Prop A - Streets	1,318,846	1,308,604	1,381,200	1,381,200	1,312,714	1,299,200	1,554,900
215	Prop C - Streets	1,261,439	12,109,954	1,150,300	1,150,300	1,090,874	1,080,400	1,286,000
220	Measure R - Streets	831,351	8,656,047	858,900	858,900	813,324	803,800	959,900
221	Measure A - Parks	-	-	600,000	600,000	-	600,000	1,071,100
222	Measure M Streets	917,497	10,046,163	966,000	966,000	921,594	910,300	1,083,000
223	TDA - Sidewalks	88,659	89,696	47,500	47,500	-	46,500	59,200
225	Metro-Link	-	-	-		914,580	-	-
229	Measure W - SCW				900,000	170,933	900,000	900,000
230	Drug Enforcement - Asset Forfeitures	908,774	712,481	-	-	156,727	251,500	501,000
235	Supplemental Law Prop. 72	156,089	158,933	154,000	154,000	200	152,750	160,000
240	Justice Assistance Grants (JAG	1,366	1,255	-	47,199	17,438	500	-
241	Inmate Welfare Fund			-	-	85,839		-
245	Air Quality Management District Grant (AQMD	97,969	92,379	86,000	86,000	115	84,000	85,000
250	Park Development	680	486	-	-	690,719	250	-
255	Community Development Block Grants (CDBG	860,520	661,324	1,141,000	3,119,593	26	1,597,450	1,347,500
260	HOME funds	3,654	47,245	300,000	402,108	1,761	400,000	665,800
264	George Miller Estate Donation	-	325,000	-	-	2,650,695	750	500
265	Grants	851,706	3,020,575	21,000	5,144,438	1,872,189	2,177,200	375,100
270	Transit Grants	4,913,529	3,490,661	-	13,954,931	-	-	-
295	Stay Arts Gallery					-		250,000
300	Prop A Exchange	3,109	1,394	-	-	-	-	-
325	Information Technology Upgrades					11,031,528		4,700,000
410	Debt Service (Golf Course/City Hall Bonds	1,505,329	142,847,323	-	-	99,324	11,039,700	11,143,000
500	Trust & Agency	419,452	250,370	-	-	34,358,671	120,500	120,250
600	Transit	31,253,845	32,210,635	31,212,900	37,712,900	2,594,142	29,378,400	51,283,800
605	Water	3,203,208	2,572,472	2,610,000	2,610,000	3,470,078	2,607,000	2,702,500
610	Golf	2,973,964	2,893,584	2,144,900	2,144,900	-	2,750,000	2,504,500
615	Detention	74,170	-	-	-	3,243,206		
620	Hilton	14,242,762	4,482,116	6,355,000	6,355,000	8,360,802	6,610,000	5,601,000
625	Home2Suites	7,952,204	9,064,121	9,630,000	9,630,000	7,524,399	9,410,000	12,130,000
700	Self Insurance	7,397,377	7,659,496	6,929,900	6,929,900	-	6,672,300	6,733,400
720	Corporate Shop	572,499	-	-	-	7,496,314	-	-
800	Successor Agency	8,517,021	6,715,018	-	-	-	6,601,000	8,155,670
810	Housing Authority Successor	36,760	4,320	-	-	-	-	10,000
	Grand Total	**160,977,107**	**313,684,823**	**139,251,500**	**171,770,246**	**174,171,493**	**166,013,350**	**203,195,320**

City of Montebello
Citywide (All Funds) Summary
Expenditures by Fund
FY 2018-19 - FY 2022-23

Fund #	Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
100	General	52,335,129	59,774,549	55,681,500	61,560,995	69,385,371	61,408,690	67,990,100
200	Highway Users Tax	1,478,146	477,789	683,700	2,347,194	916,251	3,316,204	2,357,800
201	SB1 - Road Maint. & Rehab. (RMRA	115,693	6,197	-	3,000,882	847,938	3,524,700	1,500,900
202	SB1 - Transit-State of Good Repairs (STA/SGR	2,755	-	-	4,656,977	168,459	-	433,100
205	Retirement	9,949,505	11,117,156	12,376,400	12,376,400	11,098,421	11,648,100	11,652,600
210	Prop A - Streets	-	-	300	1,964,610	61,742	1,794,700	679,700
215	Prop C - Streets	557,363	2,855,065	851,500	4,692,732	1,967,247	1,113,500	1,166,400
220	Measure R - Streets	510,170	2,440,470	975,900	5,036,100	4,752,740	543,500	1,117,000
221	Measure A - Parks	-	-	1,008,000	1,008,000	-	-	21,000
222	Measure M Streets	704,742	1,740,828	787,200	4,819,933	5,141,828	1,130,570	1,083,300
223	TDA - Sidewalks	88,659	80,968	-	35,813	56,315	91,088	-
225	Metro-Link	-	-	-	-	-	-	-
229	Mesure W - SCW			-	900,000	700,000	900,000	903,700
230	Drug Enforcement - Asset Forfeitures	1,191,059	487,273	445,000	707,698	450,343	516,000	1,018,300
235	Supplemental Law Prop. 72	438,058	296,492	346,800	346,800	320,338	347,100	257,100
240	Justice Assistance Grants (JAG	-	19,988	-	47,199	-	-	-
241	Inmate Welfare Fund							
245	Air Quality Management District Grant (AQMD	241,363	26,457	336,300	912,300	494,050	228,700	227,900
250	Park Development	14,500	-	-	-	-	-	-
255	Community Development Block Grants (CDBG	742,491	625,699	611,100	2,931,791	939,720	2,054,300	1,632,400
260	HOME funds	11,925	-	-	402,108	7,188	502,400	25,800
264	George Miller Estate Donation				-	55,354	65,750	83,200
265	Grants	1,037,194	2,918,536	44,400	4,758,748	3,308,714	3,120,758	344,625
270	Transit Grants	2,994,127	5,387,165	-	13,984,541	2,480,676	-	4,375,000
295	Stay Arts Gallery							250,000
300	Prop A Exchange	-	95,319	18,700	35,305	31,391	-	-
325	Information Technology Upgrades							4,700,000
400	Debt Service I	-	-	-	-	-	-	-
410	Debt Service	1,509,897	142,811,845	3,345,200	3,345,200	11,051,073	11,047,500	11,043,000
500	Trust & Agency	479,951	256,268	125,000	125,000	1,232,470	175,000	205,000
600	Transit	32,635,053	31,671,371	30,777,500	37,685,547	40,628,675	34,317,900	35,504,650
605	Water	2,595,592	2,364,399	2,223,800	2,226,619	2,296,631	2,258,300	2,467,700
610	Golf	2,818,036	2,481,440	3,141,000	3,140,999	2,870,419	2,947,000	2,581,960
615	Detention	-	-	-	-	-	-	-
620	Hilton	5,240,638	4,739,897	4,954,000	4,954,000	3,855,018	5,239,500	5,241,000
625	Home2Suites	8,112,049	8,602,562	9,382,800	9,382,800	7,982,367	9,314,400	9,278,000
700	Self Insurance	10,331,149	7,402,781	7,479,300	7,479,300	7,971,766	7,461,800	8,344,200
720	Corporate Shop	1,910,808	108,369	-	-	-	-	-
725	Equipment Reserve	-	-	-	-	-	-	-
800	Successor Agency	2,268,692	1,957,133	8,102,700	8,102,700	1,652,339	8,413,100	7,884,900
810	Housing Authority Successor	752,843	156,518	198,200	218,200	41,733	2,500	22,800
900	Capital Assets Fund	10,852,301	3,101,792	-	-	3,150,468	-	-
	Grand Total	**151,919,888**	**294,004,326**	**143,896,300**	**203,186,491**	**185,917,045**	**173,483,060**	**184,393,135**

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Object Code / Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(3000.10) General Government-LA County Library Fees	38,677	26,088	36,000	36,000	17,160	32,000	32,000
(3000.20) General Government-Cell Tower Revenue	176,997	173,652	188,000	188,000	178,126	183,000	183,000
(3000.25) General Government-LA RICS First Net Site - AT&T	-	-	-	-	-	-	38,000
(3000.30) General Government-NSF Fees	435	385	1,000	1,000	283	500	500
(3000.35) General Government - Seismic Mapping Fee (SMIP)	5,104	13,680	5,000	5,000	6,745	4,700	8,000
(3000.40) General Government-Natural Gas Storage	-	-	-	-	-	-	-
(3000.45) General Government - Zoning and Subdivision	310,982	76,232	118,000	118,000	137,648	160,000	150,000
(3000.50) General Government-Copying Services	2,104	902	1,000	1,000	2,051	1,700	1,700
(3000.55) General Government - Environmental Impact Report	(9,100)	36,505	3,000	3,000	79,610	10,000	60,000
(3000.60) General Government-Equipment Usage Revenue	570,882	-	-	-	-	-	-
(3000.65) General Government - Miscellaneous Filing Fees	121	980	-	-	11,500	-	100
(3000.70) General Government-Sale of Stamps	-	40	-	-	21	-	-
(3000.80) General Government-City Facility Rentals	186,306	113,263	135,000	135,000	(3,974)	140,000	140,000
(3000.85) General Government - Building Special Revolving Fund	1,045	494	-	-	967	-	1,000
(3000.95) General Government - Abandon/Vacant Property Fees	840	600	1,000	1,000	360	1,000	5,200
(3005.10) CCA Fees - Reso 18-17-Application fee & initial review	900	-	-	-	-	-	-
(3005.15) CCA Fees - Reso 18-17 - Second review	104,400	-	-	-	-	-	-
(3005.20) CCA Fees - Reso 18-17-Third review	75,400	-	-	-	-	-	-
(3005.25) CCA Fees - Reso 18-17 - Property Expedited Screening	390,000	49,500	-	-	-	-	-
(3005.30) CCA Fees - Reso 18-17-Commercial Development Agreement	755,460	114,820	350,000	350,000	244,601	218,000	100,000
(3005.31) CCA Fees - Reso 18-17 - MTB Comm. Benefit Prog. (MCBPF)	-	35,000	-	-	201,528	500,000	500,000
(3005.40) CCA Fees - Reso 18-17-Change of Location,Ownership,Tra	-	11,520	-	-	-	-	-
(3005.45) CCA Fees - Reso 18-17 - Development Agr. Modification	-	37,220	-	-	6,200	31,000	-
(3005.50) CCA Fees - Reso 18-17-Cultivation	-	-	-	-	90,644	300,000	150,000
(3005.51) CCA Fees - Reso 18-17-Manufacturing	-	-	-	-	-	10,000	26,000
(3005.52) CCA Fees - Reso 18-17-Non-Store Retail	-	-	-	-	6,012	5,000	200,000
(3005.53) CCA Fees - Reso 18-17-Distribution	-	-	-	-	1,071	6,000	40,000
(3006.10) Credit-Debit Card Transaction Fees-Finance	27,151	32,303	30,000	30,000	44,253	40,000	65,000
(3006.11) Credit-Debit Card Transaction Fees - Police	2,726	510	1,000	1,000	795	1,000	-
(3006.12) Credit-Debit Card Transaction Fees - Recreation	6,482	2,556	5,000	5,000	732	2,300	5,000
(3006.13) Credit-Debit Card Transaction Fees - Transit	209	29	-	-	-	-	-
(3006.14) Credit-Debit Card Transaction Fees - Golf	19,325	17,431	10,000	10,000	-	20,000	-
(3010.10) General-Burglar Alarm Permits	94,509	120,304	150,000	150,000	154,309	175,000	160,000
(3010.15) General - Tobacco Retailer License Fees	18,619	14,723	18,000	18,000	16,247	20,000	15,000
(3010.20) General-Business License Permits	2,372,820	2,254,827	2,380,000	2,380,000	2,885,152	2,675,000	3,090,000
(3010.30) General-Animal License	139,818	103,865	130,000	130,000	-	130,000	110,000
(3010.40) General-Annual Permits	497	1,618	1,000	1,000	3,591	3,000	8,000
(3010.50) General-SB1186	11,003	10,160	5,500	5,500	12,634	7,500	12,000
(3010.60) General-Code Enforcement Permits	21,726	27,383	18,800	18,800	26,346	20,000	25,000
(3010.65) General - Code Enforcement Program Income	-	-	-	-	-	-	-
(3010.70) General-Administrative Citation Fees	1,500	2,884	4,300	4,300	3,000	1,000	10,000
(3010.71) General-Administration Decision Fee	-	-	-	-	977	1,000	-
(3010.80) General-Street Banners	2,280	2,280	3,200	3,200	1,710	3,000	3,000
(3010.85) General - Engineering Fees	238,804	48,759	262,000	262,000	19,557	200,000	25,000
(3010.90) General-Resale Inspection Fees	276	-	-	-	-	-	-
(3010.95) General - Sign Removal Fees	-	291	-	-	-	-	-
(3015.10) General Development Fee-Agr. 3163 Outfront Media	73,982	71,744	77,000	77,000	70,623	73,000	73,000
(3015.15) General Development Fee - Agr. 3158 Clear Channel Outdoor	75,000	87,500	75,000	75,000	112,500	87,500	113,000
(3015.16) General Development Fee - Agr. 3158A Becker Billboard	95,000	39,063	75,000	75,000	76,250	77,000	77,000
(3015.17) General Development Fee-Agr. 3816 Becker Billboard	-	-	-	-	-	-	20,000
(3015.18) General Development Fee-Development Tax Fee	-	-	-	-	203,330	176,000	176,000
(3020.10) Contractors-Building Permits	561,626	584,623	550,000	550,000	628,072	560,000	600,000
(3020.20) Contractors-Contractors License	109,013	96,483	100,000	100,000	113,145	120,000	125,000
(3020.30) Contractors-Plumbing Permits	68,553	55,509	54,000	54,000	144,468	60,000	75,000
(3020.40) Contractors-Electrical Permits	122,046	92,536	87,000	87,000	186,877	100,000	120,000
(3020.50) Contractors-Sewer Permits	540	12,328	1,000	1,000	1,269	4,000	4,000
(3020.60) Contractors-Street and Curb Permits	215,550	430,503	73,000	73,000	343,780	200,000	200,000
(3020.70) Contractors-Mechanical Permits	133,501	98,049	70,000	70,000	133,455	85,000	100,000
(3020.80) Contractors-Other Miscellaneous Permits	18,382	33,031	15,000	15,000	15,562	20,000	20,000
(3020.90) Contractors-Plan Check Fees	253,318	310,782	300,000	300,000	295,116	350,000	350,000
(3020.95) Contractors-Planning Plan Review & Insp Fee	-	3,128	-	-	40,936	50,000	50,000
(3025) Developer-paid expenses	172,053	141,150	200,000	200,000	223,155	500,000	500,000
(3030.05) Police Related Fees-Equipment Repair	-	-	-	-	76	-	-
(3030.06) Police Related Fees-Retirement	-	-	-	-	1,699	2,500	-
(3030.10) Police Related Fees-Vehicle Code Fines	1,401,940	1,560,757	1,700,000	1,700,000	1,664,432	1,400,000	2,100,000
(3030.20) Police Related Fees-Parking Fines	728,609	585,950	850,000	850,000	609,926	800,000	750,000
(3030.30) Police Related Fees-Damage Recoveries	-	835	-	-	11,667	15,000	15,000
(3030.40) Police Related Fees-Vehicle Impound Fees	35,373	39,694	50,000	50,000	27,429	50,000	70,000
(3030.50) Police Related Fees-Miscellaneous Court Fees	1,599	1,730	1,200	1,200	3,189	3,000	2,000
(3030.60) Police Related Fees-Booking Fees - Other Agency	31,077	2,800	15,000	15,000	-	8,500	-
(3030.70) Police Related Fees-Booking Fees - Montebello	-	3,900	2,000	2,000	-	1,000	-
(3030.80) Police Related Fees-Police Department Services	166,596	103,962	115,000	115,000	113,246	110,000	100,000

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(3030.85) Police Related Fees-Revenue From Auction	-	-	-	-	1,720	-	500
(3030.90) Police Related Fees-Restitution	-	-	-	-	10,667	-	15,000
(3040.10) Public Safety-Live Scan Fees	(900)	(1,842)	1,000	1,000	(3,584)	500	500
(3040.20) Public Safety-Fire Prevention Fees	-	-	-	-	-	-	-
(3040.30) Public Safety-Paramedic Services	738,312	754,804	750,000	750,000	752,148	750,000	750,000
(3040.40) Public Safety-Fire Plan Check	85,949	162,338	135,000	135,000	143,840	125,000	225,000
(3040.45) Public Safety-Annual Fire Inspection Fees	-	-	-	-	-	150,000	125,000
(3040.50) Public Safety-Local Law Enforcement	148,747	155,948	150,000	150,000	156,727	150,000	160,000
(3040.60) Public Safety-Justice Department Income	893,633	703,080	-	-	169,814	250,000	500,000
(3040.70) Public Safety-Treasury Department Income	-	-	-	-	-	-	-
(3040.80) Public Safety-State Trust Fund	-	-	-	-	-	-	-
(3040.90) Public Safety-Fire Department Services	-	-	-	-	118	-	-
(3040.95) Public Safety - Fire ICIS Subscription Fee	65,310	111,300	299,000	299,000	208,219	299,000	350,000
(3050.10) Public Works-Waste Collection	3,457,241	3,450,527	3,900,000	3,900,000	3,468,371	3,700,000	4,226,300
(3050.20) Public Works-Stormwater Abatement	106,611	105,411	115,000	115,000	83,452	100,000	85,000
(3050.30) Public Works-Graffiti Damage Recovery	-	-	-	-	-	-	-
(3060.10) Parks and Recreation-Batting Cages	9,308	3,093	8,000	8,000	-	10,000	6,800
(3060.15) Parks and Recreation - Barnyard Zoo	4,200	2,800	4,200	4,200	-	6,000	6,000
(3060.20) Parks and Recreation-Special Event Income	-	1,000	-	-	-	-	11,000
(3060.30) Parks and Recreation-City Pool Revenue	12,290	9,038	8,000	8,000	-	11,000	15,000
(3060.40) Parks and Recreation-Recreation General	180	-	-	-	-	-	-
(3060.50) Parks and Recreation-Day Camp	91,941	80,461	40,000	40,000	5,960	85,000	85,000
(3060.60) Parks and Recreation-Play School	75,644	41,707	68,000	68,000	(275)	64,000	64,000
(3060.80) Parks and Recreation-Sports Programs	8,963	-	-	-	-	-	-
(3060.81) Parks and Recreation - Youth Sports	71,499	29,160	49,000	49,000	13,960	50,000	50,000
(3060.82) Parks and Recreation - Adult Sports	23,408	10,560	20,000	20,000	-	20,000	20,000
(3060.83) Parks and Recreation - Basketball Gym	72	1,026	-	-	-	-	-
(3060.90) Parks and Recreation-Extended Childcare	145,908	104,502	120,000	120,000	(215)	150,000	150,000
(3065.01) Recreation Classes - Ballet	914	110	1,000	1,000	-	500	500
(3065.02) Recreation Classes - Aerobics	125	-	-	-	-	-	-
(3065.03) Recreation Classes - Karate	7,910	5,075	5,400	5,400	(35)	6,000	6,000
(3065.04) Recreation Classes - Private Swim Lessons	41,399	18,685	15,000	15,000	2,495	25,000	25,000
(3065.05) Recreation Classes - Salsa	2,770	2,000	1,500	1,500	-	1,900	1,900
(3065.06) Recreation Classes - Jr. Life Guard Lessons	240	(120)	-	-	-	-	-
(3065.08) Recreation Classes - Instrument Lessons	-	48	1,000	1,000	-	500	500
(3065.09) Recreation Classes - Yoga	-	-	1,000	1,000	-	750	800
(3065.10) Recreation Classes-Cooking Classes	-	-	1,000	1,000	-	-	-
(3065.11) Recreation Classes - Zumba	11,893	7,515	10,000	10,000	-	10,000	10,000
(3065.12) Recreation Classes - Art Classes	50	-	1,000	1,000	-	-	-
(3065.13) Recreation Classes - Misc. Dance Class	659	7,008	500	500	3,171	2,000	20,000
(3065.14) Recreation Classes - Paper Crafting Class	-	-	-	-	-	-	-
(3065.15) Recreation Classes - Aqua Aerobics	180	-	500	500	-	-	-
(3065.16) Recreation Classes - Aqua Zumba	-	-	500	500	-	-	-
(3065.17) Recreation Classes - Cardio Kickboxing	-	-	-	-	-	-	-
(3065.18) Recreation Classes - Ball Dance Class	-	-	-	-	-	-	-
(3065.20) Recreation Classes-Gymnastics/Tumbling	14,764	4,235	10,000	10,000	(30)	7,000	7,000
(3065.21) Recreation Classes - Soccer Class	2,050	-	1,000	1,000	-	500	500
(3065.22) Recreation Classes - Tennis Classes	495	375	-	-	-	-	-
(3300.15) Retirement-Retirement - Retiree Insurance	-	-	-	-	80,925	75,000	90,000
(3500) Sales Tax	13,314,697	11,616,417	11,270,000	11,270,000	13,507,132	12,470,000	14,380,000
(3500.10) Sales Tax-Monterey Park Martketplace	717,275	1,201,467	971,000	971,000	1,064,486	1,125,000	1,316,900
(3500.20) Sales Tax-Measure H	-	-	6,000,000	6,000,000	7,698,629	7,170,000	9,430,000
(3510) Triple Flip	-	-	-	-	-	-	-
(3520.10) PTX - Penalties-Secured	50,472	48,974	57,000	57,000	58,748	49,000	54,000
(3530.10) Property Tax Current Year-Secured	19,552,732	13,434,354	13,607,000	13,607,000	14,356,500	14,592,600	15,292,600
(3530.20) Property Tax Current Year-Unsecured	324,233	302,911	345,000	345,000	249,023	335,000	335,000
(3530.30) Property Tax Current Year-Qualified Public Utility	51,909	51,290	53,000	53,000	49,471	52,000	52,000
(3535) Property Tax - RDA - Pension Override	3,739,997	3,573,246	4,000,000	4,000,000	4,740,590	4,874,000	3,750,000
(3540.10) Prior Year-Secured	(90,092)	(225,121)	-	-	(91,446)	-	127,000
(3540.20) Prior Year-Unsecured	8,600	15,541	15,000	15,000	34,879	18,000	30,000
(3545) Property Tax Residual	952,892	1,052,448	900,000	900,000	1,366,604	1,150,000	1,050,000
(3546) AB1290 - RPTTF Pass Through payments to City	176,007	-	-	-	219,015	219,000	220,000
(3550) SB509-PSAF	317,015	308,493	340,000	340,000	332,997	325,000	375,000
(3555) Homeowner's Exemption (HOX)	102,468	100,134	99,000	99,000	97,706	101,000	102,000
(3560.10) Natasha Lane-Landscape	10,580	11,784	11,000	11,000	-	11,000	1,200
(3560.20) Natasha Lane-Sewer	10,372	11,913	10,000	10,000	-	10,000	15,000
(3570) RPTTF Property Taxes	-	6,243,047	-	-	7,127,033	6,500,000	8,102,700
(3580.10) Franchise Tax/Fees-Cable	404,214	418,322	425,000	425,000	426,111	350,000	425,000
(3580.20) Franchise Tax/Fees-Towing	191,576	148,360	196,000	196,000	114,190	150,000	165,000
(3580.30) Franchise Tax/Fees-Electric	554,939	539,020	548,000	548,000	559,129	560,000	650,000
(3580.40) Franchise Tax/Fees-Gas	104,344	115,684	115,000	115,000	111,881	110,000	155,000
(3580.50) Franchise Tax/Fees-Water	107,433	83,877	85,000	85,000	88,556	90,000	97,000

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(3580.60) Franchise Tax/Fees-Oil	2,612	2,703	3,000	3,000	2,723	3,000	3,000
(3580.70) Franchise Tax/Fees-Telephone	-	-	-	-	-	-	-
(3580.80) Franchise Tax/Fees-Solid Waste	858,969	891,950	900,000	900,000	1,013,660	900,000	950,000
(3590) Transient Occupancy Tax	421,412	376,424	425,000	425,000	943,569	410,000	1,850,000
(3600) Property Transfer Tax	193,073	156,581	174,000	174,000	253,339	200,000	200,000
(3610) Oil Well Tax	1,012,018	602,689	875,000	875,000	567,145	700,000	800,000
(3620.10) Gas Tax Related-Highway Users Tax-Section 2103	214,900	443,007	569,600	569,600	423,948	489,700	565,500
(3620.11) Gas Tax Related - Highway Users Tax-Section 2105	352,938	327,729	369,300	369,300	323,735	358,700	391,800
(3620.12) Gas Tax Related - Highway Users Tax-Section 2106	215,274	190,668	212,000	212,000	186,274	205,400	222,700
(3620.13) Gas Tax Related - Highway Users Tax-Section 2107	443,858	413,821	440,900	440,900	438,068	457,500	534,700
(3620.14) Gas Tax Related - Highway Users Tax-Section 2107.5	7,500	7,500	7,500	7,500	7,500	7,500	7,500
(3620.25) Gas Tax Related - Road Maintenance & Rehab fund	1,159,592	1,122,885	1,213,400	1,213,400	1,167,982	1,220,700	1,393,200
(3620.26) Gas Tax Related - Traffic Congestion Relief SB1	72,542	72,228	-	-	-	-	-
(3630.10) Special Revenue-Prop A Local	1,283,204	1,245,637	1,354,200	1,354,200	1,292,657	1,283,200	1,534,900
(3630.20) Special Revenue-Prop C Local	1,064,382	1,033,259	1,123,300	1,123,300	1,072,213	1,064,400	1,273,000
(3630.30) Special Revenue-Measure R Local	798,516	773,835	842,400	842,400	805,274	798,300	954,900
(3630.40) Special Revenue-SCAQMD SB2766	83,436	81,346	82,000	82,000	82,975	82,000	82,000
(3630.50) Special Revenue-Measure M Local	899,272	871,137	955,000	955,000	912,405	904,800	1,082,000
(3630.60) Special Revenue-Measure A Local	-	-	600,000	600,000	-	600,000	1,071,100
(3630.70) Special Revenue-Measure W	-	-	-	900,000	914,580	900,000	900,000
(3640) Property Tax in Lieu of VLF	6,515,566	6,899,403	7,109,000	7,109,000	7,238,433	7,623,500	7,928,400
(3650) Administrative Overhead	1,886,402	1,883,090	2,030,500	2,030,500	2,054,200	2,839,200	2,912,100
(3660) Cost Recovery	66,684	390,374	20,000	20,000	43,512	60,000	55,000
(3665) Unclaimed Cash	51,923	12,860	-	-	20,109	-	-
(3992) Miscellaneous Interest Income	539,933	442,515	175,000	175,000	21,572	250,500	6,250
(3994) Interest Income on Note Receivable..	1,550	207	-	-	-	1,000	-
(3996) Sale of Property	1,251,847	-	-	-	30,000	-	-
(3998) Miscellaneous Revenue.	1,057,159	969,806	748,500	357,500	559,191	541,500	410,200
(3998.10) Miscellaneous Revenue-Amazon Credit	-	-	-	-	7,500	-	-
(3999) Donations	-	-	-	-	7,615	10,000	10,000
(3999.10) Donations-100 Year Anniversary	-	-	-	-	5,050	5,000	-
(3999.20) Donations-Military Banner Program	-	-	-	-	-	-	2,000
(4000.10) Transit Charges for Services-Bus Fares	3,488,337	2,432,443	3,000,000	3,000,000	1,226,034	2,400,000	2,000,000
(4000.20) Transit Charges for Services-EZ Pass Sales	189,017	82,345	100,000	100,000	18,408	85,000	30,000
(4000.30) Transit Charges for Services-Dial A Taxi	38,079	31,772	25,000	25,000	23,471	25,000	30,000
(4000.40) Transit Charges for Services-Bus Fare Tokens	13,628	11,490	10,000	10,000	45	10,000	3,000
(4000.50) Transit Charges for Services-TAP Bus Card	121,062	143,725	80,000	80,000	50,163	150,000	120,000
(4000.60) Transit Charges for Services-LACMTA Metro Tokens	48,400	11,660	15,000	15,000	(2,860)	15,000	-
(4000.70) Transit Charges for Services-Rider Relief Tran Program	74	7,423	1,000	1,000	4,499	1,000	7,000
(4010.25) Transit Operating Revenue - LACMTA Metro Rail Feeder	54,482	70,674	100,000	100,000	16,896	75,000	21,600
(4010.30) Transit Operating Revenue-Prop C Discretionary Base/Restru	1,171,089	1,197,790	1,225,300	1,225,300	1,171,089	1,194,500	1,234,000
(4010.35) Transit Operating Revenue - STA Operating	1,343,944	1,743,697	1,579,200	1,579,200	1,198,624	764,100	1,288,100
(4010.40) Transit Operating Revenue-Prop A Discretionary Operating	5,340,219	5,483,834	5,639,000	5,639,000	5,639,033	5,681,400	5,769,600
(4010.45) Transit Operating Revenue - Prop C Discretionary Foothill	296,096	334,214	323,500	323,500	244,560	292,000	388,700
(4010.50) Transit Operating Revenue-Prop C Discretionary BSIP	223,492	228,588	233,800	233,800	223,492	228,000	235,500
(4010.55) Transit Operating Revenue - Prop C 5% Security	461,723	479,886	461,000	461,000	348,186	458,600	425,200
(4010.60) Transit Operating Revenue-Prop C MOSIP MOU	1,617,306	1,668,798	1,723,600	1,723,600	1,624,667	1,639,400	1,663,700
(4010.65) Transit Operating Revenue - Measure R 20%	3,356,209	3,654,427	3,678,400	3,678,400	2,774,669	3,604,300	4,592,600
(4010.85) Transit Operating Revenue - TDA Operating	8,258,216	8,840,232	9,284,700	9,284,700	7,080,895	8,888,100	11,229,400
(4010.90) Transit Operating Revenue-Measure M	3,388,471	3,779,875	3,639,400	3,639,400	2,735,675	3,592,000	4,585,400
(4010.95) Transit Operating Revenue - FTA - Preventive Maintenance	1,665,500	1,665,500	-	-	-	-	1,000,000
(4015.10) Bus AD Pilot Program-Operating	62,499	195,541	50,000	50,000	-	185,000	60,000
(4017.10) Proposition 1B-PTMISEA- STATE	2,241,859	651,977	-	1,902,221	185,939	-	-
(4017.20) Proposition 1B-PTMISEA BRIDGE- METRO	-	74,476	-	101,524	29,952	-	-
(4017.40) Proposition 1B-Interest	-	-	-	-	-	-	-
(4018.10) CALEMA-Interest	-	-	-	-	-	-	-
(4018.20) CALEMA-CALEMA/CalOES	124,950	155,283	-	6,149	5,659	-	-
(4019) Federal Capital (Section 5307)	2,048,137	1,572,583	-	9,246,002	1,198,231	-	-
(4020.15) Transit Non-Operating Revenue - STA Capital	-	-	-	-	-	-	-
(4020.20) Transit Non-Operating Revenue-State TDA Capital	-	-	-	-	-	-	-
(4020.35) Transit Non-Operating Revenue - Measure R Capital	-	88,024	-	98,865	98,865	-	-
(4020.45) Transit Non-Operating Revenue - Toll Credits (TDC)	311,425	192,174	-	2,127,858	136,976	-	-
(4021.10) Transit State of Good Repairs (SB1)-SGR	-	-	335,100	1,274,274	69,468	314,200	450,000
(4021.20) Transit State of Good Repairs (SB1)-STA	-	-	1,194,000	3,382,703	122,225	570,500	1,002,000
(4022.10) CARES Act-CARES Act Federal	-	-	-	784,600	156,185	-	-
(4022.20) CARES Act-CARES Act State	-	-	-	-	927,454	-	-
(4022.90) CARES Act-CARES Act Transit	-	-	-	6,500,000	9,916,247	-	-
(4023.10) American Rescue Plan-Coronavirus Fiscal Recovery	-	-	-	-	-	-	13,950,000
(4024.10) CRRSAA-Federal	-	-	-	-	-	-	7,500,000
(4070) Fuel Island Share use reimbursement	3,991	4,847	6,000	6,000	5,998	5,000	5,000
(4075) Lease Revenue	1,505,329	1,501,864	-	-	1,508,702	1,507,000	1,510,600
(4090) Interest Income from LAIF	693,645	777,290	285,000	285,000	190,694	424,500	301,500

City of Montebello
Citywide (All Funds) Summary
Revenue by Object Code
FY 2018-19 - FY 2022-23

Object Code / Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(4092) Interest Income - CD	23,265	86,692	60,500	60,500	76,174	83,750	85,000
(4096) Reuse	-	24,064	-	-	1,141,540	-	-
(4098) Transit Miscellaneous Revenue	87,528	74,697	3,000	3,000	1,627	5,000	5,000
(4100.10) Golf-Green Fees	820,411	947,784	900,000	900,000	1,977,635	1,500,000	1,400,000
(4100.20) Golf-Cart Rental	438,383	444,015	500,000	500,000	791,091	600,000	575,000
(4100.30) Golf-Driving Range	53,424	47,438	85,000	85,000	81,720	75,000	56,000
(4100.40) Golf-Utility Reimbursement	-	-	-	-	43,690	-	-
(4100.50) Golf-Special Events	168,560	96,146	125,000	125,000	4,915	30,000	30,000
(4100.60) Golf-Credit Card Surcharge	-	-	-	-	-	-	15,000
(4100.70) Golf-Pro Shop	-	-	-	-	-	-	2,500
(4100.90) Golf-Miscellaneous	-	-	-	-	-	-	1,000
(4196) Gain on Disposal	7,783,226	-	-	-	-	-	-
(4198) Miscellaneous Grants	1,130,077	3,599,264	-	3,891,763	1,306,974	-	-
(4198.80) Miscellaneous Grants-Reggie Park	-	-	-	-	20,328	-	-
(4198.81) Miscellaneous Grants-City Park	-	-	-	-	58,175	-	-
(4198.88) Miscellaneous Grants-DHS-FEMA	-	-	-	-	-	-	188,900
(4198.90) Miscellaneous Grants-ATP Grant	-	-	-	-	1,206,941	-	-
(4198.91) Miscellaneous Grants-SB2 Planning Grant - Gen Plan	-	-	-	310,000	-	610,000	-
(4198.92) Miscellaneous Grants-LEAP Grant - General Plan	-	-	-	300,000	-	300,000	-
(4198.93) Miscellaneous Grants-GCCOG Homeless Grant	-	-	-	926,186	-	926,200	-
(4198.94) Miscellaneous Grants-SGVCOG Homeless Grant	-	-	-	215,000	-	215,000	-
(4198.95) Miscellaneous Grants-HSIP Cycle 7	-	-	-	-	1,317	-	-
(4198.96) Miscellaneous Grants-Oil Payment Program (OPP) Grant	-	-	-	-	7,628	-	-
(4198.97) Miscellaneous Grants-OTS Grants	-	-	-	-	26,617	-	45,000
(4198.98) Miscellaneous Grants-CalRecycle Grant	-	-	-	-	15,892	-	-
(4200) Water Sales	2,910,577	2,512,606	2,774,000	2,774,000	2,589,283	2,775,000	2,875,000
(4298) Miscellaneous Revenue	-	-	-	-	-	-	-
(4300.10) Other Financing Sources-Bond Proceeds	-	137,451,552	-	-	-	-	-
(4300.20) Other Financing Sources-Bond Premiums	-	3,444,223	-	-	-	-	-
(4300.30) Other Financing Sources-Capital Lease	1,547,962	815,153	-	-	-	-	-
(4300.40) Other Financing Sources-Notes Payable	-	-	-	-	5,785,000	-	-
(4399) Cash Variance	(49)	-	-	-	-	-	-
(4500.20) Program Income-CDBG Progam Income	118,484	110,091	100,000	-	243,148	10,000	155,500
(4500.30) Program Income-Summer Food	20,941	24,927	-	-	236,623	105,000	125,000
(4500.40) Program Income-Home Program Income	-	47,245	-	402,108	26	400,000	665,800
(4505) IDIS Drawdown	683,066	551,233	950,000	2,209,441	332,151	910,150	151,300
(4505.10) IDIS Drawdown-CDBG-CV (COVID-19)	-	-	-	910,152	115,421	677,300	1,040,700
(4620) Reimbursement - Compensation Insurance General	3,098,942	3,091,896	2,828,100	2,828,100	2,828,052	2,585,300	2,746,400
(4630) Reimbursement - Compensation Insurance Transit	870,371	870,372	1,079,100	1,079,100	1,618,650	945,000	945,000
(4640) Reimbursement - Liability Insurance General	1,204,114	1,204,120	1,036,800	1,036,800	1,036,802	1,042,000	1,042,000
(4650) Reimbursement - Liability Insurance Transit	2,206,524	2,206,524	1,985,900	1,985,900	1,985,900	2,100,000	2,000,000
(4660) 1% Retiree Health	91,999	106,617	-	-	98,175	120,000	120,000
(4670.10) Prior Year Recovered Costs / Reimbursements-PD	-	-	-	-	23,716	30,000	40,000
(4670.20) Prior Year Recovered Costs / Reimbursements-Fire	-	-	-	-	102,012	20,000	50,000
(4670.30) Prior Year Recovered Costs / Reimbursements-Finance	-	-	-	-	-	-	15,000
(4680.10) Current Year Recovered Costs / Reimbursements-PD	-	-	-	-	2,647	-	30,000
(4680.20) Current Year Recovered Costs / Reimbursements-Fire	-	-	-	-	19,989	-	30,000
(4700) Rents and Concessions Fees	14,976,026	13,921,009	16,200,000	16,200,000	11,072,669	16,200,000	16,522,970
(4700.20) Rents and Concessions Fees-Pool Tables	-	-	-	-	1,516	-	-
(4999) Transfer In	-	-	-	-	-	-	-
(4999.10) Transfer In-from Retirement Fund	3,734,527	3,779,646	4,074,900	4,074,900	10,964,712	11,521,700	11,521,700
(4999.20) Transfer In-from Gas Tax Fund	1,439,000	300,000	300,000	300,000	300,000	300,000	300,000
(4999.30) Transfer In-from General Fund	778,644	751,000	-	-	471,300	-	-
(4999.40) Transfer In-from Corporate Shop Fund	1,400,000	-	-	-	-	-	-
(4999.50) Transfer In-from Water Fund	300,000	-	-	-	-	-	-
(4999.55) Transfer In - Grants fund	113,882	-	-	-	-	-	-
(4999.60) Transfer In-from Debt Service fund	-	27,923,951	-	-	16,803	-	-
(4999.65) Transfer In-from Measure M	-	152,775	-	-	594,500	599,300	698,500
(4999.70) Transfer In-from Measure R	-	131,513	-	-	527,250	527,900	528,100
(4999.75) Transfer In-from Prop C	-	165,324	-	-	707,388	708,800	709,600
(4999.80) Transfer In-From Capital Improvement Fund	-	-	-	-	31,391	-	-
Total	**160,977,109**	**313,684,829**	**139,251,500**	**171,770,246**	**174,171,498**	**166,013,350**	**203,195,320**

City of Montebello
Citywide (All Funds) Summary
Expenditures by Object Code
FY 2018-19 - FY 2022-23

Object Code / Description	2018-19 Actuals	2019-20 Actuals	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actuals	2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(5000.10) Salaries-Regular Salaries	27,779,841	30,935,873	33,509,200	34,983,358	32,887,291	38,216,200	41,823,300
(5000.20) Salaries-Regular Hourly	2,024,912	1,869,814	2,288,600	1,637,600	1,263,992	903,500	800,300
(5000.30) Salaries-Limited Hourly	914,364	1,176,660	935,400	749,000	678,519	694,400	1,488,500
(5000.40) Salaries-Stipend	25,225	29,420	45,500	41,119	25,917	29,800	22,200
(5010.10) Overtime-Full-Time	5,233,345	5,098,257	4,389,000	4,435,579	4,243,500	4,392,250	4,632,500
(5010.20) Overtime-Part-Time	279,599	218,432	268,800	49,750	36,277	21,500	19,000
(5010.30) Overtime-Limited Part-Time	62,193	93,476	103,500	110,140	14,581	16,500	1,000
(5010.40) Overtime-FLSA Overtime	78,113	97,451	130,000	130,000	90,466	90,000	100,000
(5010.41) Overtime-Constant Staffing	-	4,235	-	-	1,034,128	1,000,000	1,200,000
(5100.10) Fringe Benefits-FICA/MEDICARE	1,768,288	1,897,469	2,262,900	2,262,900	1,917,810	2,404,300	2,505,900
(5100.20) Fringe Benefits-Compensation Insurance	4,168,356	4,143,346	4,147,200	4,147,200	4,599,051	3,737,300	4,148,400
(5100.30) Fringe Benefits-Unemployment Insurance	32,727	208,551	-	-	390,987	-	-
(5100.40) Fringe Benefits-Health Insurance	3,539,665	3,819,444	3,654,100	3,639,100	3,882,134	3,551,800	3,593,600
(5100.50) Fringe Benefits-Uniform Allowance	231,050	245,807	268,600	268,600	225,018	261,700	295,200
(5100.60) Fringe Benefits-Tool Allowance	12,275	11,800	12,400	12,400	11,675	11,500	11,450
(5100.70) Fringe Benefits-Auto Allowance	-	-	54,000	54,000	-	-	-
(5100.75) Fringe Benefits - LTD/STD	158,393	174,683	220,600	220,600	178,163	207,300	128,700
(5100.80) Fringe Benefits-Vision	43,420	37,363	27,200	27,200	44,692	25,700	14,600
(5100.85) Fringe Benefits - Dental	86,899	145,666	177,700	177,700	100,644	163,700	112,200
(5100.90) Fringe Benefits-Life	23,428	22,152	35,300	35,300	25,765	47,400	28,110
(5100.95) Fringe Benefits - 457(b) ER Contribution	831	30,300	16,800	16,800	39,252	20,800	8,400
(5300.10) Retirement-Retiree Benefits	1,087,359	905,182	870,400	870,400	961,991	1,061,000	1,141,000
(5300.15) Retirement - Retiree Insurance	198,701	246,322	231,500	231,500	306,710	304,000	347,800
(5300.20) Retirement-PERS employer costs	3,625,561	4,412,478	4,600,900	4,653,900	4,385,967	4,435,200	4,789,100
(5300.25) Retirement - PERS employee pickup	1,756,671	966,747	354,100	354,100	253,154	162,500	-
(5300.26) Retirement - Unfunded Liability payment	8,317,390	9,869,839	10,877,200	10,877,200	-	2,696,500	-
(5300.30) Retirement-401 a(h) First Mercantile	27,820	28,961	29,500	29,500	19,840	22,500	16,000
(5300.40) Retirement-Replacement Benefit Fund	102,876	104,805	105,000	105,000	112,665	110,000	115,000
(5300.50) Retirement-PARS	-	(553)	-	-	-	-	-
(6000) Supplies	-	133	3,500	3,500	6,348	3,500	-
(6000.10) Supplies-Office Supplies	60,317	56,195	67,300	75,564	85,206	82,100	117,400
(6000.20) Supplies-Non-Durable	957,031	972,631	831,500	1,033,739	1,019,503	1,074,520	1,143,800
(6000.30) Supplies-Janitorial	142,651	184,130	167,700	179,250	219,320	315,500	322,000
(6000.40) Supplies-Durable	142,179	138,969	159,600	224,398	297,702	216,200	494,600
(6000.50) Supplies-Medical	76,223	112,179	166,000	169,328	117,969	137,750	168,300
(6005) Inventory Variance	-	-	-	-	-	-	-
(6005.10) Inventory Variance-Regular	31,328	(139,891)	-	-	(125,111)	-	-
(6005.20) Inventory Variance-Fuel	16,065	48,147	-	-	265,386	-	-
(6010) Machinery & Equipments	-	1,472	-	-	-	-	-
(6010.10) Machinery & Equipments-Machinery & Equipment	157,252	181,702	326,100	807,712	669,832	605,500	595,500
(6010.20) Machinery & Equipments-Office Equipment	9,021	3,835	14,500	14,500	4,232	5,550	13,200
(6010.30) Machinery & Equipments-Small Tools	6,282	4,596	10,700	14,200	7,397	14,300	55,800
(6010.40) Machinery & Equipments-Computer Software	140,095	220,751	113,200	392,175	384,018	139,200	1,689,400
(6010.50) Machinery & Equipments-Computer Hardware	104,039	211,248	108,000	201,593	139,287	160,950	3,167,450
(6010.60) Machinery & Equipments-Personal Protective Equipment	-	25,584	-	32,255	28,415	-	-
(6012) Education Reimbursement	7,783	10,511	18,000	18,000	15,475	18,000	24,000
(6014) Training	120,902	129,545	196,000	164,150	179,607	187,700	303,100
(6016) Uniform Expense	50,617	56,016	157,200	153,885	140,570	139,600	151,300
(6020) Travel & Meetings	100,815	116,886	126,900	128,187	57,918	154,400	207,200
(6025) Advertising/Printing Services	178,118	127,514	192,800	193,071	162,288	242,300	341,700
(6030) Dues & Subscriptions	288,075	274,308	266,900	375,861	229,198	211,470	304,350
(6032) Insurance	1,425,132	809,760	977,300	977,300	999,931	1,231,800	1,512,600
(6032.10) Insurance-Workers Compensation	166,913	310,062	275,900	275,900	217,982	275,200	278,700
(6032.20) Insurance-WC-Transit (inactive)	90,044	-	-	-	54,364	-	-
(6035.10) Incurred Claims-Workers Compensation	2,962,000	2,754,414	3,124,600	3,124,600	2,417,944	2,913,000	2,848,000
(6035.20) Incurred Claims-Liability	1,017,399	1,022,319	1,298,000	1,298,000	1,720,854	1,172,000	1,521,000
(6036) Settlements	-	783,200	-	-	-	-	-
(6040) Contract Services	50	1,398	-	-	-	-	-
(6040.05) Contract Services - Rubbish	2,835,053	3,197,421	3,707,400	3,707,400	4,034,954	4,000,000	4,176,000
(6040.10) Contract Services-Outside Contracts	12,481,275	10,659,200	9,376,800	26,256,028	15,715,727	11,435,200	12,950,300
(6040.11) Contract Services - Workers Compensation - General	160,352	181,804	164,300	164,300	257,282	167,900	171,600
(6040.12) Contract Services - Workers Compensation - Transit	90,827	47,457	60,800	60,800	3,669	62,100	63,500
(6040.13) Contract Services - Liability - General	46,219	56,834	61,300	61,300	94,971	63,000	65,100
(6040.14) Contract Services - Liability - Transit	23,366	12,008	22,700	22,700	537	23,300	24,100
(6040.15) Contract Services - Tree Trimming	334,260	417,720	496,900	467,900	402,340	386,000	380,000
(6040.20) Contract Services-Landscaping Services	239,742	275,263	410,000	493,144	522,118	533,600	408,900
(6040.25) Contract Services - Graffiti Removal Services	427,686	439,303	447,700	447,700	443,257	445,000	465,000
(6040.30) Contract Services-Street Sweeping	692,040	725,478	739,100	739,100	773,064	745,000	825,000
(6040.35) Contract Services - Custodial Services	278,848	255,600	296,700	296,700	328,717	346,900	397,500
(6040.40) Contract Services-Rec Activity Instructor Services	45,223	29,376	63,100	-	500	63,100	63,100
(6040.45) Contract Services - Sewer Maintenance	204,192	328,541	212,600	212,600	485,233	287,800	615,225
(6040.50) Contract Services-Street Maintenance	318,268	464,239	428,400	771,238	500,186	330,000	379,000

City of Montebello
Citywide (All Funds) Summary
Expenditures by Object Code
FY 2018-19 - FY 2022-23

Object Code / Description	2018-19 Actuals	2019-20 Actuals	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actuals	2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(6040.55) Contract Services - Water System Maintenance	317,936	520,568	400,000	704,412	617,677	400,000	500,000
(6040.60) Contract Services-Building Maintenance/Repairs	411,262	681,187	841,000	927,368	617,189	422,300	480,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	405,370	454,850	552,600	1,297,312	884,562	546,400	493,500
(6040.70) Contract Services-Rental- Building & Equipment	10,162	6,365	8,200	14,786	19,843	12,500	21,500
(6040.75) Contract Services - Legal Services	1,391,787	1,081,174	909,800	834,800	938,000	969,500	1,010,000
(6040.76) Contract Services - Legal Services-Liability General	110,072	157,346	125,000	125,000	116,665	169,000	159,000
(6040.77) Contract Services - Legal Services-Liability Transit	26,106	-	-	-	-	-	-
(6040.80) Contract Services-Engineering Services	486,261	489,282	200,000	525,981	338,349	500,000	925,000
(6040.85) Contract Services - Towing Services	7,910	8,685	12,200	12,200	7,790	12,000	12,000
(6040.90) Contract Services-Audit Services	99,356	108,122	104,100	104,100	91,437	116,000	136,500
(6040.95) Contract Services - Other Professional Services	659,760	898,814	1,139,100	6,768,528	1,450,348	2,571,300	1,274,000
(6041) Hilton Program Fees	402,647	379,188	516,000	516,000	325,149	466,000	480,000
(6042) Hilton Franchise Fees	481,339	474,219	640,000	640,000	498,623	550,000	760,000
(6043) Food and Beverage Costs	817,639	682,911	950,000	950,000	404,177	850,000	850,000
(6044.10) CDBG-CV-Administration	-	-	-	162,030	-	162,000	-
(6044.11) CDBG-CV-Mtb Asistance Program (MCAP)	-	-	-	313,122	107,401	313,100	35,700
(6044.12) CDBG-CV-Rental/Utility Assistance (MCAP)	-	-	-	290,000	26,302	290,000	115,600
(6044.13) CDBG-CV-Mrtge Relief Counseling (MCAP)	-	-	-	20,000	-	20,000	-
(6044.14) CDBG-CV-YMCA Montebello/Commerce	-	-	-	25,000	25,000	25,000	-
(6044.15) CDBG-CV-Mexican American Opp Foundation	-	-	-	25,000	25,000	25,000	-
(6044.16) CDBG-CV-Heart of Compassion	-	-	-	25,000	3,125	25,000	-
(6044.17) CDBG-CV-Senior Food Distribution - P&R	-	-	-	10,000	-	10,000	-
(6044.18) CDBG-CV-Business Assistance - CCEDA	-	-	-	40,000	-	40,000	-
(6045) Election Expense	291,492	126,271	150,000	150,000	107,563	-	200,000
(6050.10) Utility Services-Electricity Usage	1,848,972	2,054,798	1,625,600	1,681,600	2,209,305	1,969,000	2,423,000
(6050.20) Utility Services-Water Usage	692,299	578,495	861,300	866,300	1,211,340	878,900	631,400
(6050.30) Utility Services-Telephone Services	296,143	305,702	292,400	325,400	323,461	312,300	360,800
(6050.40) Utility Services-Cellular Services	147,480	163,619	149,900	153,900	167,184	159,400	169,100
(6050.50) Utility Services-Gas Usage	120,112	115,777	130,700	126,700	129,375	118,100	140,800
(6050.60) Utility Services-Cable	5,726	5,256	28,700	7,700	6,115	9,150	8,000
(6050.65) Utility Services - Internet	74,112	96,172	66,700	87,700	112,520	105,700	135,600
(6055) Copier Repair/Services	159,651	150,204	124,300	131,296	132,942	111,800	119,400
(6060) Mail/ Postal Expense	26,440	34,184	41,300	36,900	31,365	21,750	8,000
(6065) Liability Insurance	3,448,991	4,592,539	4,612,700	4,612,700	4,374,625	4,765,000	4,947,000
(6070) Fuel	-	618	-	-	-	-	-
(6070.10) Fuel-Regular Unleaded Fuel	1,505,805	1,068,480	1,378,400	828,400	816,500	1,276,000	1,303,400
(6070.20) Fuel-Diesel	144,265	124,025	158,700	74,200	55,709	53,300	88,300
(6070.30) Fuel-CNG	236,169	224,489	216,300	216,300	246,017	240,000	226,000
(6070.31) Fuel - Electricity for CNG	129,098	136,371	140,000	160,000	180,706	160,000	400,000
(6070.40) Fuel-Propane	6,665	4,234	4,500	5,120	2,066	2,500	2,500
(6070.50) Fuel-Electricity for Buses	-	28,570	40,000	40,000	15,455	40,000	100,000
(6075) Preventive Maintenance	-	-	-	-	-	-	-
(6075.10) Preventive Maintenance-Fire Extinguisher	5,470	4,869	8,700	9,700	15,973	13,000	12,000
(6080) Vehicle Maintenance/Expenses	-	-	-	-	-	-	-
(6080.10) Vehicle Maintenance/Expenses-Oil	130,760	76,682	110,000	110,000	69,501	110,000	110,500
(6080.20) Vehicle Maintenance/Expenses-Coolant	12,944	12,344	20,000	20,000	7,508	20,000	20,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	482,530	638,704	537,000	523,998	481,377	477,500	470,500
(6080.40) Vehicle Maintenance/Expenses-Bus Repair & Services	11,366	1,866	17,000	15,000	501	10,000	15,000
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	716,866	750,080	550,000	1,358,330	1,020,651	850,000	900,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	116,162	27,013	27,200	58,250	33,928	12,200	45,200
(6080.70) Vehicle Maintenance/Expenses-Auto Body Repair	4,312	-	-	6,000	4,876	-	-
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	571,336	-	-	-	2,722	-	6,000
(6081) Permits and Fees	123,472	133,200	146,600	127,600	69,595	126,400	137,800
(6082) Vehicle Purchases	2,276,305	1,036,273	300,000	7,097,061	1,881,730	200,000	5,999,500
(6083) Furniture & Fixtures Purchases	-	5,899	-	-	92,451	-	10,000
(6084.10) Bank fees-Bank Analysis charges	40,520	7,915	40,000	25,000	23,635	25,000	27,000
(6084.20) Bank fees-Credit card charges	70,036	61,518	74,200	73,950	37,756	68,550	58,850
(6084.30) Bank fees-Cash Vault Adjustment fees	1,285	11	-	-	-	-	35,000
(6084.40) Bank fees-HDL Business License Admin	-	-	-	-	16,147	-	-
(6085) Water Purchase Resale	1,162,416	982,000	900,000	777,794	900,437	1,000,000	1,050,000
(6087) Property Maintenance	-	-	-	-	970	-	-
(6090) Carpool Incentive	21,285	19,425	23,000	23,000	8,636	23,000	10,000
(6095) Safety Program	5,170	5,387	5,000	5,000	3,816	5,000	10,000
(7000) Transfer Out	-	-	-	-	-	-	-
(7000.10) Transfer Out-to General Fund	6,758,437	3,987,540	4,300,000	4,300,000	3,570,002	4,100,000	4,100,000
(7000.20) Transfer Out-to Golf Fund	754,173	841,976	74,900	74,900	503,279	25,000	25,000
(7000.30) Transfer Out-to Water Fund	1,150	1,130	-	-	496	-	-
(7000.35) Transfer Out - Detention Fund	74,170	-	-	-	-	-	-
(7000.40) Transfer Out-to Corporate Shop Fund	1,617	-	-	-	-	-	-
(7000.50) Transfer Out-to Equipment Reserve Fund	-	-	-	-	-	-	-
(7000.55) Transfer Out - Prop C	113,882	10,967,771	-	-	5,602	-	-
(7000.60) Transfer Out-to CDBG	62,624	-	-	-	-	-	-

City of Montebello
Citywide (All Funds) Summary
Expenditures by Object Code
FY 2018-19 - FY 2022-23

Object Code / Description	2018-19 Actuals	2019-20 Actuals	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actuals	2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(7000.65) Transfer Out-to Measure M	-	9,126,570	-	-	5,601	-	-
(7000.70) Transfer Out-Measure R	-	7,829,610	-	-	5,601	-	-
(7000.80) Transfer Out-to Debt Service	-	449,612	1,829,200	3,472,478	9,522,763	9,532,600	9,532,400
(7005) Loss on Disposal	7,824,171	108,369	-	-	52,957	-	-
(7010) Depreciation Expense	9,383,023	10,867,109	-	-	10,346,699	-	-
(7011) GASB 68 Pension Expense	1,766,731	(136,708)	-	-	8,753,770	-	-
(7015) Bond Principal	1,053,180	1,094,640	7,504,300	7,504,300	5,807,746	13,282,900	14,357,300
(7020) Note Principal	370,128	388,015	1,195,300	1,195,300	408,015	1,454,600	1,262,300
(7025) Interest Expense	5,586,170	5,561,237	7,728,200	7,728,200	10,931,609	12,901,700	12,184,300
(7026) Promotions	458,691	398,319	625,000	625,000	212,835	475,000	375,000
(7030) Issuance Costs	10,025	3,390,769	-	-	-	-	-
(7035) Lease Payment	442,623	1,182,084	702,700	702,700	679,908	743,100	374,100
(7040) Rent	1,506,793	1,501,864	1,509,000	1,509,000	1,509,957	1,507,000	1,510,600
(7050) Miscellaneous Expense	329,626	296,570	220,000	462,662	1,347,371	189,000	237,000
(7050.10) Miscellaneous Expense-Credit Card Purchases (Clearing)	-	3,225	-	-	-	-	-
(7051) Prop A exchange	-	-	-	-	-	-	-
(7052) Commission	322,470	396,175	477,000	477,000	282,503	478,000	450,000
(7053) Bad-debt Expenses	2,279	6,712	-	10,100	15,740	-	2,000
(7054) Fuel Island share use	3,991	4,847	-	-	5,998	-	-
(7055) Capital Outlay	-	162,479	-	-	-	-	-
(7060) Acquisition	-	-	-	300,000	1,223,020	-	-
(7085) Land.	-	-	-	-	-	-	-
(7110) Capitalized Expenses	(4,171,378)	(1,710,718)	-	-	(2,210,682)	-	-
(7111.10) Accrued IBNR expense-Workers' Compensation	1,942,737	973,123	-	-	1,469,337	-	-
(7111.20) Accrued IBNR expense-Liability	2,442,259	164,142	-	-	(512,232)	-	-
(7115) Building Improvements.	-	2,127,691	-	3,115,526	1,681,041	465,100	791,600
(7116) Improvements Other than Building	2,950,427	6,797,077	600,000	14,858,186	5,119,283	9,848,820	4,060,000
(7117) Improvements Other Than Building - Paving the Way	-	2,210,017	-	5,848,277	8,652,179	-	-
(7120) Administrative Costs	3,321,668	3,027,525	3,242,500	3,254,200	3,453,791	4,039,800	4,112,100
(7120.10) Administrative Costs-PERS Health	14,492	17,078	5,100	5,100	15,795	5,000	-
(7121) GASB 75 - OPEB expense	73,486	(357,759)	-	-	1,157,586	-	-
(7200.30) Other Financing Uses-Settlement Unfund Pension Liab	-	110,508,698	-	-	-	-	-
Total	**151,919,891**	**294,004,328**	**143,896,300**	**203,186,491**	**185,917,044**	**173,483,060**	**184,393,135**

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City of Montebello
General Fund Revenue Detail (by Object Code)
FY 2018-19 - FY 2022-23

Object Code - Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(3000.10) General Government-LA County Library Fees	38,677	26,088	36,000	36,000	17,160	32,000	32,000
(3000.20) General Government-Cell Tower Revenue	176,997	173,652	188,000	188,000	178,126	183,000	183,000
(3000.25) General Government-LA RICS First Net Site - AT&T							38,000
(3000.30) General Government-NSF Fees	435	385	1,000	1,000	283	500	500
(3000.35) General Government - Seismic Mapping Fee (SMIP)	5,104	13,680	5,000	5,000	6,745	4,700	8,000
(3000.40) General Government-Natural Gas Storage	-	-	-			-	-
(3000.45) General Government - Zoning and Subdivision	310,982	76,232	118,000	118,000	137,648	160,000	150,000
(3000.50) General Government-Copying Services	2,104	902	1,000	1,000	2,051	1,700	1,700
(3000.55) General Government - Environmental Impact Report	(9,100)	36,505	3,000	3,000	79,610	10,000	60,000
(3000.65) General Government - Miscellaneous Filing Fees	121	980	-		11,500	-	100
(3000.70) General Government-Sale of Stamps	-	40	-		21	-	-
(3000.80) General Government-City Facility Rentals	180,318	113,263	135,000	135,000	(3,974)	140,000	140,000
(3000.85) General Government - Building Special Revolving Fund	1,045	494	-		967	-	1,000
(3000.95) General Government - Abandon/Vacant Property Fees	840	600	1,000	1,000	360	1,000	5,200
(3005.10) CCA Fees - Reso 18-17-Application fee & initial review	900	-	-			-	-
(3005.15) CCA Fees - Reso 18-17 - Second review	104,400	-	-			-	-
(3005.20) CCA Fees - Reso 18-17-Third review	75,400	-	-			-	-
(3005.25) CCA Fees - Reso 18-17 - Property Expedited Screening	390,000	49,500	-			-	-
(3005.30) CCA Fees - Reso 18-17-Commercial Development Agreement	755,460	114,820	350,000	350,000	244,601	218,000	100,000
(3005.31) CCA Fees - Reso 18-17 - MTB Comm. Benefit Prog. (MCBPF)	-	35,000	-		201,528	500,000	500,000
(3005.40) CCA Fees - Reso 18-17-Change of Location,Ownership,Tra	-	11,520	-			-	-
(3005.45) CCA Fees - Reso 18-17 - Development Agr. Modification	-	37,220	-		6,200	31,000	-
(3005.50) CCA Fees - Reso 18-17-Cultivation	-	-	-		90,644	300,000	150,000
(3005.51) CCA Fees - Reso 18-17-Manufacturing	-	-	-		-	10,000	26,000
(3005.52) CCA Fees - Reso 18-17-Non-Store Retail	-	-	-		6,012	5,000	200,000
(3005.53) CCA Fees - Reso 18-17-Distribution	-	-	-		1,071	6,000	40,000
(3006.10) Credit-Debit Card Transaction Fees-Finance	27,151	32,303	30,000	30,000	44,253	40,000	65,000
(3006.11) Credit-Debit Card Transaction Fees - Police	2,726	510	1,000	1,000	795	1,000	-
(3006.12) Credit-Debit Card Transaction Fees - Recreation	6,482	2,556	5,000	5,000	732	2,300	5,000
(3010.10) General-Burglar Alarm Permits	94,509	120,304	150,000	150,000	154,309	175,000	160,000
(3010.15) General - Tobacco Retailer License Fees	18,619	14,723	18,000	18,000	16,247	20,000	15,000
(3010.20) General-Business License Permits	2,372,820	2,254,827	2,380,000	2,380,000	2,885,152	2,675,000	3,090,000
(3010.30) General-Animal License	139,818	103,865	130,000	130,000	-	130,000	110,000
(3010.40) General-Annual Permits	497	1,618	1,000	1,000	3,591	3,000	8,000
(3010.50) General-SB1186	11,003	10,160	5,500	5,500	12,634	7,500	12,000
(3010.60) General-Code Enforcement Permits	21,726	27,383	18,800	18,800	26,346	20,000	25,000
(3010.65) General - Code Enforcement Program Income	-	-	-			-	-
(3010.70) General-Administrative Citation Fees	1,500	2,884	4,300	4,300	3,000	1,000	10,000
(3010.71) General-Administration Decision Fee	-	-	-		977	1,000	-
(3010.72) General-Administration Event Fee							-
(3010.80) General-Street Banners	2,280	2,280	3,200	3,200	1,710	3,000	3,000
(3010.85) General - Engineering Fees	238,804	48,759	262,000	262,000	19,557	200,000	25,000
(3010.90) General-Resale Inspection Fees	276	-	-			-	-
(3010.95) General - Sign Removal Fees	-	291	-			-	-
(3015.10) General Development Fee-Agr. 3163 Outfront Media	73,982	71,744	77,000	77,000	70,623	73,000	73,000
(3015.15) General Development Fee - Agr. 3158 Clear Channel Outdoor	75,000	87,500	75,000	75,000	112,500	87,500	113,000
(3015.16) General Development Fee - Agr. 3158A Becker Billboard	95,000	39,063	75,000	75,000	76,250	77,000	77,000
(3015.16) General Development Fee - Agr. 3816 Becker Billboard							20,000
(3015.18) General Development Fee-Development Tax Fee	-	-	-		203,330	176,000	176,000
(3020.10) Contractors-Building Permits	561,626	584,623	550,000	550,000	628,072	560,000	600,000
(3020.20) Contractors-Contractors License	109,013	96,483	100,000	100,000	113,145	120,000	125,000
(3020.30) Contractors-Plumbing Permits	68,553	55,509	54,000	54,000	144,468	60,000	75,000
(3020.40) Contractors-Electrical Permits	122,046	92,536	87,000	87,000	186,877	100,000	120,000
(3020.50) Contractors-Sewer Permits	540	12,328	1,000	1,000	1,269	4,000	4,000
(3020.60) Contractors-Street and Curb Permits	215,550	430,503	73,000	73,000	343,780	200,000	200,000
(3020.70) Contractors-Mechanical Permits	133,501	98,049	70,000	70,000	133,455	85,000	100,000
(3020.80) Contractors-Other Miscellaneous Permits	18,382	33,031	15,000	15,000	15,562	20,000	20,000
(3020.90) Contractors-Plan Check Fees	253,318	310,782	300,000	300,000	295,116	350,000	350,000
(3020.95) Contractors-Planning Plan Review & Insp Fee	-	3,128	-		40,936	50,000	50,000
(3025) Developer-paid expenses	172,053	141,150	200,000	200,000	223,155	500,000	500,000
(3030.05) Police Related Fees-Equipment Repair	-	-	-		76	-	-
(3030.06) Police Related Fees-Retirement	-	-	-		1,699	2,500	-
(3030.10) Police Related Fees-Vehicle Code Fines	1,401,940	1,560,757	1,700,000	1,700,000	1,664,432	1,400,000	2,100,000
(3030.20) Police Related Fees-Parking Fines	728,609	585,950	850,000	850,000	609,926	800,000	750,000
(3030.30) Police Related Fees-Damage Recoveries	-	835	-		11,667	15,000	15,000
(3030.40) Police Related Fees-Vehicle Impound Fees	35,373	39,694	50,000	50,000	27,429	50,000	70,000
(3030.50) Police Related Fees-Miscellaneous Court Fees	1,599	1,730	1,200	1,200	3,189	3,000	2,000
(3030.60) Police Related Fees-Booking Fees - Other Agency	31,077	2,800	15,000	15,000	-	8,500	-
(3030.70) Police Related Fees-Booking Fees - Montebello	-	3,900	2,000	2,000	-	1,000	-
(3030.80) Police Related Fees-Police Department Services	166,596	103,962	115,000	115,000	113,246	110,000	100,000
(3030.85) Police Related Fees-Revenue from Auctions					1,720		500
(3030.90) Police Related Fees-Restitution					10,667		15,000
(3040.10) Public Safety-Live Scan Fees	(900)	(1,842)	1,000	1,000	(3,584)	500	500
(3040.20) Public Safety-Fire Prevention Fees	-	-	-			-	-
(3040.30) Public Safety-Paramedic Services	738,312	754,804	750,000	750,000	752,148	750,000	750,000
(3040.40) Public Safety-Fire Plan Check	85,949	162,338	135,000	135,000	143,840	125,000	225,000

City of Montebello
General Fund Revenue Detail (by Object Code)
FY 2018-19 - FY 2022-23

Object Code - Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(3040.45) Public Safety Annual Fire Inspection Fees						150,000	125,000
(3040.90) Public Safety-Fire Department Services	-	-	-		118	-	-
(3040.95) Public Safety - Fire ICIS Subscription Fee	65,310	111,300	299,000	299,000	208,219	299,000	350,000
(3050.10) Public Works-Waste Collection	3,457,241	3,450,527	3,900,000	3,900,000	3,468,371	3,700,000	4,226,300
(3050.20) Public Works-Stormwater Abatement	106,611	105,411	115,000	115,000	83,452	100,000	85,000
(3060.10) Parks and Recreation-Batting Cages	9,308	3,093	8,000	8,000		10,000	6,800
(3060.15) Parks and Recreation - Barnyard Zoo	4,200	2,800	4,200	4,200		6,000	6,000
(3060.30) Parks and Recreation-City Pool Revenue							15,000
(3060.30) Parks and Recreation-Special Event Revenue	12,290	9,038	8,000	8,000		11,000	11,000
(3060.40) Parks and Recreation-Recreation General	180	-	-			-	-
(3060.50) Parks and Recreation-Day Camp	91,941	80,461	40,000	40,000	5,960	85,000	85,000
(3060.60) Parks and Recreation-Play School	75,644	41,707	68,000	68,000	(275)	64,000	64,000
(3060.80) Parks and Recreation-Sports Programs	8,963	-	-			-	-
(3060.81) Parks and Recreation - Youth Sports	71,499	29,160	49,000	49,000	13,960	50,000	50,000
(3060.82) Parks and Recreation - Adult Sports	23,408	10,560	20,000	20,000		20,000	20,000
(3060.83) Parks and Recreation - Basketball Gym	72	1,026	-			-	-
(3060.90) Parks and Recreation-Extended Childcare	145,908	104,502	120,000	120,000	(215)	150,000	150,000
(3065.01) Recreation Classes - Ballet	914	110	1,000	1,000		500	500
(3065.02) Recreation Classes - Aerobics	125	-	-			-	-
(3065.03) Recreation Classes - Karate	7,910	5,075	5,400	5,400	(35)	6,000	6,000
(3065.04) Recreation Classes - Private Swim Lessons	41,399	18,685	15,000	15,000	2,495	25,000	25,000
(3065.05) Recreation Classes - Salsa	2,770	2,000	1,500	1,500		1,900	1,900
(3065.06) Recreation Classes - Jr. Life Guard Lessons	240	(120)	-			-	-
(3065.08) Recreation Classes - Instrument Lessons	-	48	1,000	1,000		500	500
(3065.09) Recreation Classes - Yoga	-	-	1,000	1,000		750	800
(3065.10) Recreation Classes-Cooking Classes	-	-	1,000	1,000		-	-
(3065.11) Recreation Classes - Zumba	11,893	7,515	10,000	10,000		10,000	10,000
(3065.12) Recreation Classes - Art Classes	50	-	1,000	1,000		-	-
(3065.13) Recreation Classes - Misc. Dance Class	659	7,008	500	500	3,171	2,000	20,000
(3065.15) Recreation Classes - Aqua Aerobics	180	-	500	500		-	-
(3065.16) Recreation Classes - Aqua Zumba	-	-	500	500		-	-
(3065.18) Recreation Classes - Ball Dance Class	-	-	-			-	-
(3065.20) Recreation Classes-Gymnastics/Tumbling	14,764	4,235	10,000	10,000	(30)	7,000	7,000
(3065.21) Recreation Classes - Soccer Class	2,050	-	1,000	1,000		500	500
(3065.22) Recreation Classes - Tennis Classes	495	375	-			-	-
(3300.15) Retirement-Retirement - Retiree Insurance	-	-	-		56,242	75,000	65,000
(3500) Sales Tax	13,314,697	11,616,417	11,270,000	11,270,000	13,507,132	12,470,000	14,380,000
(3500.10) Sales Tax-Monterey Park Martketplace	717,275	1,201,467	971,000	971,000	1,064,486	1,125,000	1,316,900
(3500.20) Sales Tax-Measure H	-	-	6,000,000	6,000,000	7,698,629	7,170,000	9,430,000
(3520.10) PTX - Penalties-Secured	13,807	15,299	17,000	17,000	4,236	14,000	14,000
(3530.10) Property Tax Current Year-Secured	4,126,579	4,354,190	4,507,000	4,507,000	4,550,175	4,800,600	4,992,600
(3530.20) Property Tax Current Year-Unsecured	77,791	66,312	85,000	85,000		85,000	85,000
(3530.30) Property Tax Current Year-Qualified Public Utility	51,909	51,290	53,000	53,000	49,471	52,000	52,000
(3540.10) Prior Year-Secured	(50,155)	(55,462)	-		(69,593)	-	127,000
(3540.20) Prior Year-Unsecured	(10,458)	(10,958)	-		3,123	3,000	10,000
(3545) Property Tax Residual	952,892	1,052,448	900,000	900,000	1,366,604	1,150,000	1,050,000
(3546) AB1290 - RPTTF Pass Through payments to City	176,007	-	-		219,015	219,000	220,000
(3550) SB509-PSAF	317,015	308,493	340,000	340,000	332,997	325,000	375,000
(3555) Homeowner's Exemption (HOX)	21,024	20,353	15,000	15,000	20,104	21,000	21,000
(3580.10) Franchise Tax/Fees-Cable	404,214	418,322	425,000	425,000	426,111	350,000	425,000
(3580.20) Franchise Tax/Fees-Towing	191,576	148,360	196,000	196,000	114,190	150,000	165,000
(3580.30) Franchise Tax/Fees-Electric	554,939	539,020	548,000	548,000	559,129	560,000	650,000
(3580.40) Franchise Tax/Fees-Gas	104,344	115,684	115,000	115,000	111,881	110,000	155,000
(3580.50) Franchise Tax/Fees-Water	107,433	83,877	85,000	85,000	88,556	90,000	97,000
(3580.60) Franchise Tax/Fees-Oil	2,612	2,703	3,000	3,000	2,723	3,000	3,000
(3580.80) Franchise Tax/Fees-Solid Waste	858,969	891,950	900,000	900,000	1,013,660	900,000	950,000
(3590) Transient Occupancy Tax	421,412	376,424	425,000	425,000	223,620	410,000	425,000
(3600) Property Transfer Tax	193,073	156,581	174,000	174,000	253,339	200,000	200,000
(3610) Oil Well Tax	1,012,018	602,689	875,000	875,000	567,145	700,000	800,000
(3640) Property Tax in Lieu of VLF	6,515,566	6,899,403	7,109,000	7,109,000	7,238,433	7,623,500	7,928,400
(3650) Administrative Overhead	1,886,402	1,883,090	2,030,500	2,030,500	2,054,200	2,839,200	2,912,100
(3660) Cost Recovery	39,682	93,198	10,000	10,000	37,290	50,000	50,000
(3992) Miscellaneous Interest Income	136,429	100,849	50,000	50,000	7,170	75,000	-
(3996) Sale of Property							-
(3998) Miscellaneous Revenue.	516,950	230,367	200,000	200,000	343,857	350,000	150,000
(3998.10) Miscellaneous Revenue-Amazon Credit	-	-	-		7,500	-	-
(3999) Donations	-	-	-		7,615	10,000	10,000
(3999.10) Donations-100 Year Anniversary	-	-	-		5,050	5,000	-
(3999.20) Donations-Military Banner Program							2,000
(4022.10) CARES Act-CARES Act Federal	-	-	-	784,600	156,185	-	-
(4022.20) CARES Act-CARES Act State	-	-	-		927,454	-	-
(4023.10) American Rescue Plan Coronavirus Fiscal Recovery							-
(4090) Interest Income from LAIF	25,053	31,436	50,000	50,000	46,643	100,000	60,000
(4092) Interest Income - CD	1,005	4,481	50,000	50,000	23,642	50,000	64,000
(4096) Reuse	-	24,064	-		1,141,540	-	-
(4098) Transit Miscellaneous Revenue	-	-	-			-	-

City of Montebello
General Fund Revenue Detail (by Object Code)
FY 2018-19 - FY 2022-23

Object Code - Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
(4200) Water Sales	-	-	174,000	174,000		175,000	175,000
(4300.30) Other Financing Sources-Capital Lease	1,547,962	815,153	-			-	-
(4300.40) Other Financing Sources-Notes Payable	-	-	-		5,785,000	-	-
(4399) Cash Variance	11	-	-			-	-
(4640) Reimbursement - Liability Insurance General	-	-	-			-	-
(4670.10) Prior Year Recovered Costs / Reimbursements-PD	-	-	-		23,716	30,000	40,000
(4670.20) Prior Year Recovered Costs / Reimbursements-Fire	-	-	-		102,012	20,000	50,000
(4670.30) Prior Year Recovered Costs / Reimbursements-Fire							15,000
(4680.10) Current Year Recovered Costs / Reimbursements-PD					2,647		30,000
(4680.20) Current Year Recovered Costs / Reimbursements-Fire					19,989		30,000
(4700) Rents and Concessions Fees							-
(4999) Transfer In	-	-	-		-	-	-
(4999.10) Transfer In-from Retirement Fund	3,619,437	3,687,540	4,000,000	4,000,000	3,238,611	3,800,000	3,800,000
(4999.20) Transfer In-from Gas Tax Fund	1,439,000	300,000	300,000	300,000	300,000	300,000	300,000
(4999.40) Transfer In-from Corporate Shop Fund	1,400,000	-	-			-	-
(4999.50) Transfer In-from Water Fund	300,000	-	-			-	-
Total	**55,201,507**	**48,604,257**	**55,701,100**	**56,485,700**	**67,491,569**	**61,719,150**	**68,685,800**

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City of Montebello
General Fund Expenditure Detail (by Object Code)
FY 2018-19 - FY 2022-23

Object Code	Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
5000.10	Salaries-Regular Salaries	15,791,704	18,750,956	20,146,500	20,135,450	20,550,698	23,218,000	24,927,400
5000.20	Salaries-Regular Hourly	685,911	725,278	905,800	771,800	956,581	691,500	572,300
5000.30	Salaries-Limited Hourly	615,560	611,910	501,000	561,500	594,942	602,400	1,370,500
5000.40	Salaries-Stipend	25,225	29,420	45,500	41,119	25,917	29,800	22,200
5010.10	Overtime-Full-Time	3,597,337	4,050,625	3,290,000	3,209,141	3,042,568	3,047,000	2,931,000
5010.20	Overtime-Part-Time	5,355	9,183	14,800	25,400	29,028	17,000	14,000
5010.30	Overtime-Limited Part-Time	524	2,716	500	6,140	5,817	4,500	1,000
5010.40	Overtime-FLSA Overtime	78,113	97,451	130,000	130,000	89,017	90,000	100,000
5010.41	Overtime-Constant Staffing	-	4,235	-		1,018,964	1,000,000	1,200,000
5100.10	Fringe Benefits-FICA/MEDICARE	643,412	778,008	947,500	947,500	870,475	1,031,700	965,200
5100.20	Fringe Benefits-Compensation Insurance	3,027,981	3,019,812	2,808,900	2,808,900	2,808,852	2,585,300	3,003,400
5100.30	Fringe Benefits-Unemployment Insurance	17,463	63,696	-		110,015	-	-
5100.40	Fringe Benefits-Health Insurance	1,764,285	1,992,181	2,067,900	2,052,900	2,061,981	1,932,300	2,014,400
5100.50	Fringe Benefits-Uniform Allowance	103,945	122,302	134,100	134,100	124,025	135,100	174,700
5100.70	Fringe Benefits-Auto Allowance	-	-	48,600	48,600	-	-	-
5100.75	Fringe Benefits - LTD/STD	72,880	90,581	109,900	109,900	98,442	101,100	50,600
5100.80	Fringe Benefits-Vision	20,457	18,391	10,600	10,600	25,581	9,800	8,900
5100.85	Fringe Benefits - Dental	27,911	65,050	58,900	58,900	48,933	57,300	63,900
5100.90	Fringe Benefits-Life	12,108	9,609	19,900	19,900	14,556	41,600	18,900
5100.95	Fringe Benefits - 457(b) ER Contribution	831	30,300	16,800	16,800	36,610	20,800	8,400
5300.10	Retirement-Retiree Benefits	717,059	741,745	700,000	700,000	759,506	765,000	800,000
5300.15	Retirement - Retiree Insurance	177,273	216,493	200,000	200,000	238,081	244,000	275,000
5300.20	Retirement-PERS employer costs	2,564,767	3,218,308	3,410,100	3,463,100	3,168,018	3,398,400	3,741,500
5300.25	Retirement - PERS employee pickup	1,047,329	461,573	163,000	163,000	103,529	500	-
5300.30	Retirement-401 a(h) First Mercantile	6,060	6,549	7,000	7,000	3,967	-	-
6000.00	Supplies	-	133	3,500	3,500	6,348	3,500	-
6000.10	Supplies-Office Supplies	27,429	26,843	37,800	41,564	47,318	43,500	71,800
6000.20	Supplies-Non-Durable	270,817	541,112	419,700	589,093	650,665	498,920	625,800
6000.30	Supplies-Janitorial	44,153	54,733	59,800	53,300	44,147	130,500	97,000
6000.40	Supplies-Durable	73,735	108,806	132,900	204,968	269,671	182,000	326,400
6000.50	Supplies-Medical	74,956	111,636	164,500	167,828	117,969	136,500	165,000
6010.00	Machinery & Equipments	-	1,472	-			-	-
6010.10	Machinery & Equipments-Machinery & Equipment	25,325	70,602	288,400	383,423	427,926	489,500	547,500
6010.20	Machinery & Equipments-Office Equipment	9,021	2,214	13,500	13,500	3,755	4,550	12,200
6010.30	Machinery & Equipments-Small Tools	6,920	1,742	7,300	6,800	2,877	7,800	49,800
6010.40	Machinery & Equipments-Computer Software	70,918	38,115	73,100	204,498	107,832	94,200	133,400
6010.50	Machinery & Equipments-Computer Hardware	33,655	92,195	41,500	104,500	90,662	80,950	87,450
6010.60	Machinery & Equipments-Personal Protective Equipment	-	13,167	-			-	-
6012.00	Education Reimbursement	7,783	8,896	15,000	15,000	15,475	15,000	15,000
6014.00	Training	29,530	66,843	134,500	107,650	127,505	122,200	240,100
6016.00	Uniform Expense	37,852	50,188	146,200	142,885	137,617	128,100	136,300
6020.00	Travel & Meetings	51,904	68,425	81,400	71,885	42,082	95,400	134,200
6025.00	Advertising/Printing Services	84,852	80,859	116,300	116,571	121,182	162,400	238,700
6030.00	Dues & Subscriptions	122,902	138,326	131,300	160,261	115,752	131,470	144,150
6036.00	Settlements	-	3,200	-			-	-
6040.00	Contract Services	50	118	-			-	-
6040.05	Contract Services - Rubbish	2,835,053	3,197,421	3,707,400	3,707,400	4,034,954	4,000,000	4,176,000
6040.10	Contract Services-Outside Contracts	3,829,549	3,774,709	3,565,800	4,362,412	9,720,887	4,327,500	5,591,500
6040.15	Contract Services - Tree Trimming	282,817	367,280	390,000	390,000	361,162	380,000	380,000
6040.20	Contract Services-Landscaping Services	126,445	151,475	210,300	281,444	384,721	377,000	360,000
6040.25	Contract Services - Graffiti Removal Services	427,686	439,303	447,700	447,700	443,257	445,000	465,000
6040.30	Contract Services-Street Sweeping	692,040	725,478	739,100	739,100	773,064	745,000	825,000
6040.35	Contract Services - Custodial Services	249,311	235,481	267,500	267,500	273,470	253,200	300,000
6040.40	Contract Services-Rec Activity Instructor Services	45,223	29,376	63,100	-	500	63,100	63,100
6040.45	Contract Services - Sewer Maintenance	195,632	319,981	199,800	199,800	477,565	275,000	600,000
6040.50	Contract Services-Street Maintenance	318,268	332,464	120,200	114,722	97,000	50,000	70,000
6040.55	Contract Services - Water System Maintenance	-	-	-			-	-
6040.60	Contract Services-Building Maintenance/Repairs	268,657	481,543	423,600	509,968	455,842	323,900	320,000
6040.65	Contract Services - Equipment/Software Maint-Repair	174,538	234,512	220,400	350,400	338,261	344,400	242,000
6040.70	Contract Services-Rental- Building & Equipment	10,011	4,760	7,200	13,786	19,843	12,500	21,500
6040.75	Contract Services - Legal Services	1,081,415	907,916	739,400	664,400	663,470	755,000	815,000
6040.80	Contract Services-Engineering Services	486,261	489,282	200,000	525,981	338,349	500,000	425,000
6040.85	Contract Services - Towing Services	-	-	-			-	-
6040.90	Contract Services-Audit Services	63,594	74,621	79,700	79,700	82,156	84,000	80,000
6040.95	Contract Services - Other Professional Services	112,388	255,780	433,700	859,962	526,552	261,000	379,000
6045.00	Election Expense	291,492	126,271	150,000	150,000	107,563	-	200,000
6050.10	Utility Services-Electricity Usage	1,340,691	1,462,075	1,091,600	1,141,600	1,625,886	1,393,000	1,606,000
6050.20	Utility Services-Water Usage	287,472	320,498	253,300	253,300	394,880	280,900	321,900
6050.30	Utility Services-Telephone Services	209,203	228,448	211,600	244,600	231,927	228,300	225,700
6050.40	Utility Services-Cellular Services	125,035	138,543	124,200	128,200	142,303	135,600	142,200
6050.50	Utility Services-Gas Usage	58,006	57,140	63,800	59,800	53,466	53,000	46,000

City of Montebello
General Fund Expenditure Detail (by Object Code)
FY 2018-19 - FY 2022-23

Object Code	Fund Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
6050.60	Utility Services-Cable	5,454	4,861	4,700	4,700	5,704	8,650	7,500
6050.65	Utility Services - Internet	48,009	63,816	52,300	52,300	76,918	66,300	92,400
6055.00	Copier Repair/Services	123,221	115,901	89,100	91,098	99,790	86,300	93,100
6060.00	Mail/ Postal Expense	21,612	27,153	35,800	30,800	22,765	17,050	400
6065.00	Liability Insurance	1,152,070	1,152,076	1,036,800	1,036,800	1,036,802	1,042,000	1,042,000
6070.00	Fuel	-	618	-			-	-
6070.10	Fuel-Regular Unleaded Fuel	97,613	245,070	217,900	217,900	246,527	224,000	251,400
6070.20	Fuel-Diesel	22,098	40,596	44,700	44,700	51,441	33,300	66,300
6070.30	Fuel-CNG	-	-	1,800	1,800	199	-	1,000
6070.31	Fuel - Electricity for CNG	-	-	-			-	-
6070.40	Fuel-Propane	4,394	2,037	2,500	2,500	-	-	-
6075.00	Preventive Maintenance	-	-	-			-	-
6075.10	Preventive Maintenance-Fire Extinguisher	906	3,746	4,700	5,700	10,006	8,000	7,000
6080.00	Vehicle Maintenance/Expenses	-	-	-			-	-
6080.10	Vehicle Maintenance/Expenses-Oil	-	565	-		30	-	500
6080.30	Vehicle Maintenance/Expenses-Vehicle Repair & Services	229,915	621,569	521,000	522,998	440,373	460,500	450,500
6080.40	Vehicle Maintenance/Expenses-Bus Repair & Services	-	-	12,000	10,000	-	-	-
6080.50	Vehicle Maintenance/Expenses-Bus Parts	184	-	-			-	-
6080.60	Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	69,648	577	2,200	8,250	20,490	2,200	5,200
6080.70	Vehicle Maintenance/Expenses-Auto Body Repair	-	-	-			-	-
6080.80	Vehicle Maintenance/Expenses-Vehicle Expenses	562,513	-	-			-	-
6081.00	Permits and Fees	52,508	59,272	73,500	73,500	45,662	53,500	74,400
6082.00	Vehicle Purchases	1,928,026	830,153	-	1,085,100	701,626	-	551,000
6083.00	Furniture & Fixtures Purchases	-	5,899	-		92,451	-	10,000
6084.10	Bank fees-Bank Analysis charges	40,520	7,915	40,000	25,000	23,635	25,000	27,000
6084.20	Bank fees-Credit card charges	48,091	41,891	50,000	50,000	37,108	44,600	58,100
6084.30	Bank fees-Cash Vault Adjustment fees	18	4	-			-	-
6084.40	Bank fees-HDL Business License Admin					16,147		35,000
6085.00	Water Purchase Resale	-	-	-			-	-
6095.00	Safety Program							2,000
7000.00	Transfer Out	-	-	-			-	-
7000.20	Transfer Out-to Golf Fund	641,850	751,000	-		471,300	-	-
7000.35	Transfer Out - Detention Fund	74,170	-	-		3,015	-	-
7000.50	Transfer Out-to Equipment Reserve Fund	-	-	-			-	-
7000.60	Transfer Out-to CDBG	62,624	-	-			-	-
7020.00	Note Principal	4,128	3,015	-			312,300	324,500
7025.00							170,500	161,400
7035.00	Lease Payment	78,736	977,371	645,100	645,100	679,766	685,500	230,800
7040.00	Rent	1,506,793	1,501,864	1,509,000	1,509,000	1,509,957	1,507,000	1,510,600
7050.00	Miscellaneous Expense	50,228	41,807	25,000	25,000	22,611	25,000	45,000
7050.10	Miscellaneous Expense-Credit Card Purchases (Clearing	-	2,973	-			-	-
7053.00	Bad-debt Expenses	-	-	-	10,000		-	-
7054.00	Fuel Island share use	3,991	4,847	-		5,998	-	-
7055.00	Capital Outlay	-	162,479	-			-	-
7060.00	Acquisition				300,000	1,223,020		-
7085.00	Land.	-	-	-			-	-
7115.00	Building Improvements.	-	2,127,691	-	2,307,999	1,676,738	-	-
7116.00	Improvements Other than Building	12,072	18,172	-		194,498	-	-
7120.10	Administrative Costs-PERS Health	7,661	9,253	-		8,831	-	-
		52,335,132	**59,774,545**	**55,681,500**	**61,560,996**	**69,385,372**	**61,408,690**	**67,990,100**

City of Montebello
General Fund Summary by Department - Division
FY 2018-19 - FY 2022-23

Fund Number - Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
Administration							
100-10-100 General-Electoral-City Council	166,123	186,801	165,400	165,400	147,620	154,700	160,500
100-10-110 General-Electoral-City Clerk	310,849	242,593	170,800	187,300	143,424	64,600	353,000
100-10-120 General-Electoral-City Treasurer	20,065	19,374	23,000	23,000	15,690	19,300	17,600
100-15-150 General-City Attorney-City Attorney	837,046	795,811	542,500	542,500	565,872	550,000	600,000
100-20-200 General-Administration-City Administration	1,250,530	1,120,667	1,101,300	1,164,800	1,430,643	1,368,700	1,499,500
100-20-210 General-Administration-Community Promotion	24,748	27,685	181,400	181,400	169,889	197,100	105,600
Administration Total	**2,609,361**	**2,392,931**	**2,184,400**	**2,264,400**	**2,473,138**	**2,354,400**	**2,736,200**
Community Development							
**Building Services moved to Public Works effective FY 2022-23*							
100-50-500 General-Community Development-Administration	469,381	576,266	625,600	562,599	476,395	649,700	779,600
100-50-510 General-Community Development-Facilities	468,640	2,493	-	-	196	-	-
100-50-520 General-Community Development-Planning Department	222,623	295,205	597,700	356,700	387,014	676,850	688,500
100-50-530 General-Community Development-Code Enforcement	223,948	191,797	289,400	294,450	316,609	353,400	1,069,350
100-50-540 General-Community Development-Building Department	426,439	387,304	455,300	610,300	510,247	713,870	-
100-50-550 General-Community Development-Commercial Cannabis	218,560	159,075	172,800	122,799	49,618	95,000	65,000
100-50-590 General-Community Development-General Plan Update	-	-	-	250,000	12,195	1,000	-
Community Development Total	**2,029,591**	**1,612,140**	**2,140,800**	**2,196,848**	**1,752,274**	**2,489,820**	**2,602,450**
Finance / Non-Departmental							
100-40-400 General-Finance-Finance Administration	2,025,854	2,215,850	2,158,800	2,198,750	2,201,292	2,130,300	2,648,900
100-40-410 General-Finance-Purchasing	-	11,718	-	-	176	-	-
100-99- General-Non-Departmental-	2,299,000	2,272,904	2,409,000	2,709,000	4,246,006	2,998,800	3,158,500
100-99-929 General-Non-Departmental-Taylor Ranch	10,200	2,348,531	-	2,307,999	1,678,943	-	-
100-99-932 General-Non-Departmental-ABM Facility Upgrades	-	-	-	-	5,031,301	-	-
100-99-998 General-Non-Departmental-COVID-19 Response	-	3,608	-	854,600	955,764	-	-
Finance Total	**4,335,054**	**6,852,611**	**4,567,800**	**8,070,349**	**14,113,482**	**5,129,100**	**5,807,400**
Fire							
100-85-850 General-Fire-Fire Administration	1,409,215	1,723,548	2,039,300	2,406,300	2,523,192	1,567,100	1,897,100
100-85-860 General-Fire-Suppression	9,887,514	11,846,633	10,818,100	10,897,970	11,893,346	12,758,950	13,465,200
100-85-870 General-Fire-Prevention	282,324	326,004	336,500	336,500	283,672	614,320	666,300
100-85-880 General-Fire-Communications	893,410	286,695	204,700	204,700	318,468	582,300	718,600
100-85-885 General-Fire-Public Safety Augmentation Fund	428,578	932,116	291,600	291,600	291,628	291,600	140,200
Fire Total	**12,901,041**	**15,114,996**	**13,690,200**	**14,137,070**	**15,310,306**	**15,814,270**	**16,887,400**
Human Resources and Information Technology							
100-25-250 General-Human Resources-HR Administration	355,885	624,150	658,500	658,500	788,186	981,100	1,248,600
100-40-420 General-Finance-Information Technology	510,260	615,030	653,700	876,399	954,416	946,900	1,049,700
Human ReS-Information Tech Total	**866,145**	**1,239,180**	**1,312,200**	**1,534,899**	**1,742,602**	**1,928,000**	**2,298,300**
Parks & Recreation							
**Parks Maintenance and Facilities moved to Public Works effective FY 2022-23*							
100-70-700 General-Parks & Recreation-Recreation Administration	513,570	769,289	856,700	798,699	816,881	850,300	724,200
100-70-710 General-Parks & Recreation-Recreation	1,501,191	1,678,241	1,756,800	1,623,200	1,643,738	1,736,550	2,399,000
100-70-720 General-Parks & Recreation-Park Maintenance	1,307,349	1,328,743	1,263,800	1,429,358	1,592,420	1,871,600	-
100-70-735 General-Parks & Recreation-SYEP	(30)	17,014	-	-	-	17,400	17,400
100-70-510 General-Parks & Recreation-Facilities	792	581,299	589,800	621,442	711,183	885,700	-
100-70-550 General-Parks & Recreation-Commercial Cannabis	-	98,288	-	307,958	314,141	-	-
Parks & Recreation Total	**3,322,872**	**4,472,874**	**4,467,100**	**4,780,657**	**5,078,363**	**5,361,550**	**3,140,600**

City of Montebello
General Fund Summary by Department - Division
FY 2018-19 - FY 2022-23

Fund Number - Description	FY 2018-19 Actuals	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2020-21 Amended Budget	FY 2020-21 Actuals	FY 2021-22 Adopted Budget	FY 2022-23 ADOPTED BUDGET
Police							
100-80-800 General-Police-PD Administration	1,162,771	774,737	720,800	695,800	655,417	716,700	586,100
100-80-805 General-Police-Patrol	9,849,642	10,443,342	10,055,300	10,055,300	10,073,186	10,566,600	11,478,800
100-80-810 General-Police-Traffic	287,151	718,300	858,800	831,800	816,846	812,100	827,800
100-80-815 General-Police-Support Services	1,003,911	2,059,429	2,215,700	2,603,928	2,418,084	1,699,850	1,930,200
100-80-820 General-Police-Communications	1,978,151	1,167,543	1,141,400	1,291,798	1,227,290	1,158,700	1,300,300
100-80-825 General-Police-Records	656,639	683,359	738,100	738,100	740,710	719,400	699,100
100-80-830 General-Police-Investigative Services	2,780,525	2,645,974	2,793,400	2,793,400	2,545,532	2,670,600	2,306,700
100-80-831 General-Police-Detention Facility	496,035	430,374	466,000	466,000	439,362	475,000	482,000
100-80-885 General-Police-Public Safety Augmentation Fund	-	300,783	-	-	-	-	-
Police Total	**18,214,825**	**19,223,841**	**18,989,500**	**19,476,126**	**18,916,427**	**18,818,950**	**19,611,000**
Public Works							
**Building Services, Parks Maintenance and Facilities moved to Public Works effective FY 2022-23*							
100-30-300 General-Public Works-PW Administration	536,795	650,516	693,300	1,067,324	785,721	707,200	813,200
100-30-310 General-Public Works-Streets	6,273,675	6,799,839	6,510,000	6,508,341	7,960,258	7,554,900	8,426,200
100-30-315 General-Public Works-Stormwater	-	109,512	105,500	131,726	105,090	100,000	150,000
100-30-320 General-Public Works-Trees	537,104	598,595	601,400	601,400	501,224	537,700	468,200
100-30-330 General-Public Works-Engineering	648,615	662,636	349,300	721,855	608,522	564,800	834,500
100-30-340 General-Public Works-Sewer Maintenance							600,000
100-30-510 General-Public Works-Facilities	-	-	-	-	-	-	1,334,000
100-30-540 General-Public Works-Building	-	-	-	-	-	-	391,250
100-30-550 General-Public Works-Commercial Cannabis		-	-	-	-	-	-
100-30-720 General-Public Works-Park Maintenance	-	-	-	-	-	-	1,841,400
100-30-730 General-Public Works-AB939	60,043	44,885	70,000	70,000	37,513	48,000	48,000
Public Works Total	**8,056,232**	**8,865,983**	**8,329,500**	**9,100,646**	**9,998,328**	**9,512,600**	**14,906,750**
General Fund Grand Total - EXPENDITURES	**52,335,121**	**59,774,556**	**55,681,500**	**61,560,995**	**69,384,920**	**61,408,690**	**67,990,100**
General Fund Grand Total - REVENUE	**55,201,507**	**48,604,257**	**55,701,100**	**56,485,700**	**67,491,569**	**61,719,150**	**68,685,800**
Surplus / (Deficit)	**2,866,386**	**(11,170,299)**	**19,600**	**(5,075,295)**	**(1,893,351)**	**310,460**	**695,700**

City of Montebello

Fiscal Year 2022-23 Budget

Summary of Transfers In / Transfer Out

Fund	Description	Transfer In	Transfer Out
100 General Fund			
Retirement	Reimburse for Normal Cost expenses	3,800,000	
Gas Tax	Street maintenance and related Maintenance of Effort (MOE)	300,000	
		4,100,000	
200 Gas Tax Fund			
General Fund	Street maintenance and related Maintenance of Effort (MOE)		300,000
			300,000
205 Retirement Fund			
General Fund	Reimburse for Normal Cost expenses		3,800,000
Golf Course	Reimburse for Normal Cost expenses		25,000
Debt Service	Series 2020A Pension Obligation Bonds		7,696,200
			11,521,200
215 Proposition C			
Debt Service	Series 2019C debt servcie payment (Paving the Way")		709,600
			709,600
220 Measure R			
Debt Service	Series 2019B debt servcie payment (Paving the Way")		528,100
			528,100
222 Measure M			
Debt Service	Series 2019A debt servcie payment (Paving the Way")		598,500
			598,500
410 Debt Service			
Proposition C	Transfer In from Propostion C, Measure M and Measure R for "Paving the Way" debt service	709,600	
Measure R	Transfer In from Propostion C, Measure M and Measure R for "Paving the Way" debt service	528,100	
Measure M	Transfer In from Propostion C, Measure M and Measure R for "Paving the Way" debt service	598,500	
Retirement	Transfer In from Retirement for 2020A Pension Obligation Bonds (POBs) debt service	7,696,200	
		9,532,400	
610 Golf Course Fund			
Retirement	Reimburse for Normal Cost expenses	25,000	
		25,000	
	TOTAL ALL FUNDS	**13,657,400**	**13,657,400**

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City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

**Includes updated classifications per approved "Classification and Compensation Study"*

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Elected						
City Councilmember	5.0	5.0	5.0	5.0	5.0	0.0
City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
City Treasurer	1.0	1.0	1.0	1.0	1.0	0.0
	7.0	**7.0**	**7.0**	**7.0**	**7.0**	**0.0**
Administration						
City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Public Affairs	0.0	1.0	1.0	1.0	1.0	0.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	0.0
Senior Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
Deputy City Clerk	0.0	1.0	1.0	1.0	1.0	0.0
Records Coordinator	0.0	0.0	1.0	1.0	1.0	0.0
Office Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	0.0	0.0	0.0	0.0
	6.0	**8.0**	**8.0**	**8.0**	**8.0**	**0.0**
Finance						
Director of Finance	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director or Finance	0.0	1.0	1.0	1.0	1.0	0.0
Accounting Manager	1.0	1.0	1.0	1.0	1.0	0.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	0.0	1.0	1.0	1.0	0.0
Accountant	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**	**1.0**
Senior Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	19.0	**20.0**	**21.0**	**21.0**	**22.0**	**1.0**
Fire						
Fire Chief	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Fire Chief	0.0	0.0	0.0	1.0	1.0	0.0
Deputy Fire Chief	0.0	1.0	1.0	1.0	1.0	0.0
Fire Battalion Chief	**3.0**	**3.0**	**3.0**	**3.0**	**4.0**	**1.0**
Fire Captain	12.0	13.0	13.0	14.0	14.0	0.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0	0.0
Firefighter	24.0	24.0	24.0	24.0	24.0	0.0
Firefighter/Paramedic Trainee	0.0	4.0	4.0	4.0	4.0	0.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0	0.0
~~**Deputy Fire Marshal**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
~~**Community Risk Reduction and Education Coordinator**~~	~~**0.0**~~	~~**0.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Senior Fire Inspector	0.0	0.0	1.0	1.0	1.0	0.0
Fire Inspector	1.0	2.0	2.0	2.0	2.0	0.0
Assistant Diretor of Fire	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	0.0	0.0	1.0	1.0	1.0	0.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0	0.0
~~**Telecommunications Manager**~~	~~**0.0**~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
Public Saftey Radio Supervisor	0.0	1.0	1.0	1.0	1.0	0.0
Public Safetry Radio Technician	**0.0**	**0.0**	**1.0**	**1.0**	**2.0**	**1.0**
Social Work Supervisor	0.0	1.0	1.0	1.0	1.0	0.0
Field Response Case Coordinator	0.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	2.0	2.0	0.0
	59.0	**70.0**	**73.0**	**76.0**	**76.0**	**0.0**

City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

**Includes updated classifications per approved "Classification and Compensation Study"*

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Human Resources and Information Technology						
Director of Human Resources / Risk Management	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Human Resources / Risk Management	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Human Resources Manager	0.0	0.0	1.0	1.0	1.0	0.0
Risk Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0	2.0	0.0
Human Resources Analyst	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
Human Resources Technician	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Manager	1.0	1.0	2.0	2.0	2.0	0.0
Information Systems Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Analyst	3.0	3.0	3.0	3.0	3.0	0.0
	12.0	**12.0**	**14.0**	**14.0**	**16.0**	**2.0**
Planning and Community Development						
Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
~~**Building Official**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Housing Manager	0.0	0.0	1.0	1.0	1.0	0.0
Planning Manager	1.0	1.0	1.0	1.0	1.0	0.0
Economic Development Manager	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Planner	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Planner	0.0	2.0	2.0	2.0	2.0	0.0
Code Enforcement Manager	0.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Coordinator	1.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Officer	3.0	4.0	4.0	4.0	4.0	0.0
Parking Control Officer	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
~~**Combination Builidng Inspector**~~	~~**0.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
~~**Buiding Permit Technician**~~	~~**1.0**~~	~~**1.0**~~	~~**2.0**~~	~~**2.0**~~	~~**0.0**~~	~~**-2.0**~~
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	2.0	2.0	2.0	2.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	12.0	**19.0**	**21.0**	**21.0**	**20.0**	**-1.0**
Police						
Police Chief	1.0	1.0	1.0	1.0	1.0	0.0
Police Captain	2.0	2.0	2.0	2.0	2.0	0.0
Police Lieutenant	5.0	5.0	6.0	6.0	6.0	0.0
Police Sergeant	10.0	10.0	10.0	10.0	10.0	0.0
Police Corporal	23.0	23.0	23.0	23.0	23.0	0.0
Police Officer	33.0	33.0	32.0	32.0	32.0	0.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Dispatch Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Police Dispatcher II	5.0	5.0	5.0	5.0	5.0	0.0
Police Dispatcher I	5.0	5.0	5.0	5.0	5.0	0.0
Police Records Technician	9.0	9.0	9.0	9.0	9.0	0.0
Property and Evidence Technician	2.0	2.0	2.0	2.0	2.0	0.0
Crime Analyst	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Court Liaison	1.0	1.0	1.0	1.0	1.0	0.0
~~**Parking Control Officer**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	101.0	**102.0**	**102.0**	**102.0**	**102.0**	**0.0**

City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

**Includes updated classifications per approved "Classification and Compensation Study"*

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Public Works						
Director of Public Works	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Public Works	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
Deputy Director	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Principal Engineer	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Assistant Engineer	0.0	0.0	1.0	2.0	2.0	0.0
Building Official	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Combination Builidng Inspector	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Buiding Permit Technician	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
Public Works Inspector	0.0	0.0	1.0	1.0	1.0	0.0
Public Works Superintendent	0.0	1.0	1.0	1.0	1.0	0.0
Public Works Manager	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Park Maintenance Supervisor	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Street Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
~~**Assistant Tree Maintenance Supervisor**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Building Maintenance Tradeworker II	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
Electrician	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Plumber	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Maintenance Worker	**7.0**	**14.0**	**14.0**	**14.0**	**22.0**	**8.0**
Senior Management Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	0.0	0.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	12.0	**21.0**	**23.0**	**25.0**	**45.0**	**20.0**

**Transfer 7.0 FTE from Parks and Recreation - Golf Course Operations, October, 2020*

Recreation and Community Services						
Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Recreation & Community Services Superintendent**	0.0	1.0	1.0	1.0	1.0	0.0
~~**Park Maintenance Supervisor**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
~~**Building Maintenance Tradeworker II**~~	~~**2.0**~~	~~**2.0**~~	~~**2.0**~~	~~**2.0**~~	~~**0.0**~~	~~**-2.0**~~
~~**Maintenance Worker**~~	~~**8.0**~~	~~**8.0**~~	~~**8.0**~~	~~**8.0**~~	~~**0.0**~~	~~**-8.0**~~
Recreation Manager	0.0	0.0	1.0	1.0	1.0	0.0
Recreation Supervisor	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Community Services Coordinator	3.0	4.0	4.0	4.0	4.0	0.0
Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
~~**Golf Course Superintendent / Facility Manager****~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
~~**Golf Cart Mechanic***~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
~~**Golf Course Equipment Mechanic***~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
	21.0	**20.0**	**21.0**	**21.0**	**11.0**	**-10.0**

**Golf Course personnel transferred to Public Works as "Maintenance Worker" classification*

***Recreation & Comm Services Superintendent transferred to Public Works as "Public Works Superintendent"*

City of Montebello

Fiscal Year 2022-23 Budget

Master Position Control, by Department*

**Includes updated classifications per approved "Classification and Compensation Study"*

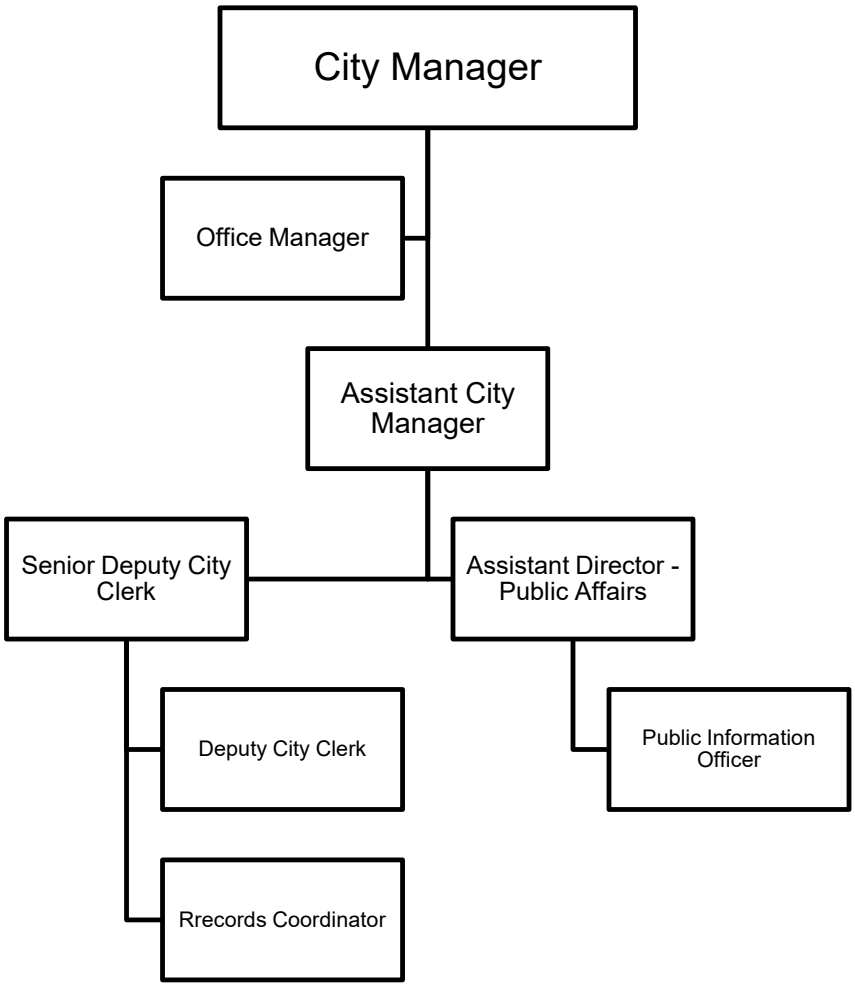
	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Transportation						
Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Deputy Director	**0.0**	**0.0**	**0.0**	**2.0**	**1.0**	**-1.0**
Public Information Officer	0.0	1.0	1.0	1.0	1.0	0.0
Transit Administration Manager	**1.0**	**2.0**	**2.0**	**2.0**	**1.0**	**-1.0**
Transit Operations Manager	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Maintenance Manager	0.0	1.0	1.0	1.0	1.0	0.0
Maintenance Manager	0.0	0.0	1.0	1.0	1.0	0.0
Shop Maintenance Supervisor	4.0	4.0	4.0	4.0	4.0	0.0
Transit Dispatch Supervisor	10.0	12.0	12.0	15.0	15.0	0.0
Transit Assistant Manager	3.0	3.0	3.0	3.0	3.0	0.0
Warehouse Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Services Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Procurement Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Management Analyst	**1.0**	**3.0**	**3.0**	**3.0**	**4.0**	**1.0**
Transit Planner	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**	**0.0**
~~**Associate Planner**~~	~~**0.0**~~	~~**0.0**~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
Account Clerk	0.0	1.0	1.0	1.0	1.0	0.0
Finance Technician	2.0	3.0	3.0	3.0	3.0	0.0
Senior Administrative Assistant	0.0	1.0	1.0	1.0	1.0	0.0
Bus Operator	**105.0**	**105.0**	**120.0**	**120.0**	**150.0**	**30.0**
Heavy Equipment Mechanic	15.0	15.0	15.0	15.0	15.0	0.0
Fleet Service Worker	13.0	13.0	13.0	13.0	13.0	0.0
Body Shop Mechanic	1.0	1.0	1.0	1.0	1.0	0.0
Building Maintenance Tradeworker II	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
~~**Maintenance Worker**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Storekeeper	3.0	3.0	3.0	3.0	3.0	0.0
Administrative Assistant	4.0	5.0	5.0	5.0	5.0	0.0
	170.0	**182.0**	**199.0**	**204.0**	**234.0**	**30.0**

Total Full-Time Employees	**419.0**	**461.0**	**489.0**	**499.0**	**541.0**	**42.0**
Total Full-Time Employees Net Elected	**412.0**	**454.0**	**482.0**	**492.0**	**534.0**	**42.0**

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 202-22 AMENDED	FY 2022-23 ADOPTED	Variance
Administration	6.0	8.0	8.0	8.0	8.0	0.0
Community Development	12.0	19.0	21.0	21.0	20.0	-1.0
Finance	19.0	20.0	21.0	21.0	22.0	1.0
Fire	59.0	70.0	73.0	76.0	76.0	0.0
Human Resources - Information Technology	12.0	12.0	14.0	14.0	16.0	2.0
Parks and Recreation	21.0	20.0	21.0	21.0	11.0	-10.0
Police	101.0	102.0	102.0	102.0	102.0	0.0
Public Works	12.0	21.0	23.0	25.0	45.0	20.0
Transit	170.0	182.0	199.0	204.0	234.0	30.0
	412.0	**454.0**	**482.0**	**492.0**	**534.0**	**42.0**

City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

ADMINISTRATION AND ELECTED



Administration Positon Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Assistant City Manager	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Public Affairs	0.0	1.0	1.0	1.0	1.0	0.0
Public Information Officer	1.0	1.0	1.0	1.0	1.0	0.0
Senior Deputy City Clerk	1.0	1.0	1.0	1.0	1.0	0.0
Deputy City Clerk	0.0	1.0	1.0	1.0	1.0	0.0
Records Coordinator	0.0	0.0	1.0	1.0	1.0	0.0
Office Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	0.0	0.0	0.0	0.0
	6.0	**8.0**	**8.0**	**8.0**	**8.0**	**0.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

ADMINISTRATION AND ELECTED

Mission Statement

City Administration includes the City Manager's Office and the offices of the City's Elected Officials, City Attorney and Public Affairs. The City Manager is the chief executive officer who is responsible to the City Council for implementing priorities and objectives; effectively delivering exceptional services, projects, and programs to the citizens of Montebello; providing timely and accurate dissemination of news and information; and serving as the primary public liaison to all community stakeholders as well as intergovernmental relations with local, regional, State, Federal, tribal and international governments. The City Manager provides organizational leadership to City staff and operations, oversees the preparation and administration of a balanced annual budget, and implements all City Council policies.

The citizens of Montebello elect the City's Elected Officials to adopt laws and set overall policy decisions. The City Council directs the City Manager to ensure effective and efficient operation of the City and identify the types and levels of programs and services that will maintain and enhance Montebello's quality of life.

Department Description

The City Council is the legislative and policy-making body for the City. The Council Members are elected at large for four (4) years, overlapping terms of office. The Mayor rotates annually and presides over all Council meetings and ceremonial events.

The City Manager serves as the City's Chief Executive Officer under the direction of the City Council. The City Manager provides overall guidance and coordination of the City operations to ensure expectations are met or exceeded and costs do not exceed budget restrictions.

The City Clerk is an elected position whose office is responsible to the electorate for keeping a complete and accurate record of City Council meetings, maintaining official city records, and conducting municipal elections. Deputy City Clerk works with staff to manage the day-to-day operations.

The City Attorney acts as the City's legal counsel and advises the City Council and Staff on legal matters relating to the municipal government's operation. These services are provided via contractual services with a private legal firm.

The Public Affairs Division is responsible for updating the City's social media pages, producing and managing news media relations and crisis/emergency communication, and developing short- and long-term communication strategies. Public Affairs staff members also provide graphics, photography, and video production support to other City departments and provide a range of writing and ceremonial services for the City Manager and City Council offices.

Summary of Notable Accomplishments During Fiscal Year 2021 – 2022

- ❑ Completed the process of implementing City Council Districts
- ❑ Implemented safety protocols and review policies and procedures to safely reopen City Hall
- ❑ Partnered with the Los Angeles County Department of Public Health to continue using city facilities as COVID19 Test Sites
- ❑ Increased social media, print media, quarterly newsletter, and increased civic engagement using E-Blast newsletters and the MyMontebello App
- ❑ Commenced City Rebranding Project

City of Montebello
Department Narrative
Fiscal Year 2022-23

ADMINISTRATION AND ELECTED

Goals/Objectives for Upcoming Fiscal Year 2022 – 2023

- ❑ Further improve the City's records retention process and improve methods to digitally archive city documents.
- ❑ Develop an Economic Development strategy
- ❑ Continue to implement safety protocols and city-wide policies to ensure a safe environment for visitors and staff members
- ❑ Continue coordinating efforts with the Department of Information Technology to obtain products and services to upgrade the City's Information Technology Infrastructure

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Number of City Council Meetings Held	36	32	35
Public Records Requests Fulfilled	575	600	650

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

ADMINISTRATION AND ELECTED

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-10-100 General-Electoral-City Council							
(5000.10) Salaries-Regular Salaries	55,704	62,261	61,900	61,900	64,608	61,900	61,900
(5000.40) Salaries-Stipend	7,403	8,775	8,100	8,100	8,515	8,800	8,000
(5100.10) Fringe Benefits-FICA/MEDICARE	4,072	4,767	5,900	5,900	5,191	4,400	5,300
(5100.20) Fringe Benefits-Compensation Insurance	19,205	19,200	2,400	2,400	2,400	2,400	2,400
(5100.30) Fringe Benefits-Unemployment Insurance	-	7	-	-	4	-	-
(5100.40) Fringe Benefits-Health Insurance	33,619	34,860	25,600	25,600	33,825	33,700	43,700
(5100.75) Fringe Benefits - LTD/STD	-	-	600	600	-	-	-
(5100.80) Fringe Benefits-Vision	885	110	200	200	609	200	300
(5100.85) Fringe Benefits - Dental	662	558	1,200	1,200	1,117	1,600	2,200
(5100.90) Fringe Benefits-Life	229	209	400	400	306	800	-
(5100.95) Fringe Benefits - 457(b) ER Contribution	-	6,854	8,400	8,400	5,423	12,600	-
(5300.15) Retirement - Retiree Insurance	593	1,079	-	-	-	-	-
(5300.20) Retirement-PERS employer costs	5,234	6,746	4,600	4,600	6,344	6,900	6,700
(5300.25) Retirement - PERS employee pickup	2,089	827	300	300	234	500	-
(6000) Supplies	-	-	3,500	3,500	4,090	3,500	
(6000.10) Supplies-Office Supplies	265	-	-	-	433	-	
(6000.20) Supplies-Non-Durable	724	359	-	-	2,393	500	
(6000.40) Supplies-Durable	-	-	-	-	-	-	
(6016) Uniform Expense	-	-	1,000	2,020	1,459	1,000	
(6020) Travel & Meetings	34,999	39,921	30,000	30,000	8,566	15,000	30,000
(6025) Advertising/Printing Services	61	100	800	(220)	851	900	
(6030) Dues & Subscriptions	250	-	3,000	3,000	502	-	
(6040.75) Contract Services - Legal Services	-	-	6,000	6,000	-	-	
(6040.95) Contract Services - Other Professional Services	-	-	1,200	1,200	750	-	
(6060) Mail/ Postal Expense	-	-	300	300	-	-	
(7120.10) Administrative Costs-PERS Health	129	168	-			-	
Total	**166,123**	**186,801**	**165,400**	**165,400**	**147,620**	**154,700**	**160,500**
100-10-110 General-Electoral-City Clerk							
(5000.10) Salaries-Regular Salaries	12,159	8,386	8,300	8,300	5,925	8,300	8,300
(5000.40) Salaries-Stipend	1,630	1,774	1,600	1,600	1,225	1,800	1,600
(5100.10) Fringe Benefits-FICA/MEDICARE	1,055	777	1,000	1,000	547	1,000	700
(5100.20) Fringe Benefits-Compensation Insurance	3,841	3,840	400	400	400	400	500
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-	-	-	-	-
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	-	-	-
(5100.75) Fringe Benefits - LTD/STD	-	-	100	100	-	-	-
(5100.90) Fringe Benefits-Life	57	42	100	100	45	100	-
(5100.95) Fringe Benefits - 457(b) ER Contribution	415	4,223	4,200	4,200	4,050	4,000	4,200
(5300.20) Retirement-PERS employer costs	-	-	900	900	-	-	-
(5300.25) Retirement - PERS employee pickup	-	-	200	200	-	-	-
(6000.10) Supplies-Office Supplies	-	-	600	600	2,674	3,700	3,500
(6000.40) Supplies-Durable							8,000
(6010.50) Machinery & Equipments-Computer Hardware							3,000
(6014) Training						6,000	11,900
(6016) Uniform Expense	-	-	1,500	1,500	-	1,500	2,000
(6020) Travel & Meetings	-	500	1,000	1,000	1,774	2,500	5,200
(6025) Advertising/Printing Services	200	-	-	5,000	5,435	-	45,000
(6030) Dues & Subscriptions	-	1,110	900	3,900	1,691	1,500	1,500
(6040.10) Contract Services-Outside Contracts	-	7,120	-	8,500	12,095	33,800	57,600
(6040.95) Contract Services - Other Professional Services	-	88,550	-	-	-	-	
(6045) Election Expense	291,492	126,271	150,000	150,000	107,563	-	200,000
(6060) Mail/ Postal Expense	-	-	-			-	
Total	**310,849**	**242,593**	**170,800**	**187,300**	**143,424**	**64,600**	**353,000**

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

ADMINISTRATION AND ELECTED

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-10-115 General-Electoral-City Treasurer							
(5000.10) Salaries-Regular Salaries	12,159	8,418	8,300	8,300	8,363	8,300	8,300
(5000.40) Salaries-Stipend	1,630	1,774	1,600	1,600	1,630	1,800	1,600
(5100.10) Fringe Benefits-FICA/MEDICARE	1,055	780	1,000	1,000	764	1,000	700
(5100.20) Fringe Benefits-Compensation Insurance	3,841	3,840	400	400	400	400	500
(5100.40) Fringe Benefits-Health Insurance	-	-	-		-	-	-
(5100.50) Fringe Benefits-Uniform Allowance	-	-	2,500	2,500	-	-	-
(5100.75) Fringe Benefits - LTD/STD	-	-	100	100	-	-	-
(5100.90) Fringe Benefits-Life	57	42	100	100	60	100	-
(5100.95) Fringe Benefits - 457(b) ER Contribution	415	4,223	4,200	4,200	4,212	4,200	4,200
(5300.20) Retirement-PERS employer costs	373	-	900	900	-	-	-
(5300.25) Retirement - PERS employee pickup	335	-	200	200	-	-	-
(6000.10) Supplies-Office Supplies	-	-	2,000	2,000	-	2,000	1,000
(6000.20) Supplies-Non-Durable	-	-	-	-	-	-	-
(6016) Uniform Expense	-	-	200	200	-	-	-
(6020) Travel & Meetings	-	-	1,000	1,000	-	1,000	1,000
(6025) Advertising/Printing Services	-	-	-	-	-	-	-
(6030) Dues & Subscriptions	-	-	500	500	-	-	-
(6050.30) Utility Services-Telephone Services	200	297	-		261	500	300
Total	**20,065**	**19,374**	**23,000**	**23,000**	**15,690**	**19,300**	**17,600**
100-15-150 General-Electoral-City Attorney							
(6040.10) Contract Services-Outside Contracts	8,067	-	-				
(6040.75) Contract Services - Legal Services	828,979	795,811	542,500	542,500	565,872	550,000	600,000
Total	**837,046**	**795,811**	**542,500**	**542,500**	**565,872**	**550,000**	**600,000**
100-20-200 General-Administration-Administration							
(5000.10) Salaries-Regular Salaries	772,443	612,481	651,700	651,700	887,138	887,400	980,800
(5000.20) Salaries-Regular Hourly	30,576	40,035	-	-	2,805	-	4,500
(5000.30) Salaries-Limited Hourly	23,155	5,673	13,000	7,000	7,554	10,000	26,600
(5010.10) Overtime-Full-Time	-	357	500	500	3,520	500	2,000
(5010.20) Overtime-Part-Time	-	276	500	500	495	500	-
(5100.10) Fringe Benefits-FICA/MEDICARE	29,539	50,617	47,300	47,300	57,059	55,100	55,000
(5100.20) Fringe Benefits-Compensation Insurance	17,838	17,844	20,900	20,900	20,900	16,000	20,000
(5100.30) Fringe Benefits-Unemployment Insurance	4,050	7,646	-		-	-	
(5100.40) Fringe Benefits-Health Insurance	13,610	48,021	50,000	50,000	79,191	78,700	82,200
(5100.70) Fringe Benefits-Auto Allowance	-	-	10,800	10,800	-	-	
(5100.75) Fringe Benefits - LTD/STD	2,984	6,316	7,400	7,400	8,907	9,000	3,100
(5100.80) Fringe Benefits-Vision	861	441	400	400	649	600	600
(5100.85) Fringe Benefits - Dental	810	1,985	2,000	2,000	3,161	4,100	4,100
(5100.90) Fringe Benefits-Life	274	511	700	700	860	2,800	1,100
(5100.95) Fringe Benefits - 457(b) ER Contribution	-	15,000	-		22,926	-	
(5300.10) Retirement-Retiree Benefits	14,375	13,750	-			-	
(5300.15) Retirement - Retiree Insurance	3,854	3,767	-			-	
(5300.20) Retirement-PERS employer costs	26,834	87,565	81,400	81,400	88,755	88,700	100,000
(5300.25) Retirement - PERS employee pickup	21,916	9,174	14,800	14,800	3,295	-	
(6000) Supplies	-	-	-			-	
(6000.10) Supplies-Office Supplies	2,545	6,025	6,000	6,000	5,160	2,500	8,000
(6000.20) Supplies-Non-Durable	2,205	5,307	5,500	5,500	6,967	7,000	
(6000.40) Supplies-Durable	-	152	1,000	1,000	-	-	
(6000.50) Supplies-Medical	-	-	500	500	-	-	
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	30,000	9,748	4,924	1,000	1,000
(6010.20) Machinery & Equipments-Office Equipment	-	470	4,800	4,800		1,000	
(6010.30) Machinery & Equipments-Small Tools	-	-	1,000	1,000		-	
(6010.40) Machinery & Equipments-Computer Software	-	960	-		960	-	
(6010.50) Machinery & Equipments-Computer Hardware	-	990	-			-	
(6014) Training	-	-	7,100	6,750	3,132	4,000	4,000

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

ADMINISTRATION AND ELECTED

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6016) Uniform Expense	-	-	3,500	3,850	4,196	2,400	2,000
(6020) Travel & Meetings	4,624	16,251	25,000	15,800	20,461	10,000	15,000
(6025) Advertising/Printing Services	5,119	16,489	15,000	15,700	21,182	7,000	27,000
(6030) Dues & Subscriptions	38,693	44,284	38,000	56,252	52,934	58,000	56,000
(6040.10) Contract Services-Outside Contracts	208,553	81,274	35,000	35,000	93,608	100,000	80,000
(6040.45) Contract Services-Sewer Maintenance					370		
(6040.75) Contract Services-Legal Services					1,152		
(6040.95) Contract Services-Other Professional Services				80,000	1,210		
(6050.30) Utility Services-Telephone Services	3,288	5,727	5,500	5,500	4,857	5,000	5,000
(6050.40) Utility Services-Cellular Services	885	2,820	3,000	3,000	3,730	3,200	5,500
(6050.60) Utility Services-Cable	346	520	500	500	883	2,000	1,000
(6050.65) Utility Services - Internet	967	1,070	1,000	1,000	2,282	1,000	5,000
(6055) Copier Repair/Services	18,766	15,501	17,000	17,000	12,251	10,700	10,000
(6060) Mail/ Postal Expense	397	221	500	500	302	500	
(6070.10) Fuel-Regular Unleaded Fuel	-	899	-		435	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Se	910	-	-		2,402	-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
(6081) Permits and Fees	30	75	-		30	-	
(7120.10) Administrative Costs-PERS Health	83	173	-			-	
Total	**1,250,530**	**1,120,667**	**1,101,300**	**1,164,800**	**1,430,643**	**1,368,700**	**1,499,500**

100-20-210 General-Administration - Community Promotion

(5000.30) Salaries-Limited Hourly	-	-	19,000	19,000	5,475	25,000	20,000
(5100.10) Fringe Benefits-FICA/MEDICARE					419		
(6000.10) Supplies-Office Supplies	80	1,207	500	500	1,711	1,000	
(6000.20) Supplies-Non-Durable	742	879	5,500	5,500	4,239	3,500	1,000
(6000.40) Supplies-Durable	-	939	40,000	40,000	32,029	4,000	1,000
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	15,000	15,000	10,275	15,000	5,000
(6010.40) Machinery & Equipments-Computer Software	-	40	-		40	-	
(6010.50) Machinery & Equipments-Computer Hardware	-	3,888	-			-	
(6014) Training						5,000	-
(6016) Unfirom Expense				315	435		
(6020) Travel & Meetings	225	1,283	2,400	2,085	255	1,000	3,000
(6025) Advertising/Printing Services	15,834	13,463	30,000	30,000	48,070	75,000	75,000
(6030) Dues & Subscriptions	700	3,144	5,000	5,000	2,939	3,000	
(6040.10) Contract Services-Outside Contracts	6,936	2,539	43,000	43,000	58,604	4,000	
(6040.95) Contract Services - Other Professional Services	-	-	20,000	20,000	3,777	60,000	-
(6050.60) Utility Services-Cable	231	303	-		468	600	600
(6060) Mail/ Postal Expense	-	-	1,000	1,000	80	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Se	-	-	-		1,073	-	
Total	**24,748**	**27,685**	**181,400**	**181,400**	**169,889**	**197,100**	**105,600**

ADMINISTRATION - ELECTED TOTAL	**2,609,361**	**2,392,931**	**2,184,400**	**2,264,400**	**2,473,138**	**2,354,400**	**2,736,200**

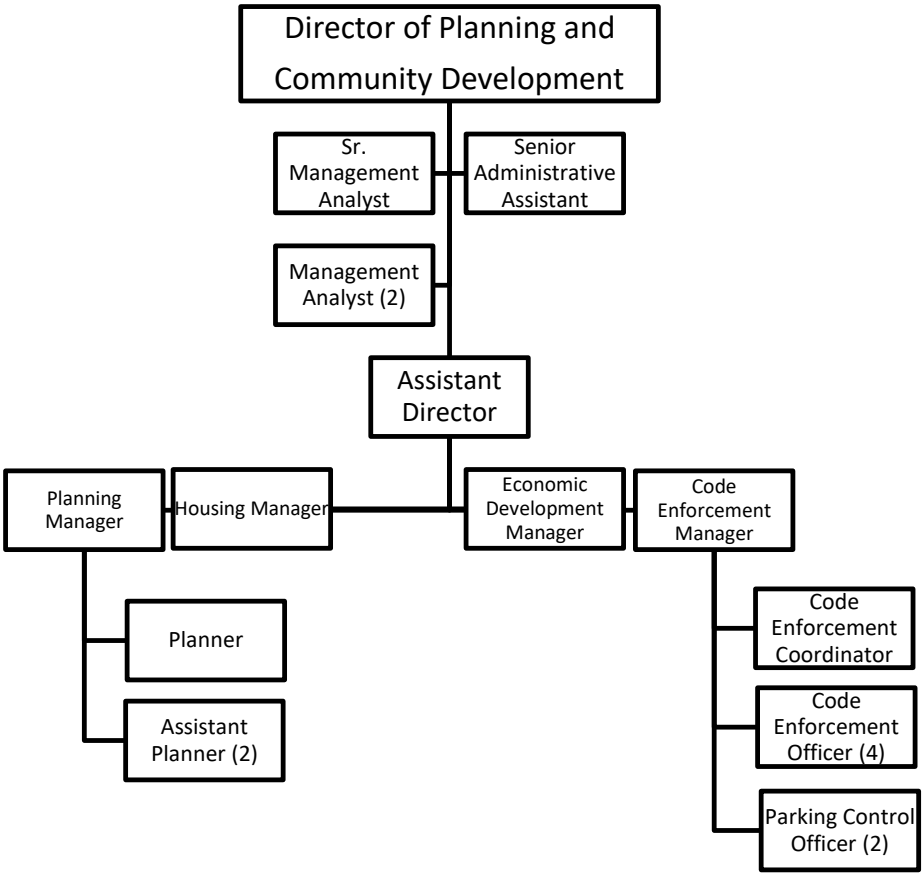
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City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

COMMUNITY DEVELOPMENT



Community Development Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Planning and Community Development	1.0	1.0	1.0	1.0	1.0	0.0
~~Building Official~~	~~1.0~~	~~1.0~~	~~1.0~~	~~1.0~~	~~0.0~~	~~-1.0~~
Housing Manager	0.0	0.0	1.0	1.0	1.0	0.0
Planning Manager	1.0	1.0	1.0	1.0	1.0	0.0
Economic Development Manager	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Planner	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Planner	0.0	2.0	2.0	2.0	2.0	0.0
Code Enforcement Manager	0.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Coordinator	1.0	1.0	1.0	1.0	1.0	0.0
Code Enforcement Officer	3.0	4.0	4.0	4.0	4.0	0.0
Parking Control Officer	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
~~Combination Builidng Inspector~~	~~0.0~~	~~1.0~~	~~1.0~~	~~1.0~~	~~0.0~~	~~-1.0~~
~~Buiding Permit Technician~~	~~1.0~~	~~1.0~~	~~2.0~~	~~2.0~~	~~0.0~~	~~-2.0~~
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	2.0	2.0	2.0	2.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	12.0	**19.0**	**21.0**	**21.0**	**20.0**	**-1.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

COMMUNITY DEVELOPMENT

Mission Statement

The mission of the Planning and Community Development Department is to promote economic growth and sustainable development of the City, as well as facilitate future development of business and commerce, consistent with community-wide values and objectives. The Department is directly responsible for maintaining and improving the quality of life through the administration and enforcement of all City, state, and federal rules and regulations, thereby creating a stable and financially healthy community.

Department Description

The Department of Planning and Community Development includes four Divisions: 1) Planning; 2) Economic Development; 3) Code Enforcement/Parking Enforcement; and 4) Housing. The Planning Division is responsible for long-range planning, including the comprehensive General Plan Update, all land use entitlements, and discretionary actions.

The Planning Division deals with zoning and development standards associated with land use actions within the City of Montebello.

The Economic Development Division's primary purpose is to attract new businesses and establish an open line of communication with the business community to promote retention through the activation of vibrant compatible land uses to revitalize areas of the City consistent with the vision established under the General Plan.

The Code Enforcement Division ensures that the rules and regulations in the Montebello Municipal Code are adhered to and enforced, such as property maintenance, illegal construction, and businesses operating without a license. In addition, the City's parking enforcement functions transitioned to the Code Enforcement Division last year. The mission of parking enforcement is to ensure the rules and regulations related to parking are regularly enforced to, among other things, allow proper street cleaning to comply with State and local regulations and improve the quality of life in Montebello. The Housing Division manages the City's five-year Consolidated Plan and Annual Action Plan, as well as the Community Development Block Grant/HOME programs and community assistance programs administered through the U.S. Department of Housing and Urban Development (“HUD”).

Summary of Notable Accomplishments During Fiscal Year 2021 - 2022

Planning Division:

- ❑ On-going management and coordination of the Montebello Hills Specific Plan.
- ❑ Homeless Plan – Continued engagement in the Homeless Plan Initiative, which provides strategies and resources to address the homeless situation.

Economic Development:

- ❑ Grading efforts are complete, and construction is underway for the Metro Heights at Montebello Hills Project for 1,200 new residential dwelling units.
- ❑ Hired NaviRetail to assist with the City’s economic development strategy. Received approval for two new major housing projects totaling approximately 288 residential dwelling units.
- ❑ Continue to work with the Montebello Chamber to revitalize the downtown area along Whittier Boulevard through a specific plan.

City of Montebello
Department Narrative
Fiscal Year 2022-23

COMMUNITY DEVELOPMENT

Code Enforcement/Parking Enforcement Division:

- ❑ Hired additional code enforcement officers to provide coverage Monday thru Saturday.
- ❑ Establish and maintain an inventory of vacant properties within the City of Montebello.
- ❑ Transition parking enforcement functions from Montebello Police Department to the Code Enforcement Department.
- ❑ Increase staffing for parking enforcement personnel for improved coverage to ensure continuous compliance with the parking rules and regulations in the City.

Budget Highlights for Fiscal Year 2021 - 2022

- ❑ Added consulting services to help the City's economic development efforts.
- ❑ Added one (1) full-time code enforcement coordinator to help address community concerns related to code compliance and parking enforcement.
- ❑ Added one (1) Planning Manger to manage the planning efforts and on-going projects.

Continued work related to the City's General Plan Update and Downtown Montebello Specific Plan.

Goals/Objectives For Upcoming Fiscal Year 2022 – 2023

- ❑ Complete comprehensive update of the City's General Plan and Downtown Montebello Specific Plan.
- ❑ Achieve compliance and certification for the City's 6th Cycle Housing Element

Department Performance Measures

Performance Measure	Actual	Estimated	Projected
	FY 2020-21	FY 2021-22	FY 2022-23
Permits issued	833	927	1,100
Code Enforcement cases closed/resolved	1,563	1,900	2,200

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

COMMUNITY DEVELOPMENT

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-50-500 General-Community Development-Administration							
(5000.10) Salaries-Regular Salaries	64,192	276,445	287,700	229,700	196,025	333,350	464,200
(5000.20) Salaries-Regular Hourly	57,119	-	-			-	
(5010.10) Overtime-Full-Time	-	-	-		109	-	
(5010.20) Overtime-Part-Time	784	-	-			-	
(5010.30) Overtime-Limited Part-Time	-	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	10,014	20,323	16,900	16,900	14,172	18,800	17,000
(5100.20) Fringe Benefits-Compensation Insurance	3,841	3,840	6,400	6,400	6,396	3,800	4,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	2,725	21,249	38,200	23,200	21,167	29,800	28,400
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	538	2,490	2,100	2,100	2,951	3,200	1,100
(5100.80) Fringe Benefits-Vision	216	351	-		593	200	100
(5100.85) Fringe Benefits - Dental	165	1,849	-		1,105	1,500	900
(5100.90) Fringe Benefits-Life	87	208	500	500	351	1,000	500
(5300.10) Retirement-Retiree Benefits	13,225	14,117	-			-	
(5300.15) Retirement - Retiree Insurance	6,659	9,041	-			-	
(5300.20) Retirement-PERS employer costs	11,753	22,954	27,500	27,500	19,432	25,600	25,100
(5300.25) Retirement - PERS employee pickup	10,245	-	1,400	1,400	-	-	
(6000.10) Supplies-Office Supplies	-	-	-			-	
(6000.20) Supplies-Non-Durable	-	492	800	800	818	1,500	
(6010.40) Machinery & Equipments-Computer Software	-	-	20,000	20,000	29,640	35,000	36,000
(6010.50) Machinery & Equipments-Computer Hardware	404	-	-	10,000	3,662	-	
(6014) Training	-	-	1,000	1,000			
(6020) Travel & Meetings	2,392	777	2,000	2,000	97	2,000	4,000
(6025) Advertising/Printing Services	8,030	956	1,900	1,900	1,708	1,900	7,500
(6030) Dues & Subscriptions	41,570	12,135	12,100	12,100	8,261	13,000	15,000
(6040.10) Contract Services-Outside Contracts	30,386	9,900	19,800	19,800	5,850	10,000	
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	-			-	
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	-	-			-	
(6050.10) Utility Services-Electricity Usage	9,512	8,958	11,000	11,000	9,370	10,000	12,000
(6050.20) Utility Services-Water Usage	419	2,012	300	300	270	200	400
(6050.30) Utility Services-Telephone Services	456	527	7,800	7,800	282	400	-
(6050.40) Utility Services-Cellular Services	-	323	4,500	4,500	3,323	3,200	5,000
(6050.50) Utility Services-Gas Usage	-	-	2,000	2,000		-	
(6055) Copier Repair/Services	2,518	4,303	5,000	4,999	7,860	7,000	7,900
(6060) Mail/ Postal Expense	106	30	-		26	-	
(6065) Liability Insurance	158,159	158,159	142,300	142,300	142,296	143,000	143,000
(6070.10) Fuel-Regular Unleaded Fuel	-	98	3,500	3,500	631	250	1,500
(6070.20) Fuel-Diesel	-	-	500	500	-	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	4,621	5,000	5,000		5,000	6,000
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	33,828	-	-			-	
(6081) Permits and Fees	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	38	108	-			-	
Total	**469,381**	**576,266**	**625,600**	**562,599**	**476,395**	**649,700**	**779,600**
100-50-510 General-Community Development-Facilities							
(5000.10) Salaries-Regular Salaries	74,146	804	-	-	-	-	-
(5000.20) Salaries-Regular Hourly	28,583	505	-	-	-	-	-
(5000.30) Salaries-Limited Hourly	-	81	-	-	-	-	-
(5010.10) Overtime-Full-Time	19,453	281	-	-	-	-	-
(5010.20) Overtime-Part-Time	1,555	47	-	-	-	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	9,645	128	-	-	-	-	-
(5100.20) Fringe Benefits-Compensation Insurance	17,421	-	-	-	-	-	-
(5100.40) Fringe Benefits-Health Insurance	14,129	178	-	-	-	-	-
(5100.50) Fringe Benefits-Uniform Allowance	1,500	-	-	-	-	-	-
(5100.75) Fringe Benefits - LTD/STD	606	-	-	-	-	-	-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

COMMUNITY DEVELOPMENT

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5100.80) Fringe Benefits-Vision	381	2	-	-	-	-	-
(5100.85) Fringe Benefits - Dental	836	(34)	-	-	-	-	-
(5100.90) Fringe Benefits-Life	90	3	-	-	-	-	-
(5300.15) Retirement - Retiree Insurance	3,620	-	-	-	-	-	-
(5300.20) Retirement-PERS employer costs	10,218	135	-	-	-	-	-
(5300.25) Retirement - PERS employee pickup	5,688	69	-	-	-	-	-
(6000.10) Supplies-Office Supplies	360	-	-	-	-	-	-
(6000.20) Supplies-Non-Durable	13,527	-	-	-	-	-	-
(6000.30) Supplies-Janitorial	22,961	-	-	-	-	-	-
(6000.40) Supplies-Durable	-	-	-	-	-	-	-
(6000.50) Supplies-Medical	-	-	-	-	-	-	-
(6010.30) Machinery & Equipments-Small Tools	369	-	-	-	-	-	-
(6014) Training	-	-	-	-	-	-	-
(6025) Advertising/Printing Services	130	-	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	2,521	-	-	-	-	-	-
(6040.35) Contract Services - Custodial Services	173,892	-	-	-	-	-	-
(6040.60) Contract Services-Building Maintenance/Repairs	62,607	-	-	-	-	-	-
(6050.20) Utility Services-Water Usage	886	-	-	-	-	-	-
(6050.30) Utility Services-Telephone Services	468	-	-	-	48	-	-
(6050.40) Utility Services-Cellular Services	2,455	294	-	-	148	-	-
(6070.20) Fuel-Diesel	396	-	-	-	-	-	-
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	112	-	-	-	-	-	-
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-	-	-	-	-
(7050) Miscellaneous Expense	-	-	-	-	-	-	-
(7120.10) Administrative Costs-PERS Health	85	-	-	-	-	-	-
Total	**468,640**	**2,493**	**-**	**-**	**196**	**-**	**-**

100-50-520 General-Community Development-Planning

(5000.10) Salaries-Regular Salaries	101,477	86,231	166,200	210,200	233,329	456,300	460,900
(5000.20) Salaries-Regular Hourly	-	1,280	-	20,000	20,830	15,000	10,000
(5000.30) Salaries-Limited Hourly	21,020	47,346	40,000	5,000	4,891	15,000	3,000
(5000.40) Salaries-Stipend	200	3,193	2,400	2,400	2,757	3,000	
(5010.10) Overtime-Full-Time	-	81	300	300	1,443	-	
(5010.30) Overtime-Limited Part-Time	-	136	-		73	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	8,692	10,365	14,500	14,500	19,888	27,600	28,000
(5100.20) Fringe Benefits-Compensation Insurance	12,837	12,840	5,700	5,700	5,700	5,700	6,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	11,700	-		251	-	
(5100.40) Fringe Benefits-Health Insurance	13,329	11,468	16,000	16,000	35,771	42,700	41,700
(5100.75) Fringe Benefits - LTD/STD	903	638	1,600	1,600	1,695	1,600	400
(5100.80) Fringe Benefits-Vision	346	218	200	200	184	200	200
(5100.85) Fringe Benefits - Dental	-	174	1,200	1,200	1,287	1,500	1,600
(5100.90) Fringe Benefits-Life	57	46	200	200	226	700	400
(5300.15) Retirement - Retiree Insurance	(61)	(106)	-			-	
(5300.20) Retirement-PERS employer costs	9,485	8,990	12,700	12,700	25,468	31,100	46,700
(5300.25) Retirement - PERS employee pickup	-	-	1,000	1,000	-	-	
(5300.30) Retirement-401 a(h) First Mercantile	-	50	-		365	-	
(6000.10) Supplies-Office Supplies	1,295	3,360	4,800	4,800	1,091	1,000	2,000
(6000.20) Supplies-Non-Durable	565	4,446	6,000	6,000	2,190	1,200	1,500
(6000.40) Supplies-Durable				10,000	949		
(6000.50) Supplies-Medical	-	-	-			-	
(6010.20) Machinery & Equipments-Office Equipment	762	-	-			-	
(6010.50) Machinery & Equipments-Computer Hadware						750	
(6014) Training	100	190	-		395	-	
(6020) Travel & Meetings	20	75	-			2,500	7,000
(6025) Advertising/Printing Services	27,672	22,809	33,100	33,100	21,259	33,000	34,000
(6030) Dues & Subscriptions	525	192	-			500	1,500
(6040.10) Contract Services-Outside Contracts	19,001	66,393	41,800	11,800	5,197	35,000	
(6040.95) Contract Services - Other Professional Services	-	-	250,000	-	-	-	42,000
(6050.30) Utility Services-Telephone Services	-	-	-			-	-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

COMMUNITY DEVELOPMENT

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6050.40) Utility Services-Cellular Services	1,756	1,547	-		1,741	2,000	1,600
(6055) Copier Repair/Services	2,557	1,495	-			-	
(6060) Mail/ Postal Expense	32	-	-		34	500	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
(6081) Permits and Fees	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	53	48	-			-	
Total	**222,623**	**295,205**	**597,700**	**356,700**	**387,014**	**676,850**	**688,500**

100-50-530 General-Community Development-Code Enforcement

(5000.10) Salaries-Regular Salaries	87,747	88,915	185,000	209,000	224,591	220,000	419,800
(5000.20) Salaries-Regular Hourly	8,228	8,132	-			-	
(5000.30) Salaries-Limited Hourly	30,980	14,311	-			-	21,000
(5010.10) Overtime-Full-Time	-	60	-		75	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	9,206	8,159	15,900	15,900	16,652	23,900	27,000
(5100.20) Fringe Benefits-Compensation Insurance	15,854	15,852	6,200	6,200	6,200	10,000	10,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	2,003	-			-	
(5100.40) Fringe Benefits-Health Insurance	10,527	13,194	17,500	17,500	20,933	17,000	47,700
(5100.75) Fringe Benefits - LTD/STD	758	490	2,000	2,000	1,461	1,700	400
(5100.80) Fringe Benefits-Vision	47	160	100	100	216	100	300
(5100.85) Fringe Benefits - Dental	-	170	600	600	494	500	2,200
(5100.90) Fringe Benefits-Life	105	70	300	300	219	700	400
(5300.15) Retirement - Retiree Insurance	2,619	4,141	-			-	
(5300.20) Retirement-PERS employer costs	8,971	10,370	14,800	14,800	22,414	25,800	42,400
(5300.25) Retirement - PERS employee pickup	3,826	2,026	1,000	1,000	1,407	-	
(5300.30) Retirement-401 a(h) First Mercantile	-	-	-			-	
(6000.10) Supplies-Office Supplies	109	27	-			500	500
(6000.20) Supplies-Non-Durable	10	963	1,500	1,500	1,264	1,200	1,200
(6000.30) Supplies-Janitorial	-	272	-			-	
(6000.40) Supplies-Durable	-	-	-			3,400	3,400
(6010.50) Machinery & Equipments-Computer Hadware						750	5,000
(6014) Training	252	-	3,000	3,000	1,025	-	
(6016) Uniform Expense					1,337		
(6020) Travel & Meetings	-	-	-			3,000	
(6025) Advertising/Printing Services	264	454	900	900	426	450	450
(6030) Dues & Subscriptions	11,573	9,092	9,100	9,100	8,708	12,000	15,000
(6040.10) Contract Services-Outside Contracts	2,508	4,031	6,500	6,500	3,212	5,100	437,000
(6040.75) Contract Services - Legal Services	28,105	6,113	25,000	-		25,000	25,000
(6050.40) Utility Services-Cellular Services	2,202	1,398	-		1,109	1,200	1,000
(6060) Mail/ Postal Expense	-	-	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	-	1,339	-		1,621	1,100	6,600
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-		2,831	-	3,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments				6,050	414		
(6081) Permits and Fees	-	-	-			-	
(7035) Lease Payment	-	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	57	55	-			-	
Total	**223,948**	**191,797**	**289,400**	**294,450**	**316,609**	**353,400**	**1,069,350**

Effective FY 2022-23, Building is part of Public Works

100-50-540 General-Community Development-Building

(5000.10) Salaries-Regular Salaries	29,132	43,040	44,500	126,500	141,389	231,400	-
(5000.30) Salaries-Limited Hourly	-	160	-			-	-
(5010.10) Overtime-Full-Time	18	-	-		93	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	2,230	3,305	3,400	3,400	10,135	17,400	-
(5100.20) Fringe Benefits-Compensation Insurance	7,682	7,680	1,300	1,300	1,296	1,000	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	-
(5100.40) Fringe Benefits-Health Insurance	5,911	8,569	8,100	8,100	19,915	29,900	-
(5100.75) Fringe Benefits - LTD/STD	276	374	400	400	920	700	-
(5100.80) Fringe Benefits-Vision	86	35	100	100	110	100	-
(5100.85) Fringe Benefits - Dental	303	139	600	600	424	500	-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

COMMUNITY DEVELOPMENT

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5100.90) Fringe Benefits-Life	43	32	100	100	118	500	-
(5300.15) Retirement - Retiree Insurance	1,138	1,555	-			-	-
(5300.20) Retirement-PERS employer costs	2,881	4,896	2,800	2,800	14,389	23,900	-
(5300.25) Retirement-PERS employee pickup					300		-
(6000.10) Supplies-Office Supplies	1,961	-	-			-	-
(6000.20) Supplies-Non-Durable	68	-	-	8,200	55	220	-
(6000.40) Supplies-Durable				1,500	648	5,000	-
(6010.40) Machinery & Equipments-Computer Software						-	-
(6010.50) Machinery & Equipments-Computer Hadware						750	-
(6014) Training	-	-	-			-	-
(6020) Travel & Meetings	-	-	-			1,500	-
(6025) Advertising/Printing Services	516	-	-	300	66	350	-
(6030) Dues & Subscriptions	150	-	-		295	850	-
(6040.10) Contract Services-Outside Contracts	364,444	286,527	380,000	430,000	302,821	380,000	-
(6050.30) Utility Services-Telephone Services	7,258	11,684	-	13,000	10,468	12,000	-
(6050.40) Utility Services-Cellular Services	-	-	-			-	-
(6050.65) Utility Services - Internet	2,313	2,555	-		2,509	2,800	-
(6060) Mail/ Postal Expense	-	-	-			-	-
(6070.10) Fuel-Regular Unleaded Fuel	-	-	-			-	-
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	-
(6081) Permits and Fees	-	16,713	14,000	14,000	4,296	5,000	-
(7035) Lease Payment	-	-	-			-	-
(7120.10) Administrative Costs-PERS Health	29	40	-			-	-
							-
Total	**426,439**	**387,304**	**455,300**	**610,300**	**510,247**	**713,870**	**0**

100-50-550 General-Community Development-Commercial Cannabis

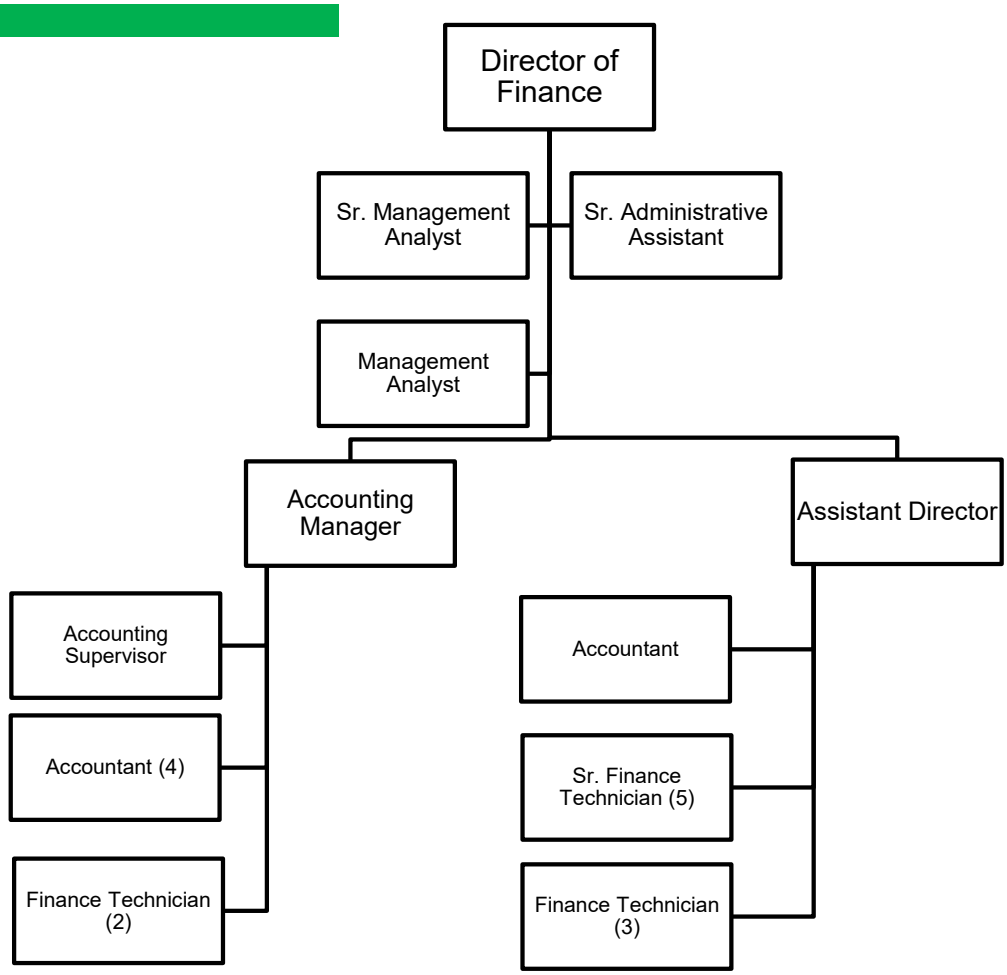
(6040.10) Contract Services-Outside Contracts	79,284	81,761	60,000	59,999	33,324	20,000	25,000
(6040.75) Contract Services - Legal Services	139,276	74,314	112,800	62,800	16,294	75,000	40,000
(7050) Miscellaneous Expense	-	3,000	-	-			
Total	**218,560**	**159,075**	**172,800**	**122,799**	**49,618**	**95,000**	**65,000**

100-50-590 General-Community Development-General Plan Update

(6000.10) Suplies-Office Supplies	-	-	-	-	319	1,000	
(6020) Travel & Meetings					46		
(6025) Advertising/Printing Services					804		
(6040.10) Contract Services-Outside Contracts					160		
(6040.95) Contract Services - Other Professional Services	-	-	-	250,000	10,866	-	
(7050) Miscellaneous Expense	-	-	-	-		-	
Total	**0**	**0**	**0**	**250,000**	**12,195**	**1,000**	**0**
COMMUNITY DEVELOPMENT TOTAL	**2,029,591**	**1,612,140**	**2,140,800**	**2,196,848**	**1,752,274**	**2,489,820**	**2,602,450**

City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

FINANCE



Finance Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Finance	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director or Finance	0.0	1.0	1.0	1.0	1.0	0.0
Accounting Manager	1.0	1.0	1.0	1.0	1.0	0.0
Accounting Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	0.0	1.0	1.0	1.0	0.0
Accountant	**4.0**	**4.0**	**4.0**	**4.0**	**5.0**	**1.0**
Senior Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Finance Technician	5.0	5.0	5.0	5.0	5.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	19.0	**20.0**	**21.0**	**21.0**	**22.0**	**1.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

FINANCE

Mission Statement
The Finance Department's mission is to maintain financial records in conformity with generally accepted accounting principles (GAAP) and compliance with State and Federal laws while safeguarding the City's resources. Additionally, the Finance Department is developing and maintaining effective and efficient financial planning, reporting and forecasting to support operating departments in achieving their program objectives and providing elected officials, the City Manager, and the public with accurate and transparent financial information.

Department Description
The Finance Department is responsible for accounting, budget preparation and monitoring, payroll, accounts payable, procurement, debt administration, contract tracking, fee and revenue collection, asset tracking, investments and treasury management, grant compliance, accounts receivable, financial reporting and auditing, and related finance tasks and functions.

Summary of Notable Accomplishments During Fiscal Year 2021 – 2022
- ❑ Maintained City's financial solvency while continuing to address the COVID-19 Pandemic
- ❑ Continuous city-wide training on purchasing policies and procedures
- ❑ Receipt of Government Finance Officers Award (GFOA) for Budget Presentation Award
- ❑ Supported Human Resources effort with implementing new MOUs for 400+ employees
- ❑ Implemented new comprehensive, standardized payroll matrix for all full-time employees
- ❑ Supported ongoing efforts related to refurbishing and revitiilizing the City's golf course by working with City management, Top Golf team and financing team to secure financing

Budget Highlights
- ❑ Awarded Government Finance Officer Association (GFOA) Budget Award for FY 2021 – 22 (second award)
- ❑ Added two (2) Finance Technicians and one (1) Senior Finance Technician
- ❑ Completed the renovation of the Finance Department office to improve functionality and the customer service experience for visitors

Goals/Objectives For Upcoming Fiscal Year 2022 – 2023
- ❑ Publish the Comprehensive Annual Financial Report by the end of the second quarter (December 31, 2022)
- ❑ Continue efforts to increase transparency by continuing to provide quarterly budget updates for the City Council
- ❑ Implement improved methods of monitoring/tracking purchase agreements/contracts
- ❑ Continue collection efforts of delinquent accounts receivable
- ❑ Work with the Treasurer, Investment Committee, and outside consultants to identify safe but higher yield investment opportunities and update the City's Investment Policy to match the State of California approved public investments
- ❑ Submit Annual Budget and Annual Comprehensive Financial Report for consideration of GFOA

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Invoices processed	9,258	8,250	8,200
Vendor Payments Processed within thirty (30) days	90%+	95%+	95%+
Number of ACH Payments Processed	915	1,750	2,000
CAFR Presented to City Council by 12/31	No	No	Yes

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FINANCE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-40-400 General-Finance-Finance Administration							
(5000.10) Salaries-Regular Salaries	723,353	966,381	966,600	903,550	882,315	998,600	1,082,200
(5000.20) Salaries-Regular Hourly	6,606	2,369	-			-	
(5000.30) Salaries-Limited Hourly	13,473	-	-	25,000	21,392	12,000	23,000
(5010.10) Overtime-Full-Time	2,566	4,885	2,600	2,600	1,370	1,500	2,500
(5010.30) Overtime-Limited Part-Time	47	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	53,696	70,752	78,900	78,900	65,557	76,900	72,000
(5100.20) Fringe Benefits-Compensation Insurance	61,901	61,896	30,700	30,700	30,696	30,000	30,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	7,655	-		6,913	-	
(5100.40) Fringe Benefits-Health Insurance	106,702	118,798	114,400	114,400	88,500	75,300	105,800
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	6,413	9,128	9,700	9,700	9,788	10,400	2,300
(5100.80) Fringe Benefits-Vision	1,247	1,257	600	600	1,368	200	500
(5100.85) Fringe Benefits - Dental	1,478	1,375	3,700	3,700	1,134	1,300	3,600
(5100.90) Fringe Benefits-Life	729	632	1,400	1,400	792	2,400	1,100
(5300.10) Retirement-Retiree Benefits	6,613	6,900	-			-	
(5300.15) Retirement - Retiree Insurance	5,465	9,161	-			-	
(5300.20) Retirement-PERS employer costs	69,364	97,501	89,800	92,800	85,973	85,400	105,700
(5300.25) Retirement - PERS employee pickup	33,333	26,688	11,700	11,700	8,059	-	
(5300.30) Retirement-401 a(h) First Mercantile	5	20	300	300		-	
(6000) Supplies	-	133	-		1,278	-	
(6000.10) Supplies-Office Supplies	8,866	6,103	6,700	8,700	5,665	7,500	10,000
(6000.20) Supplies-Non-Durable	4,517	10,242	8,900	8,900	5,900	9,000	5,000
(6000.40) Supplies-Durable	1,193	1,871	3,200	1,200	-	3,000	
(6000.50) Supplies-Medical	-	-	-			-	
(6010.10) Machinery & Equipments-Machinery & Equipment	14,993	1,862	1,800	1,800	152	-	
(6010.20) Machinery & Equipments-Office Equipment	5,670	1,316	2,600	2,600	2,107	1,800	
(6010.40) Machinery & Equipments-Computer Software	26,173	497	500	1,500	850	500	
(6010.50) Machinery & Equipments-Computer Hardware	-	1,986	-	3,000	2,578	-	1,500
(6014) Training	2,478	20,465	7,000	7,000	7,534	10,000	12,000
(6016) Uniform Expense							1,000
(6020) Travel & Meetings	652	1,149	5,000	5,000	86	5,000	15,000
(6025) Advertising/Printing Services	334	1,003	100	6,100	5,616	6,000	6,000
(6030) Dues & Subscriptions	2,155	2,193	1,400	8,400	9,333	8,000	8,500
(6040.10) Contract Services-Outside Contracts	575,127	470,472	454,000	454,000	519,345	460,000	775,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	5,810	42,998	48,000	78,000	74,588	60,000	60,000
(6040.90) Contract Services-Audit Services	63,594	74,621	79,700	79,700	82,156	84,000	80,000
(6040.95) Contract Services-Other Professional Services				46,000	46,000		5,000
(6050.10) Utility Services-Electricity Usage	69,507	70,929	60,000	60,000	77,780	60,000	80,000
(6050.20) Utility Services-Water Usage	22,074	14,464	20,000	20,000	31,126	21,000	28,000
(6050.30) Utility Services-Telephone Services	7,639	10,342	10,000	10,000	9,835	11,000	9,000
(6050.40) Utility Services-Cellular Services	360	492	1,000	1,000	1,200	1,200	1,500
(6050.50) Utility Services-Gas Usage	322	353	300	300	378	400	500
(6050.60) Utility Services-Cable	115	165	300	300	270	300	300
(6050.65) Utility Services - Internet	2,510	2,805	3,000	3,000	2,777	3,100	3,200
(6055) Copier Repair/Services	18,303	18,637	12,000	14,000	12,402	12,000	10,700
(6060) Mail/ Postal Expense	19,982	24,688	32,000	27,000	20,523	15,000	
(6070.10) Fuel-Regular Unleaded Fuel	-	32	-			-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	309	50	-			-	
(6081) Permits and Fees	3,188	6,105	7,500	7,500	2,000	-	-
(6083) Furniture & Fixtures Purchases	-	-	-			-	
(6084.10) Bank fees-Bank Analysis charges	40,520	7,915	40,000	25,000	23,635	25,000	27,000
(6084.20) Bank fees-Credit card charges	36,009	35,116	38,000	38,000	35,262	32,500	46,000
(6084.30) Bank fees-Cash Vault Adjustment fees	-	4	-			-	
(6084.30) Bank fees-HDL Business License Admin					16,147		35,000
(7020) Note Principal	-	887	-		887	-	
(7050) Miscellaneous Expense	-	-	-		25	-	
(7120.10) Administrative Costs-PERS Health	463	557	-			-	
Total	**2,025,854**	**2,215,850**	**2,158,800**	**2,198,750**	**2,201,292**	**2,130,300**	**2,648,900**

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FINANCE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-40-410 General-Finance-Purchasing							
(6000.10) Supplies-Office Supplies	-	-	-			-	
(6000.20) Supplies-Non-Durable	-	-	-			-	
(6040.10) Contract Services-Outside Contracts	-	-	-			-	
(6050.10) Utility Services-Electricity Usage	-	-	-			-	
(6050.20) Utility Services-Water Usage	-	9,665	-			-	
(6050.30) Utility Services-Telephone Services	-	889	-			-	
(6050.50) Utility Services-Gas Usage	-	14	-			-	
(6050.65) Utility Services - Internet	-	-	-			-	
(6055) Copier Repair/Services	-	-	-			-	
(6060) Mail/ Postal Expense	-	1,150	-		176	-	
(6065) Liability Insurance	-	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
Total	**-**	**11,718**	**-**	**-**	**176**	**-**	**-**
FINANCE DEPARTMENT TOTAL	**2,025,854**	**2,227,568**	**2,158,800**	**2,198,750**	**2,201,468**	**2,130,300**	**2,648,900**
100-99- General-Non-Departmental-							
(5000.10) Salaries-Regular Salaries					2,100		
(5100.10) Fringe Benefits-FICA/MEDICARE					13,843		
(5300.10) Retirement-Retiree Benefits	-	-	700,000	700,000	759,506	765,000	800,000
(5300.15) Retirement - Retiree Insurance	-	-	200,000	200,000	238,081	244,000	275,000
(6036) Settlements	-	3,200	-			-	
(6040.10) Contract Services-Outside Contracts					6,551		90,000
(6050.40) Utility Services-Cellular Services	-	5,784	-		4,652	-	
(7000) Transfer Out	-	-	-			-	
(7000.20) Transfer Out-to Golf Fund	641,850	751,000	-		471,300	-	
(7000.35) Transfer Out - Detention Fund	74,170	-	-			-	
(7000.50) Transfer Out-to Equipment Reserve Fund	-	-	-			-	
(7000.60) Transfer Out-to CDBG	62,624	-	-			-	
(7020) Note Principal						312,300	321,500
(7025) Interest Expense						170,500	161,400
(7040) Rent	1,505,329	1,501,864	1,509,000	1,509,000	1,508,702	1,507,000	1,510,600
(7050) Miscellaneous Expense	11,036	3,236	-		3,422	-	
(7050.10) Miscellaneous Expense-Credit Card Purchases (Clearing)	-	2,973	-			-	
(7053) Bad-debt Expenses	-	-	-			-	
(7054) Fuel Island share use	3,991	4,847	-		5,998	-	
(7060) Acquisition				300,000	1,223,020		
(7085) Land.	-	-	-			-	
(7120.10) Administrative Costs PERS Health					8,831		
Total	**2,299,000**	**2,272,904**	**2,409,000**	**2,709,000**	**4,246,006**	**2,998,800**	**3,158,500**
100-99-929 General-Non-Departmental-Taylor Ranch							
(6000.20) Supplies-Non-Durable	-	1,827	-			-	
(6010.10) Machinery & Equipments-Machinery & Equipment					2,205		
(6040.10) Contract Services-Outside Contracts	10,200	219,013	-			-	
(7115) Building Improvements.	-	2,127,691	-	2,307,999	1,676,738	-	
Total	**10,200**	**2,348,531**	**-**	**2,307,999**	**1,678,943**	**-**	**-**
100-99-932 General-Non-Departmental-ABM Facility Upgrades							
(6000.20) Supplies-Non-Durable	-	-	-	-	-	-	-
(6010.10) Machinery & Equipments-Machinery & Equipment					5,031,301		
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	-
(7115) Building Improvements.	-	-	-	-	-	-	-
Total	**-**	**-**	**-**	**-**	**5,031,301**	**-**	**-**

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FINANCE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-99-998 General-Non-Departmental-COVID-19							
(6000) Supplies					199		
(6000.20) Supplies-Non-Durable	-	858	-	145,000	144,304	-	
(6000.30) Supplies-Janitorial					259		
(6000.40) Supplies-Durable				50,000	131,035		
(6000.50) Supplies-Medical					1,300		
(6010.10) Machinery & Equipment Machinery & Equipment				25,000	16,791		
(6010.30) Machinery & Equipment Small Tools					242		
(6010.50) Machinery & Equipment Computer Hardware				50,000	44,151		
(6014) Training					6,950		
(6016) Uniform Expense					273		
(6025) Advertising/Printing Services					3,675		
(6040.10) Contract Services Outside Contracts				350,000	406,897		
(6040.60) Contract Services Building Maintenance/Repairs				75,000	53,433		
(6040.65) Contract Services Equipment/Software Maint-Repair				100,000	48,813		
(6040.70) Contract Services Rental-Builidng & Equipment					6,466		
(6040.75) Contract Services Legal Services	-	2,750	-	49,600	2,250	-	
(6040.95) Contract Services - Other Professional Services					44,160		
(6083) Furniture & Fixtures Purchases					44,566		
(7053) Bad-Debt Expenses				10,000			
Total	**-**	**3,608**	**-**	**854,600**	**955,764**	**-**	**-**
NON-DEPARTMENTAL TOTAL	**2,309,200**	**4,625,043**	**2,409,000**	**5,871,599**	**11,912,014**	**2,998,800**	**3,158,500**
FINANCE - NON-DEPARTMENTAL TOTAL	**4,335,054**	**6,852,611**	**4,567,800**	**8,070,349**	**14,113,482**	**5,129,100**	**5,807,400**

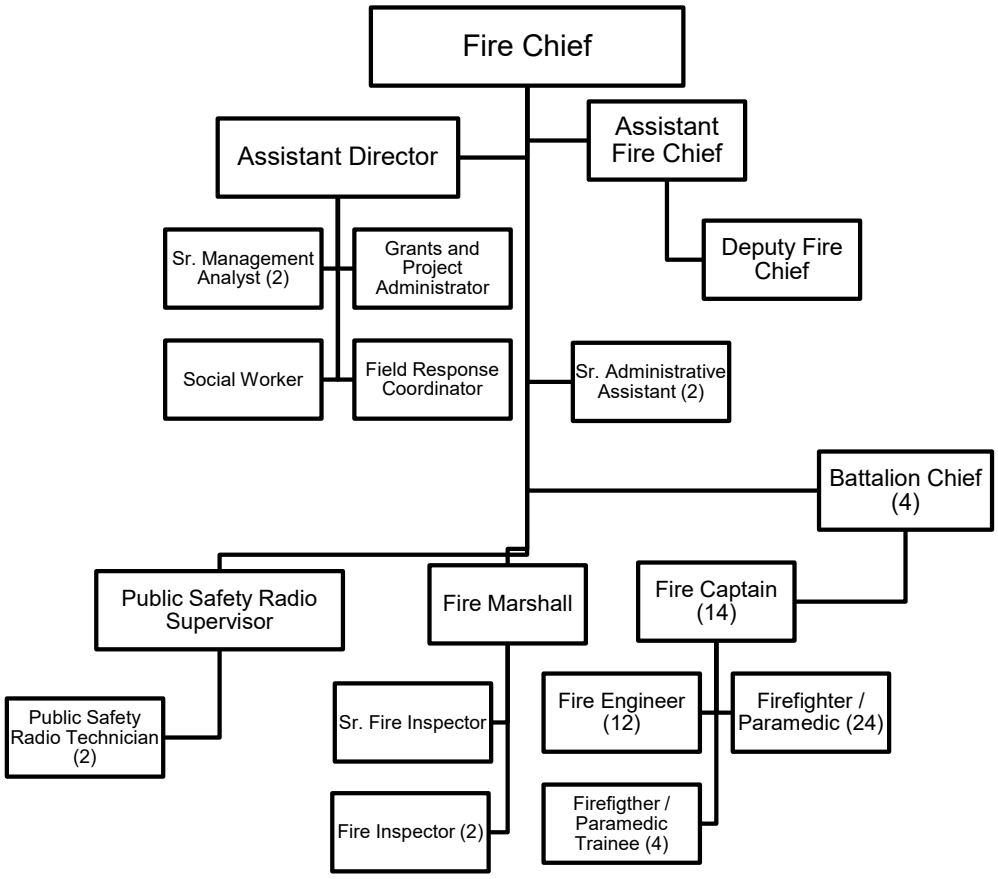
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City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

FIRE



Fire Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Fire Chief	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Fire Chief	0.0	0.0	0.0	1.0	1.0	0.0
Deputy Fire Chief	0.0	1.0	1.0	1.0	1.0	0.0
Fire Battalion Chief	**3.0**	**3.0**	**3.0**	**3.0**	**4.0**	**1.0**
Fire Captain	12.0	13.0	13.0	14.0	14.0	0.0
Fire Engineer	12.0	12.0	12.0	12.0	12.0	0.0
Firefighter	24.0	24.0	24.0	24.0	24.0	0.0
Firefighter/Paramedic Trainee	0.0	4.0	4.0	4.0	4.0	0.0
Fire Marshal	1.0	1.0	1.0	1.0	1.0	0.0
~~**Deputy Fire Marshal**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
~~**Community Risk Reduction and Education Coordinator**~~	~~**0.0**~~	~~**0.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Senior Fire Inspector	0.0	0.0	1.0	1.0	1.0	0.0
Fire Inspector	1.0	2.0	2.0	2.0	2.0	0.0
Assistant Diretor of Fire	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	0.0	0.0	1.0	1.0	1.0	0.0
Senior Management Analyst	2.0	2.0	2.0	2.0	2.0	0.0
~~**Telecommunications Manager**~~	~~**0.0**~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
Public Saftey Radio Supervisor	0.0	1.0	1.0	1.0	1.0	0.0
Public Safetry Radio Technician	**0.0**	**0.0**	**1.0**	**1.0**	**2.0**	**1.0**
Social Work Supervisor	0.0	1.0	1.0	1.0	1.0	0.0
Field Response Case Coordinator	0.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	2.0	2.0	0.0
	59.0	**70.0**	**73.0**	**76.0**	**76.0**	**0.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

FIRE

Mission Statement

The Fire Department's mission is to provide efficient and effective life safety, property conservation, and environmental protection to the community through rescue, fire prevention, emergency preparedness, and mitigation of hazardous materials. We will stand ready to support and assist other fire service organizations in accomplishing their missions. This commitment is intended to safeguard the general economy and welfare of the citizens of Montebello.

Department Description

The Fire Department is divided into five divisions: Fire Operations (Suppression and Emergency Medical Services-EMS), Fire Prevention and Risk Reduction, Communications, Fire Community and Outreach Services, and Fire Administration.

The Operations Division (Suppression and Emergency Medical Services) is staffed by 51 personnel assigned to three shifts and fills Fire Battalion Chiefs, Fire Captains, Fire Engineers, Firefighter/Paramedics, and Paramedic Trainees. This personnel works a 56-hour work week, providing firefighting capability, emergency medical response, and other emergency services out of the three strategically located fire stations by way of three fire engines, one fire (ladder) truck, and a battalion chief vehicle. This personnel responds to nearly 8,000 calls for service each year. The Department has six apparatus: three type-1 engines, one tractor-drawn aerial truck, one brush engine, and one CalOES fire engine. Montebello is the 10th busiest out of the 29th Fire Departments in Los Angeles County. In addition, dispatch services are provided by Verdugo Fire Communications Services (VFCC). VFCC recently identified that Montebello has one of the busiest out of the 41 Stations: 1) Truck 55 is the 4th, 2) Engine 55 is the 7th, and 3) Engine 57 is the 11$^{th.}$

The Fire Prevention and Risk Reduction (FPRR) Division's primary responsibility is to educate the community about the benefits of proper safety practices and to identify and eliminate all types of hazardous conditions that threaten life, property, and the environment. This Division is comprised of a mix of civilian and sworn personnel: including one (1) Fire Marshal, two (2) Fire Prevention Captain(s), one (1) Senior Fire Inspector, and one (1) Fire Inspector. The FPRR Division engages in a wide variety of inspections. These include land entitlement, new construction, commercial and industrial facilities, schools and institutions, and specialized inspections related to film permits. Additional specialized functions are: Land development services, Inspection of schools, institutions, high-rise buildings, and Arson investigations.

The Communications Division's primary objective is to ensure the life safety of first responders (Fire, Police, Transportation, and other emergency professionals) that participate in the City of Montebello's communication radio system and that all radio users can operate safely in these extreme dynamic communication environments. The Fire Department is a committee member of the Interagency Communications Interoperability (ICI) as a Governance Member due to local ownership of the radio system infrastructure and also supports active subscriber members (Public Safety Agencies) through access agreements. The Division is currently staffed by a full-time Public Safety Radio Supervisor and a Public Safety Radio Technician. The primary responsibility is to provide an uninterrupted operational radio system for all Montebello personnel, including police, fire, transit, public works, code enforcement, parks, etc. In addition to the City personnel, Montebello provides access to the radio system for the following Police Departments: Downey, Vernon, Whittier, and Montebello Unified School District. The Fire Department has seven (7) radio sites located within and outside the City of Montebello.

The Fire Community and Outreach Services Division is a unique Fire Division as it has an emphasis in community health and wellness through the implementation of innovative approaches to address health and safety conditions that impact vulnerable populations, that decrease the use of the 911 Dispatch System and Emergency Rooms of non-emergency issues, and improve the quality-of-life for those at-risk through a field-based paramedic service and educational outreach and engagement. Current populations being served are seniors, home-bound, unhoused, behavioral health (mental health and substance use), and medically compromised individuals.

The Fire Administration Division is responsible for planning, organizing, and directing all activities within the fire department, including fire suppression, emergency medical services, communications, community and outreach services, and prevention activities. Supervision of department staff, coordination of activities with other departments, completion of highly complex assignments, and staff assistance to the City Manager and City Council is included. Budget management, personnel, human resources, payroll administration, and organizational development are essential. The administration division supports each division of the Department to provide the most effective service level within available resources.

City of Montebello
Department Narrative
Fiscal Year 2022-23

FIRE

Summary of Notable Accomplishments during Fiscal Year 2021-2022

- ❑ The Captain Miller Paramedic Trainee Program sponsored two (2) candidates which successfully graduated becoming full-time Firefighter/Paramedic's with the Department.
- ❑ Housed 31 individuals from July 2021 through April 2022 by means of our MCAP program
- ❑ Launched our Operation Stay Safe Project consisting of 30 Tiny Home units
- ❑ Assisted 38 residents through our CDBG Rental and Utility Assistance Program
- ❑ Remodel and renovations completed at Station 55 and 57
- ❑ Purchase of a new Battalion Chief vehicle, seven (7) Latter Engineers hired for Fire Operations Division
- ❑ Developed an annual inspection program utilizing an electronic software program
- ❑ Partnered with American Red Cross to provide free smoke detectors to residents
- ❑ Became a Cardio Pulmonary Resuscitation (CPR) and First Aid Training Center for public education through American Red Cross
- ❑ Developed fire engineering plan specification submittal requirements, published on the City's website
- ❑ Secured training and equipment to offer Stop the Bleed Training
- ❑ Developed an online request services feature on the City's website to request services from Fire Prevention
- ❑ Telecommunications Supervisor hired to oversee the Communications Division Order of a new Ladder Truck

Budget Highlights

- ❑ Replaced a 19-year-old truck company
- ❑ Purchased turnout extractor washers for all three (3) fire stations to be compliant with National Fire Protection Agency (NFPA) safety guidelines
- ❑ Prevention Division generated over $316,000 of revenue year-to-date from various inspections, plan checks, and other related services
- ❑ Procured one (1) Bauer Air Compressor System to allow personnel to safely refill SCBA tanks
- ❑ Purchased a major power battery system for radio site generator at Montebello Reservoir
- ❑ Procured a Forcible Entry Training Container and Door used for real-life simulation and training
- ❑ Received a $188,843 grant from FEMA Fire Prevention and Safety in September 2021
- ❑ Received a $15,000 grant from the California Fire Foundation for Fire Prevention in April 2022

Goals/Objectives for Upcoming Fiscal Year 2022-2023

- ❑ Implementing the Urban Search and Rescue (USAR) Team
- ❑ Participate in the Behavioral Health Unit from Governor's Office of Emergency Services (OES)
- ❑ Conduct an Active Shooter Drill and Exercise in partnership with Montebello Police Department
- ❑ Connect 60 individuals to Operation Stay Safe (Transitional Housing) with the goal of permanent housing
- ❑ MCAP Personnel to obtain Emergency Medical Technician (EMT) licenses to expand their abilities and technical skills in the field
- ❑ Remodel of Station 56 for office space for MCAP Personnel, and deployment of team from a fire station, and a Wellness/Gym space for first responders
- ❑ Replace 57 Engine Develop a Cannabis Inspection and Permit Program
- ❑ Develop Engine Company Inspection Program
- ❑ Develop Emergency Operations Center (EOC) and adhere to City of Montebello Emergency Operations Plan (EOP).
- ❑ Support the City Co-OP Program with public education activities and community engagement.

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Calls for service	6,069	6,716	7,000
Number of Firefighter/Paramedic new hires	15	5	6
Number of homeless individuals placed in housing/shelter	22	60	120
Number of fire prevention community activities conducted	5	8	15
Number of fire inspections conducted	1,800	6,200	8,600

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FIRE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-85-850 General-Fire-Fire Administration							
(5000.10) Salaries-Regular Salaries	264,143	379,346	587,500	587,500	543,870	591,500	819,800
(5000.20) Salaries-Regular Hourly	0	771	0		163	4,500	
(5000.30) Salaries-Limited Hourly	11,622	10,983	0		2720	5,500	
(5010.10) Overtime-Full-Time	332	159	10,000	10,000	387	500	1,500
(5100.10) Fringe Benefits-FICA/MEDICARE	8,090	14,954	38,500	38,500	25,489	34,300	30,000
(5100.20) Fringe Benefits-Compensation Insurance	26,257	26,256	81,900	81,900	81,900	25,000	30,000
(5100.30) Fringe Benefits-Unemployment Insurance	0	0	0		449	-	
(5100.40) Fringe Benefits-Health Insurance	32,561	31,857	20,500	20,500	44,890	52,500	76,300
(5100.50) Fringe Benefits-Uniform Allowance	400	750	800	800	0	-	
(5100.70) Fringe Benefits-Auto Allowance	0	0	5,400	5,400	0	-	
(5100.75) Fringe Benefits - LTD/STD	296	758	4,400	4,400	3,157	3,200	800
(5100.80) Fringe Benefits-Vision	379	562	400	400	739	200	400
(5100.85) Fringe Benefits - Dental	414	3,071	1,800	1,800	1,905	2,700	3,300
(5100.90) Fringe Benefits-Life	406	340	400	400	558	2,300	700
(5300.10) Retirement-Retiree Benefits	44,843	44,130	0			-	
(5300.15) Retirement - Retiree Insurance	6,653	6,585	0			-	
(5300.20) Retirement-PERS employer costs	46,635	58,614	90,200	90,200	71,241	87,800	104,100
(5300.25) Retirement - PERS employee pickup	22,475	4,932	8,500	8,500	2,826	-	
(5300.30) Retirement-401 a(h) First Mercantile	0	80	0		215	-	
(6000.10) Supplies-Office Supplies	1,530	2,985	4,000	4,000	8,365	5,500	12,000
(6000.20) Supplies-Non-Durable	1,438	3,079	2,900	2,900	4,559	5,600	16,000
(6000.30) Supplies-Janitorial	0	0	0			-	500
(6000.40) Supplies-Durable	9,964	6,983	2,300	2,300	3,406	3,300	24,000
(6000.50) Supplies-Medical	0	10	0			-	
(6010.10) Machinery & Equipments-Machinery & Equipment	0	0	0			-	
(6010.40) Machinery & Equipments-Computer Software	4,339	0	11,200	11,200	7,274	11,200	
(6014) Training	130	349	48,400	48,400	65,318	4,000	6,000
(6016) Uniform Expense	1,251	330	0			-	5,000
(6020) Travel & Meetings	3,532	2,445	5,000	5,000	6,096	6,000	10,000
(6025) Advertising/Printing Services	1,623	1,056	1,000	1,000	833	1,400	12,000
(6030) Dues & Subscriptions	5,876	9,311	8,500	8,500	12,346	10,000	13,000
(6040.10) Contract Services-Outside Contracts	513,572	626,782	645,000	645,000	767,481	289,000	250,000
(6040.20) Contract Services-Landscaping Services	654	6,250	7,500	7,500	9,551	-	
(6040.60) Contract Services-Building Maintenance/Repairs	39,732	98,959	76,100	76,100	54,842	34,000	
(6050.30) Utility Services-Telephone Services	2,210	214	1,000	1,000	286	500	-
(6050.40) Utility Services-Cellular Services	16,730	28,836	25,000	25,000	35,033	30,000	39,000
(6050.50) Utility Services-Gas Usage	2,156	2,415	2,400	2,400	2,161	2,400	3,000
(6050.65) Utility Services - Internet	14,917	33,199	25,000	25,000	32,788	30,000	32,000
(6055) Copier Repair/Services	8,173	6,993	8,000	8,000	4,552	3,400	4,800
(6060) Mail/ Postal Expense	105	131	500	500	224	300	
(6065) Liability Insurance	260,180	260,184	278,200	278,200	278,196	280,000	280,000
(6070.40) Fuel-Propane	0	0	0			-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	2,586	12,940	10,000	10,000	16,529	14,000	20,000
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	184	0	0			-	
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	0	0	0			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	12,012	0	0			-	
(6081) Permits and Fees	1,476	443	2,000	2,000	334	1,500	1,500
(6082) Vehicle Purchase				367,000	366,960		56,400
(6083) Furniture & Fixtures Purchases					47,885		
(7050) Miscellaneous Expense	39,192	35,360	25,000	25,000	17,664	25,000	45,000
(7120.10) Administrative Costs-PERS Health	147	146	0			-	
Total	**1,409,215**	**1,723,548**	**2,039,300**	**2,406,300**	**2,523,192**	**1,567,100**	**1,897,100**
100-85-860 General-Fire-Suppression							
(5000.10) Salaries-Regular Salaries	3,982,460	4,982,763	5,154,000	5,154,000	5,129,035	5,500,000	5,800,000
(5000.20) Salaries-Regular Hourly	22,419	48,841	-		216,662	-	50,000
(5000.30) Salaries-Limited Hourly					6,630		25,000
(5010.10) Overtime-Full-Time	2,208,857	2,567,106	1,750,000	1,750,000	1,717,179	1,750,000	1,300,000
(5010.20) Overtime-Part-Time					886		
(5010.40) Overtime-FLSA Overtime	75,359	97,451	130,000	130,000	89,017	90,000	100,000
(5010.41) Overtime-Constant Staffing	-	4,235	-		1,018,964	1,000,000	1,200,000
(5100.10) Fringe Benefits-FICA/MEDICARE	75,550	93,829	116,400	116,400	105,158	110,000	105,000
(5100.20) Fringe Benefits-Compensation Insurance	1,001,691	1,001,688	991,800	991,800	991,800	1,000,000	1,150,000
(5100.30) Fringe Benefits-Unemployment Insurance	5,209	1,944	-		5,198	-	
(5100.40) Fringe Benefits-Health Insurance	459,300	518,849	518,100	518,100	492,004	439,500	458,600

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FIRE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5100.50) Fringe Benefits-Uniform Allowance	14,800	33,000	38,300	38,300	33,000	35,000	44,000
(5100.75) Fringe Benefits - LTD/STD	12,110	16,016	17,600	17,600	15,146	15,400	16,000
(5100.80) Fringe Benefits-Vision	2,891	3,528	2,100	2,100	4,734	1,300	1,100
(5100.85) Fringe Benefits - Dental	5,052	15,172	10,100	10,100	7,880	9,200	8,800
(5100.90) Fringe Benefits-Life	2,263	1,794	3,900	3,900	2,559	6,400	3,400
(5300.10) Retirement-Retiree Benefits	194,730	209,663	-			-	
(5300.15) Retirement - Retiree Insurance	32,568	36,245	-			-	
(5300.20) Retirement-PERS employer costs	745,904	939,938	950,000	950,000	864,334	933,700	1,140,700
(5300.25) Retirement - PERS employee pickup	238,571	103,124	18,000	18,000	14,944	-	
(6000) Supplies					781		
(6000.10) Supplies-Office Supplies	1,164	1,083	1,400	1,400	2,138	2,000	3,500
(6000.20) Supplies-Non-Durable	13,788	108,649	67,000	67,000	43,992	50,000	50,000
(6000.30) Supplies-Janitorial	7,644	16,284	14,100	14,100	16,282	18,500	19,500
(6000.40) Supplies-Durable	33,463	29,935	65,600	65,600	52,554	85,000	50,000
(6000.50) Supplies-Medical	70,069	99,067	162,000	162,000	115,131	130,000	155,000
(6010.10) Machinery & Equipments-Machinery & Equipment	4,448	64,585	172,500	227,275	297,281	457,500	481,000
(6010.20) Machinery & Equipments-Office Equipment	135	50	100	100	-	250	200
(6010.30) Machinery & Equipments-Small Tools	2,877	-	1,200	1,200	-	1,200	1,200
(6010.40) Machinery & Equipments-Computer Software							2,200
(6010.50) Machinery & Equipments-Computer Hardware	306	3,465	2,000	2,000	4,616	12,200	3,000
(6014) Training	9,862	12,667	10,000	10,000	9,503	31,200	76,200
(6016) Uniform Expense	28,132	39,807	115,000	115,000	111,392	100,000	100,000
(6020) Travel & Meetings	1,104	1,657	-		102	-	500
(6025) Advertising/Printing Services	2,803	813	1,000	1,000	775	1,500	2,000
(6030) Dues & Subscriptions	-	2,625	900	900	999	1,300	1,300
(6040) Contract Services	50	-	-			-	
(6040.10) Contract Services-Outside Contracts	77,597	197,418	169,400	194,499	177,302	661,100	700,000
(6040.60) Contract Services-Building Maintenance/Repairs	26,872	37,999	20,900	20,898	22,656	25,000	50,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	958	-	-			-	
(6050.10) Utility Services-Electricity Usage	44,434	44,993	32,800	32,800	48,868	40,000	50,000
(6050.20) Utility Services-Water Usage	15,027	13,869	12,000	12,000	13,227	11,000	14,000
(6050.30) Utility Services-Telephone Services	38,942	29,494	30,000	30,000	38,718	40,000	43,000
(6050.40) Utility Services-Cellular Services	634	820	1,000	1,000	1,059	1,300	1,000
(6050.50) Utility Services-Gas Usage	3,481	4,281	4,200	4,200	4,218	4,700	6,000
(6050.65) Utility Services - Internet	2,693	2,993	2,700	2,700	2,936	3,200	6,000
(6055) Copier Repair/Services	-	-	-			-	
(6060) Mail/ Postal Expense	43	120	-			-	
(6065) Liability Insurance	48,898	48,900	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	-	16,799	14,000	14,000	15,958	12,500	20,500
(6070.20) Fuel-Diesel	19,052	26,817	30,000	30,000	41,335	25,500	55,000
(6070.30) Fuel-CNG					199		
(6075.10) Preventive Maintenance-Fire Extinguisher	49	1,498	-		1,000	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	95,388	303,734	175,000	174,998	141,553	140,000	150,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	69,004	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	108,696	-	-			-	
(6081) Permits and Fees	21,931	9,307	13,000	13,000	13,286	13,500	11,500
(6083) Furniture & Fixtures Purchases	-	5,668	-			-	10,000
(7020) Note Principal	-	355	-		355	-	
(7035) Lease Payment	56,271	43,240	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	1,965	2,455	-			-	
Total	**9,887,514**	**11,846,633**	**10,818,100**	**10,897,970**	**11,893,346**	**12,758,950**	**13,465,200**

100-85-870 General-Fire-Prevention

(5000.10) Salaries-Regular Salaries	125,590	144,126	175,800	175,800	147,259	392,950	369,300
(5010.10) Overtime-Full-Time	68,988	71,784	70,000	70,000	32,518	20,000	50,000
(5100.10) Fringe Benefits-FICA/MEDICARE	8,754	11,677	5,800	5,800	12,013	10,700	14,000
(5100.20) Fringe Benefits-Compensation Insurance	21,562	21,564	33,400	33,400	33,396	10,000	10,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		1,750	-	
(5100.40) Fringe Benefits-Health Insurance	13,329	14,110	13,000	13,000	13,292	12,900	24,300
(5100.50) Fringe Benefits-Uniform Allowance	400	750	800	800	750	1,000	1,100
(5100.75) Fringe Benefits - LTD/STD	1,143	1,112	1,600	1,600	1,068	1,100	-
(5100.80) Fringe Benefits-Vision	451	296	-			-	100
(5100.85) Fringe Benefits - Dental							500
(5100.90) Fringe Benefits-Life	57	42	100	100	76	200	200
(5300.10) Retirement-Retiree Benefits	1,216	1,236	-			-	
(5300.15) Retirement - Retiree Insurance	1,120	1,747	-			-	

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FIRE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5300.20) Retirement-PERS employer costs	25,110	28,616	34,500	34,500	27,871	33,200	32,700
(5300.25) Retirement - PERS employee pickup	12,459	6,570	1,300	1,300	760	-	
(6000.10) Supplies-Office Supplies	83	-	-		733	3,000	4,000
(6000.20) Supplies-Non-Durable	-	525	-		2,745	4,100	3,000
(6000.40) Supplies-Durable					7,025	14,300	16,000
(6010.40) Machinery & Equipments-Computer Software						7,500	
(6010.50) Machinery & Equipments-Computer Hardware						5,000	2,500
(6014) Training					724		14,000
(6016) Uniform Expense							4,200
(6020) Travel & Meetings					15	36,900	22,000
(6025) Advertising/Printing Services	50	-	-			5,000	2,000
(6030) Dues & Subscriptions	-	-	-		75	720	2,500
(6040.10) Contract Services-Outside Contracts	-	20,460	200	200	66	55,000	
(6050.30) Utility Services-Telephone Services	248	254	-		276	-	300
(6070.10) Fuel-Regular Unleaded Fuel	-	1,071	-		1,260	750	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	1,704	-	-			-	
(6082) Vehicle Purchases							93,600
(7035) Lease Payment							
(7120.10) Administrative Costs-PERS Health	60	64	-			-	
Total	**282,324**	**326,004**	**336,500**	**336,500**	**283,672**	**614,320**	**666,300**

100-85-880 General-Fire-Communications

(5000.10) Salaries-Regular Salaries	-	-	94,000	94,000		188,000	114,500
(5100.10) Fringe Benefits-FICA/MEDICARE							4,000
(5100.20) Fringe Benefits-Compensation Insurance							10,000
(5100.40) Fringe Benefits-Health Insurance	-	-	21,000	21,000		21,000	9,800
(5100.80) Fringe Benefits-Vision	2	67	-			500	-
(5100.85) Fringe Benefits - Dental	-	-	-			500	-
(5100.90) Fringe Benefits-Life	-	-	-			500	100
(5300.15) Retirement - Retiree Insurance	1,973	2,933	-			-	
(5300.20) Retirement-PERS employer costs	-	237	10,000	10,000		12,000	6,900
(6000.10) Supplies-Office Supplies						1,000	2,500
(6000.20) Supplies-Non-Durable	-	-	-			1,000	3,500
(6000.40) Supplies-Durable						3,000	18,000
(6010.10) Machinery & Equipments-Machinery & Equipment	5,837	-	-			12,000	30,500
(6010.30) Machinery & Equipments-Small Tools						5,000	12,000
(6010.20) Machinery & Equipments-Office Equipment							6,500
(6010.50) Machinery & Equipments-Computer Hardware						2,000	8,000
(6014) Training							27,000
(6016) Uniform Expense							2,100
(6020) Travel & Meetings							7,500
(6040.10) Contract Services-Outside Contracts	420,564	90,685	79,700	79,700	282,733	225,000	400,000
(6040.20) Contract Services-Landscaping Services						-	
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	-			-	
(6040.65) Contract Services - Equipment/Software Maint-Repair	822	-	-			82,000	
(6050.10) Utility Services-Electricity Usage	17,121	24,923	-		31,864	25,000	35,000
(6050.30) Utility Services-Telephone Services	5,107	4,814	-		3,871	3,800	4,200
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	4,452	-	-			-	
(6081) Permits and Fees	545	557	-			-	16,500
(6082) Vehicle Purchases	436,980	-	-			-	
(7055) Capital Outlay	-	162,479	-			-	
(7120.10) Administrative Costs-PERS Health	7	-	-			-	
Total	**893,410**	**286,695**	**204,700**	**204,700**	**318,468**	**582,300**	**718,600**

100-85-885 General-Fire-Public Safety Augmentation Fund

(5000.10) Salaries-Regular Salaries	165,676	-	-	-	-	-	-
(5010.10) Overtime-Full-Time	103,505	-	-	-	-	-	-
(5010.40) Overtime-FLSA Overtime	2,754	-	-	-	-	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	3,679	-	-	-	-	-	-
(5100.20) Fringe Benefits-Compensation Insurance	0	-	-	-	-	-	-
(5100.40) Fringe Benefits-Health Insurance	22,393	-	-	-	-	-	-
(5100.50) Fringe Benefits-Uniform Allowance	800	-	-	-	-	-	-
(5100.75) Fringe Benefits - LTD/STD	616	-	-	-	-	-	-
(5100.80) Fringe Benefits-Vision	6	-	-	-	-	-	-
(5100.85) Fringe Benefits - Dental	48	-	-	-	-	-	-
(5100.90) Fringe Benefits-Life	119	-	-	-	-	-	-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

FIRE

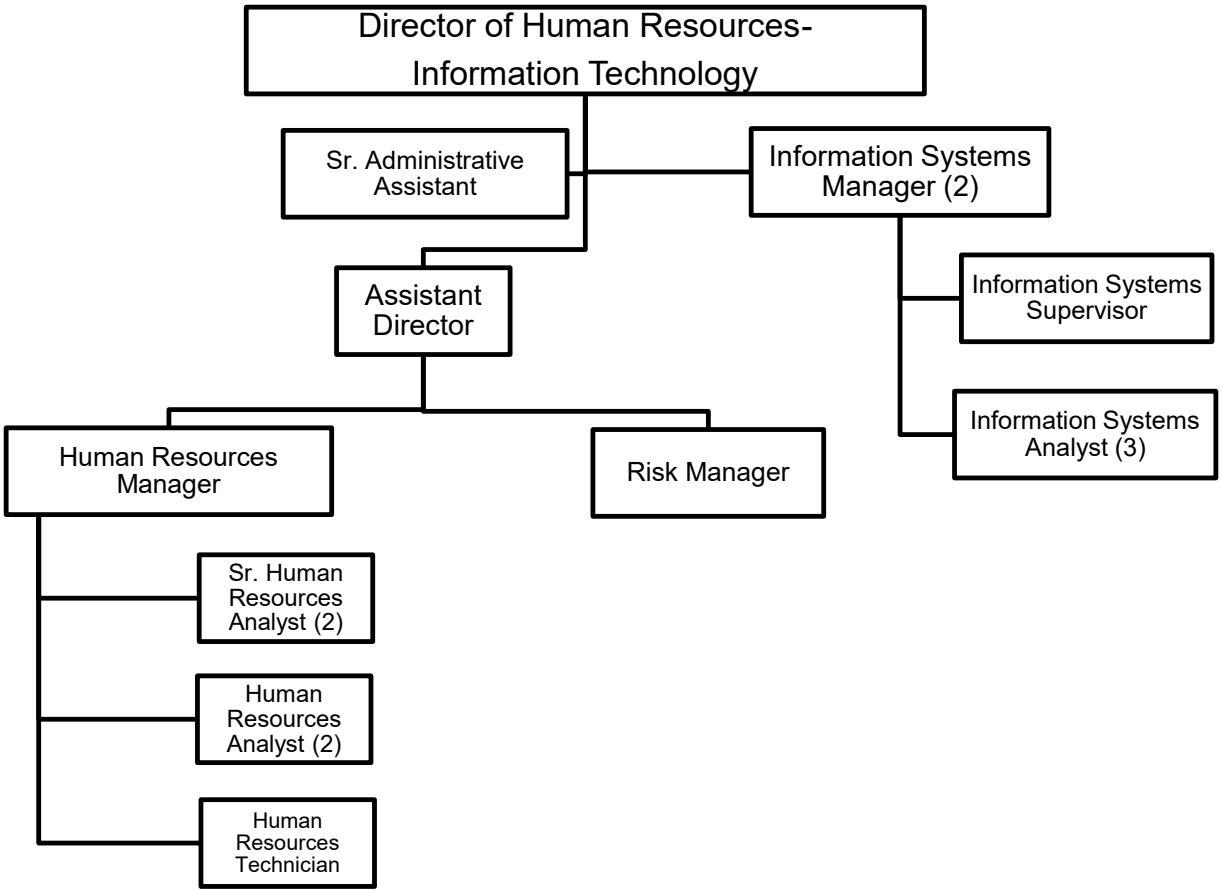
Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5300.20) Retirement-PERS employer costs	28,242	-	-	-	-	-	-
(5300.25) Retirement - PERS employee pickup	0	-	-	-	-	-	-
(6000.40) Supplies-Durable	7,667	-	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	93,073	-	-	-	-	-	-
(6082) Vehicle Purchases	0	683,728	-	-	-	-	-
(7035) Lease Payment	0	248,388	291,600	291,600	291,628	291,600	140,200
Total	**428,578**	**932,116**	**291,600**	**291,600**	**291,628**	**291,600**	**140,200**
FIRE DEPARTMENT TOTAL	**12,901,041**	**15,114,996**	**13,690,200**	**14,137,070**	**15,310,306**	**15,814,270**	**16,887,400**

City of Montebello

Organizational Chart and Positon Listing

Fiscal Year 2022-23

HUMAN RESOURCES & INFORMATION TECHNOLOGY



Human Resources and Information Technology Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Human Resources / Risk Management	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Human Resources / Risk Management	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Human Resources Manager	0.0	0.0	1.0	1.0	1.0	0.0
Risk Manager	1.0	1.0	1.0	1.0	1.0	0.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0	2.0	0.0
Human Resources Analyst	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
Human Resources Technician	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Manager	1.0	1.0	2.0	2.0	2.0	0.0
Information Systems Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Information Systems Analyst	3.0	3.0	3.0	3.0	3.0	0.0
	12.0	**12.0**	**14.0**	**14.0**	**16.0**	**2.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

HUMAN RESOURCES & INFORMATION TECHNOLOGY

Mission Statement

The City of Montebello's Human Resources-Information Technology Department strives to provide high-quality service to internal and external customers in a timely, efficient, engaging, and professional manner.

Department Description

Human Resources is responsible for accurately and efficiently processing all activities on recruitment, testing, and selection; classification and compensation; benefits administration; leave of absence (LOA) management; workers compensation; employee labor negotiations; policy development; and personnel records management. The purpose of these functions is to enhance each City department's ability to recruit and retain a qualified and diverse workforce. This is accomplished by ensuring the effective and fair processing of all City human resources systems and practices. All the actions mentioned above are conducted under the guidelines of relevant labor and employment laws and best practices.

Information Technology leads and supports the appropriate application of existing and emerging information technologies. Proactively identify and define technology opportunities to enhance and automate operations by providing technical support, systems analysis and implementation, telecommunication services and support, data center operations and support, and print shop services. To enhance City officials', staff, and employees' ability by providing the highest level of service and customer-focused support to staff and community stakeholders.

Summary of Notable Accomplishments During Fiscal Year 2021 – 2022

- ❑ Conducted (78) recruitments, processed approximately 3200 applications, and conducted over 136 new hire processes and employee orientations.
- ❑ Processed approximately 850 Personnel Actions (PAs).
- ❑ Human Resources administers all employee benefits and ancillary programs for a workforce of over 400 full-time equivalent (FTE) employees. These processes include employee benefits, leaves of absence, industrial and non - industrial injury, pay and wage administration, new hire orientations, retirements, and employee separations.
- ❑ Conducted several personnel investigations using an outside investigator to prevent perceived bias.
- ❑ Continued practice of the Mobile Risk Management component to communicate early and often with all Departments and employees to educate employees for the purpose of educating employees on safety and reducing risk.
- ❑ Continue the Return to work Program for employees placed on modified duty that made them eligible to return to work with the capacity approved by the medical provider.
- ❑ Continue to offer education on Mental Health Awareness with efforts
- ❑ Partnered with Executive Management, Finance Director and Employee Labor groups to successfully meet and confer and negotiate new Memoranda of Understanding (MOU) for the period January 1, 2022 to June 30, 2025 for 8 out of 9 labor groups
- ❑ Implemented the Classification and Total Compensation study for full-time employees
- ❑ Conducted Administrative Secretary 101 training
- ❑ Implemented and administered the Administrative Policy V-B-57 COVID-19 Vaccination Policy in response to the CDC Guidelines and recommendations.
- ❑ Implemented a New Hire Welcome Program to acclimate new employees to the City of Montebello in an effort to help improve the working environment.
- ❑ Completed the Upgrade of the Audio Visual System in the Council Chambers
- ❑ Established internet/connection at various City Facilities
- ❑ Completed Necessary Updates to City's Network

City of Montebello
Department Narrative
Fiscal Year 2022-23

HUMAN RESOURCES & INFORMATION TECHNOLOGY

Budget Highlights

- ❑ Continue to improve Labor Relations, increasing labor engagement and leading to improved collaboration
- ❑ Procured Personal Protective Equipment (PPE) required for the safety of employees as recommended per CDC guidelines during the pandemic
- ❑

Goals/Objectives For Upcoming Fiscal Year 2022 – 2023

- ❑ Update and clarify language for Policies, Municipal Code, and Civil Services Rules to be cohesive with the new MOUs approved by Council during Fiscal Year 2021-22 and align with current City practices.
- ❑ Introduce new Policies as the need has been identified.
- ❑ Initiate a Health Benefits study to ensure that we have the most efficient and cost-effective plans
- ❑ Continue to engage the remaining employee bargaining groups for contract renewals
- ❑ Upgrade Virtual Remote Connections
- ❑ Hold In-person benefits fair and invite vendors
- ❑ Assist Transit Department with Bus Operator Recruitment Fair
- ❑ Assist Police Department with strategic recruitment planning and outreach efforts
- ❑ Offer anti-discrimination training, diversity training and sexual harassment prevention training
- ❑ Continue enhancement and growth of NeoGov recruitment tool
- ❑ Explore new Performance Evaluations forms and tools for enhancement
- ❑ Design Lactation/Nursing Room for City Hall and Transit Department
- ❑ Procure items and services required for IT upgrade
- ❑ Update Citywide IT Infrastructure

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Number of applications processed (approximate)	6125	5200	6000
Number of new hires	129	120	150
Number of IT service requests fulfilled	2161	2147	3000

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

HUMAN RESOURCES & INFORMATION TECHNOLOGY

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-25-250 General-Human Resources-HR Administration							
(5000.10) Salaries-Regular Salaries	108,181	351,620	355,500	355,500	459,629	557,600	779,400
(5000.20) Salaries-Regular Hourly	39,533	6,997	16,000	16,000		-	
(5000.30) Salaries-Limited Hourly	-	-	-			-	
(5000.40) Salaries-Stipend	1,400	1,250	2,400	2,400	307	1,000	-
(5010.10) Overtime-Full-Time	176	169	400	400	778	500	1,000
(5010.20) Overtime-Part-Time	1,320	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	10,602	26,296	26,500	26,500	34,326	37,500	41,000
(5100.20) Fringe Benefits-Compensation Insurance	12,327	12,324	10,100	10,100	10,100	10,100	10,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	9,000	-		2,700	-	
(5100.40) Fringe Benefits-Health Insurance	14,939	22,444	23,400	23,400	24,891	25,900	37,100
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400		-	
(5100.75) Fringe Benefits - LTD/STD	1,101	3,935	4,100	4,100	5,425	5,600	1,600
(5100.80) Fringe Benefits-Vision	352	239	100	100	778	300	300
(5100.85) Fringe Benefits - Dental	126	522	600	600	1,891	2,100	2,300
(5100.90) Fringe Benefits-Life	123	232	500	500	419	1,800	600
(5300.15) Retirement - Retiree Insurance	12,439	19,695	-			-	
(5300.20) Retirement-PERS employer costs	14,472	35,291	42,800	42,800	44,681	52,900	69,600
(5300.25) Retirement - PERS employee pickup	5,901	8,210	7,500	7,500	1,429	-	
(6000.10) Supplies-Office Supplies	601	943	1,400	1,400	5,712	1,400	4,000
(6000.20) Supplies-Non-Durable	441	988	1,200	1,200	11,266	1,400	43,600
(6000.40) Supplies-Durable	210	36	-			1,000	1,000
(6000.50) Supplies-Medical	-	10,950	-			-	5,000
(6010.20) Machinery & Equipments-Office Equipment	-	-	6,000	6,000	1,649	1,500	1,500
(6010.40) Machinery & Equipments-Computer Software					862		-
(6010.50) Machinery & Equipments-Computer Hardware						5,000	5,000
(6012) Education Reimbursement	7,783	8,896	15,000	15,000	15,475	15,000	15,000
(6014) Training	4,641	5,890	5,000	5,000	5,117	10,000	10,000
(6020) Travel & Meetings	812	511	2,500	2,500	2,370	2,500	2,500
(6025) Advertising/Printing Services	1,133	-	1,000	1,000	938	1,000	3,000
(6030) Dues & Subscriptions	6,398	5,308	6,000	6,000	3,217	6,000	6,000
(6040.10) Contract Services-Outside Contracts	13,451	64,006	84,700	84,700	73,579	97,100	97,100
(6040.75) Contract Services - Legal Services	76,688	16,989	23,100	23,100	68,186	75,000	100,000
(6040.95) Contract Services - Other Professional Services	13,710	3,516	7,000	7,000	-	57,000	
(6050.30) Utility Services-Telephone Services	2,247	3,341	2,500	2,500	2,865	3,300	2,500
(6050.40) Utility Services-Cellular Services	-	8	3,500	3,500	2,613	2,400	3,000
(6050.60) Utility Services-Cable	231	329	500	500	540	700	600
(6050.65) Utility Services - Internet	601	664	500	500	657	800	900
(6055) Copier Repair/Services	3,653	3,133	2,800	2,800	4,593	4,200	5,000
(6060) Mail/ Postal Expense	162	82	500	500	1,193	500	
(6075) Preventive Maintenance	-	-	-			-	
(6081) Permits and Fees	-	-	-			-	
(6083) Furniture & Fixtures Purchases	-	231	-			-	
(7120.10) Administrative Costs-PERS Health	131	105	-			-	
Total	**355,885**	**624,150**	**658,500**	**658,500**	**788,186**	**981,100**	**1,248,600**
100-40-420 General-Human Resources-Information Tech							
(5000.10) Salaries-Regular Salaries	176,296	191,537	200,100	200,100	190,094	232,400	308,100
(5000.20) Salaries-Regular Hourly	7,710	10,874	21,800	21,800	23,973	-	
(5000.30) Salaries-Limited Hourly	4,813	12,227	-			-	
(5010.10) Overtime-Full-Time	2,921	4,811	3,400	3,400	5,472	3,000	3,000
(5010.20) Overtime-Part-Time	-	679	400	400	2,350	-	
(5010.30) Overtime-Limited Part-Time	-	10	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	13,952	16,045	21,200	21,200	16,051	12,700	17,000
(5100.20) Fringe Benefits-Compensation Insurance	10,108	10,104	8,300	8,300	8,300	15,000	15,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	541	-			-	
(5100.40) Fringe Benefits-Health Insurance	10,272	10,733	10,400	10,400	11,682	6,700	6,400
(5100.75) Fringe Benefits - LTD/STD	1,552	1,398	2,400	2,400	1,361	1,500	300
(5100.80) Fringe Benefits-Vision	165	151	-		7	500	100
(5100.85) Fringe Benefits - Dental	-	-	-		51	500	400
(5100.90) Fringe Benefits-Life	112	84	200	200	106	200	200

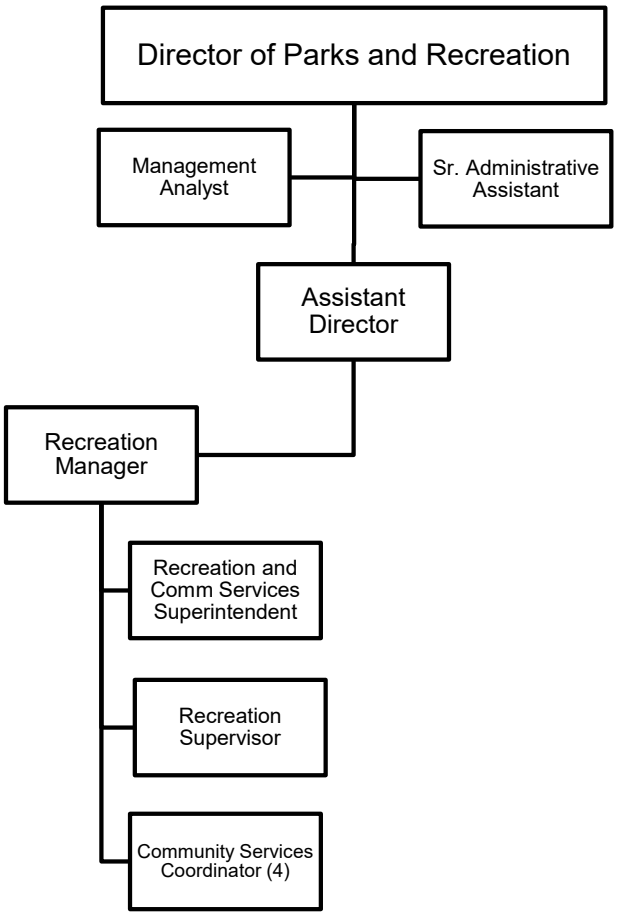
City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

HUMAN RESOURCES & INFORMATION TECHNOLOGY

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5300.20) Retirement-PERS employer costs	17,491	20,909	22,800	22,800	21,125	22,800	18,800
(5300.25) Retirement - PERS employee pickup	9,889	7,919	2,600	2,600	2,579	-	
(5300.30) Retirement-401 a(h) First Mercantile	-	-	-			-	
(6000.10) Supplies-Office Supplies	701	12	-			500	500
(6000.20) Supplies-Non-Durable	2,259	3,034	1,900	1,900	1,043	1,900	1,900
(6000.40) Supplies-Durable	533	109	-			1,000	10,000
(6010) Machinery & Equipments	-	1,472	-			-	
(6010.20) Machinery & Equipments-Office Equipment	-	378	-		30	-	
(6010.40) Machinery & Equipments-Computer Software	39,357	33,346	40,000	39,999	39,254	40,000	50,000
(6010.50) Machinery & Equipments-Computer Hardware	31,578	76,401	35,000	35,000	30,137	50,000	50,000
(6014) Training							8,000
(6030) Dues & Subscriptions	-	52	-		135	-	
(6040.10) Contract Services-Outside Contracts	21,346	24,157	152,300	126,804	135,567	390,000	392,000
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	-			-	
(6040.65) Contract Services - Equipment/Software Maint-Repair	155,810	166,730	130,900	130,900	172,213	165,000	165,000
(6040.95) Contract Services - Other Professional Services	-	17,600	-	248,196	289,812	-	
(6050.30) Utility Services-Telephone Services	254	260	-		141	200	-
(6050.40) Utility Services-Cellular Services	3,100	3,344	-		2,803	3,000	3,000
(6055) Copier Repair/Services	-	-	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	-	63	-		130	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	41	50	-			-	
Total	**510,260**	**615,030**	**653,700**	**876,399**	**954,416**	**946,900**	**1,049,700**
HUMAN RESOURCES - INFORMATION TECH TOTAL	**866,145**	**1,239,180**	**1,312,200**	**1,534,899**	**1,742,602**	**1,928,000**	**2,298,300**

City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

PARKS AND RECREATION



Parks and Recreation Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Recreation and Community Services	1.0	1.0	1.0	1.0	1.0	0.0
Recreation & Community Services Superintendent**	0.0	1.0	1.0	1.0	1.0	0.0
~~Park Maintenance Supervisor~~	~~1.0~~	~~1.0~~	~~1.0~~	~~1.0~~	~~0.0~~	~~-1.0~~
~~Building Maintenance Tradeworker II~~	~~2.0~~	~~2.0~~	~~2.0~~	~~2.0~~	~~0.0~~	~~-2.0~~
~~Maintenance Worker~~	~~8.0~~	~~8.0~~	~~8.0~~	~~8.0~~	~~0.0~~	~~-8.0~~
Recreation Manager	0.0	0.0	1.0	1.0	1.0	0.0
Recreation Supervisor	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Community Services Coordinator	3.0	4.0	4.0	4.0	4.0	0.0
Management Analyst	1.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
~~Golf Course Superintendent / Facility Manager**~~	~~1.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~
~~Golf Cart Mechanic*~~	~~1.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~
~~Golf Course Equipment Mechanic*~~	~~1.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~	~~0.0~~
	21.0	**20.0**	**21.0**	**21.0**	**11.0**	**-10.0**

**Golf Course personnel transferred to Public Works as "Maintenance Worker" classification*

***Golf Course Superintendent to be reclassified as Recreation & Comm Services Superintendent*

City of Montebello
Department Narrative
Fiscal Year 2022-23

PARKS AND RECREATION

Mission Statement

"We Strengthen Community Through People, Parks & Programs." The Recreation & Community Services Department strives to provide rewarding programs, services, and facilities that enhance life quality. We provide the place, space, and experiences that build high self-esteem and the feeling of living a full life.

Department Description

The Department comprises three (3) key divisions: Administration, Recreation, and Golf Divisions. The Recreation Administration Division is responsible for maintaining the Department's budget, administering and overseeing Department contracts, and managing general Parks and Recreation Divisions' operations. The Recreation Administration Division consists of the Department Director and clerical staff that work out of the Department's offices at Henry Acuna Park.

The Recreation Division is responsible for providing enriching programs, classes, and events for the Community's benefit. The Recreation Division oversees and manages the Department's Community Centers and facilities, including the Senior Center, Youth Center, and Gym and Aquatics facilities. The Division's budget is funded mainly by the General Fund, with some facilities reimbursed by Prop A and Measure A Maintenance and Servicing Funds.

The Golf Division is responsible for the maintenance, operation, and capital improvement programs required to operate the City's Municipal Golf Course. The Golf Course is comprised of an 18-hole Championship Level Golf Course, a driving range, a 30,000 square-foot clubhouse, two hotels, Bicknell Park, a Scout House, and other support facilities. A new contract for golf management began in March of 2020. In Fiscal Year 2021-22, the Golf Course will have had 70,000 rounds of golf, 9,000 driving range buckets sold, and 65,000 golf cart rentals.

Summary of Notable Accomplishments During Fiscal Year 2021 – 2022

- ❑ Reopening of Parks and Park Facilities following City's Adopted Reopening Plan
- ❑ Resume of Class Programs, Extended Childcare, Seasonal Camps, Senior Center Programs, Youth Sports, and Adult Sports
- ❑ Resume of Facility and Picnic Rentals
- ❑ Initiation of the Utility Box Beautification Program with 2 Rounds Completed and 14 Artwork Selections Installed
- ❑ Initiation of a Seasonal Farmers' Market with 2 Seasons Completed
- ❑ Initiation of a quarterly Low-Cost Pet Fair & Vaccination Clinic in Partnership with VetCare
- ❑ Initiation of the Community Co-op Program
- ❑ Planned and Organized the First Annual Stride for Pride 5k Event
- ❑ Planned and Organized the First Annual Downtown Street Fest
- ❑ Planned and Organized the First Annual Dia de los Muertos Community Altar at the Golf Course
- ❑ Planned and Organized City Events, including Eggstravaganza Event, Memorial Day Ceremony, 100th Anniversary 5k, Festival, and Parade, Halloween Fest, Veteran's Day Ceremony, and Winter Wonderland Event
- ❑ Hosted Summer Food Service Program a Four Park Sites – 16,465 meals served to youth ages 1-18
- ❑ Oversaw and Managed the Summer Youth Employment Program and Hired 28 Youth Workers
- ❑ Oversaw and managed the City's Volunteer Program and City Service Saturday Events with over 700 Volunteers Completing 3,000 Hours at 35 City Events
- ❑ Initiation of a Military and Veteran Banner Program with Unveiling at 2022 Memorial Day Ceremony
- ❑ Grant Awarded by National Fitness Campaign for Installation of a Fitness Court
- ❑ Grant Awarded by Los Angeles County Regional Park and Open Space District for the Rio Hondo River Access Improvement Project
- ❑ Renewed Lease Agreement for Ashiya Park with Southern California Edison
- ❑ Hosted several COVID-19 Vaccination Clinics and Testing Sites at City Facilities

City of Montebello
Department Narrative
Fiscal Year 2022-23

PARKS AND RECREATION

Budget Highlights

- ❑ Hired one (1) Volunteer Coordinator to implement and oversee the City's Volunteer Program
- ❑ Hired one (1) Recreation Supervisor to oversee City program and events.
- ❑ Hired one (1) Recreation Manager to assist in management of all Department programs and facilities.

Goals/Objectives For Upcoming Fiscal Year 2022 – 2023

- ❑ Continue to implement strategies and best practices identified in the Parks Master Plan and Facilities Needs Assessment
- ❑ Continue to promote active lifestyles by enhancing and increasing aquatic exercise and fitness programs
- ❑ Continue to diversify program offerings to all members of the Montebello community
- ❑ Improve processes and procedures for park and facility reservations
- ❑ Continue to explore additional funding opportunities and actively apply for grant funding
- ❑ Increase community outreach through the Community Co-op Program
- ❑ Increase outreach for programming to increase participation
- ❑ Utilize Los Angeles County Measure A Annual Allocation Funding for various projects in the City, including the installation of a community garden and multi-use sports courts
- ❑ Complete a study for a potential Trails Project to create a 1.3-mile linear trail system within the City

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Number of Volunteers	0	Approx. 300	500+
Classes Offered to Community	0	112	125
Sports Programs Offered to the Community	0	7	15
Summer Food Service Program	16,465	21,500	25,000
Facility Reservations/Permits	0	1,000	1,500
Program Registrations	0	3,500	6,000

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PARKS AND RECREATION

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-70-700 General-Parks & Recreation-Recreation Administration							
(5000.10) Salaries-Regular Salaries	140,132	308,644	369,300	369,300	418,859	404,500	322,400
(5000.20) Salaries-Regular Hourly	32,667	24,543	29,800	18,800	20,137	32,000	32,800
(5000.30) Salaries-Limited Hourly	-	6,966	16,000	23,500	20,423	16,000	15,800
(5000.40) Salaries-Stipend	1,700	2,375	4,800	419	-	2,400	
(5010.10) Overtime-Full-Time				241	939		1,000
(5010.20) Overtime-Part-Time	-	216	1,000	3,000	2,855	3,500	2,000
(5010.30) Overtime-Limited Part-Time	-	216	-	2,640	2,083	3,500	
(5100.10) Fringe Benefits-FICA/MEDICARE	13,531	25,111	32,900	32,900	32,925	33,500	30,000
(5100.20) Fringe Benefits-Compensation Insurance	7,450	7,452	13,100	13,100	13,100	7,200	10,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		95	-	
(5100.40) Fringe Benefits-Health Insurance	-	11,737	21,000	21,000	22,693	20,800	19,900
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	1,325	2,131	4,100	4,100	2,812	2,900	900
(5100.80) Fringe Benefits-Vision	5	248	100	100	296	100	100
(5100.85) Fringe Benefits - Dental	-	141	600	600	425	500	1,100
(5100.90) Fringe Benefits-Life	245	232	400	400	403	1,300	500
(5300.10) Retirement-Retiree Benefits	8,450	5,500	-			-	
(5300.15) Retirement - Retiree Insurance	2,425	1,162	-			-	
(5300.20) Retirement-PERS employer costs	16,127	34,459	33,200	33,200	40,571	41,500	25,600
(5300.25) Retirement - PERS employee pickup	13,732	1,870	3,500	3,500	-	-	
(5300.30) Retirement-401 a(h) First Mercantile	-	80	300	300	115	-	
(6000.10) Supplies-Office Supplies	-	1,245	2,800	2,800	3,080	2,800	5,000
(6000.20) Supplies-Non-Durable	2,013	8,060	11,100	11,100	11,770	11,100	11,000
(6000.40) Supplies-Durable	-	-	-		910	-	
(6010.40) Machinery & Equipments-Computer Software	-	1,845	-		226	-	1,200
(6010.50) Machinery & Equipments-Computer Hardware	-	2,730	1,800	1,800	1,613	1,800	1,200
(6014) Training	260	-	2,000	2,000	-	2,000	2,000
(6016) Uniform Expense	-	-	5,000	-	-	5,000	5,000
(6020) Travel & Meetings					78		2,000
(6025) Advertising/Printing Services	11,311	13,818	19,000	8,591	4,985	19,000	4,000
(6030) Dues & Subscriptions				409	470		
(6040.10) Contract Services-Outside Contracts	49,352	86,560	71,000	31,000	24,165	35,500	30,000
(6040.35) Contract Services - Custodial Services	-	-	-			-	
(6040.40) Contract Services-Rec Activity Instructor Services	-	-	-			-	
(6040.65) Contract Services-Equipment/Software Maint-Repair					330		
(6050.10) Utility Services-Electricity Usage	4,857	6,914	7,000	7,000	11,391	11,000	14,000
(6050.30) Utility Services-Telephone Services	13,764	15,129	17,000	17,000	6,936	9,000	500
(6055) Copier Repair/Services	12,341	13,400	17,000	16,999	17,431	14,400	17,200
(6065) Liability Insurance	170,568	170,568	153,500	153,500	153,500	155,000	155,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	2,563	10,743	5,000	5,000	31	5,000	5,000
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
(6081) Permits and Fees	30	-	-			-	
(6084.20) Bank fees-Credit card charges	8,701	5,162	9,000	9,000	1,234	9,000	9,000
(6084.30) Bank fees-Cash Vault Adjustment fees	14	-	-			-	
(7035) Lease Payment	-	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	7	32	-			-	
Total	**513,570**	**769,289**	**856,700**	**798,699**	**816,881**	**850,300**	**724,200**
100-70-710 General-Parks & Recreation-Recreation							
(5000.10) Salaries-Regular Salaries	90,107	88,745	115,100	115,100	131,152	234,800	376,300
(5000.20) Salaries-Regular Hourly	286,067	320,805	400,000	375,000	333,622	370,000	355,000
(5000.30) Salaries-Limited Hourly	306,177	299,597	350,000	289,000	260,325	275,000	479,700
(5000.40) Salaries-Stipend	200	250	600	600		-	
(5010.10) Overtime-Full-Time	3,198	7,046	7,000	10,900	15,410	12,000	15,000
(5010.20) Overtime-Part-Time	975	3,571	2,000	11,600	16,364	5,000	10,000
(5010.30) Overtime-Limited Part-Time	477	1,736	500	2,500	3,205	1,000	1,000
(5100.10) Fringe Benefits-FICA/MEDICARE	52,147	55,145	76,500	76,500	56,710	73,000	77,000
(5100.20) Fringe Benefits-Compensation Insurance	85,955	85,956	30,000	30,000	30,000	30,000	30,000
(5100.30) Fringe Benefits-Unemployment Insurance	7,563	8,559	-		50,870	-	

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PARKS AND RECREATION

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5100.40) Fringe Benefits-Health Insurance	42,239	43,419	46,800	46,800	52,303	45,100	34,400
(5100.75) Fringe Benefits - LTD/STD	1,131	1,252	2,200	2,200	1,099	1,200	200
(5100.80) Fringe Benefits-Vision	324	363	400	400	132	100	100
(5100.85) Fringe Benefits - Dental	1,440	1,368	2,900	2,900	1,327	1,000	700
(5100.90) Fringe Benefits-Life	287	209	800	800	319	700	500
(5300.15) Retirement - Retiree Insurance	(714)	1,747	-			-	
(5300.20) Retirement-PERS employer costs	36,590	45,151	67,800	67,800	46,629	56,000	56,000
(5300.25) Retirement - PERS employee pickup	19,974	15,830	10,000	10,000	4,768	-	
(5300.30) Retirement-401 a(h) First Mercantile	-	-	-			-	
(6000.10) Supplies-Office Supplies	1,338	731	2,800	2,800	3,417	2,800	2,800
(6000.20) Supplies-Non-Durable	85,296	116,074	100,000	89,680	130,762	118,000	200,500
(6000.30) Supplies-Janitorial	178	3,683	5,000	8,000	3,684	-	2,000
(6000.40) Supplies-Durable	6,033	11,344	12,400	16,392	23,083	8,000	70,000
(6000.50) Supplies-Medical	3,338	(128)	-	3,328	789	4,500	-
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-			-	
(6010.20) Machinery & Equipments-Office Equipment	-	-	-			-	
(6010.50) Machinery & Equipments-Computer Hardware	1,368	2,734	2,700	2,700	3,906	2,700	4,500
(6014) Training	1,368	72	-			-	
(6020) Travel & Meetings	-	73	-			-	500
(6025) Advertising/Printing Services	-	231	1,400	1,400	140	1,400	1,400
(6030) Dues & Subscriptions	1,305	2,628	1,500	1,500	1,240	1,500	1,500
(6040.10) Contract Services-Outside Contracts	75,998	144,035	100,000	95,000	98,089	108,000	200,000
(6040.20) Contract Services-Landscaping Services	-	-	-			-	
(6040.30) Contract Services-Street Sweeping	-	160	300	300		-	
(6040.40) Contract Services-Rec Activity Instructor Services	45,223	29,376	63,100	-	500	63,100	63,100
(6040.60) Contract Services-Building Maintenance/Repairs	72,537	84,907	82,600	82,600	66,412	42,600	10,000
(6040.70) Contract Services-Rental-Building & Equipment				5,000	4,188	5,000	8,000
(6050.10) Utility Services-Electricity Usage	161,259	200,459	160,000	160,000	171,454	160,000	200,000
(6050.20) Utility Services-Water Usage	21,334	20,118	16,000	16,000	34,018	18,000	23,000
(6050.30) Utility Services-Telephone Services	24,717	23,863	22,000	22,000	21,118	23,500	20,000
(6050.40) Utility Services-Cellular Services	3,529	4,956	3,400	7,400	8,748	5,900	11,000
(6050.50) Utility Services-Gas Usage	33,281	27,858	34,000	30,000	25,102	25,000	25,000
(6050.60) Utility Services-Cable	1,058	-	-			750	-
(6050.65) Utility Services - Internet	15,467	11,214	11,500	11,500	23,312	14,900	30,000
(6065) Liability Insurance	-	-	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	-	2,104	1,400	1,400	4,625	1,400	2,800
(6070.20) Fuel-Diesel	-	641	-		757	-	
(6070.30) Fuel-CNG	-	-	1,800	1,800		-	1,000
(6075.10) Preventive Maintenance-Fire Extinguisher	857	2,248	1,700	1,700	5,119	4,000	3,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	941	-	-	2,000	2,659	12,000	12,000
(6080.40) Vehicle Maintenance/Expenses-Bus Repair & Services	-	-	12,000	10,000		-	
(6080.70) Vehicle Maintenance/Expenses-Auto Body Repair	-	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
(6081) Permits and Fees	4,863	7,850	8,600	8,600	5,069	8,600	12,000
(6082) Vehicle Purchases							56,000
(7020) Note Principal	4,128	57	-		57	-	3,000
(7035) Lease Payment	-	-	-			-	
(7040) Rent	1,464	-	-		1,255	-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	174	204	-			-	
Total	**1,501,191**	**1,678,241**	**1,756,800**	**1,623,200**	**1,643,738**	**1,736,550**	**2,399,000**

Effective FY 2022-23, Park Maintenance is part of Public Works

100-70-720 General-Parks & Recreation-Park Maintenance

(5000.10) Salaries-Regular Salaries	370,489	362,857	404,700	369,700	363,619	477,200	-
(5000.20) Salaries-Regular Hourly	(470)	25,720	36,000	51,000	59,355	70,000	-
(5000.30) Salaries-Limited Hourly	42,039	49,270	20,000	10,000	13,835	15,000	-
(5010.10) Overtime-Full-Time	694	959	2,000	2,000	1,131	2,000	-
(5010.20) Overtime-Part-Time	-	-	800	800	609	1,000	-
(5010.30) Overtime-Limited Part-Time	-	619	-		45	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	28,664	30,023	39,500	39,500	30,927	43,900	-
(5100.20) Fringe Benefits-Compensation Insurance	41,067	40,572	15,500	15,500	15,500	15,500	-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PARKS AND RECREATION

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	-
(5100.40) Fringe Benefits-Health Insurance	85,965	87,661	85,300	85,300	78,291	69,800	-
(5100.50) Fringe Benefits-Uniform Allowance	4,425	4,425	4,400	4,400	4,425	4,500	-
(5100.75) Fringe Benefits - LTD/STD	3,865	4,166	3,900	3,900	4,068	4,400	-
(5100.80) Fringe Benefits-Vision	2,434	975	400	400	2,121	200	-
(5100.85) Fringe Benefits - Dental	679	1,933	1,800	1,800	1,695	1,600	-
(5100.90) Fringe Benefits-Life	517	372	700	700	495	1,300	-
(5300.10) Retirement-Retiree Benefits	7,188	5,625	-			-	-
(5300.15) Retirement - Retiree Insurance	6,653	5,386	-			-	-
(5300.20) Retirement-PERS employer costs	36,018	40,547	54,100	54,100	41,848	48,500	-
(5300.25) Retirement - PERS employee pickup	31,986	24,130	9,800	9,800	8,234	-	-
(5300.30) Retirement-401 a(h) First Mercantile	1,770	1,758	2,000	2,000	692	-	-
(6000.10) Supplies-Office Supplies	-	84	100	100	42	-	-
(6000.20) Supplies-Non-Durable	30,391	28,138	31,000	59,000	82,601	113,000	-
(6000.30) Supplies-Janitorial	8,171	7,042	6,000	6,000	3,033	80,000	-
(6000.40) Supplies-Durable	850	-	-	2,000	3,523	2,000	-
(6010.10) Machinery & Equipments-Machinery & Equipment	-	2,039	2,000	2,500	1,119	4,000	-
(6010.30) Machinery & Equipments-Small Tools	2,174	825	1,600	1,100	776	1,600	-
(6014) Training	-	-	-			-	-
(6020) Travel & Meetings	-	240	500	500	-	500	-
(6030) Dues & Subscriptions	-	50	100	100	60	100	-
(6040.10) Contract Services-Outside Contracts	24,180	75,258	45,500	141,600	151,013	135,600	-
(6040.20) Contract Services-Landscaping Services	96,551	105,242	160,000	231,144	267,523	272,000	-
(6040.35) Contract Services - Custodial Services	400	-	-			-	-
(6040.60) Contract Services-Building Maintenance/Repairs	8,679	690	15,000	12,770	1,337	65,000	-
(6040.65) Contract Services - Equipment/Software Maint-Repair	10,825	7,136	7,500	7,500	20	3,000	-
(6040.70) Contract Services-Rental- Building & Equipment	1,842	3,349	4,400	5,986	9,189	7,500	-
(6040.80) Contract Services-Engineering Services	-	-	-			75,000	-
(6050.10) Utility Services-Electricity Usage	56,165	37,009	31,000	31,000	41,837	35,000	-
(6050.20) Utility Services-Water Usage	222,851	253,525	200,000	200,000	309,017	225,000	-
(6050.30) Utility Services-Telephone Services	6,957	8,153	7,900	7,900	7,691	8,000	-
(6050.40) Utility Services-Cellular Services	-	-	-			-	-
(6050.50) Utility Services-Gas Usage	489	420	500	500	457	500	-
(6065) Liability Insurance	-	-	-			-	-
(6070.10) Fuel-Regular Unleaded Fuel	-	14,636	14,000	12,958	23,209	18,000	-
(6070.20) Fuel-Diesel	-	3,256	4,200	4,200	1,398	1,000	-
(6070.31) Fuel - Electricity for CNG	-	-	-			-	-
(6080.20) Vehicle Maintenance/Expenses-Coolant					30		-
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	12,802	29,831	27,000	27,000	36,433	27,000	-
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	367	546	2,200	2,200	40	2,200	-
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	67,747	-	-			-	-
(6081) Permits and Fees	823	658	1,400	1,400	268	1,400	-
(6082) Vehicle Purchases	88,800	38,450	-			-	-
(7020) Note Principal	-	1,716	-		1,716	-	-
(7035) Lease Payment	1,941	23,040	21,000	21,000	23,198	39,300	-
(7050) Miscellaneous Expense	-	-	-			-	-
(7116) Improvements Other than Building	-		-			-	-
(7120.10) Administrative Costs-PERS Health	361	412	-			-	-
Total	**1,307,349**	**1,328,743**	**1,263,800**	**1,429,358**	**1,592,420**	**1,871,600**	**0**

100-70-735 General-Parks & Recreation-SYEP

(5000.20) Salaries-Regular Hourly	44	102	-	-	-	-	
(5000.30) Salaries-Limited Hourly	(72)	15,885	-	-	-	17,400	17,400
(5100.10) Fringe Benefits-FICA/MEDICARE	(2)	1,027	-	-	-	-	
Total	**-30**	**17,014**	**0**	**0**	**0**	**17,400**	**17,400**

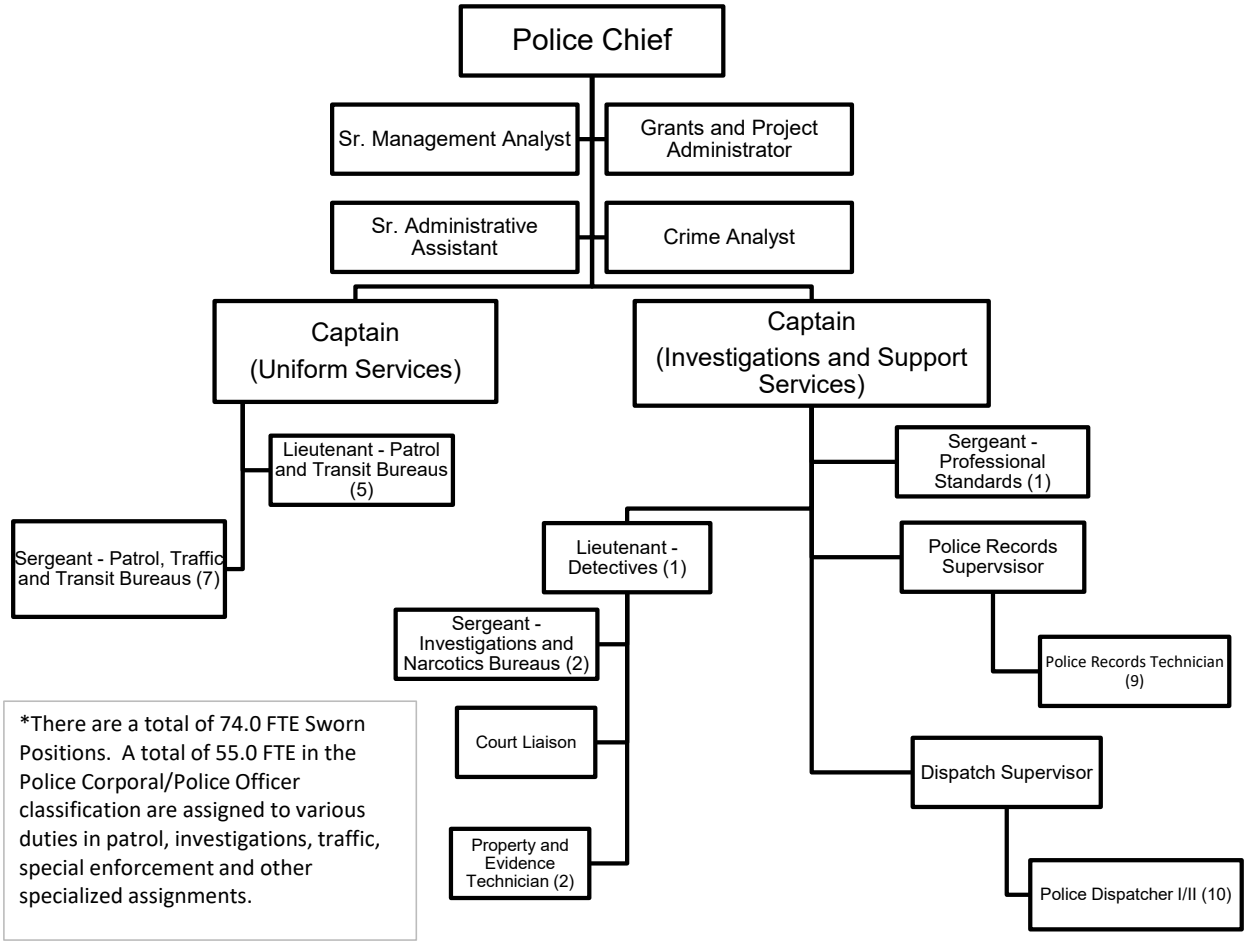
City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PARKS AND RECREATION

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
***Effective FY 2022-23, Facilities Maintenance is part of Public Works**							
100-70-510 General-Parks & Recreation-Facilities							
(5000.10) Salaries-Regular Salaries	72	79,374	76,700	76,700	66,102	75,600	-
(5000.20) Salaries-Regular Hourly	-	75,988	29,600	121,600	173,393	100,000	-
(5000.30) Salaries-Limited Hourly	-	377	43,000	3,000	486	-	-
(5010.10) Overtime-Full-Time	-	27,580	29,000	14,000	20,367	20,000	-
(5010.20) Overtime-Part-Time	-	3,541	10,000	9,000	3,406	5,000	-
(5010.30) Overtime-Limited Part-Time				1,000	218		-
(5100.10) Fringe Benefits-FICA/MEDICARE	-	14,333	12,400	12,400	20,309	14,800	-
(5100.20) Fringe Benefits-Compensation Insurance	-	17,424	4,900	4,900	4,896	10,000	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	-
(5100.40) Fringe Benefits-Health Insurance	-	14,048	14,600	14,600	10,908	4,700	-
(5100.50) Fringe Benefits-Uniform Allowance	-	1,000	1,000	1,000	1,500	1,300	-
(5100.75) Fringe Benefits - LTD/STD	-	647	1,100	1,100	845	700	-
(5100.80) Fringe Benefits-Vision	-	89	200	200	96	100	-
(5100.85) Fringe Benefits - Dental	-	567	1,200	1,200	669	500	-
(5100.90) Fringe Benefits-Life	-	79	200	200	95	200	-
(5300.15) Retirement - Retiree Insurance	-	5,541	-			-	-
(5300.20) Retirement-PERS employer costs	-	9,523	12,100	12,100	7,478	8,200	-
(5300.25) Retirement - PERS employee pickup	-	2,933	1,600	1,600	877	-	-
(6000.10) Supplies-Office Supplies				1,764	1,764		-
(6000.20) Supplies-Non-Durable	-	79,147	49,800	48,036	74,158	62,500	-
(6000.30) Supplies-Janitorial	-	22,667	29,900	20,400	17,889	32,000	-
(6000.40) Supplies-Durable	-	1,095	-	2,500	4,731	2,000	-
(6000.50) Supplies-Medical	-	-	-			-	-
(6010.30) Machinery & Equipments-Small Tools	-	668	3,000	3,000	1,859	-	-
(6014) Training	-	-	1,000	1,000		-	-
(6020) Travel & Meetings	-	-	-			-	-
(6025) Advertising/Printing Services	-	-	-			-	-
(6040.10) Contract Services-Outside Contracts	-	24,677	37,800	37,800	44,006	207,000	-
(6040.35) Contract Services - Custodial Services	-	166,715	189,500	189,500	221,508	253,200	-
(6040.60) Contract Services-Building Maintenance/Repairs	720	23,877	41,200	41,800	25,783	86,300	-
(6050.20) Utility Services-Water Usage	-	1,380	-		913	700	-
(6050.30) Utility Services-Telephone Services	-	520	-		520	500	-
(6050.40) Utility Services-Cellular Services	-	2,251	-		390	400	-
(6070.10) Fuel-Regular Unleaded Fuel	-	5,196	-	1,042	5,270	-	-
(6070.20) Fuel-Diesel	-	-	-			-	-
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-		747	-	-
(7035) Lease Payment	-	-	-			-	-
(7120.10) Administrative Costs-PERS Health	-	62	-			-	-
Total	**792**	**581,299**	**589,800**	**621,442**	**711,183**	**885,700**	**0**
100-70-550 General-Parks & Recreation-Commercial Cannabis							
(6040.10) Contract Services-Outside Contracts	-	94,448	-	307,958	314,141	-	
(6040.20) Contract Services-Landscaping Services	-	3,840	-	-		-	
Total	**0**	**98,288**	**0**	**307,958**	**314,141**	**0**	**0**
PARKS AND RECREATION DEPARTMENT TOTAL	**3,322,872**	**4,472,874**	**4,467,100**	**4,780,657**	**5,078,363**	**5,361,550**	**3,140,600**

City of Montebello
Organizational Chart and Position Listing
Fiscal Year 2022-23

POLICE



*There are a total of 74.0 FTE Sworn Positions. A total of 55.0 FTE in the Police Corporal/Police Officer classification are assigned to various duties in patrol, investigations, traffic, special enforcement and other specialized assignments.

Police Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Police Chief	1.0	1.0	1.0	1.0	1.0	0.0
Police Captain	2.0	2.0	2.0	2.0	2.0	0.0
Police Lieutenant	5.0	5.0	6.0	6.0	6.0	0.0
Police Sergeant	10.0	10.0	10.0	10.0	10.0	0.0
Police Corporal	23.0	23.0	23.0	23.0	23.0	0.0
Police Officer	33.0	33.0	32.0	32.0	32.0	0.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Dispatch Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Police Dispatcher II	5.0	5.0	5.0	5.0	5.0	0.0
Police Dispatcher I	5.0	5.0	5.0	5.0	5.0	0.0
Police Records Technician	9.0	9.0	9.0	9.0	9.0	0.0
Property and Evidence Technician	2.0	2.0	2.0	2.0	2.0	0.0
Crime Analyst	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Court Liaison	1.0	1.0	1.0	1.0	1.0	0.0
~~**Parking Control Officer**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	101.0	**102.0**	**102.0**	**102.0**	**102.0**	**0.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

POLICE

Mission Statement

The Montebello Police Department's mission is to provide effective and professional police services of the highest quality in partnership with the citizens we serve, encouraging mutual respect and creative problem solving, thereby improving our community's quality of life.

Department Description

The Montebello Police Department is a full-service police department providing public safety and law enforcement services to the community of Montebello since 1920.

The Chief of Police is responsible for planning, organizing, directing, and coordinating public safety and law enforcement activities in the City. There are four divisions in the Police Department: Administration, Uniform Services, Investigative Services, and Support Services.

The Administration Division is commanded by the Chief of Police, whose primary responsibility is to provide general management direction and control.

The Uniform Services Division is commanded by a Captain, whose primary responsibility is to provide general management direction and control for the Uniform Services Division. The Uniform Services Division consists of Uniformed Patrol, Traffic, K-9 Services, Special Response Team (SRT), Explorers, Reserves, Jail Facility, Transit Security, Mental Health Evaluation Team, Police Cadet Program, and the Chaplain program.

A Captain commands the Investigation and Support Services Division. It consists of the Detective Bureau, Narcotic Unit, Personnel and Training, Communications, Records, Crime Prevention, Crime Analysis, Property and Evidence, Grant Administration, Community Relations, and Computer Services.

The general fund primarily funds the Police Department. Other funding sources, when available, include; asset forfeiture, supplemental law enforcement fund, and various state and federal grants. The police department is also responsible for the Montebello Bus Lines security and receives Prop C funding for transit security operations.

Summary of Notable Accomplishments Fiscal Year 2021 - 22

- ❑ Patrol response to calls for service: 40,164
- ❑ Total number of incidents logged by dispatch: 54,353
- ❑ Average response time for priority one calls for service: 05:20
- ❑ Average response time for priority two calls for service: 17:30
- ❑ Average response time for priority three calls for service: 30:24
- ❑ Number of 9-1-1 telephone calls answered: 23,099
- ❑ Number of 9-1-1 text messages answered: 1,196
- ❑ Number of 10-digit non-emergency telephone calls answered: 69,042
- ❑ Reports processed: 7,892
- ❑ Cases investigated by detectives: 1641
- ❑ Mental Health Evaluation Team
    - ❑ Calls for service: 684
    - ❑ Transport to hospital for evaluation: 142
    - ❑ Homeless resources provided: 172
- ❑ Unmanned Aerial Systems (UAS)
    - ❑ Flights: 164
    - ❑ Suspects located for apprehension: 10
- ❑ Map and document major collisions: 6

City of Montebello
Department Narrative
Fiscal Year 2022-23

POLICE

Crime Statistics

TYPE OF CRIME	2020	2021	#-/+	% -/+
Total all reported crime	1971	2001	30	1%
Homicide	3	0	-3	-100%
Robbery	92	66	-26	-28%
Rape	9	13	4	31%
Aggravated Assault (Part I)	60	70	10	14%
Simple Battery (Part II)	85	100	15	18%
Domestic Assault (Part I)	99	87	-12	-12%
Simple Domestic Battery (Part II)	68	58	-10	-15%
Other Burglary	44	35	-9	-20%
Commercial Burglary	119	124	5	4%
Residential Burglary	55	46	-9	-20%
Vehicle Burglary	251	223	-28	-13%
Grand Theft	191	296	105	35%
Petty Theft	306	330	24	8%
Vehicle Theft (GTA)	589	553	-36	-7%

Budget Highlights

- ❑ Three (3) additional Officers were added to the organization to increase community engagement through District Policing Model
- ❑ Two (2) additional Records Technicians were added to the organization to improve the efficiency of the Records Bureau
- ❑ Addition of a Lead Records Technician to increase oversight and timely State/Federal reporting
- ❑ Administrative/Training software to improve analytics that will track and monitor risk management and liability
- ❑ Scheduling software to improve efficiency, deployment, and reduce staff hours department-wide
- ❑ Assessment and creation of the Communications Center training manual to improve consistency, hiring, retention, and service to the community
- ❑ Replacement of Police vehicles with high miles that are costly to continue repairing

Goals/Objectives for the Upcoming Fiscal Year 2022 – 2023

- ❑ Implement district policing with the goals of improved community responsiveness, increased enforcement, and crime reduction
- ❑ Within the district policing model, implement precision policing to include new technologies and analytics
- ❑ Improve traffic safety via new traffic intelligence and analytic systems
- ❑ Implement technology available to law enforcement to enhance analytics, improve efficiency, and reduce staff hours
- ❑ Expand the police department's mental health evaluation team (MMHET) to work with MCAP 7 days a week
- ❑ Expand the police department's volunteer programs (Explorers, Citizens on Patrol)
- ❑ Wellness Program- improve the overall health of department employees by implementing wellness days and activities
- ❑ Recruitment / Hiring by continuing to update the department's brand, using job postings that reflect what the City and the department have to offer with a focus on diversity and inclusivity. Utilize social media to promote the department and the City, recruit from within, and recent graduates in need of a career
- ❑ Continue annual Cultural Diversity / Racial Profiling training in partnership with the Museum of Tolerance
- ❑ Continue annual De-escalation training

Department Performance Measures

Performance Measure	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23
Response Time to Priority 1 Calls	5:03	5:20	4:50
Calls Responded to in less than 10 minutes	24,380	19,235	25,000
Case Investigated by Detectives / Cleared	1561/1267	1641/1289	1700/1300

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

POLICE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-80-800 General-Police-PD Administration							
(5000.10) Salaries-Regular Salaries	257,161	291,487	299,800	274,800	261,552	338,300	256,800
(5010.10) Overtime-Full-Time	-	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	7,136	7,528	8,200	8,200	3,842	5,400	5,000
(5100.20) Fringe Benefits-Compensation Insurance	23,482	23,484	36,100	36,100	36,096	23,000	25,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	23,726	27,548	24,200	24,200	20,968	20,100	10,100
(5100.50) Fringe Benefits-Uniform Allowance	950	950	1,000	1,000	950	1,200	1,400
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	1,673	1,774	1,900	1,900	1,421	1,400	1,300
(5100.80) Fringe Benefits-Vision	895	555	400	400	299	500	400
(5100.85) Fringe Benefits - Dental	347	2,655	1,800	1,800	380	600	500
(5100.90) Fringe Benefits-Life	402	50	400	400	386	1,100	500
(5300.10) Retirement-Retiree Benefits	19,263	16,936	-			-	
(5300.15) Retirement - Retiree Insurance	22,022	29,049	-			-	
(5300.20) Retirement-PERS employer costs	45,787	49,124	55,700	55,700	43,422	50,000	6,600
(5300.25) Retirement - PERS employee pickup	23,996	2,961	2,200	2,200	65	-	
(6000.10) Supplies-Office Supplies	80	322	600	600	336	1,000	1,500
(6000.20) Supplies-Non-Durable	943	13,658	2,000	2,000	5,524	2,000	4,000
(6000.40) Supplies-Durable	-	-	-		15	-	
(6014) Training	-	-	-			-	
(6016) Uniform Expense	1,429	-	-			-	
(6020) Travel & Meetings	87	-	-		276	-	
(6030) Dues & Subscriptions	2,400	4,371	4,000	4,000	786	4,000	5,000
(6040.10) Contract Services-Outside Contracts	300	3,263	3,900	3,900	5,914	-	
(6050.30) Utility Services-Telephone Services	5,931	1,845	2,000	2,000	6,844	2,000	1,900
(6055) Copier Repair/Services	28,147	4,085	2,500	2,500	1,987	-	
(6060) Mail/Postal Expense					43		
(6065) Liability Insurance	291,356	291,356	262,200	262,200	262,200	263,000	263,000
(6070.10) Fuel-Regular Unleaded Fuel	20,630	-	-			-	
(6070.20) Fuel-Diesel	934	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-			-	
(6081) Permits and Fees	30	-	3,500	3,500		-	
(6082) Vehicle Purchases	380,065	-	-			-	
(6084.20) Bank fees-Credit card charges	3,382	1,613	3,000	3,000	611	3,100	3,100
(6084.30) Bank fees-Cash Vault Adjustment fees	4	-	-			-	
(7050) Miscellaneous Expense	-	-	-		1,500	-	
(7120.10) Administrative Costs-PERS Health	213	123	-			-	
Total	**1,162,771**	**774,737**	**720,800**	**695,800**	**655,417**	**716,700**	**586,100**
100-80-805 General-Police-Patrol							
(5000.10) Salaries-Regular Salaries	5,051,322	5,675,066	5,923,900	5,963,900	6,118,876	6,550,000	6,800,000
(5000.20) Salaries-Regular Hourly	66,356	67,350	-		501	-	
(5000.30) Salaries-Limited Hourly	45,842	45,031	-		33,022	-	69,000
(5000.40) Salaries-Stipend	10,563	8,643	21,000	21,000	10,669	10,000	10,000
(5010.10) Overtime-Full-Time	877,007	1,061,138	1,110,400	1,020,400	949,583	975,000	1,150,000
(5010.30) Overtime-Limited Part-Time	-	-	-		136	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	108,518	110,555	132,400	132,400	106,661	149,600	125,000
(5100.20) Fringe Benefits-Compensation Insurance	1,110,186	1,110,192	929,200	929,200	929,196	900,000	1,050,000
(5100.30) Fringe Benefits-Unemployment Insurance	641	7,011	-		19,244	-	
(5100.40) Fringe Benefits-Health Insurance	438,062	489,304	517,300	517,300	522,502	482,500	535,100
(5100.50) Fringe Benefits-Uniform Allowance	51,563	52,013	52,300	52,300	53,700	70,000	77,000
(5100.75) Fringe Benefits - LTD/STD	15,436	17,401	16,800	16,800	15,872	16,000	15,000
(5100.80) Fringe Benefits-Vision	4,064	4,342	2,400	2,400	5,430	1,700	2,000
(5100.85) Fringe Benefits - Dental	7,855	23,058	13,600	13,600	12,040	12,200	15,500
(5100.90) Fringe Benefits-Life	2,948	2,211	4,200	4,200	3,085	8,400	4,000
(5300.10) Retirement-Retiree Benefits	262,353	268,924	-			-	
(5300.15) Retirement - Retiree Insurance	46,660	49,484	-			-	
(5300.20) Retirement-PERS employer costs	952,251	1,146,996	1,150,400	1,200,400	1,129,012	1,201,200	1,423,700
(5300.25) Retirement - PERS employee pickup	364,768	134,280	26,500	26,500	20,863	-	
(6000.10) Supplies-Office Supplies	-	-	-		99	-	
(6000.20) Supplies-Non-Durable	23,621	7,812	15,000	15,000	9,065	15,000	16,000
(6000.30) Supplies-Janitorial	-	-	-			-	
(6000.40) Supplies-Durable	189	18,969	5,000	5,000	3,015	40,500	75,000
(6000.50) Supplies-Medical	-	-	-			-	
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-			-	

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

POLICE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6014) Training	583	-	-			-	
(6016) Uniform Expense	3,534	-	-			-	
(6020) Travel & Meetings	3,293	3,470	5,000	5,000	1,371	5,000	5,000
(6030) Dues & Subscriptions	3,177	3,194	2,400	2,400	1,500	2,500	3,000
(6040.10) Contract Services-Outside Contracts	6,951	2,517	-		699	-	
(6040.75) Contract Services-Legal Services					4,909		
(6050.20) Utility Services-Water Usage	4,880	5,465	5,000	5,000	6,310	5,000	5,000
(6050.30) Utility Services-Telephone Services	21,515	20,969	19,600	19,600	21,281	22,000	18,000
(6050.40) Utility Services-Cellular Services	90,790	81,571	80,000	80,000	73,394	80,000	68,000
(6050.50) Utility Services-Gas Usage	18,276	21,799	20,400	20,400	21,151	20,000	11,000
(6050.65) Utility Services-Internet							1,500
(6055) Copier Repair/Services	1,996	153	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	41,271	-	-			-	
(6070.20) Fuel-Diesel	477	-	-			-	
(6070.40) Fuel-Propane	4,394	2,037	2,500	2,500		-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	108,543	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	97,883	-	-			-	
(6081) Permits and Fees	-	-	-			-	
(7050) Miscellaneous Expense	-	43	-			-	
(7120.10) Administrative Costs-PERS Health	1,874	2,344	-			-	
Total	**9,849,642**	**10,443,342**	**10,055,300**	**10,055,300**	**10,073,186**	**10,566,600**	**11,478,800**

100-80-810 General-Police-Traffic

(5000.10) Salaries-Regular Salaries	-	314,238	368,400	348,400	374,509	400,000	457,300
(5000.20) Salaries-Regular Hourly	-	-	-			-	
(5010.10) Overtime-Full-Time	-	24,591	50,000	50,000	5,672	25,000	5,000
(5100.10) Fringe Benefits-FICA/MEDICARE	-	7,127	10,500	10,500	7,627	13,000	6,500
(5100.20) Fringe Benefits-Compensation Insurance	19,641	19,644	62,200	62,200	62,196	20,000	20,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	-	38,329	44,200	44,200	29,713	36,200	13,100
(5100.50) Fringe Benefits-Uniform Allowance	-	2,400	3,400	3,400	2,400	3,400	5,500
(5100.75) Fringe Benefits - LTD/STD	-	1,064	1,300	1,300	1,121	1,100	1,000
(5100.80) Fringe Benefits-Vision	32	231	100	100	-	200	100
(5100.85) Fringe Benefits - Dental	-	61	400	400	-	400	100
(5100.90) Fringe Benefits-Life	-	132	300	300	209	700	300
(5300.10) Retirement-Retiree Benefits	-	2,099	-			-	
(5300.15) Retirement - Retiree Insurance	39	1,558	-			-	
(5300.20) Retirement-PERS employer costs	1,137	52,432	65,700	65,700	55,516	62,000	50,800
(5300.25) Retirement - PERS employee pickup	503	7,759	2,200	2,200	2,349	-	
(6000.10) Supplies-Office Supplies					421		
(6000.20) Supplies-Non-Durable	-	5,886	10,100	3,100	1,772	10,100	10,100
(6010.10) Machinery & Equipments-Machinery & Equipment							
(6010.40) Machinery & Equipments-Computer Software							14,000
(6040.10) Contract Services-Outside Contracts	260,000	240,000	240,000	240,000	273,341	240,000	244,000
(6055) Copier Repair/Services	5,799	663	-			-	
(7120.10) Administrative Costs-PERS Health	-	86	-			-	
Total	**287,151**	**718,300**	**858,800**	**831,800**	**816,846**	**812,100**	**827,800**

100-80-815 General-Police-Support Services

(5000.10) Salaries-Regular Salaries	143,779	165,262	77,900	77,900	83,145	84,700	188,600
(5000.20) Salaries-Regular Hourly	16,229	13,866	313,000	88,000	25,223	30,000	15,000
(5000.30) Salaries-Limited Hourly	94,623	75,094	-	180,000	187,917	180,000	405,000
(5000.40) Salaries-Stipend	-	-	-			-	
(5010.10) Overtime-Full-Time	1,729	2,714	4,000	4,000	-	4,000	
(5010.30) Overtime-Limited Part-Time	-	-	-		131	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	18,807	18,626	20,500	20,500	18,746	20,000	15,000
(5100.20) Fringe Benefits-Compensation Insurance	29,359	29,364	32,200	32,200	32,196	20,000	20,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	1,927	-		7,577	-	
(5100.40) Fringe Benefits-Health Insurance	21,921	28,122	34,800	34,800	8,483	8,100	8,700
(5100.50) Fringe Benefits-Uniform Allowance	500	500	-		500	-	-
(5100.75) Fringe Benefits - LTD/STD	1,239	1,171	1,400	1,400	644	700	100
(5100.80) Fringe Benefits-Vision	202	35	100	100	61	100	100
(5100.85) Fringe Benefits - Dental	262	246	600	600	424	600	500
(5100.90) Fringe Benefits-Life	126	108	100	100	60	200	100
(5300.15) Retirement - Retiree Insurance	1,120	1,747	-			-	
(5300.20) Retirement-PERS employer costs	13,890	17,498	23,500	23,500	8,173	9,300	4,500

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

POLICE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5300.25) Retirement - PERS employee pickup	-	-	3,200	3,200	-	-	
(5300.30) Retirement-401 a(h) First Mercantile	283	763	1,500	1,500	131	-	
(6000.10) Supplies-Office Supplies	732	132	1,000	1,000	978	1,000	4,000
(6000.20) Supplies-Non-Durable	19,486	57,487	56,100	56,100	58,401	33,000	40,000
(6000.30) Supplies-Janitorial	5,198	4,784	4,800	4,800	2,999	-	
(6000.40) Supplies-Durable	1,600	25,028	-			-	
(6000.50) Supplies-Medical	1,549	1,736	2,000	2,000	748	2,000	2,000
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	65,000	100,000	93,480	-	
(6010.40) Machinery & Equipments-Computer Software	1,050	-	-			-	20,000
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-			-	
(6010.60) Machinery & Equipments-Personal Protective Equipment	-	13,167	-			-	
(6014) Training	3,067	22,589	40,000	13,500	28,073	40,000	61,000
(6016) Uniform Expense	3,506	10,050	15,000	15,000	15,309	15,000	
(6020) Travel & Meetings	-	73	-		491	-	
(6025) Advertising/Printing Services	8,353	2,889	4,200	4,200	2,264	7,500	15,000
(6030) Dues & Subscriptions	8,131	8,289	7,900	7,900	10,230	8,500	13,500
(6040) Contract Services	-	118	-			-	
(6040.10) Contract Services-Outside Contracts	139,289	82,788	127,600	110,228	89,886	78,600	85,000
(6040.35) Contract Services - Custodial Services	75,018	68,767	78,000	78,000	51,962	-	
(6040.60) Contract Services-Building Maintenance/Repairs	51,888	221,705	171,000	184,000	208,728	52,000	25,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	314	5,320	20,600	20,600	27,521	21,000	-
(6040.75) Contract Services - Legal Services	8,365	11,938	30,000	30,000	4,807	30,000	50,000
(6040.95) Contract Services - Other Professional Services	27,061	61,749	49,500	49,500	43,230	51,000	239,000
(6050.10) Utility Services-Electricity Usage	152,829	206,250	136,000	186,000	201,318	136,000	170,000
(6050.30) Utility Services-Telephone Services	61,070	82,303	80,000	100,000	94,051	80,000	100,000
(6050.60) Utility Services-Cable	3,473	3,545	3,400	3,400	3,543	4,300	5,000
(6050.65) Utility Services - Internet	7,861	8,555	8,000	8,000	8,911	9,700	10,000
(6055) Copier Repair/Services	3,932	41,341	20,000	20,000	34,434	29,200	31,900
(6060) Mail/ Postal Expense	465	429	500	500	84	250	400
(6070) Fuel	-	618	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	35,712	187,612	185,000	185,000	176,164	175,000	175,000
(6070.20) Fuel-Diesel	1,238	7,670	10,000	10,000	4,623	4,800	4,800
(6075.10) Preventive Maintenance-Fire Extinguisher	-	-	3,000	4,000	3,886	4,000	4,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	582	244,513	275,000	275,000	216,275	250,000	200,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments					18,557		
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	23,983	-	-			-	
(6081) Permits and Fees	13,997	11,324	15,000	15,000	14,719	15,000	17,000
(6082) Vehicle Purchases	-	15,000	-	358,100	334,666	-	
(7035) Lease Payment	-	294,335	294,300	294,300	294,335	294,300	-
(7050) Miscellaneous Expense	-	142	-			-	
(7120.10) Administrative Costs-PERS Health	93	140	-			-	
Total	**1,003,911**	**2,059,429**	**2,215,700**	**2,603,928**	**2,418,084**	**1,699,850**	**1,930,200**

100-80-820 General-Police-Communications

(5000.10) Salaries-Regular Salaries	579,976	593,481	630,000	630,000	628,983	675,000	700,000
(5010.10) Overtime-Full-Time	202,837	215,212	162,400	182,400	213,724	170,000	275,000
(5100.10) Fringe Benefits-FICA/MEDICARE	53,809	56,166	64,500	64,500	57,407	74,600	60,000
(5100.20) Fringe Benefits-Compensation Insurance	48,237	48,240	96,200	96,200	96,200	46,000	46,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	86,168	88,048	87,800	87,800	94,213	87,200	80,300
(5100.50) Fringe Benefits-Uniform Allowance	5,000	4,500	5,000	5,000	5,000	6,500	7,200
(5100.75) Fringe Benefits - LTD/STD	5,123	4,782	6,300	6,300	4,989	5,200	600
(5100.80) Fringe Benefits-Vision	977	579	600	600	777	500	400
(5100.85) Fringe Benefits - Dental	1,462	3,645	3,000	3,000	2,683	3,300	2,700
(5100.90) Fringe Benefits-Life	520	381	800	800	534	1,500	600
(5300.10) Retirement-Retiree Benefits	34,750	40,500	-			-	
(5300.15) Retirement - Retiree Insurance	4,603	1,191	-			-	
(5300.20) Retirement-PERS employer costs	66,734	76,640	58,400	58,400	72,196	67,200	80,000
(5300.25) Retirement - PERS employee pickup	28,637	18,150	7,200	7,200	5,332	-	
(5300.30) Retirement-401 a(h) First Mercantile	1,025	141	300	300	115	-	
(6000.10) Supplies-Office Supplies	-	146	300	300	268	300	500
(6000.20) Supplies-Non-Durable	235	332	800	800	973	800	1,000
(6000.30) Supplies-Janitorial	-	-	-			-	
(6000.40) Supplies-Durable	416	764	1,000	1,000	305	1,000	1,000
(6010.20) Machinery & Equipments-Office Equipment	595	-	-			-	
(6010.40) Machinery & Equipments-Computer Software				130,398	27,037		-
(6014) Training	248	-	-			-	

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

POLICE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6040.10) Contract Services-Outside Contracts	695	-	-		327	-	25,000
(6040.60) Contract Services-Building Maintenance/Repairs	5,302	13,406	16,800	16,800	15,808	19,000	20,000
(6040.65) Contract Services-Software Maint-Repair					(49)		
(6050.30) Utility Services-Telephone Services	878	834	-		468	600	-
(6082) Vehicle Purchases	849,558	-	-			-	
(7120.10) Administrative Costs-PERS Health	366	405	-			-	
Total	**1,978,151**	**1,167,543**	**1,141,400**	**1,291,798**	**1,227,290**	**1,158,700**	**1,300,300**
100-80-825 General-Police-Records							
(5000.10) Salaries-Regular Salaries	348,770	377,678	429,000	429,000	443,199	460,000	458,700
(5000.20) Salaries-Regular Hourly	-	136	-			-	
(5000.30) Salaries-Limited Hourly	21,886	24,771	-		356	-	
(5010.10) Overtime-Full-Time	7,688	5,442	20,000	20,000	9,394	10,000	30,000
(5100.10) Fringe Benefits-FICA/MEDICARE	28,254	29,853	38,900	38,900	32,726	33,700	32,000
(5100.20) Fringe Benefits-Compensation Insurance	40,811	40,812	59,200	59,200	59,196	44,000	44,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	80,633	78,616	89,200	89,200	99,185	82,300	51,600
(5100.50) Fringe Benefits-Uniform Allowance	4,500	3,857	4,500	4,500	4,643	6,000	6,500
(5100.75) Fringe Benefits - LTD/STD	3,298	3,139	4,300	4,300	3,275	3,400	500
(5100.80) Fringe Benefits-Vision	833	1,492	600	600	2,861	300	200
(5100.85) Fringe Benefits - Dental	2,662	2,715	3,500	3,500	2,332	2,400	2,000
(5100.90) Fringe Benefits-Life	437	332	800	800	558	1,300	600
(5300.10) Retirement-Retiree Benefits	14,375	15,000	-			-	
(5300.15) Retirement - Retiree Insurance	5,416	7,935	-			-	
(5300.20) Retirement-PERS employer costs	34,137	40,585	47,200	47,200	45,863	43,800	40,200
(5300.25) Retirement - PERS employee pickup	22,146	17,600	7,400	7,400	6,572	-	
(5300.30) Retirement-401 a(h) First Mercantile	1,065	1,758	300	300	1,442	-	
(6000.10) Supplies-Office Supplies	2,058	285	500	500	-	500	500
(6000.20) Supplies-Non-Durable	7,099	9,118	10,700	10,700	7,371	8,300	8,300
(6000.40) Supplies-Durable	-	-	-			-	
(6014) Training	-	-	-			-	
(6040.10) Contract Services-Outside Contracts	21,358	8,758	8,600	8,600	7,030	10,000	10,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	12,329	13,400	13,400	14,571	13,400	14,000
(6050.30) Utility Services-Telephone Services	229	244	-		136	-	-
(6055) Copier Repair/Services	8,641	529	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	343	375	-			-	
Total	**656,639**	**683,359**	**738,100**	**738,100**	**740,710**	**719,400**	**699,100**
100-80-830 General-Police-Investigative Services							
(5000.10) Salaries-Regular Salaries	1,517,937	1,651,436	1,800,000	1,800,000	1,712,518	1,825,000	1,500,000
(5000.20) Salaries-Regular Hourly	-	-	-			-	
(5000.30) Salaries-Limited Hourly	-	-	-			-	
(5010.10) Overtime-Full-Time	70,422	30,339	35,000	35,000	39,173	25,000	25,000
(5100.10) Fringe Benefits-FICA/MEDICARE	34,869	35,833	47,400	47,400	35,189	38,500	35,000
(5100.20) Fringe Benefits-Compensation Insurance	325,779	325,776	303,400	303,400	303,396	300,000	350,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		2,954	-	
(5100.40) Fringe Benefits-Health Insurance	128,969	125,133	124,700	124,700	116,168	107,100	88,300
(5100.50) Fringe Benefits-Uniform Allowance	14,300	13,350	14,300	14,300	13,350	-	16,000
(5100.75) Fringe Benefits - LTD/STD	4,347	4,862	5,600	5,600	4,442	4,600	3,000
(5100.80) Fringe Benefits-Vision	1,204	720	700	700	2,131	400	300
(5100.85) Fringe Benefits - Dental	1,301	972	3,600	3,600	2,048	2,700	2,200
(5100.90) Fringe Benefits-Life	844	644	1,400	1,400	878	2,000	1,000
(5300.10) Retirement-Retiree Benefits	56,741	58,290	-			-	
(5300.15) Retirement - Retiree Insurance	847	1,747	-			-	
(5300.20) Retirement-PERS employer costs	278,566	307,961	379,100	379,100	302,497	291,600	209,600
(5300.25) Retirement - PERS employee pickup	134,963	45,552	9,300	9,300	8,839	-	
(6000.10) Supplies-Office Supplies	281	-	-		1,124	-	
(6000.20) Supplies-Non-Durable	3,262	1,628	2,000	2,000	595	2,000	2,500
(6000.40) Supplies-Durable	207	-	-		16	-	
(6014) Training	5,861	4,620	10,000	10,000	(266)	10,000	
(6020) Travel & Meetings	-	-	-			-	
(6030) Dues & Subscriptions	-	-	-			-	
(6040.10) Contract Services-Outside Contracts	49,121	36,015	56,900	56,900	66	61,700	73,800
(6040.60) Contract Services-Building Maintenance/Repairs	(549)	-	-			-	
(6040.65) Contract Services - Equipment/Software Maint-Repair					255		

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

POLICE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6050.30) Utility Services-Telephone Services	228	254	-		159	-	-
(6055) Copier Repair/Services	1,759	256	-			-	
(6080) Vehicle Maintenance/Expenses	-	-	-			-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-			-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	148,776	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	490	586	-			-	
Total	**2,780,525**	**2,645,974**	**2,793,400**	**2,793,400**	**2,545,532**	**2,670,600**	**2,306,700**
100-80-831 General-Police-Detention Facility							
(6000.20) Supplies-Non-Durable	893	656	-			7,000	
(6000.40) Supplies-Durable	359	-	-			-	
(6040.10) Contract Services-Outside Contracts	491,482	429,480	466,000	466,000	439,362	468,000	482,000
(6040.60) Contract Services-Building Maintenance/Repairs	869	-	-			-	
(6055) Copier Repair/Services	2,432	238	-			-	
Total	**496,035**	**430,374**	**466,000**	**466,000**	**439,362**	**475,000**	**482,000**
100-80-885 General-Police-Public Safety Augmentation Fund							
(7035) Lease Payment	-	300,783	-	-	-	-	-
Total	**-**	**300,783**	**-**	**-**	**-**	**-**	**-**
POLICE DEPARTMENT TOTAL	**18,214,825**	**19,223,841**	**18,989,500**	**19,476,126**	**18,916,427**	**18,818,950**	**19,611,000**

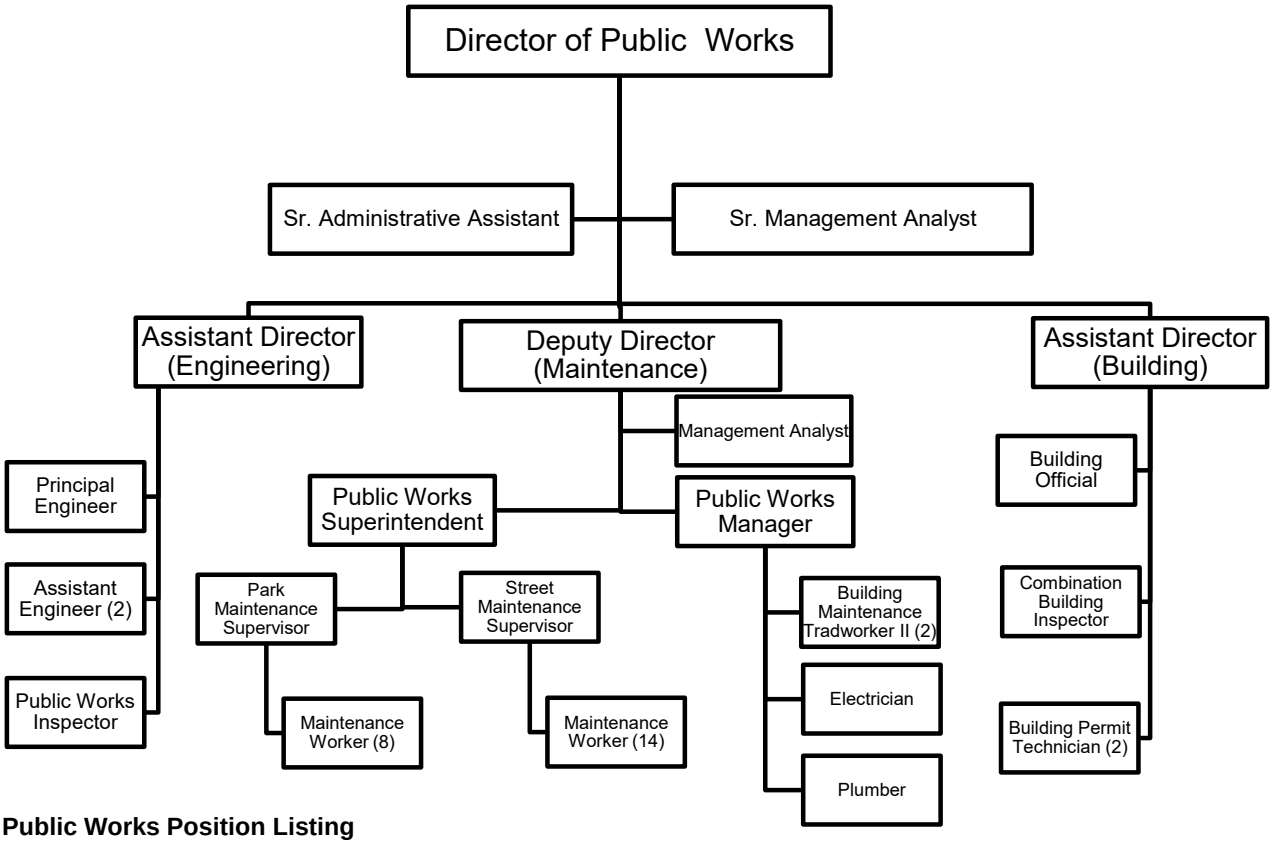
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City of Montebello
Organizational Chart and Positon Listing
Fiscal Year 2022-23

PUBLIC WORKS



Public Works Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Public Works	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Public Works	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
Deputy Director	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Principal Engineer	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Assistant Engineer	0.0	0.0	1.0	2.0	2.0	0.0
Building Official	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Combination Builidng Inspector	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Buiding Permit Technician	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
Public Works Inspector	0.0	0.0	1.0	1.0	1.0	0.0
Public Works Superintendent	0.0	1.0	1.0	1.0	1.0	0.0
Public Works Manager	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Park Maintenance Supervisor	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Street Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
~~**Assistant Tree Maintenance Supervisor**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Building Maintenance Tradeworker II	**0.0**	**0.0**	**0.0**	**0.0**	**2.0**	**2.0**
Electrician	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Plumber	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Maintenance Worker	**7.0**	**14.0**	**14.0**	**14.0**	**22.0**	**8.0**
Senior Management Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Management Analyst	0.0	0.0	0.0	1.0	1.0	0.0
Senior Administrative Assistant	1.0	1.0	1.0	1.0	1.0	0.0
	12.0	**21.0**	**23.0**	**25.0**	**45.0**	**20.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

PUBLIC WORKS

Mission Statement

The City of Montebello Public Works Department's mission is to provide the highest quality public works services to our residential and business communities and other City departments while overseeing the City's infrastructure. This mission is accomplished through a balanced and prudent use of resources, technology, innovations, and partnerships with local service providers in the City.

Department Description

The Public Works Department is responsible for providing and maintaining the City's infrastructure to ensure the health, safety, and welfare of the City's residents and visitors. The Department is responsible for the planning, design, construction, maintenance, and operation of the following public improvements:

- ✓ Streets and Alleys
- ✓ Sidewalks
- ✓ Sanitary Sewers
- ✓ Storm drains
- ✓ Water
- ✓ Traffic signals
- ✓ City Buildings & Facilities
- ✓ NPDES Environmental Compliance & Street Sweeping
- ✓ Refuse Collection
- ✓ Graffiti Abatement
- ✓ Trees (in the public right-of-way)

Within the Public Works Department, there are three divisions:
- Engineering
- Building & Safety
- Maintenance (Public Infrastructure, City Buildings & Facilities, and Parks)
- Services are performed with a combination of in-house staff and contracted vendors.

Summary of Notable Accomplishments during Fiscal Year 2021 – 2022
Increased administration functionality of the Department by adding the following personnel:
- ❑ One (1) Management Analyst
- ❑ Two (2) Assistant Engineers

Completion of projects and services include:
- ❑ Emergency repair of Beach Street Storm Drain and Rea Drive Storm Drain ($500,000)
- ❑ Emergency Repair of various sewer mains
- ❑ Major repair of four sewer pump stations
- ❑ Renovation of City Hall office space
- ❑ Painting and flooring replacement of Fire Station 55
- ❑ Various Streets Improvement Project ($775,000)
- ❑ North Concourse Ave Street Improvement Project ($225,000)
- ❑ Pavement Management System Update
- ❑ Continued oversight of plan check and inspection for the Metro Heights Development Project
- ❑ Secured State funding for the Rio Hondo Coastal Spreading Grounds Fence Replacement Project (along Bluff Rd from Mines Ave to Sycamore St) $935,000
- ❑ Initiated Geographic Information Systems (GIS) mapping of street, sidewalk and sewer systems
- ❑ Initiated design of the Montebello Municipal Golf Course Renovation Project
- ❑ Initiated design of the Garfield Ave – Via Campo Bus Turnout Lane Project
- ❑ Issues over 6,000 Public Works and Building and Safety permits with a total valuation of $80.5 million and generating

City of Montebello
Department Narrative
Fiscal Year 2022-23

PUBLIC WORKS

Budget Highlights
Increase administration functionality of the Department by adding the following personnel:

- ❑ One (1) Management Analyst to support the Maintenance Division
- ❑ Part-time Maintenance staff focused on Litter Abatement

Goals/Objectives for Upcoming Fiscal Year 2022 – 2023
- ❑ Continue conducting improvements to residential and arterial streets
- ❑ Annual Sidewalk Improvement Program
- ❑ Annual Street Slurry Seal Project
- ❑ Commence construction on Various Intersection Improvements (HSIP Cycle 7)
- ❑ Annual Signage and Striping Maintenance
- ❑ Commence feasibility study for the Transit Yard Relocation Project
- ❑ Commence construction of the Montebello Municipal Golf Course Renovation Project
- ❑ Commence construction of various Paving the Way arterial street improvement projects
- ❑ Coordinate with the San Gabriel Valley Council of Governments for the commencement of construction of the Montebello Boulevard Grade Separation Project
- ❑ Complete City Hall Renovations
- ❑ Issue Request for Proposals for On-call Engineering Services
- ❑ Issue Request for Proposals for Building & Safety Professional Services
- ❑ Implement organic waste collection services in accordance with SB 1383

Department Performance Measures

Performance Measure	Actual FY 2019-20	Estimated FY 2020-21	Projected FY 2021-22
Square Feet of Asphalt Roadway Improvements		252,000	850,000
Square Feet of Sidewalk Improvements		10,350	69,900
Square Feet of Drive Approach Improvements		3,400	20,300
Lineal Feet of Curb and Gutter Improvements		1,700	17,500
Number of Curb Ramp Reconstruction		48	321

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City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
100-30-300 General-Public Works-PW Administration							
(5000.10) Salaries-Regular Salaries	177,740	287,196	331,700	331,700	398,123	345,000	459,200
(5000.20) Salaries-Regular Hourly	21,588	7,880	9,900	9,900	16,130	10,000	-
(5000.30) Salaries-Limited Hourly	-	3,542	-	-	19,238	25,000	20,000
(5000.40) Salaries-Stipend	-	-	-			-	
(5010.10) Overtime-Full-Time	2	-	-			-	
(5010.20) Overtime-Part-Time	360	-	100	100		-	
(5010.30) Overtime-Limited Part-Time	-	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	13,502	19,767	34,100	34,100	32,036	34,600	30,000
(5100.20) Fringe Benefits-Compensation Insurance	11,456	11,460	13,600	13,600	13,596	11,000	10,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		6,255	-	
(5100.40) Fringe Benefits-Health Insurance	11,334	20,294	23,900	23,900	25,901	17,500	11,900
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	2,792	2,793	3,300	3,300	2,966	3,100	700
(5100.80) Fringe Benefits-Vision	75	98	100	100	818	300	300
(5100.85) Fringe Benefits - Dental	32	579	600	600	1,872	1,800	1,900
(5100.90) Fringe Benefits-Life	467	260	300	300	296	700	400
(5300.10) Retirement-Retiree Benefits	3,000	7,200	-			-	
(5300.15) Retirement - Retiree Insurance	(1,180)	374	-			-	
(5300.20) Retirement-PERS employer costs	18,979	29,005	35,500	35,500	32,452	34,300	44,200
(5300.25) Retirement - PERS employee pickup	14,014	541	5,300	5,300	3,048	-	
(6000.10) Supplies-Office Supplies	1,228	1,890	1,900	1,900	1,723	2,000	2,500
(6000.20) Supplies-Non-Durable	988	1,027	1,600	1,600	823	-	500
(6010.20) Machinery & Equipments-Office Equipment							4,000
(6010.40) Machinery & Equipments-Computer Software							-
(6016) Uniform Expense	-	-	5,000	5,000	3,216	3,200	-
(6020) Travel & Meetings	148	-	2,000	2,000		1,000	1,000
(6025) Advertising/Printing Services	31	331	200	200	137	-	3,500
(6030) Dues & Subscriptions	-	10,349	10,000	10,000	30	-	
(6040.10) Contract Services-Outside Contracts	33,019	17,505	3,400	17,424	8,488	10,000	15,000
(6050.40) Utility Services-Cellular Services	-	116	-		1,270	1,300	1,500
(6055) Copier Repair/Services	4,203	5,174	4,800	4,800	6,266	5,400	5,600
(6060) Mail/ Postal Expense	63	-	-			-	
(6065) Liability Insurance	222,909	222,909	200,600	200,600	200,610	201,000	201,000
(6070.20) Fuel-Diesel	-	98	-		198	-	
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	31	-		10,229	-	
(6082) Vehicle Purchases				360,000	-		
(7120.10) Administrative Costs-PERS Health	45	97	-			-	
Total	**536,795**	**650,516**	**693,300**	**1,067,324**	**785,721**	**707,200**	**813,200**
100-30-310 General-Public Works-Streets							
(5000.10) Salaries-Regular Salaries	233,840	229,832	249,900	249,900	349,499	577,400	800,300
(5000.20) Salaries-Regular Hourly	23,791	47,564	34,700	34,700	63,788	60,000	80,000
(5000.30) Salaries-Limited Hourly	-	596	-			-	175,000
(5010.10) Overtime-Full-Time	13,927	20,297	18,000	18,000	24,228	23,000	50,000
(5010.20) Overtime-Part-Time	361	854	-		1,990	2,000	2,000
(5010.30) Overtime-Limited Part-Time	-	-	-			-	
(5100.10) Fringe Benefits-FICA/MEDICARE	20,490	22,176	25,500	25,500	30,729	61,200	38,000
(5100.20) Fringe Benefits-Compensation Insurance	33,055	25,368	9,500	9,500	9,500	25,000	50,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	5,703	-			-	
(5100.40) Fringe Benefits-Health Insurance	62,966	57,176	52,200	52,200	76,389	69,400	85,900
(5100.50) Fringe Benefits-Uniform Allowance	3,383	3,383	4,400	4,400	2,883	5,000	8,000
(5100.75) Fringe Benefits - LTD/STD	2,479	2,079	2,400	2,400	2,542	2,500	500
(5100.80) Fringe Benefits-Vision	738	730	200	200	328	400	400
(5100.85) Fringe Benefits - Dental	1,148	1,442	1,200	1,200	2,025	2,700	3,500
(5100.90) Fringe Benefits-Life	331	213	400	400	457	1,500	700
(5300.10) Retirement-Retiree Benefits	21,563	16,875	-			-	
(5300.15) Retirement - Retiree Insurance	3,655	2,536	-			-	
(5300.20) Retirement-PERS employer costs	25,367	29,879	28,800	28,800	42,019	45,000	45,300
(5300.25) Retirement - PERS employee pickup	15,000	11,841	4,100	4,100	4,712	-	
(5300.30) Retirement-401 a(h) First Mercantile	142	141	300	300	75	-	
(6000.10) Supplies-Office Supplies							1,000
(6000.20) Supplies-Non-Durable	54,059	70,154	28,300	35,577	35,114	28,000	20,000
(6000.40) Supplies-Durable	11,051	11,580	2,400	6,476	6,427	5,500	6,000

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6000.50) Supplies-Medical	-	-	-			-	3,000
(6010.10) Machinery & Equipments-Machinery & Equipment	47	2,115	2,100	2,100	1,670	-	20,000
(6010.20) Machinery & Equipments-Office Equipment	1,858	-	-	-		-	
(6010.30) Machinery & Equipments-Small Tools	-	242	500	500		-	30,000
(6010.40) Machinery & Equipments-Computer Software	-	1,429	1,400	1,400	1,688	-	2,500
(6010.50) Machinery & Equipments-Computer Hardware							3,000
(6014) Training	680	-	-			-	6,000
(6016) Uniform Expense							5,000
(6020) Travel & Meetings	15	-	-			-	1,000
(6025) Advertising/Printing Services	1,333	5,287	6,500	6,500	1,405	1,000	
(6030) Dues & Subscriptions	-	20,000	20,000	20,000		-	
(6040.05) Contract Services - Rubbish	2,835,053	3,197,421	3,707,400	3,707,400	4,034,954	4,000,000	4,176,000
(6040.10) Contract Services-Outside Contracts	199,248	118,052	72,400	62,400	75,965	50,000	100,000
(6040.20) Contract Services-Landscaping Services	29,239	36,144	42,800	42,800	107,646	105,000	-
(6040.25) Contract Services - Graffiti Removal Services	427,686	439,303	447,700	447,700	443,257	445,000	465,000
(6040.30) Contract Services-Street Sweeping	692,040	725,319	738,800	738,800	773,064	745,000	825,000
(6040.45) Contract Services - Sewer Maintenance	195,632	319,981	199,800	199,800	477,195	275,000	
(6040.50) Contract Services-Street Maintenance	318,268	332,464	120,200	114,722	96,999	50,000	70,000
(6040.55) Contract Services - Water System Maintenance	-	-	-			-	
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	-			-	
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	-	-			-	
(6040.70) Contract Services-Rental- Building & Equipment	8,169	1,411	2,800	2,800		-	
(6040.95) Contract Services - Other Professional Services	23,617	39,480	36,000	38,466	49,234	45,000	45,000
(6050.10) Utility Services-Electricity Usage	752,609	791,076	588,800	588,800	951,804	850,000	900,000
(6050.30) Utility Services-Telephone Services	-	-	-			-	
(6050.40) Utility Services-Cellular Services	1,754	3,552	2,800	2,800	1,089	500	1,100
(6060) Mail/ Postal Expense	-	-	-			-	
(6065) Liability Insurance	-	-	-			-	
(6070.10) Fuel-Regular Unleaded Fuel	-	12,063	-		13,296	12,000	15,000
(6070.20) Fuel-Diesel	-	2,114	-		3,130	2,000	5,500
(6080.10) Vehicle Maintenance/Expenses-Oil	-	565	-			-	500
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	3,256	11,919	19,000	19,000	8,180	5,000	25,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	276	31	-		1,479	-	3,000
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	63,432	-	-			-	
(6081) Permits and Fees	508	417	500	500	395	500	500
(6082) Vehicle Purchases	172,624	92,975	-			-	310,000
(7035) Lease Payment	6,653	67,585	38,200	38,200	70,605	60,300	47,500
(7050) Miscellaneous Expense	-	26	-			-	
(7116) Improvements Other than Building	12,072	18,172	-		194,498	-	
(7120.10) Administrative Costs-PERS Health	260	277	-			-	
Total	**6,273,675**	**6,799,839**	**6,510,000**	**6,508,341**	**7,960,258**	**7,554,900**	**8,426,200**

100-30-315 General-Public Works-Stormwater

(6040.10) Contract Services-Outside Contracts	-	109,512	105,500	131,726	105,090	100,000	150,000
Total	**-**	**109,512**	**105,500**	**131,726**	**105,090**	**100,000**	**150,000**

100-30-320 General-Public Works-Trees

(5000.10) Salaries-Regular Salaries	123,841	122,060	123,000	123,000	84,892	102,500	45,200
(5010.10) Overtime-Full-Time	13,015	5,615	15,000	15,000		5,000	
(5100.10) Fringe Benefits-FICA/MEDICARE	10,716	10,250	10,800	10,800	6,497	3,600	3,300
(5100.20) Fringe Benefits-Compensation Insurance	11,523	11,520	3,800	3,800	3,800	3,800	5,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-			-	
(5100.40) Fringe Benefits-Health Insurance	28,955	27,113	25,700	25,700	18,199	15,900	13,100
(5100.50) Fringe Benefits-Uniform Allowance	1,425	1,425	1,400	1,400	925	1,200	1,000
(5100.75) Fringe Benefits - LTD/STD	878	666	1,200	1,200	466	500	100
(5100.80) Fringe Benefits-Vision	196	436	100	100	243	500	-
(5100.85) Fringe Benefits - Dental	829	643	2,300	2,300	563	1,000	200
(5100.90) Fringe Benefits-Life	172	101	200	200	86	200	100
(5300.10) Retirement-Retiree Benefits	14,375	15,000	-			-	
(5300.15) Retirement - Retiree Insurance	1,120	2,933	-			-	
(5300.20) Retirement-PERS employer costs	12,219	13,195	12,900	12,900	8,313	10,000	4,700
(5300.25) Retirement - PERS employee pickup	10,884	8,587	2,200	2,200	2,036	-	
(5300.30) Retirement-401 a(h) First Mercantile	1,770	1,758	2,000	2,000	817	-	

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6000.10) Supplies-Office Supplies	-	-	-			-	
(6000.20) Supplies-Non-Durable	2,246	208	-			-	
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-			-	
(6010.30) Machinery & Equipments-Small Tools	1,500	8	-			-	
(6014) Training	-	-	-			-	
(6040.10) Contract Services-Outside Contracts	1,865	2,889	5,800	5,800	7,868	8,000	8,000
(6040.15) Contract Services - Tree Trimming	282,817	367,280	390,000	390,000	361,162	380,000	380,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	-	-			-	
(6050.40) Utility Services-Cellular Services	841	431	-			-	-
(6070.10) Fuel-Regular Unleaded Fuel	-	3,158	-		3,928	3,000	5,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	1,923	3,186	5,000	5,000	1,429	2,500	2,500
(7035) Lease Payment	13,871	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	123	133	-			-	
Total	**537,104**	**598,595**	**601,400**	**601,400**	**501,224**	**537,700**	**468,200**

100-30-330 General-Public Works-Engineering

(5000.10) Salaries-Regular Salaries	1,681	848	-			-	
(5000.20) Salaries-Regular Hourly	38,863	21,521	15,000	15,000	10,678	-	
(5000.30) Salaries-Limited Hourly	-	-	-			6,500	20,000
(5000.40) Salaries-Stipend	500	1,386	3,000	3,000	814	1,000	1,000
(5100.10) Fringe Benefits-FICA/MEDICARE	3,140	1,715	200	200	879	1,000	700
(5100.20) Fringe Benefits-Compensation Insurance	3,774	3,780	100	100	100	-	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		5,755	-	
(5100.40) Fringe Benefits-Health Insurance	-	1,300	-			-	
(5100.75) Fringe Benefits - LTD/STD	-	-	-			-	
(5100.80) Fringe Benefits-Vision	163	81	-			-	
(5100.85) Fringe Benefits - Dental	-	45	-			-	
(5300.15) Retirement - Retiree Insurance	5,965	8,260	-			-	
(5300.20) Retirement-PERS employer costs	4,001	2,551	-			-	
(6000.10) Supplies-Office Supplies	2,152	262	400	400	61	500	
(6000.20) Supplies-Non-Durable	-	78	-			-	
(6010.40) Machinery & Equipments-Computer Software							7,500
(6025) Advertising/Printing Services	53	1,162	200	200	176	-	500
(6040.10) Contract Services-Outside Contracts	18,020	46,415	50,000	96,574	159,745	50,000	250,000
(6040.50) Contract Services-Street Maintenance	-	-	-			-	
(6040.80) Contract Services-Engineering Services	486,261	489,282	200,000	525,981	338,349	425,000	425,000
(6050.10) Utility Services-Electricity Usage	72,400	70,566	65,000	65,000	80,202	66,000	80,000
(6050.30) Utility Services-Telephone Services	5,596	6,491	6,300	6,300	5,672	6,000	6,000
(6050.65) Utility Services - Internet	680	760	600	600	746	800	800
(6055) Copier Repair/Services	-	-	-			-	
(6060) Mail/ Postal Expense	256	301	500	500	80	-	
(6081) Permits and Fees	5,087	5,823	8,000	8,000	5,265	8,000	8,000
(6082) Vehicle Purchases							35,000
(6085) Water Purchase Resale	-	-	-			-	
(7050) Miscellaneous Expense	-	-	-			-	
(7120.10) Administrative Costs-PERS Health	23	9	-			-	
Total	**648,615**	**662,636**	**349,300**	**721,855**	**608,522**	**564,800**	**834,500**

New division established with FY 2021-22 Amended Budget

100-30-340 General-Public Works-Sewer Operations

(6040.10) Contract Services-Outside Contracts							
(6040.45) Contract Services - Sewer Maintenance							600,000
(6040.50) Contract Services-Street Maintenance							
(6040.55) Contract Services - Water System Maintenance							
(6040.80) Contract Services-Engineering Services							
	-	**-**	**-**	**-**	**-**	**-**	**600,000**

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Effective FY 2022-23, Facilities Maintenance is part of Public Works (prior budgets was in Parks and Recreation)							
100-30-510 General-Public Works-Facilities							
(5000.10) Salaries-Regular Salaries							221,500
(5000.20) Salaries-Regular Hourly							-
(5000.30) Salaries-Limited Hourly							45,000
(5010.10) Overtime-Full-Time							15,000
(5010.20) Overtime-Part-Time							
(5010.30) Overtime-Limited Part-Time							
(5100.10) Fringe Benefits-FICA/MEDICARE							16,000
(5100.20) Fringe Benefits-Compensation Insurance							25,000
(5100.30) Fringe Benefits-Unemployment Insurance							
(5100.40) Fringe Benefits-Health Insurance							4,200
(5100.50) Fringe Benefits-Uniform Allowance							1,000
(5100.75) Fringe Benefits - LTD/STD							100
(5100.80) Fringe Benefits-Vision							100
(5100.85) Fringe Benefits - Dental							400
(5100.90) Fringe Benefits-Life							100
(5300.15) Retirement - Retiree Insurance							
(5300.20) Retirement-PERS employer costs							3,100
(5300.25) Retirement - PERS employee pickup							
(6000.10) Supplies-Office Supplies							
(6000.20) Supplies-Non-Durable							70,000
(6000.30) Supplies-Janitorial							35,000
(6000.40) Supplies-Durable							30,000
(6000.50) Supplies-Medical							
(6010.30) Machinery & Equipments-Small Tools							5,000
(6014) Training							
(6016) Uniform Expense							5,000
(6020) Travel & Meetings							
(6025) Advertising/Printing Services							
(6040.10) Contract Services-Outside Contracts							400,000
(6040.35) Contract Services - Custodial Services							300,000
(6040.60) Contract Services-Building Maintenance/Repairs							150,000
(6040.70) Contract Services-Rental- Building & Equipment							6,000
(6050.20) Utility Services-Water Usage							1,500
(6050.30) Utility Services-Telephone Services							0
(6050.40) Utility Services-Cellular Services							0
(6070.10) Fuel-Regular Unleaded Fuel							
(6070.20) Fuel-Diesel							
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services							
(7035) Lease Payment							
(7120.10) Administrative Costs-PERS Health							
Total	**-**	**-**	**-**	**-**	**-**	**-**	**1,334,000**

Effective FY 2022-23, Building is part of Public Works (prior budgets was in Community Development)

100-30-540 General-Public Works-Building							
(5000.10) Salaries-Regular Salaries							234,900
(5000.20) Salaries-Regular Hourly							-
(5000.30) Salaries-Limited Hourly							
(5010.10) Overtime-Full-Time							
(5100.10) Fringe Benefits-FICA/MEDICARE							25,000
(5100.20) Fringe Benefits-Compensation Insurance							10,000
(5100.30) Fringe Benefits-Unemployment Insurance							
(5100.40) Fringe Benefits-Health Insurance							10,100
(5100.75) Fringe Benefits - LTD/STD							200
(5100.80) Fringe Benefits-Vision							100
(5100.85) Fringe Benefits - Dental							400
(5100.90) Fringe Benefits-Life							200
(5300.15) Retirement - Retiree Insurance							
(5300.20) Retirement-PERS employer costs							5,700
(5300.25) Retirement-PERS employee pickup							
(6000.10) Supplies-Office Supplies							2,000
(6000.20) Supplies-Non-Durable							200
(6000.40) Supplies-Durable							5,000
(6010.40) Machinery & Equipments-Computer Software							

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6010.50) Machinery & Equipments-Computer Hadware							750
(6014) Training							
(6020) Travel & Meetings							1,500
(6025) Advertising/Printing Services							350
(6030) Dues & Subscriptions							850
(6040.10) Contract Services-Outside Contracts							75,000
(6050.30) Utility Services-Telephone Services							10,000
(6050.40) Utility Services-Cellular Services							-
(6050.65) Utility Services - Internet							3,000
(6060) Mail/ Postal Expense							
(6070.10) Fuel-Regular Unleaded Fuel							
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses							
(6081) Permits and Fees							6,000
(7035) Lease Payment							
(7120.10) Administrative Costs-PERS Health							
Total	**-**	**-**	**-**	**-**	**-**	**-**	**391,250**

100-30-550 General-Public Works-Cannabis

(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Effective FY 2022-23, Park Maintenance is part of Public Works (prior budgets was in Parks and Recreation)

100-30-720 General-Public Works-Park Maintenance

(5000.10) Salaries-Regular Salaries							428,700
(5000.20) Salaries-Regular Hourly							25,000
(5000.30) Salaries-Limited Hourly							5,000
(5010.10) Overtime-Full-Time							5,000
(5010.20) Overtime-Part-Time							
(5010.30) Overtime-Limited Part-Time							
(5100.10) Fringe Benefits-FICA/MEDICARE							50,000
(5100.20) Fringe Benefits-Compensation Insurance							10,000
(5100.30) Fringe Benefits-Unemployment Insurance							
(5100.40) Fringe Benefits-Health Insurance							85,700
(5100.50) Fringe Benefits-Uniform Allowance							6,000
(5100.75) Fringe Benefits - LTD/STD							400
(5100.80) Fringe Benefits-Vision							300
(5100.85) Fringe Benefits - Dental							2,300
(5100.90) Fringe Benefits-Life							600
(5300.10) Retirement-Retiree Benefits							
(5300.15) Retirement - Retiree Insurance							
(5300.20) Retirement-PERS employer costs							42,100
(5300.25) Retirement - PERS employee pickup							
(5300.30) Retirement-401 a(h) First Mercantile							
(6000.10) Supplies-Office Supplies							500
(6000.20) Supplies-Non-Durable							115,000
(6000.30) Supplies-Janitorial							40,000
(6000.40) Supplies-Durable							8,000
(6010.10) Machinery & Equipments-Machinery & Equipment							10,000
(6010.30) Machinery & Equipments-Small Tools							1,600
(6014) Training							2,000
(6016) Uniform Expense							5,000
(6020) Travel & Meetings							500
(6030) Dues & Subscriptions							
(6040.10) Contract Services-Outside Contracts							140,000
(6040.20) Contract Services-Landscaping Services							360,000
(6040.35) Contract Services - Custodial Services							
(6040.60) Contract Services-Building Maintenance/Repairs							65,000
(6040.65) Contract Services - Equipment/Software Maint-Repair							3,000
(6040.70) Contract Services-Rental- Building & Equipment							7,500
(6040.80) Contract Services-Engineering Services							-
(6050.10) Utility Services-Electricity Usage							65,000
(6050.20) Utility Services-Water Usage							250,000
(6050.30) Utility Services-Telephone Services							5,000
(6050.40) Utility Services-Cellular Services							-

City of Montebello
General Fund Detail by Department
FY 2018-19 - FY 2022-23

PUBLIC WORKS

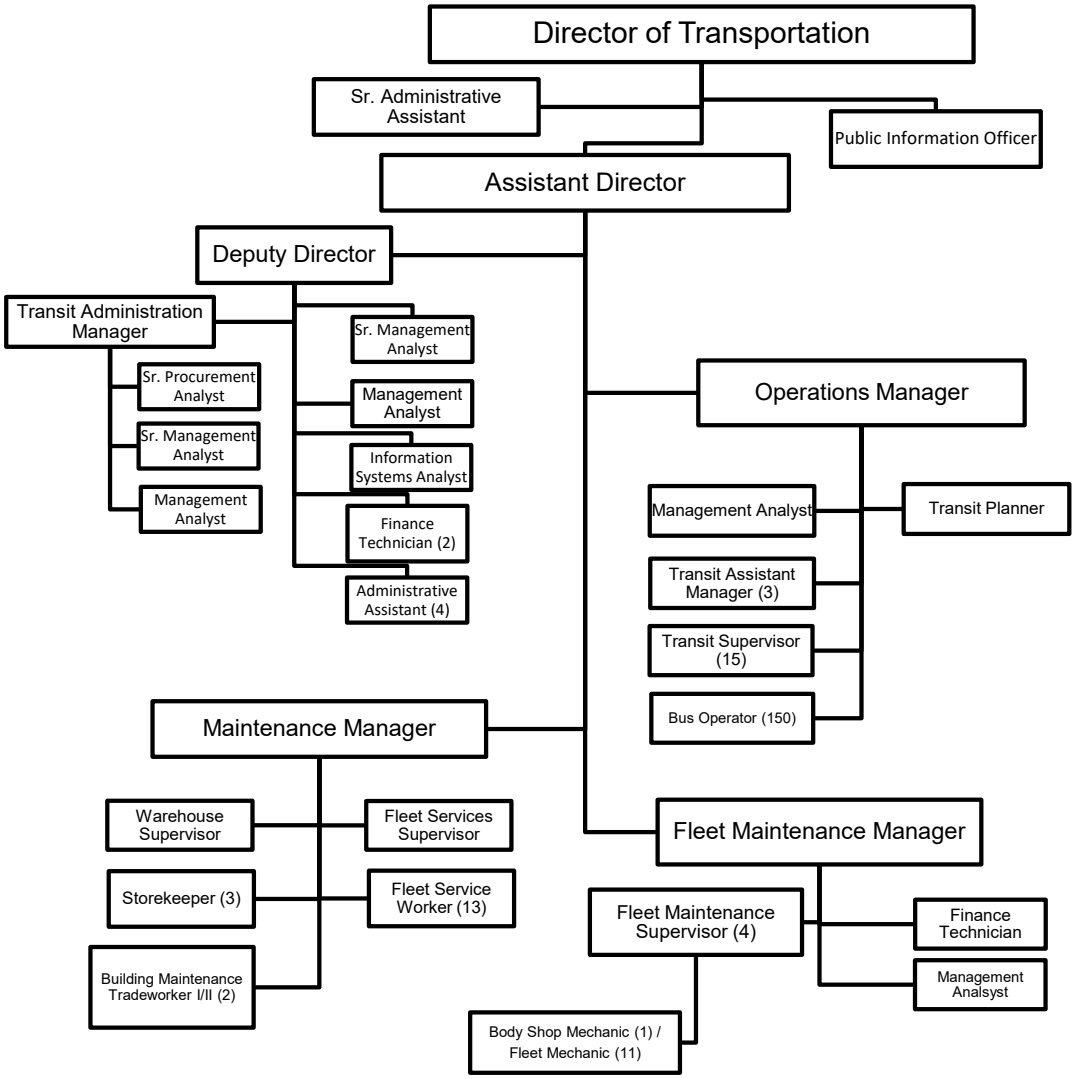
Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6050.50) Utility Services-Gas Usage							500
(6065) Liability Insurance							
(6070.10) Fuel-Regular Unleaded Fuel							25,000
(6070.20) Fuel-Diesel							1,000
(6070.31) Fuel - Electricity for CNG							
(6080.20) Vehicle Maintenance/Expenses-Coolant							
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services							27,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments							2,200
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses							
(6081) Permits and Fees							1,400
(6082) Vehicle Purchases							
(6095) Safety Program							2,000
(7020) Note Principal							
(7035) Lease Payment							43,100
(7050) Miscellaneous Expense							
(7116) Improvements Other than Building							
(7120.10) Administrative Costs-PERS Health							
Total	**-**	**-**	**-**	**-**	**-**	**-**	**1,841,400**

100-30-730 General-Public Works-AB939

(6040.10) Contract Services-Outside Contracts	12,043	-	-	-		-	-
(6040.95) Contract Services - Other Professional Services	48,000	44,885	70,000	70,000	37,513	48,000	48,000
Total	**60,043**	**44,885**	**70,000**	**70,000**	**37,513**	**48,000**	**48,000**
PUBLIC WORKS DEPARTMENT TOTAL	**8,056,232**	**8,865,983**	**8,329,500**	**9,100,646**	**9,998,328**	**9,512,600**	**14,906,750**

City of Montebello
Organizational Chart and Positon Listing
Fiscal Year 2022-23

TRANSIT



City of Montebello
Organizational Chart and Positon Listing
Fiscal Year 2022-23

TRANSIT

Transportation Position Listing

	FY 2019-20	FY 2020-21	FY 2021-22 ADOPTED	FY 2021-22 AMENDED	FY 2022-23 ADOPTED	Variance
Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Assistant Director of Transportation	1.0	1.0	1.0	1.0	1.0	0.0
Deputy Director	**0.0**	**0.0**	**0.0**	**2.0**	**1.0**	**-1.0**
Public Information Officer	0.0	1.0	1.0	1.0	1.0	0.0
Transit Administration Manager	**1.0**	**2.0**	**2.0**	**2.0**	**1.0**	**-1.0**
Transit Operations Manager	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Maintenance Manager	0.0	1.0	1.0	1.0	1.0	0.0
Maintenance Manager	0.0	0.0	1.0	1.0	1.0	0.0
Shop Maintenance Supervisor	4.0	4.0	4.0	4.0	4.0	0.0
Transit Dispatch Supervisor	10.0	12.0	12.0	15.0	15.0	0.0
Transit Assistant Manager	3.0	3.0	3.0	3.0	3.0	0.0
Warehouse Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Fleet Services Supervisor	1.0	1.0	1.0	1.0	1.0	0.0
Grants and Project Administrator	1.0	1.0	1.0	1.0	1.0	0.0
Senior Procurement Analyst	0.0	1.0	1.0	1.0	1.0	0.0
Senior Management Analyst	**0.0**	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**
Management Analyst	**1.0**	**3.0**	**3.0**	**3.0**	**4.0**	**1.0**
Transit Planner	**0.0**	**0.0**	**0.0**	**1.0**	**1.0**	**0.0**
~~**Associate Planner**~~	~~**0.0**~~	~~**0.0**~~	~~**1.0**~~	~~**0.0**~~	~~**0.0**~~	~~**0.0**~~
Account Clerk	0.0	1.0	1.0	1.0	1.0	0.0
Finance Technician	2.0	3.0	3.0	3.0	3.0	0.0
Senior Administrative Assistant	0.0	1.0	1.0	1.0	1.0	0.0
Bus Operator	**105.0**	**105.0**	**120.0**	**120.0**	**150.0**	**30.0**
Heavy Equipment Mechanic	15.0	15.0	15.0	15.0	15.0	0.0
Fleet Service Worker	13.0	13.0	13.0	13.0	13.0	0.0
Body Shop Mechanic	1.0	1.0	1.0	1.0	1.0	0.0
Building Maintenance Tradeworker II	**1.0**	**1.0**	**1.0**	**1.0**	**2.0**	**1.0**
~~**Maintenance Worker**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**1.0**~~	~~**0.0**~~	~~**-1.0**~~
Storekeeper	3.0	3.0	3.0	3.0	3.0	0.0
Administrative Assistant	4.0	5.0	5.0	5.0	5.0	0.0
	170.0	**182.0**	**199.0**	**204.0**	**234.0**	**30.0**

City of Montebello
Department Narrative
Fiscal Year 2022-23

TRANSIT

Mission Statement

The mission of the Transportation Department is to provide safe and reliable service to Montebello and surrounding communities. The Transportation Department is proud to serve its residents, passengers, community, and staff with responsiveness, enthusiasm, pride, and integrity. We value the continuing personal and professional growth and development of our employees.

Department Description

The Transportation Department manages the City's transit services known as *Montebello Bus Lines (MBL)*. The Department also oversees the Dial-A-Taxi contract and the Metro-link shuttle service known as the Montebello Link. Despite tough economic times, the Department was successful in maintaining its quality of service and serving an average of 4.6 million riders in the communities of Alhambra, Bell Gardens, Commerce, East Los Angeles, La Mirada, Los Angeles, Montebello, Monterey Park, Pico Rivera, San Marino, South Gate, Rosemead, and Whittier.

The Department oversees several transportation-funded properties, such as the Transportation Facility and the Montebello/Commerce Metrolink Station. The Department oversees the maintenance and upkeep of over eight hundred and sixty (860+) bus stops and shelters. In addition, the Department is honored to engage with MBL commuters and the community in providing intermodal transportation services.

The Transportation Department is funded primarily through various grants and revenue sources from federal, state, and local funding. Federal sources include Urbanized Area Allocation grants under 5307 funds. State funds include funding sources under Senate Bill 1: State of Good Repair (SGR), State Transit Assistance (STA), Measure R, Measure M and the Transportation Development Act (TDA). Local funding sources come from Proposition A and Proposition C. The Transportation Department does not use any general funds and is considered an Enterprise fund.

Summary of Notable Accomplishments during Fiscal Year 2021 – 2022

The Transportation Department had various highlights throughout FY 2021-2022 across all divisions.

Administration

- ❑ Awarded contract for the Montebello Moves Project, a yearlong study that will identify how Montebello Bus Lines can improve transit services for the community.
- ❑ Completed the PC Refresh Project for the entire Transportation Department. Replacing thirty-nine (39) monitors with Lenovo Think Vision up-to-date monitors offers long-term productivity.
- ❑ Awarded contract and completed the two-phase replacement installation project of two paired style in-ground bus lifts (hoists). The entire project was completed, and lifts were operational in February 2022.
- ❑ Received Automated Passenger Counter (APC) certification for FY 2021-2024 on all revenue buses from the National Transportation Department (NTD), confirming the current methodology used to calculate ridership and passenger miles traveled is accurate and follows the Federal Transit Administration (FTA) guidelines.
- ❑ Received and executed non-competitive Federal Transit Grant awards for operating assistance in the total amount of $ 28,655,904.

Maintenance: The Maintenance Division

- ❑ Purchased a scissor lift to assist with high-reach maintenance needs of the Transit facility in place of using tall ladders. This lift will provide fall protection and prevent overreaching injuries for Maintenance personnel.
- ❑ Received and accepted nine (9) new Compressed Natural Gas (CNG) powered forty-foot buses shifting the fleet to a clean air fueling source and reducing the average fleet age.

Operations

- ❑ As part of the Bus Operator recruitment and support plan, Transit reinstated the Employer Testing Program (ETP) available through the California Department of Motor Vehicles. The program will enable Transit to administer the driving test to those who require their commercial driver's license for employment at MBL.

City of Montebello
Department Narrative
Fiscal Year 2022-23

TRANSIT

Budget Highlights

- ❑ The Transportation Department received $14,934,925 in operating assistance under the American Rescue Plan Act 2021 grant. A portion of the funding has been used to cover payroll expenses.
- ❑ As part of the 2018 Federal Improvement Plan, MBL purchased nine (9) Compressed Natural Gas (CNG) powered forty-foot low buses for $5,684,235. This purchase was funded with FTA Grants CA-90-Z085, CA 2019-033, and PTMISEA BRIDGE.
- ❑ Purchased two (2) new in-ground style bus lifts (hoist) for the amount of $499,675, fully funded with 2019-20 Senate Bill 1/State Transit Assistance (SB1/STA).

Goals/Objectives for the Upcoming Fiscal Year 2022 – 2023

- ❑ Conduct RFPs and award a contract for Unarmed Security Services, CNG Bus Mid-Life Overhaul, Transit Facility HVAC upgrade, Hydrogen Fueling Station, and Facility Retrofit.
- ❑ To increase recruitment for Bus Operators, MBL will offer a $2,000 signing bonus to those who are newly hired.
- ❑ Proper disposition per FTA guidelines of Hybrid buses that have met their life expectancy.
- ❑ Implement new training for Maintenance employees incorporating new safety measures to increase employee safety.
- ❑ Implementing new scheduling software to eliminate outdated and redundant practices.
- ❑ Continually apply for Competitive Grants to help fund the increasing cost of transit operations and partner with other City departments to access new funding for City projects.
- ❑ As part of the Montebello Zero Emission Bus Rollout plan, MBL will initiate the procurement of the first Fuel Cell Electric Bus purchase.

Department Performance Measures

Performance Measure	Actual FY 2020-21	Estimated FY 2021-22	Projected FY 2022-23
Number of Passengers	1,915,802	2,577,000	2,834,700
Number of Bus Lines Operating	8	8	8
Total Annual Revenue Miles	1,649,287	1,765,000	1,941,500

City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT DEPARTMENT

EXPENDITURES

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
600-90-900 Transit-Transportation -Transit Administration							
(5000.10) Salaries-Regular Salaries	956,253	1,321,502	1,390,800	1,628,800	843,773	1,733,000	2,353,000
(5000.20) Salaries-Regular Hourly	100,147	53,875	39,700	39,700	6,248	-	
(5000.30) Salaries-Limited Hourly	6,410	38,389	36,700	33,800	-	-	
(5010.10) Overtime-Full-Time	1,576	3,667	2,000	4,000	701	3,000	8,500
(5010.20) Overtime-Part-Time	3,609	453	-	-	-	-	
(5010.30) Overtime-Limited Part-Time	-	1,462	-	900	448	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	80,056	104,561	113,600	113,600	61,334	141,100	188,700
(5100.20) Fringe Benefits-Compensation Insurance	100,124	100,128	119,800	119,800	119,800	80,000	80,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	6,239	-	-	2,221	-	
(5100.40) Fringe Benefits-Health Insurance	99,731	123,110	115,800	115,800	65,026	128,500	113,400
(5100.70) Fringe Benefits-Auto Allowance	-	-	5,400	5,400	-	-	
(5100.75) Fringe Benefits - LTD/STD	8,540	10,397	13,200	13,200	4,341	13,200	10,000
(5100.80) Fringe Benefits-Vision	1,842	1,319	1,300	1,300	634	1,000	800
(5100.85) Fringe Benefits - Dental	4,039	5,093	7,800	7,800	2,047	5,500	6,000
(5100.90) Fringe Benefits-Life	1,202	1,609	1,700	1,700	788	1,700	1,700
(5100.95) Fringe Benefits-457(b) ER Contribution				-	2,090		
(5300.10) Retirement-Retiree Benefits	7,188	8,650	8,000	8,000	6,397	16,000	20,000
(5300.15) Retirement - Retiree Insurance	1,329	1,496	2,000	2,000	3,413	10,000	10,000
(5300.20) Retirement-PERS employer costs	103,838	140,064	131,100	131,100	86,434	150,500	149,000
(5300.25) Retirement - PERS employee pickup	62,205	39,243	17,900	17,900	-	-	
(5300.26) Retirement - Unfunded Liability payment	297,150	287,000	303,000	303,000	-	303,000	
(5300.30) Retirement-401 a(h) First Mercantile	1,294	1,537	1,500	1,500	297	1,500	1,000
(5300.50) Retirement-PARS	-	-	-	-	-	-	
(6000.10) Supplies-Office Supplies	7,175	7,146	7,100	9,600	8,708	9,600	14,600
(6000.20) Supplies-Non-Durable	3,278	7,488	5,000	9,000	4,426	9,000	10,000
(6000.40) Supplies-Durable	2,517	3,898	5,000	4,430	4,386	6,000	14,000
(6010.10) Machinery & Equipments-Machinery & Equipment	374	-	-			-	
(6010.20) Machinery & Equipments-Office Equipment	-	483	1,000	1,000	385	1,000	1,000
(6010.30) Machinery & Equipments-Small Tools	-	-	-			-	
(6010.40) Machinery & Equipments-Computer Software	6,801	11,984	15,000	45,000	35,454	20,000	66,000
(6010.50) Machinery & Equipments-Computer Hardware	48,039	31,075	40,000	40,000	23,548	40,000	35,000
(6012) Education Reimbursement	-	1,615	3,000	3,000	-	3,000	9,000
(6014) Training	7,681	7,800	10,000	5,000	9,032	10,000	20,000
(6020) Travel & Meetings	32,773	16,989	28,500	21,000	5,431	30,000	35,000
(6025) Advertising/Printing Services	23,470	8,370	21,000	21,000	7,081	21,000	50,000
(6030) Dues & Subscriptions	43,439	42,766	42,000	42,000	15,219	42,000	45,000
(6040.10) Contract Services-Outside Contracts	126,304	143,605	217,700	160,811	120,967	125,000	164,000
(6040.20) Contract Services-Landscaping Services	84	837	-	12,000	11,665	6,600	7,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	24,983	22,259	13,000	43,000	42,703	20,000	20,000
(6040.75) Contract Services - Legal Services	205,826	134,799	142,600	142,600	251,242	200,000	175,000
(6040.90) Contract Services-Audit Services	8,287	14,291	10,000	10,000	6,948	10,000	45,000
(6040.95) Contract Services - Other Professional Services	70,475	73,954	81,300	172,765	118,612	90,000	231,000
(6050.10) Utility Services-Electricity Usage	124,420	154,094	132,000	132,000	113,828	140,000	166,000
(6050.20) Utility Services-Water Usage	23,306	21,842	23,000	23,000	21,330	20,000	21,000
(6050.30) Utility Services-Telephone Services	31,484	23,838	32,000	32,000	25,460	30,000	11,100
(6050.40) Utility Services-Cellular Services	16,568	17,424	19,000	19,000	20,331	20,000	21,900
(6050.50) Utility Services-Gas Usage	5,916	6,967	5,000	5,000	8,904	8,000	12,800
(6050.60) Utility Services-Cable	272	395	24,000	3,000	410	500	500
(6050.65) Utility Services - Internet	18,950	21,817	-	21,000	23,679	25,000	28,200
(6055) Copier Repair/Services	34,151	32,263	33,000	37,999	31,392	23,300	24,300
(6060) Mail/ Postal Expense	418	1,574	500	900	2,609	1,200	2,000
(6065) Liability Insurance	2,206,524	2,206,524	1,985,900	1,985,900	1,985,900	2,100,000	2,000,000
(6070.40) Fuel Propane				120	119		
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	5,430	-	-			-	
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	-	-	-	50		-	
(6081) Permits and Fees	1,623	2,089	2,800	3,800	2,084	2,800	2,800
(6083) Furniture & Fixtures Purchases	-	-	-			-	
(6084.20) Bank fees-Credit card charges	1,312	697	1,000	750	363	750	750
(6084.30) Bank fees-Cash Vault Adjustment fees	1,194	7	-			-	
(6095) Safety Program	-	-	-			-	
(7010) Depreciation Expense	11,942	7,203	-	-	6,701	-	
(7011) GASB 68 Pension Expense	164,686	33,169	-	-	1,557,586	-	
(7015) Bond Principal						1,384,200	1,412,200

City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT DEPARTMENT

EXPENDITURES

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(7020) Note Principal	-	-	48,800	48,800	-	31,400	38,800
(7025) Interest Expense	-	-	-	-	1,545,106	1,435,300	1,406,900
(7030) Issuance Costs	-	717,834	-			-	
(7050) Miscellaneous Expense	69	-	-	150	149	-	
(7053) Bad-debt Expenses	-	5,211	-	100	72	-	
(7110) Capitalized Expenses	-	(8,680)	-			-	
(7120) Administrative Costs	1,329,917	1,329,917	1,444,600	1,444,600	1,444,600	1,502,400	2,200,000
(7120.10) Administrative Costs-PERS Health	396	558	-	-	217	-	
(7121) GASB 75 - OPEB expense	7,393	(48,583)	-	-	93,764	-	
Total	**6,434,010**	**7,305,313**	**6,705,100**	**7,049,675**	**8,756,403**	**9,956,050**	**11,232,950**
600-90-910 Transit-Transportation -Operations							
(5000.10) Salaries-Regular Salaries	5,787,129	6,055,621	6,420,800	6,920,800	2,854,354	7,618,700	9,100,000
(5000.20) Salaries-Regular Hourly	951,414	799,630	1,050,100	550,100	-	-	
(5000.30) Salaries-Limited Hourly	250,629	430,277	299,700	61,700	-	-	
(5010.10) Overtime-Full-Time	660,145	437,940	595,000	595,000	328,804	650,000	1,000,000
(5010.20) Overtime-Part-Time	266,939	200,957	250,000	19,350	-		
(5010.30) Overtime-Limited Part-Time	61,669	85,388	100,000	100,000	-		
(5100.10) Fringe Benefits-FICA/MEDICARE	612,290	606,879	740,800	740,800	231,723	807,600	935,000
(5100.20) Fringe Benefits-Compensation Insurance	604,740	604,740	770,000	770,000	770,000	700,000	700,000
(5100.30) Fringe Benefits-Unemployment Insurance	9,947	132,412	-	-	70,225	-	
(5100.40) Fringe Benefits-Health Insurance	1,079,862	1,117,890	914,600	914,600	542,718	1,016,500	981,000
(5100.50) Fringe Benefits-Uniform Allowance	99,050	97,400	105,600	105,600	1,400	105,600	100,000
(5100.75) Fringe Benefits - LTD/STD	53,072	52,458	71,600	71,600	23,105	71,600	50,000
(5100.80) Fringe Benefits-Vision	16,852	15,627	13,000	13,000	6,238	13,000	3,700
(5100.85) Fringe Benefits - Dental	47,657	64,969	94,100	94,100	6,003	94,100	33,200
(5100.90) Fringe Benefits-Life	7,295	8,055	9,800	9,800	2,162	1,000	5,000
(5300.10) Retirement-Retiree Benefits	59,225	57,236	58,000	58,000	41,038	75,000	77,000
(5300.15) Retirement - Retiree Insurance	15,729	24,167	25,000	25,000	24,882	50,000	55,000
(5300.20) Retirement-PERS employer costs	659,494	730,569	785,400	785,400	300,266	656,900	641,500
(5300.25) Retirement - PERS employee pickup	453,405	339,916	128,800	128,800	-	128,800	-
(5300.26) Retirement - Unfunded Liability payment	1,435,491	1,833,247	1,872,000	1,872,000	-	1,872,000	-
(5300.30) Retirement-401 a(h) First Mercantile	14,298	15,183	15,000	15,000	3,849	15,000	10,000
(5300.50) Retirement-PARS	-	-	-			-	
(6000.10) Supplies-Office Supplies	604	908	1,000	1,000	328	2,500	4,500
(6000.20) Supplies-Non-Durable	126	2,746	1,000	1,500	954	2,500	3,000
(6000.30) Supplies-Janitorial				50	37		
(6000.40) Supplies-Durable	1,001	130	-		452	1,500	1,500
(6010.40) Machinery & Equipments-Computer Software	-	22	-	-	1,163	-	15,000
(6010.50) Machinery & Equipments-Computer Hardware	219	23,769	-	15,262	9,099	20,000	25,000
(6014) Training	1,135	1,284	1,500	1,500	498	3,500	33,000
(6016) Uniform Expense	-	-	-			-	
(6020) Travel & Meetings	1,803	3,258	8,000	8,000	2,944	15,000	25,000
(6025) Advertising/Printing Services	37,933	31,188	37,000	37,000	14,130	50,000	40,000
(6040.10) Contract Services-Outside Contracts	938,992	1,335,808	1,599,700	1,808,755	1,158,990	1,800,000	2,100,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	14,971	15,312	15,000	25,000	15,360	20,000	110,000
(6040.95) Contract Services - Other Professional Services	6,998	21,508	7,200	13,200	14,746	9,000	57,000
(6050.40) Utility Services-Cellular Services	3,320	3,639	3,300	3,300	2,705	2,800	3,000
(6060) Mail/ Postal Expense	7	91	-	100	40	-	
(6070.10) Fuel-Regular Unleaded Fuel	-	-	-			-	
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	-	-	-			-	
(6080.70) Vehicle Maintenance/Expenses-Auto Body Repairs				6,000	4,183		
(6095) Safety Program	5,170	5,387	5,000	5,000	3,721	5,000	8,000
(7010) Depreciation Expense	11,766	12,493	-		13,220	-	
(7011) GASB 68 Pension Expense	1,146,355	206,319	-		5,657,034	-	
(7025) Interest Expense	-	5,522	-			-	
(7035) Lease Payment	-	-	-			-	
(7053) Bad-debt Expenses	-	-	-			-	
(7110) Capitalized Expenses	-	(7,270)	-			-	
(7120.10) Administrative Costs-PERS Health	4,473	5,170	4,000	4,000	6,200	5,000	-
(7121) GASB 75 - OPEB expense	52,993	(278,060)	-	-	654,746	-	
Total	**15,374,198**	**15,099,785**	**16,002,000**	**15,780,317**	**12,767,317**	**15,812,600**	**16,116,400**

City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT DEPARTMENT

EXPENDITURES

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
600-90-911 Transit-Transportation -Metrolink Station							
(5000.10) Salaries-Regular Salaries	-	-	-	-	5,238	-	15,000
(5000.20) Salaries-Regular Hourly	-	-	-	-	2,789	-	
(5010.10) Overtime-Full-Time	-	-	-	-	862	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	671	-	1,100
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	1,124	-	4,500
(5100.85) Fringe Benefits - Dental	-	-	-	-	17	-	100
(5300.20) Retirement-PERS employer costs	-	-	-	-	416	-	1,600
(6000.40) Supplies-Durable	-	-	-				
(6040.10) Contract Services-Outside Contracts	127,094	124,631	144,300	162,300	127,794	160,000	-
(6040.15) Contract Services - Tree Trimming	24,500	26,400	52,800	23,800	21,988		-
(6040.20) Contract Services-Landscaping Services	55,200	57,600	85,800	85,800	32,957	85,000	-
(6040.35) Contract Services - Custodial Services				-	2,800	7,200	7,500
(6050.10) Utility Services-Electricity Usage	22,187	22,599	14,000	20,000	24,287	22,000	25,000
(6050.20) Utility Services-Water Usage	15,672	15,569	10,000	15,000	18,677	17,000	23,500
(7120) Administrative Costs	12,162	12,162	12,000	12,000	12,000		-
Total	**256,815**	**258,961**	**318,900**	**318,900**	**251,620**	**291,200**	**78,300**
600-90-915 Transit-Transportation -Corporate Shops							
(5000.10) Salaries-Regular Salaries	2,017,746	2,035,502	2,201,100	2,201,100	972,720	2,416,000	2,370,000
(5000.20) Salaries-Regular Hourly	9,708	21,056	20,000	3,000	15,753	15,000	21,000
(5000.30) Salaries-Limited Hourly	4,805	9,282	-	17,000	-	-	
(5010.10) Overtime-Full-Time	18,592	27,170	23,000	23,000	5,976	23,000	40,000
(5010.20) Overtime-Part-Time	-	3,933	-	100	525	-	
(5010.30) Overtime-Limited Part-Time	-	2,066	-	1,000	1	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	149,116	152,542	178,800	178,800	70,520	190,900	185,400
(5100.20) Fringe Benefits-Compensation Insurance	160,597	160,596	186,200	186,200	186,200	160,000	160,000
(5100.30) Fringe Benefits-Unemployment Insurance	5,317	6,204	-	-	8,764		
(5100.40) Fringe Benefits-Health Insurance	327,144	373,323	332,600	332,600	160,632	343,900	342,800
(5100.50) Fringe Benefits-Uniform Allowance	19,445	20,050	20,000	20,000	-	20,000	20,000
(5100.60) Fringe Benefits-Tool Allowance	11,328	10,900	11,500	11,500	-	11,500	11,000
(5100.75) Fringe Benefits - LTD/STD	18,189	17,049	21,200	21,200	7,364	21,200	18,000
(5100.80) Fringe Benefits-Vision	3,181	1,371	1,900	1,900	2,138	1,900	1,000
(5100.85) Fringe Benefits - Dental	4,977	9,027	14,700	14,700	3,318	6,700	8,200
(5100.90) Fringe Benefits-Life	2,221	2,519	3,000	3,000	1,056	3,000	2,500
(5300.10) Retirement-Retiree Benefits	9,563	12,725	17,000	17,000	4,820	30,000	10,000
(5300.15) Retirement - Retiree Insurance	3,064	(167)	-	-	5,183	-	
(5300.20) Retirement-PERS employer costs	194,087	216,138	202,500	202,500	100,968	221,300	238,600
(5300.25) Retirement - PERS employee pickup	135,101	90,262	33,000	33,000	1	33,000	-
(5300.26) Retirement - Unfunded Liability payment	468,795	501,937	498,700	498,700	-	498,700	-
(5300.30) Retirement-401 a(h) First Mercantile	4,753	4,937	6,000	6,000	2,008	6,000	5,000
(5300.50) Retirement-PARS	-	(553)	-			-	
(6000.10) Supplies-Office Supplies	-	8	-	2,000	2,353	2,500	2,500
(6000.20) Supplies-Non-Durable	67,525	69,731	65,000	65,000	16,207	65,000	65,000
(6000.30) Supplies-Janitorial	40,236	69,701	46,000	64,000	48,335	100,000	150,000
(6000.40) Supplies-Durable	20,614	21,352	15,000	15,000	12,976	20,000	20,000
(6000.50) Supplies-Medical	1,267	544	1,500	1,500	-	1,250	3,300
(6005) Inventory Variance	-	-	-			-	
(6005.10) Inventory Variance-Regular	28,572	(109,283)	-	-	(125,111)	-	
(6005.20) Inventory Variance-Fuel	16,065	48,147	-	-	265,386	-	
(6010.10) Machinery & Equipments-Machinery & Equipment	3,963	448	1,000	8,000	33,191	75,000	
(6010.20) Machinery & Equipments-Office Equipment	-	1,122	-	-	92	-	
(6010.30) Machinery & Equipments-Small Tools	(639)	1,099	2,000	6,000	4,194	6,000	6,000
(6010.40) Machinery & Equipments-Computer Software	-	849	-	6,770	1,670	-	70,000
(6010.50) Machinery & Equipments-Computer Hardware	4,261	1,096	1,500	2,100	1,190	1,000	1,000
(6012) Education Reimbursement	-	-	-			-	
(6014) Training	42	194	-			2,000	10,000
(6020) Travel & Meetings	2,676	45	-	200	315	10,000	10,000
(6025) Advertising/Printing Services					243		
(6040.10) Contract Services-Outside Contracts	214,074	395,746	680,500	695,500	247,028	550,000	425,000
(6040.20) Contract Services-Landscaping Services	-	-	-			-	
(6040.35) Contract Services - Custodial Services	23,543	19,620	23,000	23,000	52,447	86,500	90,000
(6040.60) Contract Services-Building Maintenance/Repairs	8,841	48,270	19,000	19,000	46,906	12,400	55,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	7,661	7,256	3,000	577,712	272,110	20,000	20,000
(6040.70) Contract Services-Rental- Building & Equipment	-	310	-			-	
(6040.85) Contract Services - Towing Services	7,910	8,685	12,200	12,200	7,790	12,000	12,000
(6040.95) Contract Services - Other Professional Services	84,249	113,888	185,000	185,000	111,125	120,000	160,000
(6050.10) Utility Services-Electricity Usage	9,548	-	-			-	
(6060) Mail/ Postal Expense	61	22	-	100	236	-	
(6070.10) Fuel-Regular Unleaded Fuel	1,217,967	790,156	1,120,000	570,000	568,377	1,050,000	1,050,000
(6070.20) Fuel-Diesel	69,348	75,471	104,000	19,500	2,726	20,000	20,000
(6070.30) Fuel-CNG	236,169	224,489	212,000	212,000	245,818	240,000	225,000

City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT DEPARTMENT

EXPENDITURES

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6070.31) Fuel - Electricity for CNG	129,098	136,371	140,000	160,000	180,706	160,000	400,000
(6070.40) Fuel-Propane	2,271	2,197	2,000	2,500	1,947	2,500	2,500
(6070.50) Fuel-Electricity for Buses	-	28,570	40,000	40,000	15,455	40,000	100,000
(6075.10) Preventive Maintenance-Fire Extinguisher	4,564	1,123	4,000	4,000	5,967	5,000	5,000
(6080.10) Vehicle Maintenance/Expenses-Oil	128,508	76,117	110,000	110,000	69,501	110,000	110,000
(6080.20) Vehicle Maintenance/Expenses-Coolant	12,944	12,344	20,000	20,000	7,478	20,000	20,000
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	15,343	16,543	15,000	-	34,879	17,000	20,000
(6080.40) Vehicle Maintenance/Expenses-Bus Repair & Services	11,366	1,866	5,000	5,000	501	10,000	15,000
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	606,314	533,458	550,000	802,355	640,481	850,000	900,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	5,851	219	3,000	28,000	7,931	10,000	40,000
(6080.70) Vehicle Maintenance/Expenses-Auto Body Repair	4,312	-	-	-	693	-	
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	364	-	-	-	2,722	-	
(6081) Permits and Fees	21,405	19,469	22,000	22,000	17,246	22,000	25,000
(6082) Vehicle Purchases	-	-	-			-	
(6087) Property Maintenance					970		
(6095) Safety Program	-	-	-	-	95	-	
(7010) Depreciation Expense	10,084	8,028	-	-	3,507	-	
(7011) GASB 68 Pension Expense	338,296	59,732	-	-	1,938,469	-	
(7050) Miscellaneous Expense	805	5,669	1,000	1,000	-	-	
(7110) Capitalized Expenses	-	(5,756)	-	-	(283,820)	-	
(7120.10) Administrative Costs-PERS Health	1,341	1,608	1,100	1,100	547	-	
(7121) GASB 75 - OPEB expense	9,214	(51,296)	-	-	83,546	-	
Total	**6,933,762**	**6,313,097**	**7,175,000**	**7,452,837**	**6,092,372**	**7,642,250**	**7,465,800**
600-90-920 Transit-Transportation -Capital Projects							
(7010) Depreciation Expense	3,080,654	3,002,757	-	-	2,933,748	-	
(7110) Capitalized Expenses	-	(1,214,905)	-			-	
Total	**3,080,654**	**1,787,852**	**0**	**0**	**2,933,748**	**0**	**0**
600-90-929 Transit-Transportation -Taylor Ranch							
(6000.20) Supplies-Non-Durable	-	-	-	-	-	-	-
(7115) Building Improvements.	-	-	-	-	-	-	-
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**
600-90-930 Transit-Transportation -Prop C 5% Security							
(5000.10) Salaries-Regular Salaries	34,511	34,440	40,000	40,000	-	40,000	
(5010.10) Overtime-Full-Time	201,115	156,511	200,000	219,000	57,356	200,000	200,000
(5100.10) Fringe Benefits-FICA/MEDICARE	3,685	2,867	3,000	3,000	831	3,000	700
(5100.20) Fringe Benefits-Compensation Insurance	4,910	4,908	3,100	3,100	3,100	5,000	5,000
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-	-	-	-	
(5100.40) Fringe Benefits-Health Insurance	10,800	10,592	9,600	9,600	3,781	9,600	3,000
(5100.50) Fringe Benefits-Uniform Allowance	238	238	1,000	1,000	-	1,000	
(5100.75) Fringe Benefits - LTD/STD	77	76	200	200	-	200	
(5100.80) Fringe Benefits-Vision	46	39	-	-	9	-	100
(5100.85) Fringe Benefits - Dental	338	282	100	100	65	100	100
(5100.90) Fringe Benefits-Life	17	17	100	100	-	100	-
(5300.20) Retirement-PERS employer costs	30,750	28,252	8,100	8,100	7,618	8,100	6,600
(5300.25) Retirement - PERS employee pickup	4,110	1,243	200	200	1	200	-
(5300.26) Retirement - Unfunded Liability payment	7,077	18,201	22,800	22,800	-	22,800	-
(6000.10) Supplies-Office Supplies	-	-	-			-	
(6000.20) Supplies-Non-Durable	-	50	-	6,700	-	-	
(6000.40) Supplies-Durable	5,757	3,908	6,700	-	-	6,700	6,700
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-			-	
(6010.50) Machinery & Equipments-Computer Hardware	-	37,164	19,000	-	-	19,000	19,000
(6014) Training	80	65	-			-	
(6020) Travel & Meetings	2,002	290	1,000	1,000		-	
(6040.10) Contract Services-Outside Contracts	151,261	159,090	229,900	237,218	146,205	240,000	350,000
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	-	-	-			-	
(6082) Vehicle Purchases	44,952	-	-			-	
(7010) Depreciation Expense	21,495	29,618	-	-	33,570	-	
(7050) Miscellaneous Expense	-	(17)	-			-	
(7110) Capitalized Expenses	(44,952)	(32,523)	-			-	
(7120.10) Administrative Costs-PERS Health	39	46	-			-	
Total	**478,308**	**455,357**	**544,800**	**552,118**	**252,536**	**555,800**	**591,200**

City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT DEPARTMENT

EXPENDITURES

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
600-90-931 Transit-Transportation -Bus Advertising							
(5100.90) Fringe Benefits-Life	-	-	-			-	
(6000.20) Supplies-Non-Durable	-	-	-			-	
(6000.40) Supplies-Durable	2,574	-	-			-	
(6025) Advertising/Printing Services	2,578	2,717	1,700	1,700	-	-	
(6040.10) Contract Services-Outside Contracts	60,000	60,000	20,000	20,000	60,000	60,000	20,000
(6050.40) Utility Services-Cellular Services	-	-	-	-	12,500	-	
(7053) Bad-debt Expense							
Total	**65,152**	**62,717**	**21,700**	**21,700**	**72,500**	**60,000**	**20,000**
600-90-735 Transit-Transportation -SYEP							
(5000.30) Salaries-Limited Hourly	6,463	7,464	10,000	10,000	-	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	494	571	-	-	-	-	
Total	**6,957**	**8,035**	**10,000**	**10,000**	**0**	**0**	**0**
600-99-932 Non-Departmental-ABM Facility Upgrades							
(6040.10) Contract Services-Outside Contracts	-	-	-	-	621,846	-	-
(7110) Capitalized Expense	-	-	-	-	(621,846)	-	-
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**
600-99-998 Non-Departmental - COVID-19 Response							
(5000.10) Salaries-Regular Salaries	-	-	-	-	5,701,692	-	-
(5000.20) Salaries-Regular Hourly	-	-	-	-	25,281	-	-
(5000.30) Salaries-Limited Hourly	-	-	-	-	16,834	-	-
(5010.10) Overtime-Full-Time	-	-	-	-	397,741	-	-
(5010.20) Overtime-Part-Time	-	-	-	-	1,234	-	-
(5010.30) Overtime-Limited Part-Time	-	-	-	-	449	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	456,387	-	-
(5100.20) Fringe Benefits-Compensation Insurance	-	-	-	-	539,550	-	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-	-	188,971	-	-
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	859,232	-	-
(5100.50) Fringe Benefits-Uniform Allowance	-	-	-	-	96,050	-	-
(5100.70) Fringe Benefits-Auto Allowance	-	-	-	-	10,775	-	-
(5100.75) Fringe Benefits - LTD/STD	-	-	-	-	41,528	-	-
(5100.80) Fringe Benefits-Vision	-	-	-	-	9,475	-	-
(5100.85) Fringe Benefits - Dental	-	-	-	-	37,773	-	-
(5100.90) Fringe Benefits-Life	-	-	-	-	6,783	-	-
(5100.95) Fringe Benefits-457(b) ER Contribution	-	-	-	-	552	-	-
(5300.10) Retirement-Retiree Benefits	-	-	-	-	47,606	-	-
(5300.15) Retirement - Retiree Insurance	-	-	-	-	32,869	-	-
(5300.20) Retirement-PERS employer costs	-	-	-	-	645,305	-	-
(5300.25) Retirement - PERS employee pickup	-	-	-	-	142,588	-	-
(5300.30) Retirement-401 a(h) First Mercantile	-	-	-	-	9,642	-	-
(6000.10) Supplies-Office Supplies	-	-	-	-	1,861	-	-
(6000.20) Supplies-Non-Durable	-	-	-	-	11,831	-	-
(6000.30) Supplies-Janitorial	-	-	-	-	40,338	-	-
(6000.40) Supplies-Durable	-	-	-	-	1,026	-	-
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-	-	56,400	-	-
(6010.30) Machinery & Equipments-Small Tools	-	-	-	-	326	-	-
(6010.40) Machinery & Equipments-Computer Software	-	-	-	-	30,692	-	-
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-	-	12,032	-	-
(6040.10) Contract Services-Outside Contracts	-	-	-	6,500,000	56,660	-	-
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	-	-	-	-	14,193	-	-
Total	**0**	**0**	**0**	**6,500,000**	**9,493,676**	**0**	**0**
600-99- Transit-Non-Departmental-							
(6036) Settlements	-	380,000	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	-
(7050) Miscellaneous Expense	5,199	-	-	-	8,562	-	-
(7050.10) Miscellaneous Expense-Credit Card Purchases (Clearing)	-	252	-	-	-	-	-
Total	**5,199**	**380,252**	**0**	**0**	**8,562**	**0**	**0**
TRANSIT DEPARTMENT TOTAL	**32,635,055**	**31,671,369**	**30,777,500**	**37,685,547**	**40,628,734**	**34,317,900**	**35,504,650**

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City of Montebello
Enterprise Fund Detail by Department - Transit
FY 2018-19 - FY 2022-23

TRANSIT

REVENUE

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
600-99- Transit-Non-Departmental-							
(3000.80) General Government-City Facility Rentals	5,988	-	-				
(3006.13) Credit-Debit Card Transaction Fees - Transit	209	29	-				
(3300.15) Retirement - Retiree Insurance					24,683		25,000
(3660) Cost Recovery	25,975	8,760	10,000	10,000	6,221	10,000	5,000
(4000.10) Transit Charges for Services-Bus Fares	3,488,337	2,432,443	3,000,000	3,000,000	1,226,034	2,400,000	2,000,000
(4000.20) Transit Charges for Services-EZ Pass Sales	189,017	82,345	100,000	100,000	18,408	85,000	30,000
(4000.30) Transit Charges for Services-Dial A Taxi	38,079	31,772	25,000	25,000	23,471	25,000	30,000
(4000.40) Transit Charges for Services-Bus Fare Tokens	13,628	11,490	10,000	10,000	45	10,000	3,000
(4000.50) Transit Charges for Services-TAP Bus Card	121,062	143,725	80,000	80,000	50,163	150,000	120,000
(4000.60) Transit Charges for Services-LACMTA Metro Tokens	48,400	11,660	15,000	15,000	(2,860)	15,000	-
(4000.70) Transit Charges for Services-Rider Relief Tran Program	74	7,423	1,000	1,000	4,499	1,000	7,000
(4010.25) Transit Operating Revenue - LACMTA Metro Rail Feeder	54,482	70,674	100,000	100,000	16,896	75,000	21,600
(4010.30) Transit Operating Revenue-Prop C Discretionary Base	1,171,089	1,197,790	1,225,300	1,225,300	1,171,089	1,194,500	1,234,000
(4010.35) Transit Operating Revenue - STA Operating	1,343,944	1,743,697	1,579,200	1,579,200	1,198,624	764,100	1,288,100
(4010.40) Transit Operating Revenue-Prop A Discretionary Operating	5,340,219	5,483,834	5,639,000	5,639,000	5,639,033	5,681,400	5,769,600
(4010.45) Transit Operating Revenue - Prop C Discretionary Foothill	296,096	334,214	323,500	323,500	244,560	292,000	388,700
(4010.50) Transit Operating Revenue-Prop C Discretionary BSIP	223,492	228,588	233,800	233,800	223,492	228,000	235,500
(4010.55) Transit Operating Revenue - Prop C 5% Security	461,723	479,886	461,000	461,000	348,186	458,600	425,200
(4010.60) Transit Operating Revenue-Prop C MOSIP MOU	1,617,306	1,668,798	1,723,600	1,723,600	1,624,667	1,639,400	1,663,700
(4010.65) Transit Operating Revenue - Measure R 20%	3,356,209	3,654,427	3,678,400	3,678,400	2,774,669	3,604,300	4,592,600
(4010.85) Transit Operating Revenue - TDA Operating	8,258,216	8,840,232	9,284,700	9,284,700	7,080,895	8,888,100	11,229,400
(4010.90) Transit Operating Revenue-Measure M	3,388,471	3,779,875	3,639,400	3,639,400	2,735,675	3,592,000	4,585,400
(4010.95) Transit Operating Revenue - FTA - Preventive Maintenance	1,665,500	1,665,500	-				1,000,000
(4015.10) Bus AD Pilot Program-Operating	62,499	195,541	50,000	50,000	-	185,000	60,000
(4022.90) CARES Act CARES Act Transit							
(4023.10) American Rescue Plan Coronavirus Fiscal Recovery							9,000,000
(4024.10) CRRSAA Federal							7,500,000
(4070) Fuel Island Share use reimbursement	3,991	4,847	6,000	6,000	5,998	5,000	5,000
(4090) Interest Income from LAIF	71,691	111,588	25,000	25,000	16,025	50,000	50,000
(4092) Interest Income - CD	3,580	20,146	-	-	9,108	20,000	10,000
(4098) Transit Miscellaneous Revenue	4,626	1,353	3,000	3,000	1,327	5,000	5,000
(4399) Cash Variance	(60)	-	-				
(4700.20) Rents and Concessions Fees Pool Tables					1,516		
600-99-998-4022.90 CARES Act - Transit				6,500,000	9,916,247		
TRANSIT DEPARTMENT TOTAL	**31,253,843**	**32,210,637**	**31,212,900**	**37,712,900**	**34,358,671**	**29,378,400**	**51,283,800**

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City of Montebello

Functional Unit - Primary Fund Relationship Matrix

General Fund, Special Revenue, Enterprise, Debt Service, Trust and Agency

The matrix below describes the relationship between functional units (i.e., Departmental programs and services) and their funding source. Only those programs/services designated as "primary" and which have specific funding are included. Non-major funds and the services they provide do not account for a material amount of appropriations in the budget and hence are not included below. The majority of programs and services provided by the City and their respective funding sources are included below.

Primary Fund Description Category

Program / Service Provided	GENERAL FUND	SPECIAL REVENUE FUNDS	ENTEPRISE FUNDS	DEBT SERVICE FUNDS	TRUST AND AGENCY FUNDS
	General administration: Legislative body, City Manager, City Attorney	Community social services (CDBG, HOME, etc.)	Transit operations	General debt service (all funds)	Successor Agency Operations
	Public Safety (Police and Fire): patrol, investigations, EMS, fire suppression, fire prevention, etc.	Road repair and infrastructure (capital projects, Metro Local Return Funds, Gas Tax, etc.)	Golf Course		
	Legislative body operations (i.e., elected officials)	Signal maintenance and repair	Hilton Garden Inn		
	Marketing, Public Information Office, Communications	Police special programs (COPS/SLESF, JAG, Asset Forfeiture)	Home2Suites		
	General accounting, budgeting, payroll, purchasing, treasury	Pension related expenses (Property Tax Override)			
	Recruitment, benefits, employee relations, general Human Resources servcies	Grant funded programs and services (Summer Food Program, Transit, etc.)			
	Information Technology	Assessment Districts			
	Building safet and inspection	Transit capital/infrastructure			
	Risk management				
	Code Enforcement				
	Park maintenance				
	Senior services				
	Youth and adult sports programs				
	Plan check				
	Street maintenance				
	Facilities maintenance				
	Planning				
	Fleet management and maintenance				

City of Montebello
Fund Listing and Description
Primary* Special, Capital, Grant and Enterprise Funds

Fund #	Description	Category
200	Gas Tax	The State of California levies a per gallon gasoline tax. Cities and Counties receive revenue from the motor vehicle fuel taxes imposed purusnt to Revenue and Taxation Code Section 7360(a) and (b) through the Highway User Tax Account (HUTA) as outlined in the Streets and Highways Code Sections 2103, 2105, 2107, 2017.5.
201	RMRA (Road Maint. & Rehab)	The Road Repair and Accountability Act of 2017 (SB 1) set new transportation taxes allocated to Cities and Counties through the Road Maintenance and Rehabilitation Account (RMRA): additional $0.12 per gallon increase to the gasoline excise tax (with annual inflation adjustments beginning July 1, 2020), additional $0.20 per gallon increase to the diesel fuel excise tax (with half of the revenue going to the RMRA), additional vehicle registration tax, and additional $100 per vehicle registration tax on zero emissions vehicles.
202	SB1 - State of Good Repairs SGR	The Road Repair and Accountability Act of 2017, Senate Bill (SB) 1 (Chapter 5, Statues of 2017), signed by the Governor on April 28, 2017, includes a program that will provide additional revenues for transit infrastructure repair and service improvements. This investment in public transit will be referred to as the State of Good Repair (SGR) Program. This program receives funding of approximately $105 million annually. SGR funds are to be made available for eligible transit maintenance, rehabilitation and capital projects.
205	Retirement	The City of Montebello voters twice approved a Property Tax Override (PTO) in 1946 and again in 1976 (affirmation vote) to be utilized to pay for retirement related pension costs (i.e., PERS related expenditures). Ordinance No 2148 (1996) codified the tax rate at $0.197875 per $100 of assessed valuation (Municipal Code Section 3.28.020). The revenue from the property tax override can only be used to pay for retirement system related expenses. The revenue is utilized to pay for unfunded actuarial liability (UAL), normal costs, and effective FY 2020-21, debt service on Pension Obligation Bonds.
210	Prop A Local	The Proposition A sales tax, Approved by Los Angeles County voters in 1980, is a half cent tax on most retail sales in Los Angeles County. LA County Metro returns 25% of the Proposition A tax to the Cities in the County for transportation purposes. The balance of the tax revenue is restricted to 35% for rail development and 40% for discretionary purposes.
215	Prop C Local	The Proposition C sales tax, approved by LA County voters in 1990, is an additional half cent tax on retail sales in Los Angeles County. LA County Metro returns 20% of the Proposition C tax to the cities in the County for transportation purposes. The balance of the Proposition C tax is restricted 40% for construction and operation of the bus transit and rail system; 5% to expand rail and bus security; 10% for commuter rail, construction of transit centers, park and ride lots and freeway bus stops; and 25% for transit-related improvements to freeways and state highways.

City of Montebello
Fund Listing and Description
Primary* Special, Capital, Grant and Enterprise Funds

Fund #	Description	Category
220	Measure R Local	Measure R was approved by Los Angeles County voters in November, 2008. Measure R is an ordinance authorizing an additional half cent sales tax to fund traffic relief and rail expansion according to an expenditure plan contained in the ordinance. The sales tax became effective July 1, 2009 and will remain in effect for 30 years (expiring July 1, 2039).
221	Measure A Local	The Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure of 2016 (Measure A) was approved by Los Angeles County voters in 2016. This measure provides funding for local parks, beaches, open space and water resources through the levy of an annual parcel tax of 1.5 cents per square foot of development. Local communities are allotted a portion of funding based on park needs
222	Measure M Local	Measure M was approved and imposes a retail transactions and use tax at the rate of one-half of one percent within Los Angeles County. The sales tax will increase to one percent (1%) on July 1, 2039, when the Measure R one-half of one percent (0.5%) tax expires (see description of Measure R above). The sales tax is in addition to any other taxes authorized by law. The sales tax has no expiration date.
223	TDA Article 3	Transportation Development Act (TDA), Article 3 funds are used by cities within Los Angeles County for the planning and construction of bicycle and pedestrian facilities. By ordinance, LA County Metro is responsible for administering the program and establishing its policies. TDA, Article 3 funds are allocated annually on a per capita basis to both cities and the County of Los Angeles.
230	Drug Enforcement	This fund records proceeds from revenue sharing from various Federal and State asset forfeiture programs. Montebello Police Department personnel participate in Federal and State drug enforcement task force operations. Depending on the operation, and the amount of assets (i.e., money, cars, homes, etc.) seized as part of the operation, a portion of proceeds from the assets are shared by participating law enforcement agencies. These funds have strict spending guidelines, and generally Montebello has utilized the funds to pay for dispatch and related software, as well as some equipment per the program guidelines.
235	Supplemental Law	The State legislature established a 0.15% Vehicle License Fee (VLF) in 2009 (in addition to the 0.65% base VLF fee). Revenue from the 0.15% fee is deposited in the Local Safety and Public Protection Account and revenues are sued to fund a variety of law enforcement programs previously paid from the State General Fund. The County of Los Angeles distributes these funds to eligible cities through the property tax allocation process.

City of Montebello
Fund Listing and Description
Primary* Special, Capital, Grant and Enterprise Funds

Fund #	Description	Category
240	JAG	The Justice Assistance Grant program is the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides local governments with critical funding to support law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.
245	AQMD	Assembly Bill 2766 was adopted in 1990 to provide revenue to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies. The Department of Motor Vehicles collects a registration surcharge of $6 per vehicle to fund the AB 2766 program. Forty percent of the AB 2766 fund (approximately $20 million annually in the South Coast Air Basin) is returned to the cities and counties to fund transportation related projects that reduce air pollution. AB 2766 revenue is distributed on a quarterly basis to participating cities and counties based on the prorated share of their population.
255	CDBG	The Federal Department of Housing and Urban Development (HUD) provides funding to be used in designated low-income census tracts within the City. Use of the funds is limited to specific projects or tasks such as code enforcement, administration, ADA improvements to streets and sidewalks, and funding of approved social services agencies
260	HOME	The HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use - often in partnership with local nonprofit groups - to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households.
264	George Miller Estate Donation	This fund was set up per the instructions and directions of a settlement agreement reached between the City and the estate of George Miller. Mr. Miller was a long-time Montebello firefighter and left a portion of his estate to the City to be utilized for fire education and training opportunities. The settlement agreement directed the donation to be deposited -- and any expenditures related to the donation -- in a separate fund.

City of Montebello
Fund Listing and Description
Primary* Special, Capital, Grant and Enterprise Funds

Fund #	Description	Category
265	Grants	The City receives numerous grants and records the proceeds and related expenses in this fund. In order to track revenue and expenditures, account classifications are created within this fund to further demark and delineate the particular grant award. Refer to the section of this budget book titled "Chart of Accounts" for a detailed description of the use of Grant, Program and related accounting methods to track specific grant funds. This fund only records non-Transit grants, see "Fund 270" for Transit related grant awards.
270	Transit Grants	Similar to Fund 265, this fund records only grant awards related specifically to Transit (i.e., Montebello Bus Lines) operations. Similar to Fund 265, the chart of accounts is utilized to demark and delineate specific awards, and track revenue and expenditure accordingly by grant award.
295	Stay Arts Gallery	The City owns a property at 715 W. Whittier Blvd. and has partnered with "Stay Studio" to provide access to space, participation and visibility in the arts for local artists, youth and families through community-centered exhibitions, workshops and creative experiences.
325	Information Technology Upgrades	Capital improvement project fund created to track ARPA/Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) funded citywide information technology network backbone and related software and hardware upgrades.
410	Debt Service II	Montebello pays debt service on bond issues and lease payments for equipment. This fund records various debt related expenses. Funds are transferred into this fund (Transfers In) and debt service is recorded when paid.
500	Trust & Agency	The City maintains various Trust and Agency accounts, where it collects and maintains funds, but is only the custodian of such funds. For example, the City provides for Police and Fire personnel to contribute a percentage of income to a retiree health account. These funds are held "in trust" in an account in this fund and ultimately transferred to a third party. There are other trust and agency accounts where the City acts as custodian.
600	Transit	The City of Montebello operates a bus line: Montebello Bus Lines. This fund is utilized to track revenue and expenditures for all operations. The revenue recorded in this fund is comprised of fares, Local Return Funds (LA County Metro) and Federal funds. Operating expenses include salaries and benefits of bus operators and mechanics, fuel, supplies for bus repairs, and other related expenditures. Fund 270 records Transit related grant awards and Fund 202 records the portion of the Road Maintenance and Rehabilitation Act (SB1) funding for transit agencies known as "State of Good Repair."

City of Montebello
Fund Listing and Description
Primary* Special, Capital, Grant and Enterprise Funds

Fund #	Description	Category
605	Water	The City owns a water utility. The City contracts out to a third-party for the operation and maintenance of this utility. In May, 2020, the City received approval to move forward with the sale of its water system. It is anticipated the sale will be completed, pending Public Utilities Commission approval, by the end of 2021.
610	Golf	The City owns and operates an eighteen hole championship Golf Course, in operation since 1926. This enterprise fund accounts for the operations of the golf course: staff, maintenance, repairs, etc. In March, 2020, the City changed operators of the golf course. In addition, the fund accounts for revenue and operating expenses of the Quiet Cannon, an event and conference space that is owned by the City but operated by a third party.
620	Hilton Garden Inn	This City owned hotel has been in operation since 2004 and is operated by a third-party. It is a full service hotel that offers a full range of amenities: business center, meeting rooms, bar/restaurant, swimming pool, etc. It is adjacent to the City's eighteen hole championship golf course. In 2020, it underwent a complete remodel and renovation and is slated to reopen once pandemic related shelter in place orders are relaxed. This hotel has consistently had occupancy rates above 90% and operates with a profit.
625	Home2Suites Hotel	This City owned hotel opened in 2018 and is operated by a third-party. It is a full service hotel that caters to the long-term business traveler. Occupancy rates traditionally have been in the 90% range (pre-pandemic). The hotel has operated with a profit during its short time since opening.
700	Self Insurance	Montebello is a member of CSAC and acquires liability and workers compensation insurance through an independent broker and utilizes a Third Party Administrator to administer all claims (liability and workers compensation). Related expenses are recorded in this Internal Service Fund. Departments are charged a portion of liability and workers compensation expenses through the budget process.
800	Successor Agency	The former Montebello Redevelopment Agency activity is now recorded in this fund. The State of California Department of Finance (DOF) approves enforceable obligations that are funded using former tax increment (i.e., property tax) revenue. All revenue and expense activity related to the Successor Agency's approved enforceable obligations are recorded in this fund.

**The funds described here represent those funds having the majority of revenue and/or expenditures of all funds combined; there are some additional "minor" funds that either do not receive regular revenue deposits nor record expenses on a regular basis and have been omitted from this schedule for the sake of clarity. Additional information about "minor" funds can be found in the City's annual financial statements (Comprehensive Annual Financial Report, CAFR).*

City of Montebello

Fund Listing and Primary Responsible Department
Primary Special, Capital, Grant and Enterprise Funds

The listing below provides all major funds and the Department which has primary responsibility over the sources and uses of funds. By "primary responsibility," it is meant the department listed directs how revenue is spent, and provides overall guidance on the types of projects on which funding is spent. Ultimate financial and budgetary oversight falls to the Finance Department with all funds.

Fund #	Description	Responsible Department
200	Gas Tax	Public Works
201	RMRA (Road Maint. & Rehab)	Public Works
202	SB1 - State of Good Repairs SGR	Transit
205	Retirement	Finance
210	Prop A Local	Public Works
215	Prop C Local	Public Works
220	Measure R Local	Public Works
221	Measure A Local	Parks and Recreation
222	Measure M Local	Public Works
223	TDA Article 3	Public Works
230	Drug Enforcement	Police
235	Supplemental Law	Police
240	JAG	Police
245	AQMD	Transit / Parks and Recreation / Public Works
255	CDBG	Community Development
260	HOME	Community Development
264	George Miller Estate Donation	Fire
265	Grants	Varies*
270	Transit Grants	Transit
295	Stay Arts Gallery	Administration
325	Information Technology Upgrades	Human Resources - Infformation Technology
410	Debt Service II	Finance
500	Trust & Agency	Finance
600	Transit	Transit
605	Water	Public Works
610	Golf	Parks and Recreation
620	Hilton Garden Inn	Finance
625	Home2Suites Hotel	Finance
700	Self Insurance	Human Resources - Infformation Technology / Finance
800	Successor Agency	Finance

**The City utilizes one fund (Fund 265) to record non-Transit grant activity. Separate accounts are used to track expenses and revenue, based on the source of grant funding. All departments play a role in management of funds in Fund 265, the majority of grant funding goes towards Community Development (General Plan update), Police, Fire and Parks and Recreation*

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City of Montebello
Fund Summary (by Fund)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

FUND/DESCRIPTION	REVENUE / EXPENDITURES	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
General Fund								
FUND 100	**REVENUE**	55,201,506	48,604,255	55,701,100	56,485,700	67,491,567	61,719,150	68,685,800
	EXPENDITURES	52,335,129	59,774,549	55,681,500	61,560,995	69,385,371	61,408,690	67,990,100
Highway Users Tax								
FUND 200	**REVENUE**	1,311,052	1,469,626	1,604,300	1,604,300	1,386,509	1,518,800	1,729,200
	EXPENDITURES	1,478,146	477,789	683,700	2,347,194	916,251	3,316,204	2,357,800
SB1 - Road Maint. & Rehab. (RMRA)								
FUND 201	**REVENUE**	1,169,627	1,160,068	1,223,400	1,223,400	1,181,176	1,225,700	1,403,200
	EXPENDITURES	115,692	6,197	-	3,000,882	847,938	3,524,700	1,500,900
SB1 - Transit-State of Good Repairs								
FUND 202	**REVENUE**	-	-	1,530,100	4,657,977	191,693	885,200	1,453,000
	EXPENDITURES	2,755	-	-	4,656,977	168,459	-	433,100
Retirement								
FUND 205	**REVENUE**	12,931,142	13,029,222	13,604,000	13,604,000	15,010,965	15,171,000	14,541,000
	EXPENDITURES	9,949,505	11,117,156	12,376,400	12,376,400	11,098,421	11,648,100	11,652,600
Prop A - Streets								
FUND 210	**REVENUE**	1,318,846	1,308,604	1,381,200	1,381,200	1,312,714	1,299,200	1,554,900
	EXPENDITURES	-	-	300	1,964,610	61,742	1,794,700	679,700
Prop C - Streets								
FUND 215	**REVENUE**	1,261,440	12,109,954	1,150,300	1,150,300	1,090,874	1,080,400	1,286,000
	EXPENDITURES	557,363	2,855,064	851,500	4,692,732	1,967,247	1,113,500	1,166,400
Measure R - Streets								
FUND 220	**REVENUE**	831,352	8,656,047	858,900	858,900	813,324	803,800	959,900
	EXPENDITURES	510,170	2,440,471	975,900	5,036,100	4,752,740	543,500	1,117,000
Measure A - Parks								
FUND 221	**REVENUE**	-	-	600,000	600,000	-	600,000	1,071,100
	EXPENDITURES	-	-	1,008,000	1,008,000		-	21,000
Measure M Streets								
FUND 222	**REVENUE**	917,497	10,046,162	966,000	966,000	921,594	910,300	1,083,000
	EXPENDITURES	704,742	1,740,829	787,200	4,819,933	5,141,828	1,130,570	1,083,300
TDA - Sidewalks								
FUND 223	**REVENUE**	88,659	89,696	47,500	47,500	-	46,500	59,200
	EXPENDITURES	88,659	80,968	-	35,813	56,315	91,088	-
Metro-Link								
FUND 225	**REVENUE**	-	-	-	-	-	-	-
	EXPENDITURES	-	-	-	-	-	-	-
Measure W								
FUND 229	**REVENUE**	-	-	-	900,000	914,580	900,000	900,000
	EXPENDITURES	-	-	-	900,000	700,000	900,000	903,700
Drug Enforcement - Asset Forfeitures								
FUND 230	**REVENUE**	908,774	712,481	-	-	170,933	251,500	501,000
	EXPENDITURES	1,191,060	487,273	445,000	707,698	450,343	516,000	1,018,300
Supplemental Law Prop. 72								
FUND 235	**REVENUE**	156,089	158,934	154,000	154,000	156,727	152,750	160,000
	EXPENDITURES	438,058	296,492	346,800	346,800	320,338	347,100	257,100
Justice Assistance Grants (JAG)								
FUND 240	**REVENUE**	1,366	1,255	-	47,199	200	500	-
	EXPENDITURES	-	19,988	-	47,199	-	-	-

City of Montebello
Fund Summary (by Fund)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

FUND/DESCRIPTION	REVENUE / EXPENDITURES	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Inmate Welfare Fund								
FUND 241	**REVENUE**	-	-	-	-	17,438	-	-
	EXPENDITURES	-	-	-	-	-	-	-
Air Quality Management District Grant								
FUND 245	**REVENUE**	97,970	92,379	86,000	86,000	85,839	84,000	85,000
	EXPENDITURES	241,362	26,457	336,300	912,300	494,050	228,700	227,900
Park Development								
FUND 250	**REVENUE**	680	486	-	-	115	250	-
	EXPENDITURES	14,500	-	-			-	-
CDBG								
FUND 255	**REVENUE**	860,520	661,324	1,141,000	3,119,593	690,719	1,597,450	1,347,500
	EXPENDITURES	742,492	625,700	611,100	2,931,791	939,720	2,054,300	1,632,400
HOME								
FUND 260	**REVENUE**	3,654	47,245	300,000	402,108	26	400,000	665,800
	EXPENDITURES	11,925	-	-	402,108	7,188	502,400	25,800
George Miller Estate								
FUND 264	**REVENUE**	-	325,000	-	-	1,761	750	500
	EXPENDITURES	-	-	-		55,354	65,750	83,200
Grants								
FUND 265	**REVENUE**	851,706	3,020,576	21,000	5,144,438	1,443,754	2,177,200	375,100
	EXPENDITURES	1,037,193	2,918,537	44,400	4,758,748	3,308,714	3,120,758	344,625
Transit Grants								
FUND 270	**REVENUE**	4,913,529	3,490,663	-	13,954,931	1,872,189	-	-
	EXPENDITURES	2,994,127	5,387,166	-	13,984,541	2,480,676	-	4,375,000
Stay Arts Gallery								
FUND 295	**REVENUE**							250,000
	EXPENDITURES							250,000
Prop A Exchange								
FUND 300	**REVENUE**	3,109	1,394	-	-	-	-	-
	EXPENDITURES	-	95,319	18,700	35,305	31,391	-	-
Information Technology Upgrades								
FUND 325	**REVENUE**	-	-	-	-	-	-	4,700,000
	EXPENDITURES	-	-	-	-	-	-	4,700,000
Debt Service								
FUND 410	**REVENUE**	1,505,329	142,847,323	-	-	11,031,528	11,039,700	11,143,000
	EXPENDITURES	1,509,898	142,811,844	3,345,200	3,345,200	11,051,073	11,047,500	11,043,000
Trust & Agency								
FUND 500	**REVENUE**	419,453	250,370	-	-	99,324	120,500	120,250
	EXPENDITURES	479,952	256,269	125,000	125,000	1,232,470	175,000	205,000
Transit Fund								
FUND 600	**REVENUE**	31,253,845	32,210,635	31,212,900	37,712,900	34,358,671	29,378,400	51,283,800
	EXPENDITURES	32,635,053	31,671,371	30,777,500	37,685,547	40,628,675	34,317,900	35,504,650
Water Fund								
FUND 605	**REVENUE**	3,203,207	2,572,472	2,610,000	2,610,000	2,594,142	2,607,000	2,702,500
	EXPENDITURES	2,595,592	2,364,400	2,223,800	2,226,619	2,296,631	2,258,300	2,467,700
Golf Fund								
FUND 610	**REVENUE**	2,973,964	2,893,583	2,144,900	2,144,900	3,470,078	2,750,000	2,504,500
	EXPENDITURES	2,818,036	2,481,440	3,141,000	3,140,999	2,870,419	2,947,000	2,581,960
Detention								
FUND 615	**REVENUE**	74,170	-	-	-	-	-	-
	EXPENDITURES	-	-	-	-	-	-	-

City of Montebello
Fund Summary (by Fund)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

FUND/DESCRIPTION	REVENUE / EXPENDITURES	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Hillton Garden Inn								
FUND 620	**REVENUE**	14,242,762	4,482,116	6,355,000	6,355,000	3,243,206	6,610,000	5,601,000
	EXPENDITURES	5,240,638	4,739,899	4,954,000	4,954,000	3,855,018	5,239,500	5,241,000
Home2Suites								
FUND 625	**REVENUE**	7,952,205	9,064,121	9,630,000	9,630,000	8,360,802	9,410,000	12,130,000
	EXPENDITURES	8,112,050	8,602,561	9,382,800	9,382,800	7,982,367	9,314,400	9,278,000
Self-Insurance								
FUND 700	**REVENUE**	7,397,377	7,659,496	6,929,900	6,929,900	7,524,399	6,672,300	6,733,400
	EXPENDITURES	10,331,152	7,402,781	7,479,300	7,479,300	7,971,766	7,461,800	8,344,200
Corporate Shop								
FUND 720	**REVENUE**	572,499	-	-	-	-	-	-
	EXPENDITURES	1,910,808	108,369	-			-	-
Successor Agency								
FUND 800	**REVENUE**	8,517,020	6,715,020	-	-	7,496,314	6,601,000	8,155,670
	EXPENDITURES	2,268,692	1,957,133	8,102,700	8,102,700	1,652,339	8,413,100	7,884,900
Housing Successor Agency								
FUND 810	**REVENUE**	36,760	4,320	-	-	-	-	10,000
	EXPENDITURES	752,843	156,518	198,200	218,200	41,733	2,500	22,800
	TOTAL REVENUE	**160,977,109**	**313,684,827**	**139,251,500**	**171,770,246**	**172,933,161**	**166,013,350**	**203,195,320**
	TOTALEXPENDITURES	**141,067,592**	**290,902,540**	**143,896,300**	**203,186,491**	**182,766,577**	**173,483,060**	**184,393,135**

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City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

WATER FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
605-99- Water-Non-Departmental-							
(5000.10) Salaries-Regular Salaries	6,388	6,497	-	-	1,897	-	-
(5010.10) Overtime-Full-Time	156	153	-	-	6	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	495	514	-		253	-	-
(5100.20) Fringe Benefits-Compensation Insurance	384	384	-		-	-	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-		-	-	-
(5100.40) Fringe Benefits-Health Insurance	773	823	-		380	-	-
(5100.50) Fringe Benefits-Uniform Allowance	43	43	-		43	-	-
(5100.75) Fringe Benefits - LTD/STD	-	-	-			-	-
(5100.80) Fringe Benefits-Vision	8	8	-		4	-	-
(5100.85) Fringe Benefits - Dental	60	57	-		26	-	-
(5100.90) Fringe Benefits-Life	8	8	-		3	-	-
(5300.20) Retirement-PERS employer costs	616	710	-		368	-	-
(5300.25) Retirement - PERS employee pickup	534	420	-		128	-	-
(6000.20) Supplies-Non-Durable	4,080	3,337	5,700	5,700	-	4,100	-
(6025) Advertising/Printing Services	-	-	-				-
(6030) Dues & Subscriptions	18,033	16,283	16,300	16,300	15,811	16,700	16,700
(6040.10) Contract Services-Outside Contracts	476,646	480,013	561,700	399,494	480,926	520,000	520,000
(6040.20) Contract Services-Landscaping Services	103	1,030	1,600	1,600	515		1,000
(6040.55) Contract Services - Water System Maintenance	317,936	520,568	400,000	704,412	617,677	400,000	500,000
(6040.75) Contract Services - Legal Services	1,180	10,218	13,300	13,300	11,532	4,500	10,000
(6040.95) Contract Services - Other Professional Services	10,888	27,264	10,700	13,519		2,800	-
(6050.10) Utility Services-Electricity Usage	47,343	57,607	58,000	58,000	26,523	53,000	80,000
(6050.20) Utility Services-Water Usage	65,206	69,932	74,000	74,000	88,931	70,000	80,000
(6050.30) Utility Services-Telephone Services	7,103	6,570	7,800	7,800	5,071	6,000	70,000
(6060) Mail/ Postal Expense	-	-	-				
(6081) Permits and Fees	36,946	39,827	37,000	17,000	1,330	38,000	38,000
(6085) Water Purchase Resale	1,162,416	982,000	900,000	777,794	900,437	1,000,000	1,050,000
(7000.10) Transfer Out-to General Fund	300,000	-	-				
(7010) Depreciation Expense	6,222	5,684	-		5,684		
(7011) GASB 68 Pension Expense	1,112	1,047	-		(4,594)		
(7020) Note Principal	-	-	-				
(7025) Interest Expense	1,687	5,460	-		5,982		
(7050) Miscellaneous Expense	1,283	-	-				
(7110) Capitalized Expenses	(518,653)	-	-				
(7116) Improvements Other than Building	518,653	-	-				
(7120) Administrative Costs	127,941	127,941	137,700	137,700	137,700	143,200	102,000
(7120.10) Administrative Costs-PERS Health	3	2	-				
WATER FUND TOTAL (EXPENDITURES)	**2,595,593**	**2,364,400**	**2,223,800**	**2,226,619**	**2,296,633**	**2,258,300**	**2,467,700**
REVENUE							
605-99- Water-Non-Departmental-							
(3998) Miscellaneous Revenue.	-	46,380	-	-	1,620		1,000
(4090) Interest Income from LAIF	11,150	10,776	10,000	10,000	1,836	7,000	1,000
(4092) Interest Income - CD	447	1,580	-	-	907		
(4198) Miscellaneous Grants	279,883	-	-	-	-		
(4200) Water Sales	2,910,577	2,512,606	2,600,000	2,600,000	2,589,283	2,600,000	2,700,000
(4999) Transfer In	-	-	-				
(4999.10) Transfer In-from Retirement Fund	1,150	1,130	-		496		500
WATER FUND TOTAL (REVENUE)	**3,203,207**	**2,572,472**	**2,610,000**	**2,610,000**	**2,594,142**	**2,607,000**	**2,702,500**
SURPLUS / (DEFICIT)	**607,614**	**208,072**	**386,200**	**383,381**	**297,509**	**348,700**	**234,800**

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City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

GOLF COURSE FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
610-99- Golf-Non-Departmental-							
(5000.10) Salaries-Regular Salaries	575,789	481,450	500,000	500,000	92,216		50,000
(5000.20) Salaries-Regular Hourly	69,237	70,531	93,000	93,000	75,980	12,000	50,000
(5000.30) Salaries-Limited Hourly	10,425	63,080	65,000	65,000	14,355	12,000	10,000
(5010.10) Overtime-Full-Time	7,935	11,639	14,000	14,000	2,729	3,500	3,000
(5010.20) Overtime-Part-Time	3,696	3,822	4,000	40,000	4,383	4,500	5,000
(5010.30) Overtime-Limited Part-Time	-	1,844	3,000	3,000	-		
(5100.10) Fringe Benefits-FICA/MEDICARE	48,570	45,964	49,200	49,200	19,469		8,300
(5100.20) Fringe Benefits-Compensation Insurance	68,203	68,208	19,200	19,200	19,200	-	-
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-	-	10,791		-
(5100.40) Fringe Benefits-Health Insurance	132,859	95,229	83,600	83,600	36,707		16,000
(5100.50) Fringe Benefits-Uniform Allowance	8,275	5,775	7,900	7,900	3,500		500
(5100.60) Fringe Benefits-Tool Allowance	900	900	900	900	900		450
(5100.75) Fringe Benefits - LTD/STD	5,633	4,122	4,500	4,500	3,171		100
(5100.80) Fringe Benefits-Vision	974	546	400	400	362		100
(5100.85) Fringe Benefits - Dental	1,478	754	2,100	2,100	678		700
(5100.90) Fringe Benefits-Life	570	334	800	800	181		10
(5300.10) Retirement-Retiree Benefits	4,600	4,800	4,900	4,900	12,849		29,000
(5300.15) Retirement - Retiree Insurance	1,308	4,331	4,500	4,500	2,282		7,800
(5300.20) Retirement-PERS employer costs	63,358	60,441	63,700	63,700	26,728		9,300
(5300.25) Retirement - PERS employee pickup	48,964	30,536	11,200	11,200	5,251		
(5300.30) Retirement-401 a(h) First Mercantile	1,416	755	-	-	77		
(6000.10) Supplies-Office Supplies	2,103	1,889	3,000	3,000	366		
(6000.20) Supplies-Non-Durable	51,695	35,688	50,000	50,000	37,878	20,000	20,000
(6000.30) Supplies-Janitorial	-	-	-				
(6000.40) Supplies-Durable					7,225		
(6000.50) Supplies-Medical	-	-	-				
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	7,200	7,200	-	1,000	
(6010.30) Machinery & Equipments-Small Tools	-	1,755	1,400	1,400	-	500	
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-				
(6014) Training	325	-	-				
(6020) Travel & Meetings	-	-	-				
(6025) Advertising/Printing Services	399	-	-		480		
(6030) Dues & Subscriptions	3,978	605	600	600	-		
(6032) Insurance	-	-	3,200	3,200	-		
(6036) Settlements	-	400,000	-				
(6040.10) Contract Services-Outside Contracts	20,422	40,373	71,900	71,900	708,255	992,300	992,300
(6040.15) Contract Services - Tree Trimming	26,943	24,040	48,100	48,100	10,640		
(6040.20) Contract Services-Landscaping Services	3,136	11,640	22,000	22,000	10,361	8,000	
(6040.35) Contract Services - Custodial Services	5,994	500	6,200	6,200	-		
(6040.60) Contract Services-Building Maintenance/Repairs	8,404	9,006	5,800	5,800	6,760	16,000	15,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	1,374	2,700	2,700	1,870		
(6040.70) Contract Services-Rental- Building & Equipment	-	808	-				
(6040.95) Contract Services - Other Professional Services	274,394	291,527	348,200	348,200	316,101	360,000	360,000
(6050.10) Utility Services-Electricity Usage	82,969	80,943	80,000	80,000	94,397	80,000	220,000
(6050.20) Utility Services-Water Usage	226,196	63,054	405,000	405,000	621,802	405,000	100,000
(6050.30) Utility Services-Telephone Services	11,506	10,308	13,000	13,000	8,018	13,000	13,000
(6050.40) Utility Services-Cellular Services	2,557	4,013	3,400	3,400	1,845	1,000	2,000
(6050.50) Utility Services-Gas Usage	4,340	4,070	4,200	4,200	4,358	4,400	25,000
(6050.65) Utility Services - Internet	7,153	10,538	14,400	14,400	11,923	14,400	15,000
(6055) Copier Repair/Services	2,279	2,040	2,200	2,199	1,760	2,200	2,000
(6060) Mail/ Postal Expense	31	-	-				
(6065) Liability Insurance	52,044	52,044	-				
(6070.10) Fuel-Regular Unleaded Fuel	8,424	33,254	40,500	40,500	1,596	2,000	2,000
(6070.20) Fuel-Diesel	9,825	7,958	10,000	10,000	1,542	-	2,000
(6070.30) Fuel-CNG	-	-	2,500	2,500	-		
(6080.10) Vehicle Maintenance/Expenses-Oil	-	-	-				

City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

GOLF COURSE FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	443	-	-	-	6,027		
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	20,600	26,218	22,000	22,000	5,506		
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	8,460	-	-				
(6081) Permits and Fees	4,439	9,362	5,600	5,600	2,512	5,600	
(6084.20) Bank fees-Credit card charges	20,633	18,930	23,200	23,200	285	23,200	
(6084.30) Bank fees-Cash Vault Adjustment fees	74	-	-				
(7010) Depreciation Expense	253,700	264,174	-	-	233,300		
(7011) GASB 68 Pension Expense	114,714	(436,975)	-	-	(394,725)		
(7015) Bond Principal	-	-	300,100	300,100	-	309,800	325,700
(7020) Note Principal	-	-	34,000	34,000	-	34,000	34,000
(7025) Interest Expense	107,834	98,217	82,200	82,200	90,762	70,800	58,600
(7035) Lease Payment	-	-	57,600	57,600	-	57,600	52,100
(7050) Miscellaneous Expense	-	-	-				
(7120) Administrative Costs	317,579	317,579	341,800	341,800	341,971	355,500	143,000
(7120.10) Administrative Costs-PERS Health	578	442	-				
(7121) GASB 75 - OPEB expense	3,886	20,180	-	-	325,530		
Total	**2,712,247**	**2,360,615**	**2,943,900**	**2,979,899**	**2,790,154**	**2,808,300**	**2,571,960**

EXPENDITURES

610-65- Golf-Hotels Perimeter-

(6025) Advertising/Printing Services							
(6040.15) Contract Services - Tree Trimming	-	-	6,000	6,000	5,450	6,000	-
(6040.20) Contract Services-Landscaping Services	6,387	3,427	10,000	10,000	2,142	10,000	-
Total	**6,387**	**3,427**	**16,000**	**16,000**	**7,592**	**16,000**	**0**

EXPENDITURES

610-66- Golf-Quiet Cannon Perimeter-

(6025) Advertising/Printing Services	-	-	-				
(6032) Insurance	26,401	29,964	30,000	30,000	-		
(6040.10) Contract Services-Outside Contracts	11,780	20,072	35,100	35,100	15,413	35,000	10,000
(6040.15) Contract Services - Tree Trimming	-	-	-	-	3,100		
(6040.20) Contract Services-Landscaping Services	22,331	11,995	15,000	15,000	10,377	19,000	-
(6040.60) Contract Services-Building Maintenance/Repairs	33,541	21,017	9,000	9,000	5,321	20,000	-
(6040.90) Contract Services-Audit Services	10,000	-	-				
(6050.10) Utility Services-Electricity Usage	(15,683)	21,971	-	-	32,001	30,000	-
(6050.20) Utility Services-Water Usage	1,626	6,365	13,000	13,000	4,297	13,000	-
(6050.50) Utility Services-Gas Usage	(1,013)	857	5,700	5,700	2,158	5,700	-
(7010) Depreciation Expense	-	-	-				
(7020) Note Principal	-	-	66,900	66,900	-		
(7025) Interest Expense	10,419	5,157	6,400	6,400	-		
Total	**99,402**	**117,398**	**181,100**	**181,100**	**72,667**	**122,700**	**10,000**
GOLF FUND TOTAL (EXPENDITURES)	**2,818,036**	**2,481,440**	**3,141,000**	**3,176,999**	**2,870,413**	**2,947,000**	**2,581,960**

City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

GOLF COURSE FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
REVENUE							
610-99- Golf-Non-Departmental-							
(3006.14) Credit-Debit Card Transaction Fees - Golf	19,325	17,431	10,000	10,000	-	20,000	-
(3660) Cost Recovery	1,027	1,832	-	-	-		
(3998) Miscellaneous Revenue.	10,068	-	-	-	2,772		
(4100.10) Golf-Green Fees	820,411	947,784	900,000	900,000	1,977,635	1,500,000	1,400,000
(4100.20) Golf-Cart Rental	438,383	444,015	500,000	500,000	791,091	600,000	575,000
(4100.30) Golf-Driving Range	53,424	47,438	85,000	85,000	81,720	75,000	56,000
(4100.40) Golf-Utility Reimbursement					43,690		
(4100.50) Golf-Special Events	168,560	96,146	125,000	125,000	4,915	30,000	30,000
(4100.60) Golf-Credt Card Surcharge							15,000
(4100.70) Golf-Pro Shop							2,500
(4100.80) Golf-Gift Certificate							
(4100.90) Golf-Miscellaneous							1,000
(4700) Rents and Concessions Fees	-	-	-				
(4999) Transfer In	-	-	-				
(4999.10) Transfer In-from Retirement Fund	112,323	90,976	74,900	74,900	31,979	25,000	25,000
(4999.30) Transfer In-from General Fund	641,850	751,000	-	-	471,300		
Total	**2,265,371**	**2,396,622**	**1,694,900**	**1,694,900**	**3,405,102**	**2,250,000**	**2,104,500**
REVENUE							
610-66- Golf-Quiet Cannon Perimeter-							
(4700) Rents and Concessions Fees	708,593	496,961	450,000	450,000	64,976	500,000	400,000
Total	**708,593**	**496,961**	**450,000**	**450,000**	**64,976**	**500,000**	**400,000**
GOLF FUND TOTAL (REVENUE)	**2,973,964**	**2,893,583**	**2,144,900**	**2,144,900**	**3,470,078**	**2,750,000**	**2,504,500**
SURPLUS / (DEFICIT)	**155,928**	**412,143**	**-996,100**	**-1,032,099**	**599,665**	**-197,000**	**-77,460**

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City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

HILTON GARDEN INN FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
620-99- Hilton-Non-Departmental-							
(5000.10) Salaries-Regular Salaries	1,263,330	797,861	1,300,000	1,300,000	516,417	1,250,000	1,000,000
(5000.20) Salaries-Regular Hourly	81,793	62,334	80,000	80,000	51,211	75,000	70,000
(5100.10) Fringe Benefits-FICA/MEDICARE	109,244	74,986	110,000	110,000	77,418	108,000	95,000
(5100.20) Fringe Benefits-Compensation Insurance	107,609	73,143	120,000	120,000	66,165	107,000	100,000
(5100.40) Fringe Benefits-Health Insurance	76,339	49,710	80,000	80,000	18,819	82,000	62,000
(6000.10) Supplies-Office Supplies	6,790	7,869	10,300	10,300	8,427	10,000	10,000
(6000.20) Supplies-Non-Durable	161,075	126,986	141,200	141,200	149,650	175,000	160,000
(6000.30) Supplies-Janitorial	30,995	10,051	11,700	11,700	14,153	35,000	25,000
(6014) Training	90	-	-				-
(6016) Uniform Expense	7,020	831	8,000	8,000	2,707	6,500	5,000
(6020) Travel & Meetings	2,831	1,512	8,000	8,000	518	4,000	3,000
(6025) Advertising/Printing Services	5,218	2,000	3,000	3,000	1,570	3,300	3,000
(6030) Dues & Subscriptions	27,757	2,300	1,100	1,100	1,536	17,500	13,500
(6032) Insurance	103,590	103,501	66,700	66,700	110,270	93,000	98,000
(6040.10) Contract Services-Outside Contracts	350,648	273,191	351,900	351,900	248,186	277,000	270,000
(6040.20) Contract Services-Landscaping Services	924	-	1,000	1,000	1,660	1,700	1,400
(6040.60) Contract Services-Building Maintenance/Repairs	75,669	21,209	27,300	27,300	25,119	25,000	25,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	28,671	37,962	44,200	44,200	39,037	32,000	34,000
(6040.70) Contract Services-Rental- Building & Equipment	-	-	-				-
(6040.90) Contract Services-Audit Services	10,475	7,500	-			7,500	4,500
(6040.95) Contract Services - Other Professional Services	43,734	59,659	34,600	34,600	93,546	27,000	45,000
(6041) Hilton Program Fees	202,473	145,720	216,000	216,000	99,488	216,000	180,000
(6042) Hilton Franchise Fees	281,293	189,275	300,000	300,000	138,706	300,000	260,000
(6043) Food and Beverage Costs	364,956	224,595	350,000	350,000	238,462	350,000	350,000
(6050.10) Utility Services-Electricity Usage	105,378	95,316	100,000	100,000	112,677	100,000	125,000
(6050.20) Utility Services-Water Usage	32,985	32,843	33,000	33,000	21,809	33,000	30,000
(6050.30) Utility Services-Telephone Services	32,603	29,925	28,000	28,000	42,622	26,000	31,000
(6050.50) Utility Services-Gas Usage	23,024	18,731	22,000	22,000	25,574	22,000	22,000
(6060) Mail/ Postal Expense	1,519	2,507	2,000	2,000	2,760	1,000	2,600
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	249	-		99		
(7000) Transfer Out	-	-	-				
(7010) Depreciation Expense	81,542	555,783	-	-	558,764		
(7015) Bond Principal	-	-	-			-	650,000
(7025) Interest Expense	520,024	433,431	408,000	408,000	270,975	408,000	395,000
(7026) Promotions	307,519	252,842	325,000	325,000	117,124	325,000	275,000
(7030) Issuance Costs	-	250,697	-				
(7050) Miscellaneous Expense	98,429	87,049	94,000	94,000	88,917	94,000	92,000
(7052) Commission	168,280	117,563	177,000	177,000	65,642	178,000	150,000
(7053) Bad-debt Expenses	-	269	-		845		
(7120) Administrative Costs	526,811	590,499	500,000	500,000	644,143	850,000	654,000
HILTON GARDEN INN FUND TOTAL (EXPENDITURES)	**5,240,638**	**4,739,899**	**4,954,000**	**4,954,000**	**3,855,016**	**5,239,500**	**5,241,000**
REVENUE							
620-99- Hilton-Non-Departmental-							
(3590) Transient Occupancy Tax			-	-	157,100		500,000
(3992) Miscellaneous Interest Income	23,106	35,366	25,000	25,000	925	25,000	1,000
(3998) Miscellaneous Revenue.	77,454	60,641	80,000	80,000	89,211	85,000	100,000
(4196) Gain on Disposal	7,783,226	-	-	-	-		
(4700) Rents and Concessions Fees	6,358,976	4,386,109	6,250,000	6,250,000	2,995,970	6,500,000	5,000,000
HITLON GARDEN INN FUND TOTAL (REVENUE)	**14,242,762**	**4,482,116**	**6,355,000**	**6,355,000**	**3,243,206**	**6,610,000**	**5,601,000**
SURPLUS / (DEFICIT)	**9,002,124**	**(257,783)**	**1,401,000**	**1,401,000**	**(611,810)**	**1,370,500**	**360,000**

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City of Montebello
Enterprise Fund Detail by Department
Expenditures and Revenue
FY 2018-19 - FY 2022-23

HOME2SUITES FUND

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
625-99- Home2Suites-Non-Departmental-							
(5000.10) Salaries-Regular Salaries	1,202,167	1,324,886	1,500,000	1,500,000	1,053,299	1,500,000	1,300,000
(5000.20) Salaries-Regular Hourly	89,008	98,823	100,000	100,000	66,558	95,000	80,000
(5100.10) Fringe Benefits-FICA/MEDICARE	112,807	121,279	120,000	120,000	99,337	117,000	120,000
(5100.20) Fringe Benefits-Compensation Insurance	91,434	107,935	120,000	120,000	86,184	100,000	100,000
(5100.40) Fringe Benefits-Health Insurance	35,319	41,865	50,000	50,000	92,406	39,000	56,000
(6000.10) Supplies-Office Supplies	16,216	11,532	8,100	8,100	15,286	14,000	14,000
(6000.20) Supplies-Non-Durable	343,974	151,451	141,100	141,100	130,768	200,000	200,000
(6000.30) Supplies-Janitorial	27,268	49,647	50,200	50,200	72,310	50,000	50,000
(6014) Training	-	3,600	-	-	-		
(6016) Uniform Expense	5,745	4,997	3,000	3,000	-	5,000	3,000
(6020) Travel & Meetings	-	658	-	-			
(6025) Advertising/Printing Services	10,382	775	10,600	10,600	17,602	5,600	10,000
(6030) Dues & Subscriptions	4,918	2,697	4,200	4,200	6,430	3,800	5,000
(6032) Insurance	60,500	172,942	126,400	126,400	93,136	150,000	110,000
(6040.10) Contract Services-Outside Contracts	355,191	441,396	511,100	511,100	350,075	500,000	475,000
(6040.20) Contract Services-Landscaping Services	7,637	22,181	25,000	25,000	49,370	25,000	25,000
(6040.60) Contract Services-Building Maintenance/Repairs	7,066	38,024	56,300	56,300	31,790	25,000	50,000
(6040.65) Contract Services - Equipment/Software Maint-Repair	2,719	16,419	14,800	14,800	24,411	10,000	25,000
(6040.70) Contract Services-Rental- Building & Equipment	151	487	1,000	1,000	-		
(6040.75) Contract Services - Legal Services	49,115	18,110	-	-	225		
(6040.90) Contract Services-Audit Services	-	4,500	-	-		4,500	4,500
(6040.95) Contract Services - Other Professional Services	9,901	35,468	15,000	15,000	25,045	30,000	24,000
(6041) Hilton Program Fees	200,174	233,468	300,000	300,000	225,661	250,000	300,000
(6042) Hilton Franchise Fees	200,046	284,944	340,000	340,000	359,916	250,000	500,000
(6043) Food and Beverage Costs	452,683	458,315	600,000	600,000	165,715	500,000	500,000
(6050.10) Utility Services-Electricity Usage	91,809	153,625	150,000	150,000	178,936	150,000	200,000
(6050.20) Utility Services-Water Usage	30,658	42,260	50,000	50,000	34,964	35,000	50,000
(6050.30) Utility Services-Telephone Services	3,975	6,360	-	-	10,241	9,000	10,000
(6050.50) Utility Services-Gas Usage	27,312	27,484	30,000	30,000	34,917	25,000	35,000
(6060) Mail/ Postal Expense	2,300	2,789	3,000	3,000	2,955	2,500	3,000
(6065) Liability Insurance	34,950	-	-	-			
(6080.30) Vehicle Maintenance-Vehicle Repair & Services	35	343	1,000	1,000	-		
(7010) Depreciation Expense	920,322	1,227,096	-	-	1,227,096		
(7015) Bond Principal	-	-	1,060,000	1,060,000	-	1,110,000	1,165,000
(7025) Interest Expense	2,437,745	2,435,364	2,592,000	2,592,000	2,380,698	2,539,000	2,483,500
(7026) Promotions	151,172	145,478	300,000	300,000	95,711	150,000	100,000
(7050) Miscellaneous Expense	59,114	81,583	100,000	100,000	76,864	70,000	100,000
(7052) Commission	154,190	278,612	300,000	300,000	216,861	300,000	300,000
(7053) Bad-debt Expenses	2,279	1,232	-	-	2,323		2,000
(7120) Administrative Costs	911,768	553,936	700,000	700,000	755,277	1,050,000	878,000
HOME2SUITES FUND TOTAL (EXPENDITURES)	**8,112,050**	**8,602,561**	**9,382,800**	**9,382,800**	**7,982,367**	**9,314,400**	**9,278,000**
REVENUE							
625-99- Home2Suites-Non-Departmental-							
(3590) Transient Occupancy Tax			-	-	562,849		925,000
(3992) Miscellaneous Interest Income	324,074	182,471	100,000	100,000	2,957	150,000	5,000
(3998) Miscellaneous Revenue.	57,152	65,260	30,000	30,000	68,372	60,000	100,000
(4700) Rents and Concessions Fees	7,570,979	8,816,390	9,500,000	9,500,000	7,726,625	9,200,000	11,100,000
(4999) Transfer In	-	-	-	-	-	-	
HOME2SUITES FUND TOTAL (REVENUE)	**7,952,205**	**9,064,121**	**9,630,000**	**9,630,000**	**8,360,803**	**9,410,000**	**12,130,000**
SURPLUS / (DEFICIT)	**(159,845)**	**461,560**	**247,200**	**247,200**	**378,436**	**95,600**	**2,852,000**

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City of Montebello
Community Development Block Grant (CDBG) Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
255-30-310 Public Works - Streets							
(6040.50) Contract Services-Street Maintenance	-	-	-	-	66,390	-	29,000
Total	**-**	**-**	**-**	**-**	**66,390**	**-**	**29,000**
255-30-310 Public Works - Streets							
(5000.10) Salaries-Regular Salaries	-	-	-	-	1,462	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	112	-	-
(5300.20) Retirement-PERS employer costs	-	-	-	-	145	-	-
Total	**-**	**-**	**-**	**-**	**1,719**	**-**	**-**
255-50-500 -Community Development - Administration							
(5000.10) Salaries-Regular Salaries	-	-	-	67,999	29,096	117,500	100,000
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	2,209		
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	3,354		
(5100.80) Fringe Benefits-Vision	-	-	-	-	33		
(5100.85) Fringe Benefits - Dental	-	-	-	-	228		
(5100.90) Fringe Benefits-Life	-	-	-	-	6		
(5300.20) Retirement-PERS employer costs	-	-	-	-	3,191		
(6040.10) Contract Services-Outside Contracts	-	-	-	-		50,000	40,000
(6046) CDBG - Administration							
(6047) CDBG - Heart of Compassion							
(6048) CDBG - YMCA							
(6049) CDBG - Housing Rights Center							
Total	**-**	**-**	**-**	**67,999**	**38,117**	**167,500**	**140,000**
255-50-501 -Community Development - CDBG-CV Administration							
(5000.10) Salaries-Regular Salaries	-	-	-	-	14,770		
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	1,116		
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	1,609		
(5100.80) Fringe Benefits-Vision	-	-	-	-	15		
(5100.85) Fringe Benefits - Dental	-	-	-	-	109		
(5100.90) Fringe Benefits-Life	-	-	-	-	5		
(5300.20) Retirement-PERS employer costs	-	-	-	-	1,595		
(6040.10) Contract Services-Outside Contracts	-	-	-	-	9,375		
(6044.10) CDBG-CV-Administraiton	-	-	-	162,030	-	162,000	-
(6044.11) CDBG-CV-Mtb Asistance Program (MCAP)	-	-	-	313,122	-	313,100	35,700
(6044.12) CDBG-CV-Rental/Utility Assistance (MCAP)	-	-	-	290,000	1,396	290,000	115,600
(6044.13) CDBG-CV-Mrtge Relief Counseling (MCAP)	-	-	-	20,000	-	20,000	
(6044.14) CDBG-CV-YMCA Montebello/Commerce	-	-	-	25,000	25,000	25,000	
(6044.15) CDBG-CV-Mexican American Opp Foundation	-	-	-	25,000	25,000	25,000	
(6044.16) CDBG-CV-Heart of Compassion	-	-	-	25,000	3,125	25,000	-
(6044.17) CDBG-CV-Senior Food Distribution - P&R	-	-	-	10,000	-	10,000	
(6044.18) CDBG-CV-Business Assistance - CCEDA	-	-	-	40,000	-	40,000	
Total	**-**	**-**	**-**	**910,152**	**83,115**	**910,100**	**151,300**
255-70-700 Parks & Rec - Administration							
(7115) Building Improvements	-	-	-	342,443	-	-	342,400
Total	**-**	**-**	**-**	**342,443**	**-**	**-**	**342,400**

City of Montebello
Community Development Block Grant (CDBG) Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
255-85-501 Fire - CDBG-CV Administration							
(5000.10) Salaries-Regular Salaries	-	-	-	-	29,977		
(5000.20) Salaries-Regular Hourly	-	-	-	-	4,563		
(5000.30) Salaries-Limited Hourly	-	-	-	-	532		
(5010.10) Overtime-Full-Time	-	-	-	-	10,725		
(5010.20) Overtime-Part-Time	-	-	-	-	19		
(5010.30) Overtime-Limited Part-Time	-	-	-	-	7		
(5010.40) Overtime-FLSA Overtime	-	-	-	-	674		
(5010.41) Overtime-Constant Staffing	-	-	-	-	7,582		
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	1,089		
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	3,242		
(5100.75) Fringe Benefits-LTD/STD	-	-	-	-	105		
(5100.80) Fringe Benefits-Vision	-	-	-	-	15		
(5100.85) Fringe Benefits - Dental	-	-	-	-	106		
(5100.90) Fringe Benefits-Life	-	-	-	-	23		
(5300.20) Retirement-PERS employer costs	-	-	-	-	6,399		
(6000.10) Supplies-Office Supplies	-	-	-	-	44		
(6010.40) Machinery & Equipments-Computer Software	-	-	-	-	16,000		
(6020) Travel & Meetings	-	-	-	-	6,628		
(6044.11) CDBG-CV-Mtb Asistance Program (MCAP)	-	-	-	-	105,719		
(6044.12) CDBG-CV-Rental/Utility Assistance (MCAP)	-	-	-	-	24,906		
	-	-	-	-	-		
Total	**-**	**-**	**-**	**-**	**218,355**	**-**	**-**
255-85-501 Fire - CDBG-CV Administration							
(7115) Building Improvements	-	-	-	465,084	4,303	465,100	449,200
Total	**-**	**-**	**-**	**465,084**	**4,303**	**465,100**	**449,200**
255-99 - CDBG-Non-Departmental							
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	
(6040.50) Contract Services-Street Maintenance	-	-	-	77,988	-	-	
(6050.30) Utility Services-Telephone Services	21	-	-				
(7020) Note Principal	366,000	385,000	405,000	405,000	405,000	425,000	445,000
(7025) Interest Expense	177,988	55,848	57,200	57,200	57,220	46,600	35,500
(7030) Issuance Costs	10,025	-	-	-	-	-	
(7050) Miscellaneous Expense	62,624	-	-	-	-	-	
(7116) Improvements Other than Building	-	-	-	-	-	-	
Total	**616,658**	**440,848**	**462,200**	**540,188**	**462,220**	**471,600**	**480,500**
255-99-530 - CDBG-Code Enforcement							
(5000.10) Salaries-Regular Salaries	-	-	-	-	-	-	
(5000.20) Salaries-Regular Hourly	-	-	-	-	-	-	
(5000.30) Salaries-Limited Hourly	-	-	-	-	-	-	
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	-	-	
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	-	-	
(5100.80) Fringe Benefits-Vision	-	-	-	-	-	-	
(5100.85) Fringe Benefits - Dental	-	-	-	-	-	-	
(5100.90) Fringe Benefits-Life	-	-	-	-	-	-	
(5300.20) Retirement-PERS employer costs	-	-	-	-	-	-	
(5300.25) Retirement - PERS employee pickup	-	-	-	-	-	-	
(6040.75) Contract Services - Legal Services	-	-	-	-	-	-	
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**

City of Montebello
Community Development Block Grant (CDBG) Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
255-99-730 - CDBG-SYEP							
(5000.20) Salaries-Regular Hourly	39	-	-			-	
(5000.30) Salaries-Limited Hourly	18,466	14,200	23,000	-	-	40,000	40,000
(5100.10) Fringe Benefits-FICA/MEDICARE	1,472	1,291	-			-	
Total	**19,977**	**15,491**	**23,000**	**-**	**-**	**40,000**	**40,000**
255-99-935 - CDBG-Administration							
(6025) Advertising/Printing Services	-	-	-	-	-	-	
(6040.10) Contract Services-Outside Contracts	76,034	153,183	100,000	143,704	62,964	-	
(6060) Mail/ Postal Expense	-	-	-	-	-	-	
Total	**76,034**	**153,183**	**100,000**	**143,704**	**62,964**	**-**	**-**
255-99-940 - CDBG-Non-Program							
(6025) Advertising/Printing Services	534	-	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	29,289	16,178	25,900	462,221	866	-	
Total	**29,823**	**16,178**	**25,900**	**462,221**	**866**	**-**	**-**
255-99-998 COVID-19 Response							
(6044.11) CDBG-CV-Mtb Asistance Program (MCAP)	-	-	-	-	1,682	-	
Total	**-**	**-**	**-**	**-**	**1,682**	**-**	**-**
CDBG FUND TOTAL (EXPENDITURES)	**742,492**	**625,700**	**611,100**	**2,931,791**	**939,731**	**2,054,300**	**1,632,400**
REVENUE							
255-99 - CDBG-Non-Departmental							
(3998) Miscellaneous Revenue.	-	-	391,000	-	-		
(4500.20) Program Income-CDBG Progam Income	118,484	110,091	100,000	-	243,148	10,000	155,500
(4505.10) IDIS Drawdown	679,412	551,233	650,000	2,209,441	332,151	677,300	1,040,700
(4505) IDIS Drawdown CDBG-CV (COVID-19)				910,152	115,421	910,150	151,300
(4999.30) Transfer In-from General Fund	62,624	-	-	-	-		
CDBG FUND TOTAL (REVENUES)	**860,520**	**661,324**	**1,141,000**	**3,119,593**	**690,720**	**1,597,450**	**1,347,500**
SURPLUS / (DEFICIT)	**118,028**	**35,624**	**529,900**	**187,802**	**(249,011)**	**(456,850)**	**(284,900)**

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City of Montebello
HOME Investment Partnerships Program
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
260-50-500 Community Development - Administration							
(5000.10) Salaries-Regular Salaries	-	-	-	100,480	2,107	-	25,800
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	160	-	-
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	254	-	-
(5100.80) Fringe Benefits-Vision	-	-	-	-	2	-	-
(5100.85) Fringe Benefits - Dental	-	-	-	-	17	-	-
(5100.90) Fringe Benefits-Life	-	-	-	-	1	-	-
(5300.20) Retirement-PERS employer costs	-	-	-	-	234	-	-
Total	**-**	**-**	**-**	**100,480**	**2,775**	**-**	**25,800**
260-99 - HOME-Non-Departmental							
(6040.10) Contract Services-Outside Contracts	11,925	-	-	-	-	-	-
(7020) Note Principal	-	-	-	-	-	-	-
Total	**11,925**	**-**	**-**	**-**	**-**	**-**	**-**
260-99-935 - HOME-Administration							
(6040.10) Contract Services-Outside Contracts	-	-	-	-	4,413	30,100	
Total	**-**	**-**	**-**	**-**	**4,413**	**30,100**	**-**
260-99-940 - HOME-Program							
(6040.10) Contract Services-Outside Contracts	11,925	-	-	301,628	-	100,000	
Total	**11,925**	**-**	**-**	**301,628**	**-**	**100,000**	**-**
260-99-945 - HOME-CHODO							
(6040.10) Contract Services-Outside Contracts	-	-	-			372,300	
Total	**-**	**-**	**-**	**-**	**-**	**372,300**	**-**
HOME FUND TOTAL (EXPENDITURES)	**23,850**	**-**	**-**	**402,108**	**7,188**	**502,400**	**25,800**
REVENUE							
260-99 - HOME-Non-Departmental							
(4500.40) Program Income-Home Program Income	-	47,245	-	402,108	26	400,000	665,800
(4505) IDIS Drawdown	3,654	-	300,000	-	-	-	-
HOME FUND TOTAL (REVENUE)	**3,654**	**47,245**	**300,000**	**402,108**	**26**	**400,000**	**665,800**
SURPLUS / (DEFICIT)	**(20,196)**	**47,245**	**300,000**			**(102,400)**	**640,000**

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City of Montebello
Self-Insurance Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

SELF-INSURANCE FUND

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
700-99- Self-Insurance-Non-Departmental-							
(6032) Insurance	659,215	170,752	548,000	548,000	796,526	778,600	952,400
(6032.10) Insurance-Workers Compensation	166,913	245,879	186,400	186,400	122,583	203,600	216,200
(6032.20) Insurance-WC-Transit (inactive)	-	-	-	-	-		
(6035.10) Incurred Claims-Workers Compensation	-	-	-	-	-		
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-		
(6040.11) Contract Services - Workers Compensation - General	160,352	181,804	164,300	164,300	257,282	167,900	171,600
(6040.12) Contract Services - Workers Compensation - Transit	-	47,457	60,800	60,800	2,816	62,100	63,500
(6040.13) Contract Services - Liability - General	41,069	45,933	61,300	61,300	94,971	63,000	65,100
(6040.14) Contract Services - Liability - Transit	-	12,008	22,700	22,700	-	23,300	24,100
(6040.75) Contract Services - Legal Services	4,221	-	-	-	1,209		
(6040.76) Contract Services - Legal Services-Liability General	47,711	77,332	50,000	50,000	56,167	57,000	57,000
(6060) Mail/ Postal Expense	431	47	-	-	-		
(6065) Liability Insurance	-	933,692	1,590,000	1,590,000	1,351,923	1,623,000	1,905,000
(6081) Permits and Fees	1,208	931	5,700	5,700	-	4,500	3,600
(7111.10) Accrued IBNR expense-Workers' Compensation	1,744,886	966,881	-		1,047,517		
(7111.20) Accrued IBNR expense-Liability	2,183,011	123,083	-	-	(442,161)		
Total	**5,009,017**	**2,805,799**	**2,689,200**	**2,689,200**	**3,288,833**	**2,983,000**	**3,458,500**
700-99-100 Self-Insurance-City Council							
(6035.10) Incurred Claims-Workers Compensation	23,417	2,723	8,300	8,300	375	1,000	1,000
Total	**23,417**	**2,723**	**8,300**	**8,300**	**375**	**1,000**	**1,000**
700-99-200 Self-Insurance-Administration							
(6035.10) Incurred Claims-Workers Compensation	33,541	46,260	26,000	26,000	104,850	31,000	46,000
(6035.20) Incurred Claims-Liability	582	131,807	-	-	202,011		215,000
(6040.76) Contract Services - Legal Services-Liability General	16,779	0	0	0	0		
Total	**50,902**	**178,067**	**26,000**	**26,000**	**306,861**	**31,000**	**261,000**
700-99-250 Self-Insurance-Human Resources							
(6035.10) Incurred Claims-Workers Compensation	0	0	0	0	0	0	0
(6035.20) Incurred Claims-Liability	0	0	0	0	0	0	0
(6040.76) Contract Services - Legal Services-Liability General	7,089	0	0	0	0	0	0
Total	**7,089**	**0**	**0**	**0**	**0**	**0**	**0**
700-99-300 Self-Insurance-PW Admin							
(6000.40) Supplies-Durable	0	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**
700-99-310 Self-Insurance-PW							
(6035.10) Incurred Claims-Workers Compensation	4,663	272,460	13,000	13,000	528	100,000	53,000
(6035.20) Incurred Claims-Liability	321,832	98,935	322,000	322,000	98,987	250,000	263,000
(6040.10) Contract Services-Outside Contracts	4,654	-	-	-	(19,264)		
Total	**331,149**	**371,395**	**335,000**	**335,000**	**80,251**	**350,000**	**316,000**
700-99-320 Self-Insurance-PW							
(6035.10) Incurred Claims-Workers Compensation	75,187	41,066	40,000	40,000	30,364	40,000	40,000
(6035.20) Incurred Claims-Liability	-	-	-	-	12,115	-	8,000
Total	**75,187**	**41,066**	**40,000**	**40,000**	**42,479**	**40,000**	**48,000**

City of Montebello
Self-Insurance Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

SELF-INSURANCE FUND

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
700-99-400 Self-Insurance-Finance							
(6035.10) Incurred Claims-Workers Compensation	30,137	38,170	40,000	40,000	29,600	40,000	38,000
(6040.76) Contract Services - Legal Services-Liability General	2,210	0	0	0	0	0	0
Total	**32,347**	**38,170**	**40,000**	**40,000**	**29,600**	**40,000**	**38,000**
700-99-500 Self-Insurance-Community Dev							
(5100.10) Fringe Benefits-FICA/MEDICARE	0	0	0	0	0	0	0
(6035.20) Incurred Claims-Liability	0	0	0	0	30	0	0
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	0	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**30**	**0**	**0**
700-99-530 Self-Insurance-Community Dev							
(6035.10) Incurred Claims-Workers Compensation	0	0	0	0	160	0	0
(6035.20) Incurred Claims-Liability	0	0	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**160**	**0**	**0**
700-99-600 Self-Insurance-Golf Course							
(6032) Insurance	322	366	0	0	0	0	0
(6035.10) Incurred Claims-Workers Compensation	60,665	23,012	43,000	43,000	6,530	0	0
(6035.20) Incurred Claims-Liability	24	385	0	0	2323	0	0
Total	**61,011**	**23,763**	**43,000**	**43,000**	**8,853**	**0**	**0**
700-99-700 Self-Insurance-Parks and Recreation							
(6035.10) Incurred Claims-Workers Compensation	48,819	77,184	302,300	302,300	164,439	150,000	153,000
(6035.20) Incurred Claims-Liability	-	22,294	-	-	178,637	-	50,000
Total	**48,819**	**99,478**	**302,300**	**302,300**	**343,076**	**150,000**	**203,000**
700-99-720 Self-Insurance-Parks and Recreation							
(6035.10) Incurred Claims-Workers Compensation	68,362	54,298	77,000	77,000	2,704	66,000	110,000
(6035.20) Incurred Claims-Liability	62,672	83,716	45,000	45,000	26,466	55,000	49,000
(6040.10) Contract Services-Outside Contracts	4,299	-	-			-	
(6040.13) Contract Services - Liability - General	-	10,901	-			-	
Total	**135,333**	**148,915**	**122,000**	**122,000**	**29,170**	**121,000**	**159,000**
700-99-800 Self-Insurance-Police							
(6035.10) Incurred Claims-Workers Compensation	1,216,557	638,346	1,000,000	1,000,000	609,094	925,000	863,000
(6035.20) Incurred Claims-Liability	95,788	107,264	230,000	230,000	860,460	200,000	332,000
(6040.76) Contract Services - Legal Services-Liability General	21,466	70,362	50,000	50,000	31,630	82,000	72,000
(6082) Vehicle Purchases	-	37,046	-			-	
Total	**1,333,811**	**853,018**	**1,280,000**	**1,280,000**	**1,501,184**	**1,207,000**	**1,267,000**

City of Montebello
Self-Insurance Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

SELF-INSURANCE FUND

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
700-99-850 Self-Insurance-Fire							
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	-		
(6035.10) Incurred Claims-Workers Compensation	730,072	698,053	900,000	900,000	796,295	840,000	832,000
(6035.20) Incurred Claims-Liability	123,740	328,166	113,000	113,000	79,927	167,000	149,000
(6040.13) Contract Services - Liability - General	5,151	-	-	-	-		
(6040.76) Contract Services - Legal Services-Liability General	14,818	9,652	25,000	25,000	28,868	30,000	30,000
(6065) Liability Insurance	3,402	4,478	-				
Total	**877,183**	**1,040,349**	**1,038,000**	**1,038,000**	**905,090**	**1,037,000**	**1,011,000**
700-99-900 Self-Insurance-Transit							
(6000.40) Supplies-Durable	-	-	-	-	-		
(6032) Insurance	575,104	332,236	203,000	203,000	-	210,200	352,200
(6032.10) Insurance-Workers Compensation	-	64,183	89,500	89,500	95,399	71,600	62,500
(6032.20) Insurance-WC-Transit (inactive)	90,044	-	-	-	54,364		
(6035.10) Incurred Claims-Workers Compensation	670,580	862,842	675,000	675,000	672,976	720,000	712,000
(6035.20) Incurred Claims-Liability	412,761	249,751	588,000	588,000	260,927	500,000	455,000
(6040.12) Contract Services - Workers Compensation - Transit	90,827	-	-	-	853		
(6040.14) Contract Services - Liability - Transit	23,366	-	-	-	537		
(6040.77) Contract Services - Legal Services-Liability Transit	26,106	-	-	-	-		
(6065) Liability Insurance	-	243,725	-	-	-		
(7111.10) Accrued IBNR expense-Workers' Compensation	197,851	6,242	-	-	421,820		
(7111.20) Accrued IBNR expense-Liability	259,248	41,059	-	-	(70,071)		
Total	**2,345,887**	**1,800,038**	**1,555,500**	**1,555,500**	**1,436,805**	**1,501,800**	**1,581,700**
SELF-INSURANCE FUND TOTAL (EXPENDITURES)	**10,331,152**	**7,402,781**	**7,479,300**	**7,479,300**	**7,972,767**	**7,461,800**	**8,344,200**

REVENUE

700-99- Self-Insurance-Non-Departmental-

(3660) Cost Recovery	-	286,584	-	-	-	-	
(3998) Miscellaneous Revenue.	17,426	-	-	-	54,995	-	
(4620) Reimbursement - Compensation Insurance General	3,098,942	3,091,896	2,828,100	2,828,100	2,828,052	2,585,300	2,746,400
(4630) Reimbursement - Compensation Insurance Transit	870,371	870,372	1,079,100	1,079,100	1,618,650	945,000	945,000
(4640) Reimbursement - Liability Insurance General	1,204,114	1,204,120	1,036,800	1,036,800	1,036,802	1,042,000	1,042,000
(4650) Reimbursement - Liability Insurance Transit	2,206,524	2,206,524	1,985,900	1,985,900	1,985,900	2,100,000	2,000,000
SELF-INSURANCE FUND TOTAL (REVENUE)	**7,397,377**	**7,659,496**	**6,929,900**	**6,929,900**	**7,524,399**	**6,672,300**	**6,733,400**
SURPLUS / (DEFICIT)	**(2,933,775)**	**256,715**	**(549,400)**	**(549,400)**	**(448,368)**	**(789,500)**	**(1,610,800)**

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City of Montebello
Trust and Agency Fund - Summary and Police - Fire Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Trust & Agency FUND 500 - SUMMARY							
(3060.20) Parks and Recreation-Special Event Income	-	1,000	-	-	-		
(3665) Unclaimed Cash	51,923	12,860	-	-	-		
(3992) Miscellaneous Interest Income	763	362	-	-	-	500	
(3998) Miscellaneous Revenue.	267,761	126,908	-	-	-		
(4660) 1% Retiree Health	91,999	106,617	-	-	-	120,000	
(4700) Rents and Concessions Fees	7,007	2,623	-	-	-		
(4999) Transfer In	-	-	-	-	-		
FUND TOTAL REVENUE	**419,453**	**250,370**	**-**	**-**	**-**	**120,500**	**-**
(5300.10) Retirement-Retiree Benefits	289,725	80,025	82,500	-	-	175,000	
(6000.20) Supplies-Non-Durable	34,868	25,996	-	-	-		
(6000.40) Supplies-Durable	22,398	874	-	-	-		
(6010.40) Machinery & Equipments-Computer Software	-	55	100	-	-		
(6010.50) Machinery & Equipments-Computer Hardware	4,492	5,960	6,000	-	-		
(6014) Training	3,811	7,954	-	-	-		
(6020) Travel & Meetings	6,806	4,480	-	-	-		
(6025) Advertising/Printing Services	11,831	-	-	-	-		
(6030) Dues & Subscriptions	16,215	16,365	16,400	-	-		
(6040) Contract Services	-	1,280	-	-	-		
(6040.10) Contract Services-Outside Contracts	41,795	31,760	20,000	-	-		
(6081) Permits and Fees	5,343	2,250	-	-	-		
(7050) Miscellaneous Expense	42,668	79,254	-	-	1,141,540		
FUND TOTAL EXPENDITURES	**479,952**	**256,269**	**125,000**	**-**	**1,141,540**	**175,000**	**-**
500-70-700 Parks & Recreation - Administration EXPENDITURES							
(6040.10) Contract Services - Outside Contracts	-	-	20,000	20,000	-	-	
EXPENDITURE TOTAL (500-80-805)	**-**	**-**	**20,000**	**20,000**	**-**	**-**	**-**
500-80-800 TRUST AND AGENCY - POLICE-ADMINISTRATION REVENUE							
(3665) Unclaimed Cash	51,923	12,860	-	-	20,109		
(3992) Miscellaneous Interest Income	726	337	-	-	80	500	250
(3998) Miscellaneous Revenue.	125,681	45,201	-	-	(4,073)		
(4660) 1% Retiree Health	56,613	64,352	-	-	59,698	70,000	70,000
(4999) Transfer In	-	-	-				
REVENUE TOTAL (500-80-800)	**234,943**	**122,750**	**-**	**-**	**75,814**	**70,500**	**70,250**
EXPENDITURES							
(5300.10) Retirement-Retiree Benefits	24,150	6,900	-	-	6,325	50,000	25,000
(6000.20) Supplies-Non-Durable	22,704	18,835	-	-	1,780		
(6000.40) Supplies-Durable	22,398	874	-	-	-		
(6000.50) Supplies-Medical	-	-	-	-	-		
(6010.20) Machinery & Equipments-Office Equipment	-	16	-	-	-		
(6010.40) Machinery & Equipments-Computer Software	-	55	100	100	-		
(6010.50) Machinery & Equipments-Computer Hardware	4,492	5,960	6,000	6,000	-		
(6014) Training	3,811	4,522	-	-	-		
(6016) Uniform Expense	-	-	-	-	-		
(6020) Travel & Meetings	6,806	4,480	-	-	-		
(6030) Dues & Subscriptions	20	170	200	200	-		
(6040.10) Contract Services-Outside Contracts	6,355	23	-	-	-		
(6081) Permits and Fees	985	-	-	-	-		
(7050) Miscellaneous Expense	20,850	39,944	-	-	-		
EXPENDITURE TOTAL (500-80-800)	**112,571**	**81,779**	**6,300**	**6,300**	**8,105**	**50,000**	**25,000**

City of Montebello
Trust and Agency Fund - Summary and Police - Fire Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
500-80-805 TRUST AND AGENCY - POLICE-PATROL EXPENDITURES							
(5300.10) Retirement-Retiree Benefits	82,450	33,125	37,500	37,500	36,575	50,000	75,000
EXPENDITURE TOTAL (500-80-805)	**82,450**	**33,125**	**37,500**	**37,500**	**36,575**	**50,000**	**75,000**
500-80-830 TRUST AND AGENCY - POLICE-INVESTIGATIONS EXPENDITURES							
(5300.10) Retirement-Retiree Benefits	63,125	15,000	15,000	15,000	13,750	20,000	25,000
EXPENDITURE TOTAL (500-80-830)	**63,125**	**15,000**	**15,000**	**15,000**	**13,750**	**20,000**	**25,000**
500-85-850 TRUST AND AGENCY - FIRE-ADMINISTRATION REVENUE							
(3992) Miscellaneous Interest Income	37	25	-	-	34		
(3998) Miscellaneous Revenue.	100	-	-	-	-		
(4660) 1% Retiree Health	35,386	42,265	-	-	38,477	50,000	50,000
REVENUE TOTAL (500-85-850)	**35,523**	**42,290**	**-**	**-**	**38,511**	**50,000**	**50,000**
EXPENDITURES							
(5300.10) Retirement-Retiree Benefits	26,250	7,500	7,500	7,500	6,875	15,000	10,000
(6014) Training	-	3,432	-	-	-	-	
(6020) Travel & Meetings	-	-	-	-	-	-	
(6030) Dues & Subscriptions	16,195	16,195	16,200	16,200	-	-	
(6081) Permits and Fees	4,358	1,224	-	-	-	-	
(7050) Miscellaneous Expense	-	1,235	-	-	-	-	
EXPENDITURE TOTAL (500-85-850)	**46,803**	**29,586**	**23,700**	**23,700**	**6,875**	**15,000**	**10,000**
500-85-860 TRUST AND AGENCY - FIRE-SUPPRESSION REVENUE							
(3998) Miscellaneous Revenue.	-	15,000	-	-	(15,000)		
REVENUE TOTAL (500-85-860)	**-**	**15,000**	**-**	**-**	**(15,000)**	**-**	**-**
EXPENDITURES							
(5300.10) Retirement-Retiree Benefits	93,750	17,500	22,500	22,500	25,625	40,000	70,000
EXPENDITURE TOTAL (500-85-860)	**93,750**	**17,500**	**22,500**	**22,500**	**25,625**	**40,000**	**70,000**
TRUST AND AGENCY FUND TOTAL (EXPENDITURE)	**878,651**	**433,259**	**250,000**	**125,000**	**1,232,470**	**350,000**	**205,000**
TRUST AND AGENCY FUND TOTAL (REVENUE)	**689,919**	**430,410**	**-**	**-**	**99,325**	**241,000**	**120,250**

City of Montebello
Grants (Non-Transit)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Grants FUND 265							
REVENUE							
(3560.10) Natasha Lane-Landscape	10,580	11,784	11,000	11,000	-	11,000	1,200
(3560.20) Natasha Lane-Sewer	10,372	11,913	10,000	10,000	-	10,000	15,000
(3998) Miscellaneous Revenue.	19,598	-	-			-	
(4090) Interest Income from LAIF	15,980	1,363	-			-	
(4092) Interest Income - CD	641	-	-			-	
(4198) Miscellaneous Grants	773,594	2,970,589	-	3,372,252	1,077,174	-	
(4198.80) Miscellaneous Grants Reggie Park					20,328		
(4198.81) Miscellaneous Grants City Park					58,175		
(4198.85) Miscellaneous Grants Systemic Safety Analysis Report							
(4198.88) Miscellaneous Grants DHS-FEMA							188,900
(4198.89) Miscellaneous Grants SGVRHT Operation Stay Safe							
(4198.90) Miscellaneous Grants ATP Grant							
(4198.91) Miscellaneous Grants SB 2 Planning	-	-	-	310,000		610,000	
(4198.92) Miscellaneous Grants LEAP Grant	-	-	-	300,000		300,000	
(4198.93) Miscellaneous Grants GCCOG	-	-	-	926,186		926,200	
(4198.94) Miscellaneous Grants SGVCOG	-	-	-	215,000		215,000	
(4198.95) Miscellaneous Grants-HSIP Cycle 7					1,317		
(4198.96) Miscellaneous Grants-Oil Payment Program (OPP) Grant					7,628		
(4198.97) Miscellaneous Grants-OTS Grants					26,617		45,000
(4198.98) Miscellaneous Grants-CalRecycle Grant					15,892		
(4500.30) Program Income-Summer Food	20,941	24,927	-		236,623	105,000	125,000
GRANTS FUND TOTAL REVENUE	**851,706**	**3,020,576**	**21,000**	**5,144,438**	**1,443,754**	**2,177,200**	**375,100**
Grants FUND 265							
EXPENDITURES							
(5000.10) Salaries-Regular Salaries	53,237	53,795	-	215,000	190,700	315,000	
(5000.20) Salaries-Regular Hourly	37,656	38,288	-		59,028	15,000	7,000
(5000.30) Salaries-Limited Hourly	1,607	2,057	-		19,924		8,000
(5010.10) Overtime-Full-Time	67,032	61,490	-	101,438	69,429		
(5010.20) Overtime-Part-Time	-	84	-		641		
(5010.30) Overtime-Limited Part-Time					627		
(5010.40) Overtime-FLSA Overtime					674		
(5010.41) Overtime-Constant Staffing					7,582		
(5100.10) Fringe Benefits-FICA/MEDICARE	6,025	7,002	-	-	19,694		
(5100.20) Fringe Benefits-Compensation Insurance	-	3,492	-	-			
(5100.30) Fringe Benefits-Unemployment Insurance	-	-	-				
(5100.40) Fringe Benefits-Health Insurance	11,221	11,640	-		29,543		
(5100.50) Fringe Benefits-Uniform Allowance	-	-	-		-		
(5100.75) Fringe Benefits - LTD/STD	-	-	-		105		
(5100.80) Fringe Benefits-Vision	60	53	-		182		
(5100.85) Fringe Benefits - Dental	439	373	-		1,295		
(5100.90) Fringe Benefits - Life					177		
(5300.20) Retirement-PERS employer costs	7,785	10,348	-		34,396		
(5300.25) Retirement - PERS employee pickup	4,271	3,543	-		1,658		
(6000.10) Supplies-Office Supplies					513		
(6000.20) Supplies-Non-Durable	996	6,390	-	21,646	15,344	100,000	
(6000.40) Supplies-Durable	-	-	-	-	1,966		
(6010.10) Machinery & Equipments-Machinery & Equipment	-	81,192	-	12,244	11,539		
(6010.40) Machinery & Equipments-Computer Software	-	121,752	-	32,080			
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-	-	2,755		
(6010.60) Machinery & Equipments-Personal Protective Equipment	-	12,418	-	32,255	28,415		
(6014) Training	-	-	-				
(6016) Uniform Expense					246		
(6020) Travel & Meetings	20	1,228	-	10,059			
(6025) Advertising/Printing Services	-	-	-				
(6040.10) Contract Services-Outside Contracts	117,788	76,042	30,300	255,300	109,847	315,000	278,900
(6040.20) Contract Services-Landscaping Services	17,496	15,078	1,300	1,300	18,350	1,300	14,500

City of Montebello
Grants (Non-Transit)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6040.35) Contract Services - Custodial Services	-	-	-				
(6040.45) Contract Services - Sewer Maintenance	8,560	8,560	12,800	12,800	7,668	12,800	15,225
(6040.60) Contract Services-Building Maintenance/Repairs	8,797	5,719	-				15,000
(6040.75) Contract Services-Legal Services					944		
(6040.95) Contract Services - Other Professional Services	19,895	1,320	-	1,073,093	229,393	1,636,000	
(6050.10) Utility Services-Electricity Usage	40,310	6,567	-		771	1,000	1,000
(6050.20) Utility Services-Water Usage	9,176	6,132	-		4,650	5,000	5,000
(6050.50) Utility Services-Gas Usage	2,528	529	-				
(6082) Vehicle Purchases	57,470	-	-				
(7000.55) Transfer Out - Prop C	113,882	-	-				
(7116) Improvements Other than Building	450,942	2,383,445	-	2,991,533	2,440,659	719,658	
(7120) Administrative Costs	-	-	-				
GRANTS FUND TOTAL EXPENDITURES	**1,037,193**	**2,918,537**	**44,400**	**4,758,748**	**3,308,715**	**3,120,758**	**344,625**
GRAND TOTAL REVENUE	**851,706**	**3,020,576**	**21,000**	**5,144,438**	**1,443,754**	**2,177,200**	**375,100**
SURPLUS / (DEFICIT)	**-185,487**	**102,039**	**-23,400**	**385,690**	**-1,864,961**	**-943,558**	**30,475**

City of Montebello
Grants (Transit)
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Grants FUND 270							
REVENUE							
(3998) Miscellaneous Revenue.				-	-		
(4017.10) Proposition 1B-PTMISEA- STATE	2,241,859	651,977	-	1,902,221	185,939	-	
(4017.20) Proposition 1B-PTMISEA BRIDGE- METRO	-	74,476	-	101,524	29,952	-	
(4017.40) Proposition 1B-Interest	-	-	-			-	
(4018.10) CALEMA-Interest	-	-	-			-	
(4018.20) CALEMA-CALEMA/CalOES	124,950	155,283	-	6,149	5,659	-	
(4019) Federal Capital (Section 5307)	2,048,137	1,572,583	-	9,246,002	1,198,231	-	
(4020.15) Transit Non-Operating Revenue - STA Capital	-	-	-			-	
(4020.20) Transit Non-Operating Revenue-State TDA Capital	-	-	-			-	
(4020.35) Transit Non-Operating Revenue - Measure R Capital	-	88,024	-	98,865	98,865	-	
(4020.45) Transit Non-Operating Revenue - Toll Credits (TDC)	311,425	192,174	-	2,127,858	136,976	-	
(4090) Interest Income from LAIF	27,266	48,438	-		(13,532)	-	
(4092) Interest Income - CD	390	5,688	-		-	-	
(4098) Transit Miscellaneous Revenue	82,902	73,345	-		300	-	
(4198) Miscellaneous Grants	76,600	628,675	-	472,312	229,800	-	
TRANSIT GRANT FUND TOTAL REVENUE	**4,913,529**	**3,490,663**	**-**	**13,954,931**	**1,872,190**	**-**	**-**
Grants FUND 270							
EXPENDITURES							
(5000.10) Salaries-Regular Salaries	82,902	73,345	-	-	-	-	
(6000.40) Supplies-Durable	5,516	-	-			-	
(6005) Inventory Variance	-	-	-			-	
(6005.10) Inventory Variance-Regular	-	(30,607)	-			-	
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-	3,611		-	
(6010.40) Machinery & Equipments-Computer Software	44,587	41,997	-	78,728	169,501	-	
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-			-	
(6020) Travel & Meetings	-	-	-			-	
(6040.10) Contract Services-Outside Contracts	4,642,501	2,792,794	-	5,592,184	677,871	-	
(6040.95) Contract Services - Other Professional Services				2,762,643			
(6080.40) Vehicle Maintenance/Expenses-Bus Repair & Services	-	-	-			-	
(6080.50) Vehicle Maintenance/Expenses-Bus Parts	110,367	216,622	-	259,900	202,735	-	
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equip	-	-	-			-	
(6082) Vehicle Purchases	-	169,074	-	5,044,963	692,912	-	4,375,000
(7010) Depreciation Expense	1,716,026	2,422,821	-		1,999,831	-	
(7025) Interest Expenses					14,391		
(7035) Lease Payment	-	142,705	-			-	
(7050) Miscellaneous Expense				242,512			
(7110) Capitalized Expenses	(3,607,772)	(441,585)	-		(1,276,565)	-	
TRANSIT GRANT FUND TOTAL EXPENDITURES	**2,994,127**	**5,387,166**	**-**	**13,984,541**	**2,480,676**	**-**	**4,375,000**
GRAND TOTAL REVENUE	**4,913,529**	**3,490,663**	**-**	**13,954,931**	**1,872,190**	**-**	**-**
GRAND TOTAL EXPENDITURES	**2,994,127**	**5,387,166**	**-**	**13,984,541**	**2,480,676**	**-**	**4,375,000**
SURPLUS / (DEFICIT)	**(1,919,402)**	**1,896,503**	**-**	**29,610**	**608,486**	**-**	**4,375,000**

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City of Montebello
Successory Agency Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
EXPENDITURES							
800-99 - Successor Agency-Non-Departmental							
(5000.10) Salaries-Regular Salaries					10,406		10,000
(5100.10) Fringe Benefits-FICA/MEDICARE					522		500
(5100.40) Fringe Benefits-Health Insurance					481		500
(5100.90) Fringe Benefits-Life					25		
(5300.20) Retirement-PERS employer costs					1,059		1,000
(6040.75) Contract Services - Legal Services	50,030	10,131	14,500	14,500	9,378	10,000	10,000
(6040.90) Contract Services-Audit Services	4,801	4,945	9,900	9,900	-	10,000	
(6040.95) Contract Services - Other Professional Services	8,000	6,550	3,100	3,100	1,500	10,000	10,000
(6081) Permits and Fees					761		
(7000) Transfer Out	-	-	-				
(7010) Depreciation Expense	232,133	229,657	-		228,550		
(7015) Bond Principal	-	-	2,480,000	2,480,000	-	2,910,000	3,045,000
(7025) Interest Expense	732,187	599,426	728,100	728,100	471,226	593,300	444,400
(7050) Miscellaneous Expense	-	-	-				
(7120) Administrative Costs	29,241	29,241	31,500	31,500	31,500	32,800	5,100
Total	**1,056,392**	**879,950**	**3,267,100**	**3,267,100**	**755,408**	**3,566,100**	**3,526,500**
800-99-970 - Successor Agency-Montebello Hills							
(6040.10) Contract Services-Outside Contracts	45,610	4,794	1,400	1,400	20,500	10,000	15,000
(6040.95) Contract Services - Other Professional Services	6,814	2,432	4,900	4,900	2,469	10,000	2,500
(7015) Bond Principal	-	-	917,800	917,800	-	900,100	879,700
(7025) Interest Expense	708,892	719,672	1,809,200	1,809,200	587,426	1,829,400	1,846,000
Total	**761,316**	**726,898**	**2,733,300**	**2,733,300**	**610,395**	**2,749,500**	**2,743,200**
800-99-980 - Successor Agency-SMIRP South Industrial							
(6040.10) Contract Services-Outside Contracts	950	-	-				
(6025) Advertising/Printing Services	-	-	-				
(6040.95) Contract Services - Other Professional Services	2,432	2,482	5,000	5,000	2,432	5,000	2,500
(7015) Bond Principal	-	-	600,000	600,000	-	635,000	675,000
(7025) Interest Expense	148,824	116,322	93,400	93,400	81,836	57,600	19,600
Total	**152,206**	**118,804**	**698,400**	**698,400**	**84,268**	**697,600**	**697,100**
800-99-990 - Successor Agency-MERP Montebello							
(6040.10) Contract Services-Outside Contracts	5,044	-	-				
(6040.75) Contract Services - Legal Services	-	-	-				
(6040.60) Contract Services-Building Maintenance/Repairs	287	-	-				
(6040.95) Contract Services - Other Professional Services	5,025	1,500	3,000	3,000	-	3,000	3,000
(6050.20) Utility Services-Water Usage	2	-	-				
(7015) Bond Principal	-	-	166,500	166,500	-	157,600	157,600
(7020) Note Principal	-	-	640,600	640,600	-	651,900	420,000
(7025) Interest Expense	288,420	229,981	593,800	593,800	202,267	587,400	337,500
Total	**298,778**	**231,481**	**1,403,900**	**1,403,900**	**202,267**	**1,399,900**	**918,100**
SUCCESSORY AGENCY FUND TOTAL (EXPENDITURE)	**2,268,692**	**1,957,133**	**8,102,700**	**8,102,700**	**1,652,338**	**8,413,100**	**7,884,900**
REVENUE							
800-99 - Successor Agency-Non-Departmental							
(3530.10) Property Tax Current Year-Secured	6,800,608	-	-	-	-		
(3570) RPTTF Property Taxes	-	6,243,047	-	-	7,127,033	6,500,000	8,102,700
(3992) Miscellaneous Interest Income	0	-	-	-			
(3994) Interest Income on Note Receivable..	1,550	207	-	-		1,000	
(3996) Sale of Property			-	-	30,000		
(3998) Miscellaneous Revenue.	-	19,019	-	-			
(4090) Interest Income from LAIF	113,744	199,496	-	-	53,644	100,000	40,000
Total	**6,915,902**	**6,461,769**	**-**	**-**	**7,210,677**	**6,601,000**	**8,142,700**

City of Montebello
Successory Agency Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
800-99-970 - Successor Agency-Montebello Hills							
(3992) Miscellaneous Interest Income	455	709	-	-	-	-	-
(3996) Sale of Property	1,220,847	-	-	-	-	-	-
(4700) Rents and Concessions Fees	288,812	142,550	-	-	244,493	-	5,000
Total	**1,510,114**	**143,259**	**-**	**-**	**244,493**	**-**	**5,000**
800-99-980 - Successor Agency-SMIRP South Industrial							
(3992) Miscellaneous Interest Income	18,475	12,225	-	-	85	-	-
(4700) Rents and Concessions Fees	2,970	1,733	-	-	2,970	-	2,970
Total	**21,445**	**13,958**	**-**	**-**	**3,055**	**-**	**2,970**
800-99-990 - Successor Agency-MERP Montebello							
(3992) Miscellaneous Interest Income	36,630	25,711	-	-	453	-	-
(4700) Rents and Concessions Fees	32,929	70,323	-	-	37,636	-	5,000
Total	**69,559**	**96,034**	**-**	**-**	**38,089**	**-**	**5,000**
SUCCESSORY AGENCY FUND TOTAL (REVENUE)	**8,517,020**	**6,715,020**	**-**	**-**	**7,496,314**	**6,601,000**	**8,155,670**
SURPLUS / (DEFICIT)	**6,248,328**	**4,757,887**	**(8,102,700)**	**(8,102,700)**	**5,843,976**	**(1,812,100)**	**270,770**

City of Montebello
Housing Successory Agency Detail
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code - Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
REVENUE							
810-99 - Housing Successor Agency-Non-Departmental							
(3996) Sale of Property	31,000	-	-	-	-	-	-
(4700) Rents and Concessions Fees	5,760	4,320	-	-	-	-	10,000
HOUSING SUCCESSORY AGENCY FUND TOTAL (REVENUE)	**36,760**	**4,320**	**-**	**-**	**-**	**-**	**10,000**
EXPENDITURES							
810-99 - Housing Successor Agency-Non-Departmental							
(6030) Dues & Subscriptions				20,000	20,000		
(6035.20) Incurred Claims-Liability	-	-	-				
(6040.10) Contract Services-Outside Contracts	3,647	95,637	191,300	191,300	-		
(6040.60) Contract Services-Building Maintenance/Repairs	-	56,400	-	-	17,000		
(6040.90) Contract Services-Audit Services	2,199	2,265	4,500	4,500	2,333		2,500
(7050) Miscellaneous Expense	8,367	-	-				
(7053) Bad-debt Expenses	-	-	-				
(7116) Improvements Other than Building	736,413	-	-				
(7120) Administrative Costs	2,216	2,216	2,400	2,400	2,400	2,500	300
Total	**752,842**	**156,518**	**198,200**	**218,200**	**41,733**	**2,500**	**2,800**
810-99-950 San Gabriel Valley RHT							
(6030) Dues & Subscriptions	-	-	-	-	20,000	-	20,000
Total	**-**	**-**	**-**	**-**	**20,000**	**-**	**20,000**
HOUSING SUCCESSORY AGENCY FUND TOTAL (EXPENDITURES)	**752,842**	**156,518**	**198,200**	**218,200**	**61,733**	**2,500**	**22,800**
SURPLUS / (DEFICIT)	**716,082**	**152,198**	**198,200**	**218,200**	**61,733**	**2,500**	**12,800**

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City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Highway Users Tax FUND 200							
(3620.10) Gas Tax Related-Highway Users Tax-Section 2103	214,900	443,007	569,600	569,600	423,948	489,700	565,500
(3620.11) Gas Tax Related - Highway Users Tax-Section 2105	352,938	327,729	369,300	369,300	323,735	358,700	391,800
(3620.12) Gas Tax Related - Highway Users Tax-Section 2106	215,274	190,668	212,000	212,000	186,274	205,400	222,700
(3620.13) Gas Tax Related - Highway Users Tax-Section 2107	443,858	413,821	440,900	440,900	438,068	457,500	534,700
(3620.14) Gas Tax Related - Highway Users Tax-Section 2107.5	7,500	7,500	7,500	7,500	7,500	7,500	7,500
(3620.26) Gas Tax Related - Traffic Congestion Relief SB1	72,542	72,228	-			-	
(4090) Interest Income from LAIF	3,884	12,794	5,000	5,000	4,675	-	5,000
(4092) Interest Income - CD	156	1,879	-	-	2,309	-	2,000
FUND TOTAL REVENUE	**1,311,052**	**1,469,626**	**1,604,300**	**1,604,300**	**1,386,509**	**1,518,800**	**1,729,200**
(6000.20) Supplies-Non-Durable							60,000
(6040.10) Contract Services-Outside Contracts	30,540	40,857	94,400	94,400	14,538	95,000	195,000
(6040.50) Contract Services-Street Maintenance	-	-	280,000	280,000	336,806	280,000	280,000
(6040.95) Contract Services-Other Professional Services				85,933	-		
(7000) Transfer Out	-	-	-				
(7000.10) Transfer Out-to General Fund	1,439,000	300,000	300,000	300,000	300,000	300,000	300,000
(7116) Improvements Other than Building	-	128,326	-	1,577,561	255,606	2,631,504	1,500,000
(7120) Administrative Costs	8,606	8,606	9,300	9,300	9,300	9,700	22,800
FUND TOTAL EXPENDITURES	**1,478,146**	**477,789**	**683,700**	**2,347,194**	**916,250**	**3,316,204**	**2,357,800**
SB1 - Road Maint. & Rehab. (RMRA) FUND 201							
(3620.25) Gas Tax Related - Road Maintenance & Rehab fund	1,159,592	1,122,885	1,213,400	1,213,400	1,167,982	1,220,700	1,393,200
(4090) Interest Income from LAIF	9,648	32,428	10,000	10,000	8,831	5,000	10,000
(4092) Interest Income - CD	387	4,755	-	-	4,362		
FUND TOTAL REVENUE	**1,169,627**	**1,160,068**	**1,223,400**	**1,223,400**	**1,181,175**	**1,225,700**	**1,403,200**
(6025) Advertising/Printing Services	919	-	-				
(6040.10) Contract Services-Outside Contracts	114,773	-	-				
(6040.75) Contract Services - Legal Services	-	-	-				
(7116) Improvements Other than Building	-	6,197	-	3,000,882	847,938	3,515,000	1,500,000
(7120) Administrative Costs	-	-	-			9,700	900
FUND TOTAL EXPENDITURES	**115,692**	**6,197**	**-**	**3,000,882**	**847,938**	**3,524,700**	**1,500,900**
SB1 - Transit-State of Good Repairs (STA/SGR) FUND 202							
(4021.10) Transit State of Good Repairs (SB1)-SGR	-	-	335,100			314,200	450,000
(4021.20) Transit State of Good Repairs (SB1)-STA	-	-	1,194,000			570,500	1,002,000
(4090) Interest Income from LAIF	-	-	1,000			500	1,000
FUND TOTAL REVENUE	**-**	**-**	**1,530,100**			**885,200**	**1,453,000**
(6005) Inventory Variance	-	-	-				
(6005.10) Inventory Variance-Regular	2,755	-	-				
(6080.40) Vehicle Maintenance/Expenses-Bus Repair & Services	-	-	-				
(6082) Vehicle Purchases	-	-	-				410,300
(7120) Administrative Costs							22,800
FUND TOTAL EXPENDITURES	**2,755**	**-**	**-**	**-**	**-**	**-**	**433,100**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Retirement FUND 205							
(3520.10) PTX - Penalties-Secured	36,665	33,675	40,000	40,000	54,512	35,000	40,000
(3530.10) Property Tax Current Year-Secured	8,625,544	9,080,164	9,100,000	9,100,000	9,806,325	9,792,000	10,300,000
(3530.20) Property Tax Current Year-Unsecured	246,442	236,599	260,000	260,000	249,023	250,000	250,000
(3535) Property Tax - RDA - Pension Override	3,739,997	3,573,246	4,000,000	4,000,000	4,740,590	4,874,000	3,750,000
(3540.10) Prior Year-Secured	(39,937)	(169,659)	-		(21,853)	-	
(3540.20) Prior Year-Unsecured	19,058	26,498	15,000	15,000	31,756	15,000	20,000
(3555) Homeowner's Exemption (HOX)	81,444	79,781	84,000	84,000	77,602	80,000	81,000
(4090) Interest Income from LAIF	213,369	147,315	100,000	100,000	48,871	115,000	100,000
(4092) Interest Income - CD	8,560	21,603	5,000	5,000	24,139	10,000	-
FUND TOTAL REVENUE	**12,931,142**	**13,029,222**	**13,604,000**	**13,604,000**	**15,010,965**	**15,171,000**	**14,541,000**
(5000.10) Salaries-Regular Salaries	-	-	-	-	-		
(5100.10) Fringe Benefits-FICA/MEDICARE	6	-	-	-	33		
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	-		
(5100.90) Fringe Benefits-Life	-	-	-	-	-		
(5300.10) Retirement-Retiree Benefits	-	-	-	-	625		
(5300.26) Retirement - Unfunded Liability payment	6,108,877	7,229,454	8,180,700	8,180,700	-		
(5300.40) Retirement-Replacement Benefit Fund	102,876	104,805	105,000	105,000	112,665	110,000	115,000
(6040.10) Contract Services-Outside Contracts	3,219	3,251	-	-	3,168		
(6040.95) Contract Services-Other Professional Services					1,418		
(7000) Transfer Out	-	-	-	-	-		
(7000.10) Transfer Out-to General Fund	3,619,437	3,687,540	4,000,000	4,000,000	3,238,611	3,800,000	3,800,000
(7000.20) Transfer Out-to Golf Fund	112,323	90,976	74,900	74,900	31,979	25,000	25,000
(7000.30) Transfer Out-to Water Fund	1,150	1,130	-	-	496		
(7000.40) Transfer Out-to Corporate Shop Fund	1,617	-	-	-	-		
(7000.80) Transfer Out-to Debt Service				-	7,693,625	7,696,700	7,696,200
(7120) Administrative Costs	-	-	15,800	15,800	15,800	16,400	16,400
FUND TOTAL EXPENDITURES	**9,949,505**	**11,117,156**	**12,376,400**	**12,376,400**	**11,098,420**	**11,648,100**	**11,652,600**
Prop A - Streets FUND 210							
(3630.10) Special Revenue-Prop A Local	1,283,204	1,245,637	1,354,200	1,354,200	1,292,657	1,283,200	1,534,900
(4090) Interest Income from LAIF	34,267	54,914	25,000	25,000	13,426	15,000	15,000
(4092) Interest Income - CD	1,375	8,053	2,000	2,000	6,631	1,000	5,000
FUND TOTAL REVENUE	**1,318,846**	**1,308,604**	**1,381,200**	**1,381,200**	**1,312,714**	**1,299,200**	**1,554,900**
(5000.10) Salaries-Regular Salaries	-	-	-	-	-	-	100,000
(6040.10) Contract Services-Outside Contracts							75,000
(6040.80) Contract Services-Engineering Services	-	-	-	-	-	-	500,000
(7000) Transfer Out	-	-	-				
(7051) Prop A exchange	-	-	-				
(7116) Improvements Other than Building	-	-	-			1,785,000	-
(7120) Administrative Costs	-	-	300			9,700	4,700
FUND TOTAL EXPENDITURES	**-**	**-**	**300**	**-**	**-**	**1,794,700**	**679,700**
Prop C - Streets FUND 215							
(3630.20) Special Revenue-Prop C Local	1,064,382	1,033,259	1,123,300	1,123,300	1,072,213	1,064,400	1,273,000
(3992) Miscellaneous Interest Income	-	33,288	-	-	4,355	-	
(3998) Miscellaneous Revenue.	2,091	-	-	-		-	
(4090) Interest Income from LAIF	77,957	65,963	25,000	25,000	5,827	15,000	10,000
(4092) Interest Income - CD	3,128	9,673	2,000	2,000	2,878	1,000	3,000
(4999) Transfer In	-	-	-			-	
(4999.55) Transfer In - Grants fund	113,882	-	-			-	
(4999.60) Transfer In-from Debt Service fund	-	10,967,771	-	-	5,602	-	
FUND TOTAL REVENUE	**1,261,440**	**12,109,954**	**1,150,300**	**1,150,300**	**1,090,875**	**1,080,400**	**1,286,000**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5000.10) Salaries-Regular Salaries							193,500
(6000.20) Supplies-Non-Durable	-	-	-				
(6025) Advertising/Printing Services	-	-	-				
(6030) Dues & Subscriptions	23,100	-	-				60,000
(6040.10) Contract Services-Outside Contracts	165,723	12,153	125,700				
(6040.50) Contract Services-Street Maintenance	-	4,823	-				
(7000.80) Transfer Out-to Debt Service	-	165,324	707,400			708,800	709,600
(7116) Improvements Other than Building	351,462	2,655,686	-			385,000	200,000
(7120) Administrative Costs	17,078	17,078	18,400			19,700	3,300
FUND TOTAL EXPENDITURES	**557,363**	**2,855,064**	**851,500**	**-**	**-**	**1,113,500**	**1,166,400**

Measure R - Streets
FUND 220

(3630.30) Special Revenue-Measure R Local	798,516	773,835	842,400	842,400	805,274	798,300	954,900
(3992) Miscellaneous Interest Income	-	23,764	-	-	2,449	-	
(4090) Interest Income from LAIF	31,569	25,150	15,000	15,000	-	5,000	5,000
(4092) Interest Income - CD	1,267	3,688	1,500	1,500	-	500	-
(4999) Transfer In	-	-	-			-	
(4999.60) Transfer In-from Debt Service fund	-	7,829,610	-	-	5,601	-	
FUND TOTAL REVENUE	**831,352**	**8,656,047**	**858,900**	**858,900**	**813,324**	**803,800**	**959,900**
(5000.10) Salaries-Regular Salaries							185,500
(6000.20) Supplies-Non-Durable	-	-	-				
(6025) Advertising/Printing Services	-	803	1,600				
(6030) Dues & Subscriptions	27,731	54,966	55,000				
(6040.10) Contract Services-Outside Contracts	168,203	58,465	348,700				
(6040.50) Contract Services-Street Maintenance	-	103,011	28,200				
(7000.80) Transfer Out-to Debt Service	-	131,513	527,300			527,800	528,100
(7116) Improvements Other than Building	300,200	904,429	-				400,000
(7117) Improvements Other Than Building - Paving the Way	-	1,173,248	-				
(7120) Administrative Costs	14,036	14,036	15,100			15,700	3,400
FUND TOTAL EXPENDITURES	**510,170**	**2,440,471**	**975,900**	**-**	**-**	**543,500**	**1,117,000**

Measure A - Parks
FUND 221

(3630.60) Special Revenue-Measure A Local	-	-	600,000	600,000	-	600,000	1,071,100
FUND TOTAL REVENUE	**-**	**-**	**600,000**	**600,000**	**-**	**600,000**	**1,071,100**
(6040.10) Contract Services-Outside Contracts	-	-	70,000	70,000	-		21,000
(6040.20) Contract Services-Landscaping Services	-	-	38,000	38,000	-		
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	300,000	300,000	-		
(7116) Improvements Other than Building	-	-	600,000	600,000	-		
FUND TOTAL EXPENDITURES	**-**	**-**	**1,008,000**	**1,008,000**	**-**	**-**	**21,000**

Measure M Streets
FUND 222

(3630.50) Special Revenue-Measure M Local	899,272	871,137	955,000	955,000	912,405	904,800	1,082,000
(3992) Miscellaneous Interest Income	-	27,700	-		3,001	-	
(4090) Interest Income from LAIF	17,522	18,101	11,000	11,000	393	5,000	1,000
(4092) Interest Income - CD	703	2,654	-	-	194	500	-
(4999.60) Transfer In-from Debt Service fund	-	9,126,570	-	-	5,601	-	
FUND TOTAL REVENUE	**917,497**	**10,046,162**	**966,000**	**966,000**	**921,594**	**910,300**	**1,083,000**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5000.10) Salaries-Regular Salaries	-	-	10,000				81,100
(6000.20) Supplies-Non-Durable	-	-	-				
(6025) Advertising/Printing Services	-	803	1,600				
(6040.10) Contract Services-Outside Contracts	225,415	-	179,800				
(6040.50) Contract Services-Street Maintenance	-	23,941	-				
(7000.80) Transfer Out-to Debt Service	-	152,775	594,500			599,300	598,500
(7116) Improvements Other than Building	478,096	525,310	-			521,570	400,000
(7117) Improvements Other Than Building - Paving the Way	-	1,036,769	-				
(7120) Administrative Costs	1,231	1,231	1,300			9,700	3,700
FUND TOTAL EXPENDITURES	**704,742**	**1,740,829**	**787,200**	**-**	**-**	**1,130,570**	**1,083,300**
TDA - Sidewalks FUND 223							
(3998) Miscellaneous Revenue.	88,659	89,696	47,500	47,500	-	46,500	59,200
FUND TOTAL REVENUE	**88,659**	**89,696**	**47,500**	**47,500**	**-**	**46,500**	**59,200**
(6040.10) Contract Services-Outside Contracts	570	-	-	-	-		
(6040.50) Contract Services-Street Maintenance	-	-	-	35,813	-		
(7050) Miscellaneous Expense				-	8,728		
(7116) Improvements Other than Building	88,089	80,968	-	-	47,587	91,088	
FUND TOTAL EXPENDITURES	**88,659**	**80,968**	**-**	**35,813**	**56,315**	**91,088**	**-**
Measure W FUND 229							
(3630.70) Special Revenue Measure @	-	-	-	900,000	914,580	900,000	900,000
FUND TOTAL REVENUE	**-**	**-**	**-**	**900,000**	**914,580**	**900,000**	**900,000**
(6040.10) Contract Services-Outside Contracts	-	-	-	900,000	700,000	700,000	900,000
(7116) Improvements Other than Building	-	-	-	-	-	200,000	
(7120) Administrative Costs							3,700
FUND TOTAL EXPENDITURES	**-**	**-**	**-**	**900,000**	**700,000**	**900,000**	**903,700**
Drug Enforcement - Asset Forfeitures FUND 230							
(3040.60) Public Safety-Justice Department Income	893,633	703,080	-	-	169,814	250,000	500,000
(3998) Miscellaneous Revenue.	-	6,535	-				
(4090) Interest Income from LAIF	14,557	2,390	-		749	1,000	1,000
(4092) Interest Income - CD	584	476	-		370	500	
FUND TOTAL REVENUE	**908,774**	**712,481**	**-**	**-**	**170,933**	**251,500**	**501,000**
(5010.10) Overtime-Full-Time	379,457	118,456	-	-	79,291	200,000	200,000
(5300.25) Retirement PERS Employee Pickup					-		
(6000.20) Supplies-Non-Durable	-	-	-				
(6000.40) Supplies-Durable							126,000
(6010.10) Machinery & Equipments-Machinery & Equipment	127,590	29,461	29,500	29,500	-	40,000	48,000
(6010.40) Machinery & Equipments-Computer Software	-	-	-				
(6010.50) Machinery & Equipments-Computer Hardware	4,492	-	-				
(6014) Training	1,410	-	-				
(6016) Uniforms							7,000
(6020) Travel & Meetings	-	20,000	-				
(6040.10) Contract Services-Outside Contracts	112,506	124,678	176,000	176,000	46,551	176,000	17,600
(6040.65) Contract Services - Equipment/Software Maint-Repair	151,826	119,757	239,500	239,500	150,810	100,000	42,500
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	-	-	-				
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	-	-	-				
(6082) Vehicle Purchases	38,206	-	-	250,998	161,850		456,000
(7000) Transfer Out	-	-	-				
(7035) Lease Payment	363,886	62,009	-	-	142		91,200
(7050) Miscellaneous Expense	-	1,225	-				
(7120) Administrative Costs	11,687	11,687	-	11,700	11,700		30,000
FUND TOTAL EXPENDITURES	**1,191,060**	**487,273**	**445,000**	**707,698**	**450,344**	**516,000**	**1,018,300**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Supplemental Law Prop. 72 FUND 235							
(3040.50) Public Safety-Local Law Enforcement	148,747	155,948	150,000	150,000	156,727	150,000	160,000
(4090) Interest Income from LAIF	7,059	2,604	4,000	4,000	-	2,500	-
(4092) Interest Income - CD	283	382	-			250	-
FUND TOTAL REVENUE	**156,089**	**158,934**	**154,000**	**154,000**	**156,727**	**152,750**	**160,000**
(5000.10) Salaries-Regular Salaries	-	18	-	-	339		
(5010.10) Overtime-Full-Time	300,000	230,605	265,000	265,000	246,848	265,000	250,000
(5100.10) Fringe Benefits-FICA/MEDICARE	-	1,004	-	-	172		
(5100.40) Fringe Benefits-Health Insurance	-	3,081	-	-	522		
(5100.80) Fringe Benefits-Vision	-	9	-	-	1		
(5100.85) Fringe Benefits - Dental	-	61	-	-	7		
(5300.20) Retirement-PERS employer costs	-	7,647	-	-	1,372		
(5300.25) Retirement - PERS employee pickup	-	12	-	-	1		
(6000.20) Supplies-Non-Durable	17,535	-	-				
(6000.40) Supplies-Durable	8,069	-	-				
(6010.40) Machinery & Equipments-Computer Software	17,789	5,977	25,000	25,000	21,705	25,000	
(6010.50) Machinery & Equipments-Computer Hardware	8,880	-	-				
(6014) Training	76,798	41,804	50,000	50,000	42,572	50,000	
(6040.10) Contract Services-Outside Contracts	1,873	-	-				
(6040.60) Contract Services-Building Maintenance/Repairs	-	-	-				
(6040.65) Contract Services - Equipment/Software Maint-Repair	-	-	-				
(7050) Miscellaneous Expense	840	-	-				
(7120) Administrative Costs	6,274	6,274	6,800	6,800	6,800	7,100	7,100
FUND TOTAL EXPENDITURES	**438,058**	**296,492**	**346,800**	**346,800**	**320,339**	**347,100**	**257,100**
Justice Assistance Grants (JAG) FUND 240							
(4090) Interest Income from LAIF	1,314	1,094	-	-	134	500	
(4092) Interest Income - CD	53	161	-	-	66	-	
(4198) Miscellaneous Grants				47,199			
FUND TOTAL REVENUE	**1,367**	**1,255**	**-**	**47,199**	**200**	**500**	**-**
(5010.10) Overtime-Full-Time	-	-	-	5,000	-	-	-
(6010.10) Machinery & Equipment Machinery & Equip				425			
(6010.50) Machinery & Equipment Comp Hardware	-	-	-	33,731	-	-	-
(6020) Travel & Meetings	-	-	-	8,043	-	-	-
(7050) Miscellaneous Expense	-	-	-	-	-	-	-
(7120) Administrative Costs	-	-	-	-	-	-	-
FUND TOTAL EXPENDITURES	**-**	**-**	**-**	**47,199**	**-**	**-**	**-**
Inmate Welfare Fund FUND 241							
(3998) Miscellaneous Revenue	-	-	-	-	17,438	-	-
(4090) Interest Income from LAIF	-	-	-	-	-	-	-
(4092) Interest Income - CD	-	-	-	-	-	-	-
FUND TOTAL REVENUE	**-**	**-**	**-**	**-**	**17,438**	**-**	**-**
Air Quality Management District Grant (AQMD) FUND 245							
(3630.40) Special Revenue-SCAQMD SB2766	83,436	81,346	82,000	82,000	82,975	82,000	82,000
(4090) Interest Income from LAIF	13,973	9,622	4,000	4,000	1,917	2,000	2,000
(4092) Interest Income - CD	561	1,411	-	-	947	-	1,000
FUND TOTAL REVENUE	**97,970**	**92,379**	**86,000**	**86,000**	**85,839**	**84,000**	**85,000**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(6000.20) Supplies-Non-Durable	1,062	1,657	2,800	2,800	-	-	
(6010.10) Machinery & Equipments-Machinery & Equipment				160,000	140,777		
(6010.40) Machinery & Equipments-Computer Software							5,000
(6040.10) Contract Services-Outside Contracts	5,933	-	5,000	5,000	13,673	-	
(6050.30) Utility Services-Telephone Services	248	254	-	-	123	-	
(6060) Mail/ Postal Expense	63	-	-			-	
(6082) Vehicle Purchases	207,650	-	300,000	716,000	325,342	200,000	207,200
(6090) Carpool Incentive	21,285	19,425	23,000	23,000	8,636	23,000	10,000
(7120) Administrative Costs	5,121	5,121	5,500	5,500	5,500	5,700	5,700
FUND TOTAL EXPENDITURES	**241,362**	**26,457**	**336,300**	**912,300**	**494,051**	**228,700**	**227,900**
Park Development FUND 250							
(4090) Interest Income from LAIF	654	424	-	-	77	250	
(4092) Interest Income - CD	26	62	-	-	38	-	
FUND TOTAL REVENUE	**680**	**486**	**-**	**-**	**115**	**250**	**-**
(7116) Improvements Other than Building	14,500	-	-			-	
FUND TOTAL EXPENDITURES	**14,500**	**-**	**-**			**-**	**-**
George Miller Estate FUND 264							
(4090) Interest Income from LAIF	-	-	-	-	1,179	750	500
(4092) Interest Income - CD	-	-	-	-	582	-	
FUND TOTAL REVENUE	**-**	**-**	**-**	**-**	**1,761**	**750**	**500**
(5000.10) Salaries-Regular Salaries	-	-	-	-	10,134	8,000	12,000
(5000.30) Salaries-Limited Hourly	-	-	-	-	31,933	40,000	60,000
(5010.10) Overtime-Full-Time	-	-	-	-	466	750	
(5010.30) Overtime-Limited Part-Time	-	-	-	-	7,681	12,000	
(5010.40) Overtime-FLSA Overtime	-	-	-	-	101		
(5100.10) Fringe Benefits-FICA/MEDICARE	-	-	-	-	3,849	5,000	6,000
(5100.40) Fringe Benefits-Health Insurance	-	-	-	-	310		
(5100.80) Fringe Benefits-Vision	-	-	-	-	3		
(5100.85) Fringe Benefits-Dental	-	-	-	-	21		
(5300.20) Retirement PERS Employer Costs	-	-	-	-	856		
(7120) Administrative Costs							5,200
FUND TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**55,354**	**65,750**	**83,200**
Stay Arts Gallery FUND 295							
(4023.10) American Rescue Plan - Coronavirus Fiscal Recovery	-	-	-	-	-	-	250,000
(4090) Interest Income from LAIF	-	-	-	-	-	-	-
(4092) Interest Income - CD	-	-	-	-	-	-	-
(4999) Transfer In	-	-	-	-	-	-	-
FUND TOTAL REVENUE	**-**	**-**	**-**	**-**	**-**	**-**	**250,000**
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-	-	-	-	-
(6010.40) Machinery & Equipments-Computer Software	-	-	-	-	-	-	-
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	190,000
(7000) Transfer Out	-	-	-	-	-	-	-
(7116) Improvements Other than Building	-	-	-	-	-	-	60,000
FUND TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**	**-**	**250,000**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
Prop A Exchange FUND 300							
(4090) Interest Income from LAIF	2,989	1,394	-	-	-	-	-
(4092) Interest Income - CD	120	-	-	-	-	-	-
(4999) Transfer In	-	-	-	-	-	-	-
FUND TOTAL REVENUE	**3,109**	**1,394**	**-**	**-**	**-**	**-**	**-**
(6040.10) Contract Services-Outside Contracts	-	774	18,700	18,700	-	-	
(7000) Transfer Out	-	-	-	-	31,391	-	
(7116) Improvements Other than Building	-	94,545	-	16,605	-	-	
FUND TOTAL EXPENDITURES	**-**	**95,319**	**18,700**	**35,305**	**31,391**	**-**	**-**
Information Technology Upgrades FUND 325							
(4023.10) American Rescue Plan - Coronavirus Fiscal Recovery	-	-	-	-	-	-	4,700,000
(4090) Interest Income from LAIF	-	-	-	-	-	-	-
(4092) Interest Income - CD	-	-	-	-	-	-	-
(4999) Transfer In	-	-	-	-	-	-	-
FUND TOTAL REVENUE	**-**	**-**	**-**	**-**	**-**	**-**	**4,700,000**
(6010.10) Machinery & Equipments-Machinery & Equipment	-	-	-	-	-	-	-
(6010.40) Machinery & Equipments-Computer Software	-	-	-	-	-	-	1,400,000
(6010.50) Machinery & Equipments-Computer Hardware	-	-	-	-	-	-	3,000,000
(6040.10) Contract Services-Outside Contracts	-	-	-	-	-	-	300,000
(7000) Transfer Out	-	-	-	-	-	-	-
(7116) Improvements Other than Building	-	-	-	-	-	-	-
FUND TOTAL EXPENDITURES	**-**	**-**	**-**	**-**	**-**	**-**	**4,700,000**
Debt Service (Golf Course/City Hall Bonds) FUND 410							
(3992) Miscellaneous Interest Income	-	72	-	-	63	-	
(4075) Lease Revenue	1,505,329	1,501,864	-	-	1,508,702	1,507,000	1,510,600
(4090) Interest Income from LAIF	-	-	-	-		-	
(4300.10) Other Financing Sources-Bond Proceeds	-	137,451,552	-	-		-	
(4300.20) Other Financing Sources-Bond Premiums	-	3,444,223	-	-		-	
(4999) Transfer In	-	-	-	-		-	
(4999.10) Transfer In from Retirement Fund					7,693,626	7,696,700	7,696,200
(4999.65) Transfer In-from Measure M	-	152,775	-	-	594,500	599,300	698,500
(4999.70) Transfer In-from Measure R	-	131,513	-	-	527,250	527,900	528,100
(4999.75) Transfer In-from Prop C	-	165,324	-	-	707,388	708,800	709,600
FUND TOTAL REVENUE	**1,505,329**	**142,847,323**	**-**	**-**	**11,031,529**	**11,039,700**	**11,143,000**
(6040.95) Contract Services - Other Professional Services	4,569	5,482	7,400	7,400	2,805	7,500	
(7000) Transfer Out	-	-	-	-	-	-	
(7000.55) Transfer Out - Prop C	-	10,967,771	-	-	5,602	-	
(7000.65) Transfer Out-to Measure M	-	9,126,570	-	-	5,602	-	
(7000.70) Transfer Out-Measure R	-	7,829,610	-	-	5,602	-	
(7015) Bond Principal	1,053,180	1,094,640	1,979,900	1,979,900	5,807,746	5,876,200	6,047,100
(7025) Interest Expense	452,149	856,836	1,357,900	1,357,900	5,223,719	5,163,800	4,995,900
(7030) Issuance Costs	-	2,422,237	-			-	
(7200.30) Other Financing Uses-Settlement Unfund Pension Liab	-	110,508,698	-			-	
FUND TOTAL EXPENDITURES	**1,509,898**	**142,811,844**	**3,345,200**	**3,345,200**	**11,051,076**	**11,047,500**	**11,043,000**
Corporate Shop FUND 720							
(3000.60) General Government-Equipment Usage Revenue	570,882	-	-	-	-	-	-
(4999) Transfer In	-	-	-	-	-	-	-
(4999.10) Transfer In-from Retirement Fund	1,617	-	-	-	-	-	-
FUND TOTAL REVENUE	**572,499**	**-**	**-**	**-**	**-**	**-**	**-**

City of Montebello
Special, Grant and Other Fund Detail by Fund
Expenditures and Revenue
FY 2018-19 - FY 2022-23

Object Code-Description	2018-19 Actual	2019-20 Actual	2020-21 Adopted Budget	2020-21 Amended Budget	2020-21 Actual	2021-22 ADOPTED Budget	2022-23 ADOPTED BUDGET
(5000.10) Salaries-Regular Salaries	8,685	-	-	-	-	-	-
(5100.10) Fringe Benefits-FICA/MEDICARE	614	-	-	-	-	-	-
(5100.20) Fringe Benefits-Compensation Insurance	2,374	-	-	-	-	-	-
(5100.40) Fringe Benefits-Health Insurance	1,333	-	-	-	-	-	-
(5100.50) Fringe Benefits-Uniform Allowance	55	-	-	-	-	-	-
(5100.60) Fringe Benefits-Tool Allowance	48	-	-	-	-	-	-
(5100.90) Fringe Benefits-Life	8	-	-	-	-	-	-
(5300.20) Retirement-PERS employer costs	867	-	-	-	-	-	-
(5300.25) Retirement - PERS employee pickup	751	-	-	-	-	-	-
(6040.10) Contract Services-Outside Contracts	7,023	-	-	-	-	-	-
(6070.10) Fuel-Regular Unleaded Fuel	181,801	-	-	-	-	-	-
(6070.20) Fuel-Diesel	42,994	-	-	-	-	-	-
(6080) Vehicle Maintenance/Expenses	-	-	-	-	-	-	-
(6080.10) Vehicle Maintenance/Expenses-Oil	2,252	-	-	-	-	-	-
(6080.30) Vehicle Maintenance/Expenses-Vehicle Repair & Services	231,363	-	-	-	-	-	-
(6080.60) Vehicle Maintenance/Expenses-Vehicle Parts/Equipments	20,063	-	-	-	-	-	-
(6080.70) Vehicle Maintenance/Expenses-Auto Body Repair	-	-	-	-	-	-	-
(6080.80) Vehicle Maintenance/Expenses-Vehicle Expenses	-	-	-	-	-	-	-
(6082) Vehicle Purchases	-	-	-	-	-	-	-
(7000.10) Transfer Out-to General Fund	1,400,000	-	-	-	-	-	-
(7005) Loss on Disposal	-	108,369	-	-	-	-	-
(7010) Depreciation Expense	9,009	-	-	-	-	-	-
(7011) GASB 68 Pension Expense	1,568	-	-	-	-	-	-
(7035) Lease Payment	-	-	-	-	-	-	-
(7050) Miscellaneous Expense	-	-	-	-	-	-	-
(7120.10) Administrative Costs-PERS Health	-	-	-	-	-	-	-
FUND TOTAL EXPENDITURES	**1,910,808**	**108,369**	**-**	**-**	**-**	**-**	**-**
GRAND TOTAL OTHER FUNDS -- REVENUE	**23,075,432**	**191,683,631**	**23,205,700**	**21,722,799**	**33,162,499**	**35,069,600**	**37,279,500**
GRAND TOTAL OTHER FUNDS -- EXPENDITURES	**18,712,718**	**162,544,228**	**21,175,000**	**24,115,592**	**25,266,124**	**35,301,662**	**32,808,100**

City of Montebello
Capital Improvement Program (CIP)
Funding Source Summary
FY 2022-23 Budget

Funding Source (Description / Fund Number)	FY 2022-23 Budget
Gas Tax (Fund 200)	2,740,000
Proposition A (Fund 210)	5,727,527
Proposition C (Fund 215)	1,672,255
Measure M (Fund 222)	1,748,500
Measure R (Fund 220)	1,866,553
Measure W (Fund 229)	920,000
Road Maintenance and Rehabiliation Account (RMRA/SB1) (Fund 201)	3,150,000
TDA-3 (Fund 223)	96,547
HSIP (Grant)	760,000
	18,681,382

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City of Montebello
Capital Improvement Program (CIP)
Project Listing by Fund, Appropriations Overview
FY 2022-23 Budget

Fund/Funding Source	Project Description	Project #	Amount	
Gas Tax (Fund 200)				
	Various Street Improvement Project	CP 851	300,000	
	Bluff Road Slope Stabilization	CP 901	1,000,000	
	Annual Concrete Repair Program	CP 891	500,000	
	Annual Concrete Repair Program	CP 891	200,000	c
	Slurry Seal Project FY 21-22	CP 892	300,000	c
	Annual Signal Maintenance		280,000	
	Project Closeouts (Various)		50,000	
	Signs, Hardware, Asphalt		110,000	
			2,740,000	
Proposition A (Fund 210)				
	Transit Yard Relocation		700,000	
	Garfield Avenue/Via Campo Bus Turnout	CP 890	500,000	
	Garfield Avenue/Via Campo Bus Turnout	CP 890	527,527	
	Green Line Station (Capital Reserve)		4,000,000	
			5,727,527	
Proposition C (Fund 215)				
	Self Evaluationn Report/ADA Transition Plan		87,655	
	Various Intersection Improvements	CP 851	200,000	
	Various Intersection Improvements	CP 851	415,000	c
	Traffic Signal Maintenance Project	CP 902	200,000	
	San Gabriel Valley COG		30,000	
	Gateway COG		30,000	
	Debt Service (Series 2019A)		709,600	
			1,672,255	
Measure M (Fund 222)				
	Lincoln Avenue (Montebello to 18th Street)	CP 903	600,000	
	Slurry Seal Project FY 22-23	CP 904	250,000	
	Slurry Seal Project FY 21-22	CP 892	100,000	
	Traffic Signal Maintenance Project	CP 902	200,000	
	Debt Service (Series 2019A)		598,500	
			1,748,500	
Measure R (Fund 220)				
	Various Intersection Improvements	CP 851	85,000	
	Lincoln Avenue (Montebello to 18th Street)	CP 903	500,000	
	Slurry Seal Project FY 22-23	CP 904	250,000	
	Annual Concrete Repair Program	CP 891	400,000	
	Annual Concrete Repair Program	CP 891	103,453	c
	Debt Service (Series 2019B)		528,100	
			1,866,553	

City of Montebello
Capital Improvement Program (CIP)
Project Listing by Fund, Appropriations Overview
FY 2022-23 Budget

Fund/Funding Source	Project Description	Project #	Amount	
Meausre W (Fund 229)				
	Citywide Catch Basin Connection	CP 877	20,000	c
	East LA Sustinable Storm Water Project		900,000	
			920,000	
Road Maintenance and Rehabiliation Account (RMRA/SB1) (Fund 201)				
	Olympic Blvd Feasibility Study	CP 905	300,000	
	HYRAP Streets Project	CP 897	2,000,000	
	Beach Street Pavement Rehab	CP 883	350,000	
	Annual Concrete Repair Program	CP 891	500,000	
			3,150,000	
TDA-3 (Fund 223)				
	Lincoln Avenue (Montebello to 18th Street)	CP 903	50,000	
	Annual Concrete Repair Program	CP 891	46,547	
			96,547	
HSIP (Grant)				
	Various Intersection Improvements	CP 851	760,000	
			760,000	
	TOTAL FY 2022-23 CIP BUDGET (New and Carryover)		**18,681,382**	

"c" = Carryover amount from prior fiscal year.

City of Montebello
Capital Improvement Program (CIP)
Project Listing with Detailed Descriptions and Project Phase
FY 2022-23 Budget

Funding Source / Project Description	Amount	Phase*	Detailed Project Description
Gas Tax (Fund 200)			
Various Intersection Improvements	300,000	D/C	Minor improvements for intersections citywide, as needed.
Bluff Road Slope Stabilization	1,000,000	D/C	Road repair portion of sewer line replacement project on Bluff Road; entire road requires repair due to sewer work.
Annual Concrete Repair Program	500,000	M	New appropriations for citywide sidewalk and curb repair program.
Annual Concrete Repair Program	200,000	M	Carryover budget from prior years for citywide sidewalk and curb repairs.
Slurry Seal Project FY 21-22	300,000	M	Annual residential slury seal program, carryover from prior fiscal year.
Annual Signal Maintenance	280,000	M	Annual contract with Siemens to perfrom citywide signal maintenance work.
Project Closeouts (Various)	50,000	M	Anticipated appropriations as older projects are closed out, budget will be moved to specific projects as needed.
Signs, Hardware, Asphalt	110,000	M	Appropriations for regular replacement of traffic signs, minor asphalt repairs and related work.
	2,740,000		
Proposition A (Fund 210)			
Transit Yard Relocation	700,000	ES	Study and analysis for potential relocation of transit operations facility and yard; a new transit yard could yield operational savings, especially if energy efficient building methods are utilized.
Garfield Avenue/Via Campo Bus Turnout	500,000	ES	Engineering study of adding bus turnout at intersection of Garfiled/Via Campo; maintenance costs could increase with an added bus turnout and stop (cleaning) as well as road maintenance related to concrete pad repair.
Garfield Avenue/Via Campo Bus Turnout	527,527	ES	Engineering study of adding bus turnout at intersection of Garfiled/Via Campo; maintenance costs could increase with an added bus turnout and stop (cleaning) as well as road maintenance related to concrete pad repair.
Green Line Station (Capital Reserve)	4,000,000	DS/O	Capital reserve for potential upgrade of metro station; future operational costs will be unknown until engineering and design is completed, this expenditure is required to establish a capital reserve account with LA Metro to prevent lapsing of Proposition A funds.
	5,727,527		
Proposition C (Fund 215)			
Self Evaluationn Report/ADA Transition Plan	87,655	ES	Required ADA reporting plan (CalTrans requirement); potential for additional costs depending on recommendation for ADA upgrades at City facilities
Various Intersection Improvements	200,000	D/C	Minor improvements for intersections citywide, as needed.
Various Intersection Improvements	415,000	D/C	Minor improvements for intersections citywide, as needed.
Traffic Signal Maintenance Project	200,000	M	Maintenance on various traffic signals citywide
San Gabriel Valley COG	30,000	DS/O	Annual Council of Government dues payment
Gateway COG	30,000	DS/O	Annual Council of Government dues payment
Debt Service (Series 2019A)	709,600	DS/O	Annual debt Service on Series 2019 Sales Tax Revenue Bonds ("Paving the Way")
	1,672,255		
Measure M (Fund 222)			
Lincoln Avenue (Montebello to 18th Street)	600,000	D/C	Upgrade to Lincoln Avanue
Slurry Seal Project FY 22-23	250,000	D/C	Annual residential slury seal program, new appropriations
Slurry Seal Project FY 21-22	100,000	D/C	Annual residential slury seal program, carryover from prior fiscal year.
Traffic Signal Maintenance Project	200,000	M	Maintenance on various traffic signals citywide
Debt Service (Series 2019A)	598,500	DS/O	Annual debt Service on Series 2019 Sales Tax Revenue Bonds ("Paving the Way")
	1,748,500		

City of Montebello
Capital Improvement Program (CIP)
Project Listing with Detailed Descriptions and Project Phase
FY 2022-23 Budget

Funding Source / Project Description	Amount	Phase*	Detailed Project Description
Measure R (Fund 220)			
Various Intersection Improvements	85,000	D/C	Minor improvements for intersections citywide, as needed.
Lincoln Avenue (Montebello to 18th Street)	500,000	D/C	Upgrade to Lincoln Avanue
Slurry Seal Project FY 22-23	250,000	D/C	Annual residential slury seal program, new appropriations
Annual Concrete Repair Program	400,000	M	New appropriations for citywide sidewalk and curb repair program.
Annual Concrete Repair Program	103,453	M	Carryover budget from prior years for citywide sidewalk and curb repairs.
Debt Service (Series 2019B)	528,100	DS/O	Annual debt Service on Series 2019 Sales Tax Revenue Bonds ("Paving the Way")
	1,866,553		
Measure W (Fund 229)			
Citywide Catch Basin Connection	20,000	D/C	Catch basin (stormwater runoff) upgrades and cleaning
East LA Sustinable Storm Water Project	900,000	DS/O	Montebello share of 5 year regional storm water runoff project; potential ongoing maintenance costs can be paid for utilizing Measure W funding
	920,000		
Road Maintenance and Rehabiliation Account (RMRA/SB1) (Fund 201)			
Olympic Blvd Feasibility Study	300,000	ES	Engineering study on potential upgrades along Olympic Blvd.; future maintenance or capital related costs unknown until study completed
HYRAP Streets Project	2,000,000	D/C	Citywide paving project, various residential and arterial streets
Beach Street Pavement Rehab	350,000	D/C	Pavement project along Beach Street, follows sewer line repair done in FY 2021-22.
Annual Concrete Repair Program	500,000	M	New appropriations for citywide sidewalk and curb repair program.
	3,150,000		
TDA-3 (Fund 223)			
Lincoln Avenue (Montebello to 18th Street)	50,000	D/C	Upgrade to Lincoln Avanue
Annual Concrete Repair Program	46,547	M	Carryover budget from prior years for citywide sidewalk and curb repairs.
	96,547		
HSIP (Grant)			
Various Intersection Improvements	760,000	D/C	Minor improvements for intersections citywide, as needed.
	760,000		
	18,681,382		

***Phase Legend:**

ES Engineering studies
D/C Design/Construction
M Maintenance
DS/ Debt service and other expenses

City of Montebello
Demographic and Economic Statistics
FY 2010-11 - FY 2020-21

Calendar Year	Population	Personal Income (in millions)	Capita Personal Income	Unemployment Rate
2010-11	65,781	1,262	19,187	14.10%
2011-12	62,857	1,272	20,230	13.70%
2012-13	63,184	1,328	21,013	10.40%
2013-14	63,527	1,288	20,269	8.50%
2014-15	63,555	1,321	20,783	7.10%
2015-16	63,924	1,329	20,784	5.70%
2016-17	63,917	1,323	20,693	4.50%
2017-18	64,327	1,346	20,916	4.30%
2018-19	64,247	1,415	22,027	5.00%
2019-20	63,544	1,455	22,895	4.80%
2020-21	62,914	1,771	28,143	13.93%

Source: HdL Coren & Cone

City of Montebello
Principal Employers
FY 2010-11 - FY 2020-21

	2020-21		*2010-11*	
Employer	Employees	Percent of Total Employment	Employees	Percent of Total Employment
Montebello Unified Schl Dist*	1,264	4.51%	3,500	12.46%
Beverly Hospital	945	3.38%	912	3.25%
City of Montebello	431	1.54%	584	2.08%
Bimbo Bakery	315	1.13%	715	2.54%
Macy's Department Store	308	1.10%		
JCPenney Department Store	215	0.77%		
Rio Hondo Convalescent Hosp	202	0.72%		
Monarch Litho Inc.	170	0.61%	242	0.86%
Wilbur Curtis Co.	160	0.5700%		
Kaiser Permanente Montebello	124	0.46%	3,140	11.17%
Montebello Town Center			1,902	6.77%
Minson Corporation			620	2.21%
Costco**			292	1.04%
Royal Paper Box Company			155	0.55%
Total 10 Top Employers	**4,134**	**14.76%**	**12,062**	**42.93%**
Total City Employment* **	**28,000**		**28,100**	

Source: MuniServices, LLC / Avenu Insights & Analytics
**Includes ONLY schools within Montebello city limits*
*** Costco is located in the City of Monterey Park*
****Total City labor force provided by EDD Labor Force Data*

City of Montebello
Assesses Value (City and Successor Agency)
FY 2010-11 - FY 2020-21

	2020-21			*2010-11*		
Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Montebello Town Center	$ 215,899,170	1	3.24%	$ 171,953,499	1	3.86%
Sentinel Peak Resources CA LLC	105,935,741	2	1.59%			
Brixmor Montebello Plaza LP	78,590,252	3	1.18%	71,008,107	3	1.59%
Bimbo Bakeries USA INC	82,387,291	4	1.24%			
KK 3A CORP	50,598,831	5	0.76%			
Somerset Apts LLC	48,124,320	6	0.72%			
Comref So CA Industrial	46,239,937	7	0.69%			
Rreef America Reit II Corp	40,817,214	8	0.61%			
Minson Investments Group LLC	39,060,900	9	0.58%			
Costco Wholesale Corporation	38,556,000	10	0.58%			
Plains Exploration and Production Co				117,932,539	2	1.92%
Southern California Gas Company				55,664,605	4	0.90%
Prologis CA LLC				42,250,978	5	0.73%
Advanced Group 07 93				40,755,193	6	0.66%
Excel Realty Partners LP				37,987,481	7	0.62%
KIR Montebello LP				35,885,393	8	0.58%
Amcor Pet Packaging USA Inc.				35,677,444	9	0.58%
Macy's CA Inc.				29,572,872	10	0.48%
TOTAL TOP 10 TAXPAYERS	**746,209,656**		**16.67%**	**641,688,111**		**11.93%**
TOTAL CITY TAXABLE VALUE	**$6,670,968,321**		**100.00%**	**4,452,615,195**		**100.00%**

Source: County Assesor Data, HdL, Muniservices LLC

City of Montebello
Assessed Value and Estimated Actual Value of Taxable Property
FY 2010-11 - FY 2020-21

	City				*Successor Agency**			
Fiscal Year	Secured	Unsecured	Less: Exemptions	Taxable Assessed Value	Secured	Unsecured	Less: Exemptions	Taxable Assessed Value
2010-11	3,009,280	93,206	100,372	3,002,114	1,565,508	139,738	39,759	1,659,537
2011-12	3,081,874	95,765	99,789	3,077,850	1,578,855	139,820	41,746	1,676,929
2012-13	3,166,417	87,265	104,467	3,149,215	1,591,142	135,785	42,457	1,684,470
2013-14	4,938,771	220,911	146,649	5,013,033	1,671,422	133,318	40,811	1,763,929
2014-15	3,420,628	99,344	110,362	3,409,610	1,701,294	129,735	41,886	1,789,143
2015-16	3,317,644	82,016	113,073	3,286,587	1,168,508	129,094	44,039	1,253,564
2016-17	3,693,850	82,228	99,747	3,676,331	1,734,850	141,080	26,411	1,849,518
2017-18	3,845,241	76,621	103,168	3,818,695	1,789,082	144,402	42,088	1,891,396
2018-19	4,033,298	83,389	63,264	4,053,424	1,878,833	155,004	33,832	2,000,005
2019-20	4,183,599	85,986	66,377	4,203,208	1,952,461	171,050	33,065	2,090,446
2020-21	4,529,900	90,240	118,765	4,501,375	2,092,563	181,836	62,233	212,166

**Former Redevelopment Agency, prior to dissolution as of January 31, 2012*

Source: Los Angeles County Assessor and Auditor

City of Montebello
Governmental Activities Tax Revenue
FY 2010-11 - FY 2020-21

Fiscal Year	Property Tax	Sales and Use Tax	Transient Occupancy Tax	Franchise Tax	Other Taxes	Total Taxes
2010-11	27,106,442	10,413,127	255,705	1,311,388	1,087,329	40,173,991
2011-12	23,636,827	10,847,400	297,679	1,221,311	1,765,267	37,768,484
2012-13	20,655,816	11,363,067	271,153	158,219	93,272.00	33,541,527
2013-14	20,078,684	11,725,818	355,404	1,303,603	118,241	33,581,750
2014-15	19,373,208	12,563,805	357,896	1,410,918	132,100	33,837,927
2015-16	21,224,757	13,992,347	365,290	1,405,229	137,883	37,125,506
2016-17	16,507,389	13,267,373	401,852	1,493,956	151,611	31,822,180
2017-18	16,961,038	13,118,981	414,198	2,141,450	171,762	32,807,430
2018-19	18,385,625	14,031,972	421,412	2,224,088	193,073	35,256,170
2019-20	18,662,270	12,817,884	376,424	2,199,915	156,581	34,213,073
2020-21	21,414,087	22,270,247	223,620	2,316,250	253,339	46,477,543

Source: ACFR "Statement of Activities"

CITY OF MONTEBELLO

Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year				
	2011-12	2012-13	2013-14	2014-15	2015-16
Assessed valuation	19,019,112,168	19,404,069,772	19,864,600,740	20,609,967,972	21,223,501,036
Conversion Percentage	25.00%	25.00%	25.00%	25.00%	25.00%
Adjusted assessed valuation	4,754,778,042	4,851,017,443	4,966,150,185	5,152,491,993	5,305,875,259
Debt limit percentage	15.00%	15.00%	15.00%	15.00%	15.00%
Total net debt applicable to limit	713,216,706	727,652,616	744,922,528	772,873,799	795,881,289
Legal debt margin	713,216,706	727,652,616	744,922,528	772,873,799	795,881,289

	Fiscal Year				
	2016-17	2017-18	2018-19	2019-20	2020-21
Assessed valuation	22,103,394,800	22,840,364,556	24,213,713,652	25,572,386,248	28,854,163,688
Conversion Percentage	25.00%	25.00%	25.00%	25.00%	25.00%
Adjusted assessed valuation	5,525,848,700	5,710,091,139	6,053,428,413	6,393,096,562	6,713,540,922
Debt limit percentage	15.00%	15.00%	15.00%	15.00%	15.00%
Total net debt applicable to limit	828,877,305	856,513,671	908,014,262	958,964,484	1,007,031,138
Legal debt margin	828,877,305	856,513,671	908,014,262	958,964,484	1,007,031,138

The Government Code of the State of California provides for a legal debt limit of 15% of gross assessed value. However, this provision was enacted when assessed valuation was based upon 25% of market value.

Source: Los Angeles County Assessor and HdL, Coren & Cone

City of Montebello
Performance Indicators
FY 2010-11 - FY 2020-21

Function	Calendar Year 2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Police:											
Arrests	2,621	2,093	2,093	1,896	1,642	2,005	2,037	1,648	1,466	1,360	1,179
Traffic violations	2,467	2,968	2,773	2,682	2,505	1,418	2,191	2,096	2,446	2,864	4,029
Parking violations	22,661	20,448	20,448	18,950	16,446	16,767	17,507	17,346	15,037	13,617	8,950
Fire:											
Number of calls answered	4,831	4,977	4,800	5,100	5,686	6,051	6,494	6,661	6,509	6,071	6,010
Inspections conducted	1,160	728	625	988	1,248	1,904	809	1,271	1,237	900	155
Public Works:											
Street resurfacing (miles)	15.15	1.60	0.51	2.28	1.42	5.96	0.47	3.20	0.76	1.03	0.16
Sidewalk repairs (sq ft)	32,281	25,997	11,100	35,435	29,632	7,942	3,600	15,042	12,580	11,793	22,118
Potholes repaired	5,352	3,010	3,325	3,876	3,774	4,009	7,163	7,317	7,315	8,943	5,232
Storm drains cleaned	1,702	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Parks and Recreation:											
Number of recreation classes	190	210	137	153	160	192	214	268	284	214	10
Number of facility rentals	854	689	708	2156	3,180	3,438	3,428	3,589	3,589	3,437	-

Source: City Finance Department

INFORMATION PROVIDED BY DEPARTMENTS

City of Montebello
Capital Assets
FY 2010-11 - FY 2020-21

Function	Fiscal Year 2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Police:											
Police Stations	1	1	1	1	1	1	1	1	1	1	1
Fire:											
Fire Stations	3	3	3	3	3	3	3	3	3	3	3
Public Works:											
Street (miles)	125	125	125	125	125	125	125	125	125	125	125
Street Lights	3,682	3,682	3,682	3,682	3,682	3,682	3,682	4,718	4,725	4,725	4,725
Traffic Signals	81	81	81	81	81	79	79	79	80	80	80
Parks and Recreation:											
Parks	7	7	7	7	7	7	7	7	7	12*	12*
Community Centers	-	-	-	4	4	3	3	3	3	6**	6**

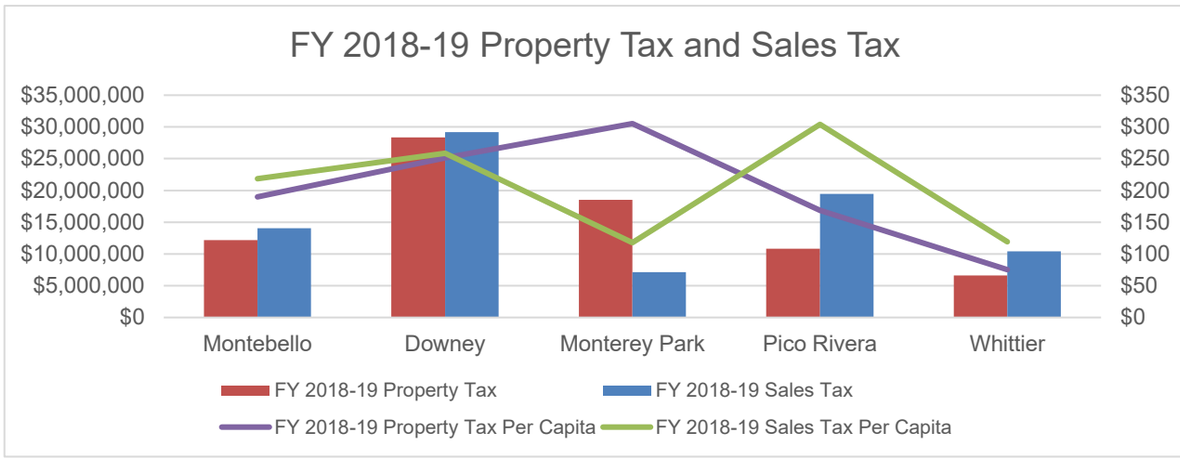
Source: City Finance Department

*Includes "mini parks" which were not counted in previous years

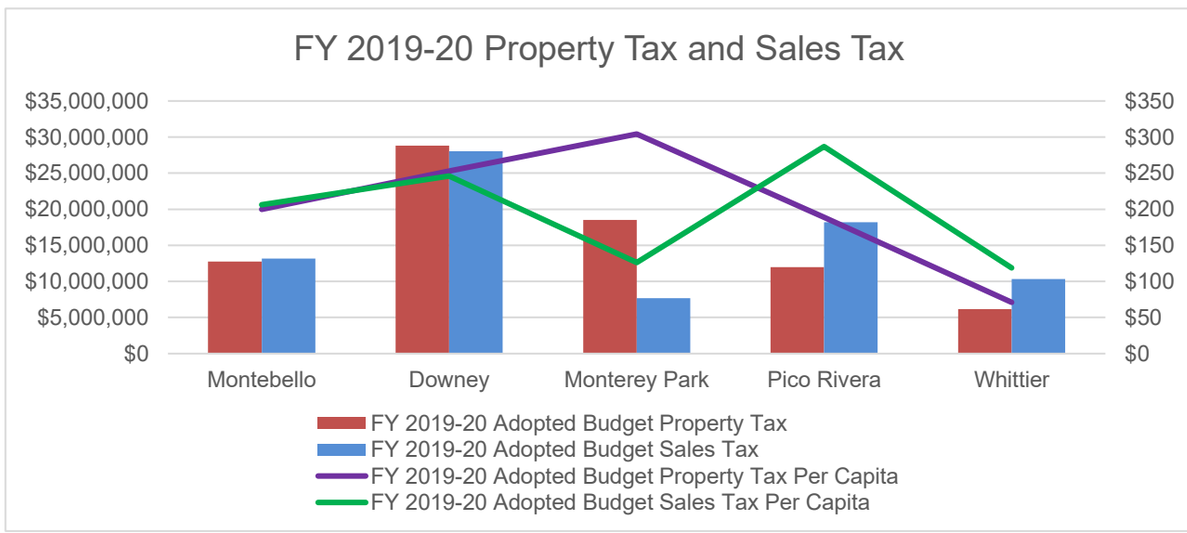
**Includes Grant Rea Center and Holifield Community Center which were not counted in previous years and Recreation Main Office which closed in 2015 and reopened in 2020

CITY OF MONTEBELLO
Comparative Tax Revenues by Source
Neighboring Cities Included for Comparison
Fiscal Years 2018-19 to 2020-21

City	FY 2018-19 Actual Property Tax	FY 2018-19 Actual Property Tax Per Capita	FY 2018-19 Population	FY 2018-19 Actual Sales Tax	FY 2018-19 Actual Sales Tax Per Capita
Montebello	$ 18,385,625	$ 286.17	64,247	$ 14,031,972	$ 218.41
Downey	$ 28,363,861	$ 248.34	114,212	$ 29,171,337	$ 255.41
Monterey Park	$ 18,537,836	$ 299.83	61,828	$ 12,489,921	$ 202.01
Pico Rivera	$ 7,505,357	$ 117.21	64,033	$ 10,201,469	$ 159.32
Whittier	$ 6,592,786	$ 75.32	87,526	$ 10,432,986	$ 119.20

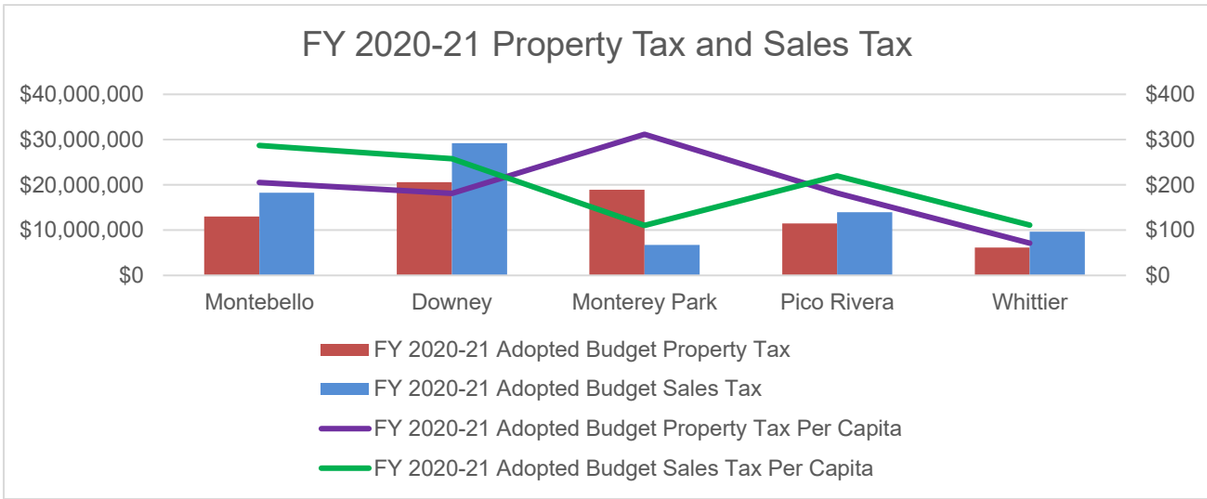


City	FY 2019-20 Actual Property Tax	FY 2019-20 Actual Property Tax Per Capita	FY 2019-20 Population	FY 2019-20 Actual Sales Tax	FY 2019-20 Actual Sales Tax Per Capita
Montebello	$ 12,701,368	$ 199.26	63,742	$ 12,817,884	$ 201.09
Downey	$ 28,795,800	$ 253.64	113,529	$ 28,015,000	$ 246.77
Monterey Park	$ 19,674,189	$ 323.94	60,734	$ 6,923,739	$ 114.00
Pico Rivera	$ 7,965,003	$ 125.68	63,374	$ 9,659,565	$ 152.42
Whittier	$ 6,186,949	$ 71.28	86,801	$ 10,492,221	$ 120.88

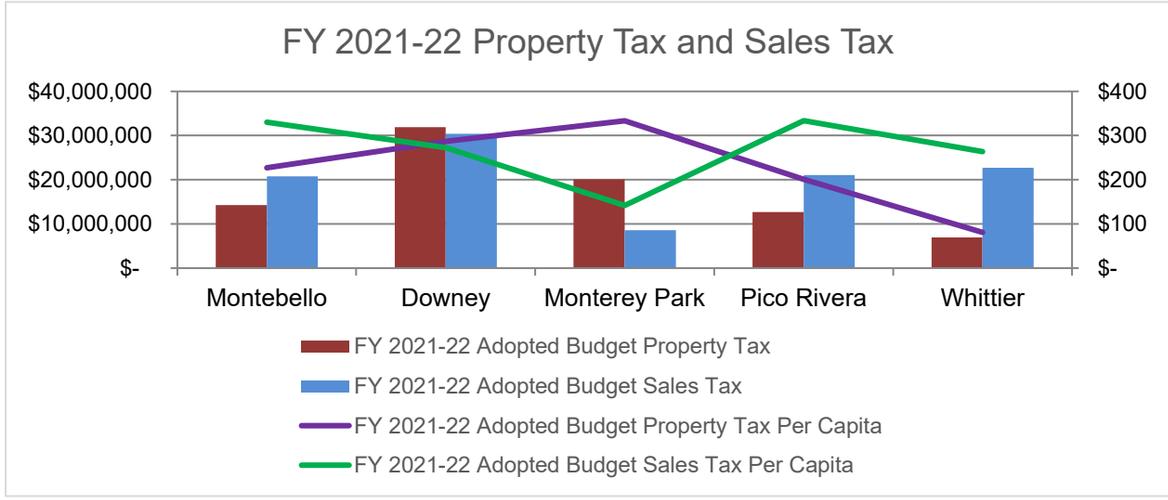


CITY OF MONTEBELLO
Comparative Tax Revenues by Source
Neighboring Cities Included for Comparison
Fiscal Years 2018-19 to 2020-21

City	FY 2020-21 Actual Property Tax	FY 2020-21 Actual Property Tax Per Capita	FY 2020-21 Population	FY 2020-21 Actual Sales Tax	FY 2020-21 Actual Sales Tax Per Capita
Montebello	$ 13,714,565	$ 217.99	62,914	$ 22,270,247	$ 353.98
Downey	$ 32,208,634	$ 289.06	111,425	$ 32,776,607	$ 294.16
Monterey Park	$ 19,864,153	$ 328.99	60,380	$ 7,794,537	$ 129.09
Pico Rivera	$ 13,000,934	$ 205.85	63,157	$ 21,325,436	$ 337.66
Whittier	$ 19,292,261	$ 223.82	86,196	$ 26,555,399	$ 308.08



City	FY 2021-22 Adopted Budget Property Tax	FY 2021-22 Adopted Budget Property Tax Per Capita	FY 2021-22 Population	FY 2021-22 Adopted Budget Sales Tax	FY 2021-22 Adopted Budget Sales Tax Per Capita
Montebello	$ 14,293,100	$ 227.18	62,914	$ 20,765,000	$ 330.05
Downey	$ 31,934,273	$ 286.60	111,425	$ 30,411,728	$ 272.93
Monterey Park	$ 20,133,826	$ 333.45	60,380	$ 8,563,084	$ 141.82
Pico Rivera	$ 12,698,066	$ 201.06	63,157	$ 21,078,209	$ 333.74
Whittier	$ 6,971,869	$ 80.88	86,196	$ 22,736,835	$ 263.78



City of Montebello
Revenue Descriptions and Analyses
General Fund and Other Fund Sources

The City of Montebello receives revenue from myriad sources: sales tax, property tax, facility rentals, moving violations, building permits, plan check fees, recreation and community services classes, interest on idle cash, County transportation sales tax, Federal transit grants, bus operations (i.e., bus fares) the Federal Housing and Urban Development Department, Golf Course and Hotel Operations, etc. The source of funds dictates the uses: general revenues such as property, transient occupancy and sales tax can be utilized to provide the day to day services residents come in contact with such as public safety, park maintenance, code enforcement, etc. More restricted revenues such as Gas Tax, Local Return Funds from the County of Los Angeles (i.e., Proposition A, Measure R, etc.), Community Development Block Grants (CDBG), Federal Transit grants, can only be used for very specific (i.e., restricted) purposes.

The following pages provide an overview of the major General Fund sources of revenue, focusing on short-term trends and forecasts. In addition, the major Special Revenue categories of road repair and maintenance and Transit operations will be described and discussed.

General Fund Revenue Categories[1]

The five largest sources of General Fund operating revenue are Sales Tax, Property Tax, Licenses and Permits, Charges for Services, and Other Revenue. The City records non-operating revenue to the General Fund as Transfers In. These categories will be discussed in detail, highlighting significant changes or trends in the short-term. In addition, there will be a discussion of Cannabis related revenue since that is a relatively new (Fiscal Year 2018-19) source of revenue for Montebello.

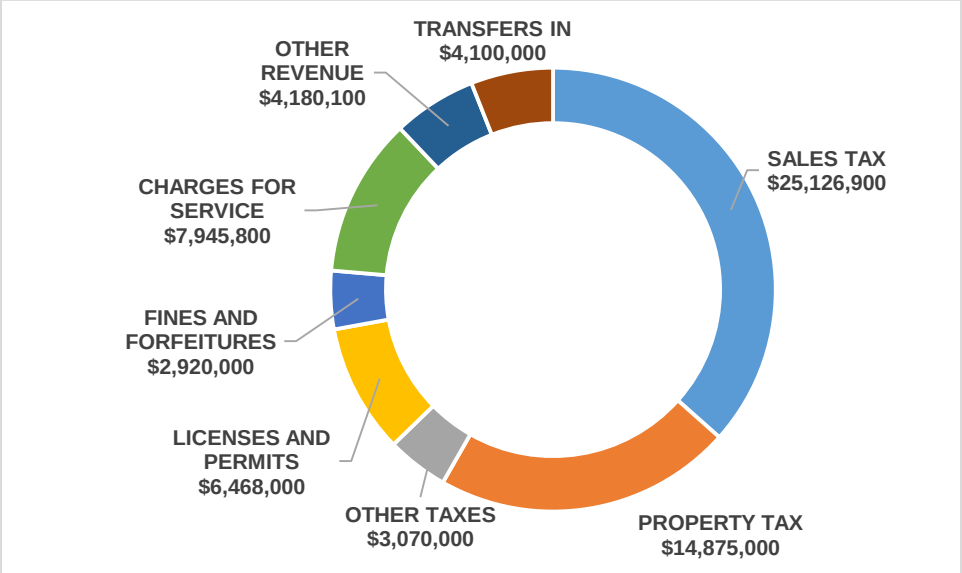
The table below presents all the major categories of revenue for the General Fund, with actuals from Fiscal Years 2019-20 and 2020-21 and adopted budgets for Fiscal Years 2021-22 and 2022-23:

[1] *The City receives revenue from over 150 different types/sources of revenue in the General Fund alone (as categorized by object code). The categories described here are the primary General Fund revenues and account for almost eighty percent of revenue in FY 2022-23.*

City of Montebello
Revenue Descriptions and Analyses
General Fund and Other Fund Sources

	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED	FY 22-23 PROPOSED
SALES TAX	12,817,884	22,270,247	20,765,000	25,126,900
PROPERTY TAX	12,701,368	13,714,582	14,293,100	14,875,000
OTHER TAXES	2,732,921	2,793,180	2,773,000	3,070,000
LICENSES AND PERMITS	4,776,531	5,775,694	5,942,000	6,468,000
FINES AND FORFEITURES	2,186,401	2,301,787	2,250,000	2,920,000
CHARGES FOR SERVICE	6,066,829	6,105,784	7,291,850	7,945,800
OTHER REVENUE	3,334,783	10,996,196	4,304,200	4,180,100
TRANSFERS IN	3,987,540	3,570,002	4,100,000	4,100,000
	48,604,257	**67,527,472**	**61,719,150**	**68,685,800**

The pie chart below shows these major revenue categories and their relative percentage of the $68.686 million in total General Fund revenue for FY 2022-23:



Sales Tax

The single largest source of revenue to the General Fund is sales tax, estimated to be $25.127 million for Fiscal Year 2022-23. This total is comprised of three separate and distinct sources of sales tax: 1% Bradley Burns, the voter approved Measure H ¾% Transaction and Use Tax and Monterey Park Marketplace sales tax sharing agreement.

The Bradley Burns sales tax is the standard that all local municipal agencies in California receive. For FY 2022-23, it is estimated to be $14.200 million to Montebello. This fiscal year represents the third full year of collecting the voter approved Measure H ¾ %

Transaction and Use Tax. This measure was approved by over 60% of registered voters in Montebello in March, 2020. It is estimated to bring in $9.430 million in the current fiscal year. The $1.317 million in forecasted sales tax from the Monterey Park Marketplace is from the sales tax sharing agreement between Montebello and Monterey Park.

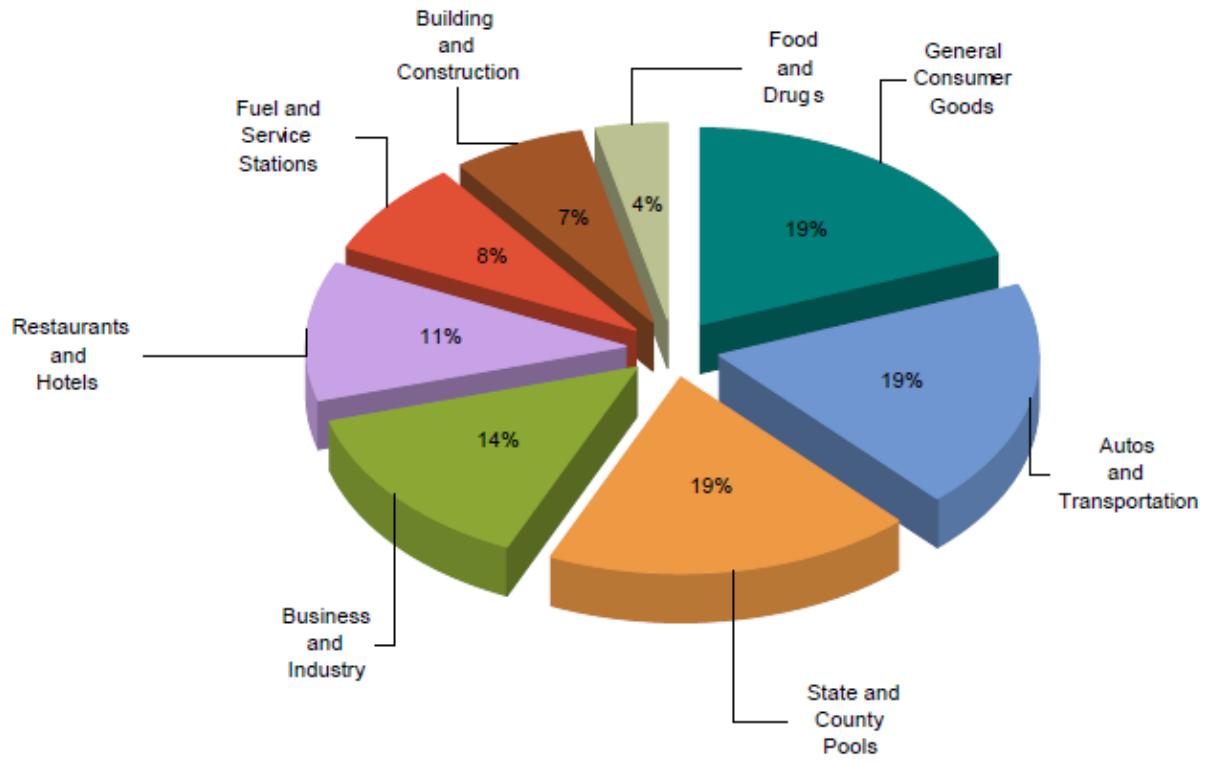
The table below presents five years of data for all three sales tax sources:

	2018-19 Actual	2019-20 Actual	2020-21 Actual	FY 21-22 ADOPTED BUDGET	FY 22-23 PROPOSED
Sales Tax	13,314,697	11,616,417	13,507,132	12,470,000	14,380,000
Sales Tax-Monterey Park Mktplce	717,275	1,201,467	1,064,486	1,125,000	1,316,900
Sales Tax-Measure H	-	-	7,698,629	7,170,000	9,430,000
	14,031,972	**12,817,884**	**22,270,247**	**20,765,000**	**25,126,900**

All of these sources of sales tax were directly and negatively impacted by the coronavirus pandemic, beginning with the latter half of FY 2019-20. The impacts of the closure of restaurants, restrictions on retail stores, and the contraction of economic activity due to unemployment and shelter in place orders impacted sales tax spanning two fiscal years (FY 2019-20 and FY 2020-21). The table above shows the drop in 1% Bradley Burns sales tax revenue from FY 2018-18 to FY 2019-20, with a slight recovery in FY 2020-21.

More positive trends have been seen in sales tax activity over the latter half of FY 2020-21 and into FY 2021-22. The growth in total sales tax in FY 2022-23 is 21.0% over the FY 2021-22 adopted budget. However, it must be considered that FY 2021-22 revenue projections – especially sales tax – were heavily tempered given the unknown impact lingering effects of the pandemic would have on economic activity. The actual increase in FY 2022-23 sales tax is only 1.6% when using updated FY 2021-22 projections (as of April, 2022). This more reasonable year-over-year change demonstrates the continued conservative nature of sales tax forecasting used to build the adopted budget.

Montebello is fortunate to have a fairly diverse sales tax base. Based on the most recent data available, the pie chart below presents the relative percentage each major industry group in the City comprises of the total sales tax base (as based on total sales tax received in a given quarter and the amount produced by each major industry group):



This diversity has helped Montebello weather various economic downturns, most recently the pandemic and its negative impacts. While all major areas were hit by the effects of the pandemic, some were hit less (i.e., autos and transportation) than others (i.e., restaurants and hotels). This balancing effect allowed for the deleterious impacts of the coronavirus pandemic to be lessened across the City's local economy. With talk of an impending recession in 2023, this diversity in sales tax sources should serve the City well, and assist with ameliorating the impacts of an economic downturn.

Quarterly budget updates throughout FY 2022-23 will provide updates to revenue, with an eye on sales tax and its reaction to the lasting effects of the pandemic as well as any upcoming economic downturns. Forecasts will be updated as new information becomes available on general economic impacts and their effect on Montebello's local economy.

Property Tax

The City is projected to receive $14.875 million in property tax revenue in FY 2022-23. Similar to sales tax, the City receives property tax from various sources, the three single largest sources (out of a total of eleven different property tax categories) constitute 94% of total property tax revenue received:

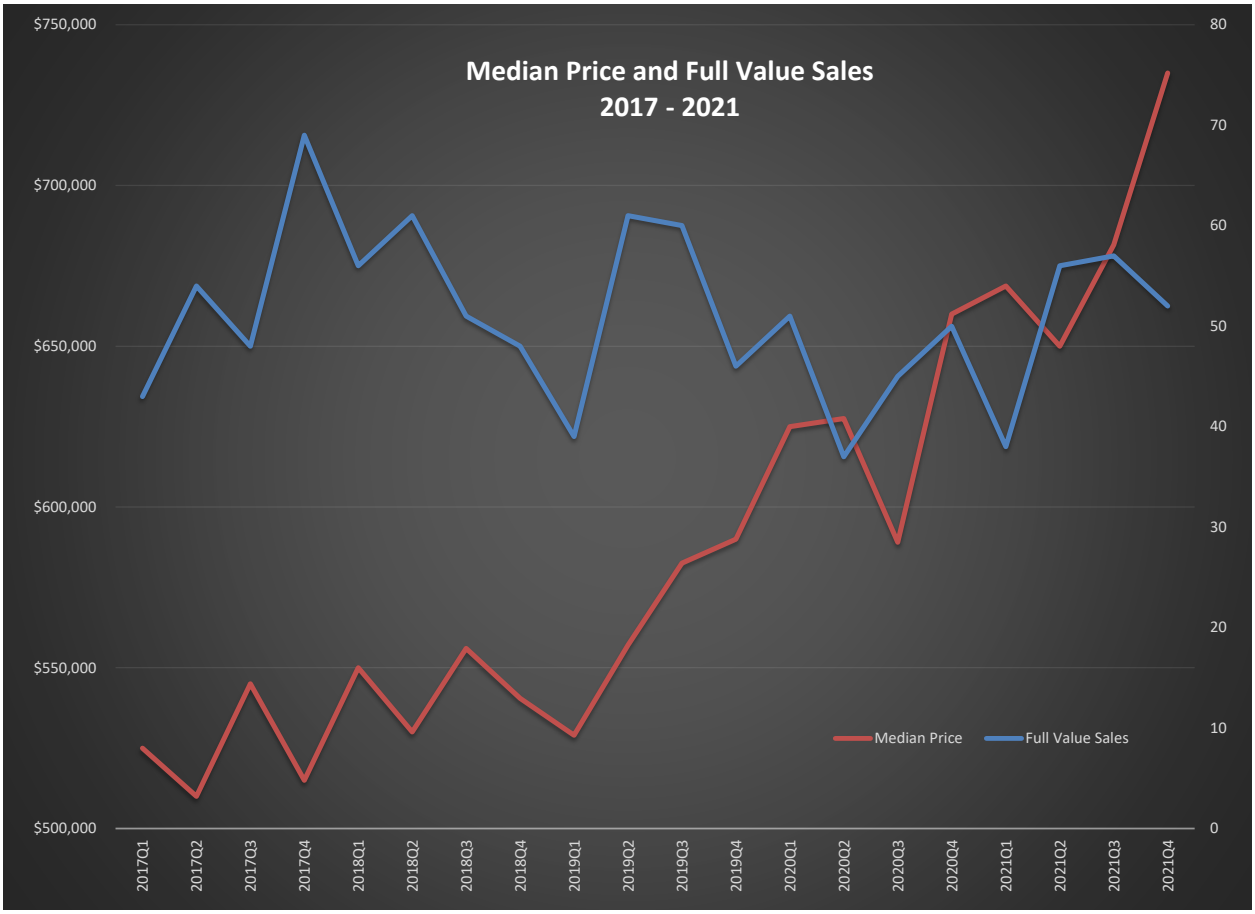
	2019-20 Actual	FY 20-21 Actual	FY 21-22 ADOPTED BUDGET	FY 22-23 PROPOSED
Property Tax Current Year-Secured	4,354,190	4,550,175	4,800,600	4,992,600
Property Tax Residual	1,052,448	1,366,604	1,150,000	1,050,000
Property Tax in Lieu of VLF	6,899,403	7,238,450	7,623,500	7,928,400
	12,306,041	**13,155,229**	**13,574,100**	**13,971,000**

The largest share is from "In-Lieu of VLF" revenue. This source of property tax was created in 2005 as part of the State's "triple-flip" scheme devised to swap different sources of revenue to help fund schools. Cities would no longer receive Motor Vehicle License Fee revenue, instead receiving property tax "in-lieu of VLF." This source of revenue has grown at a higher rate than typical property tax. As can be seen in the table above, the $7.928 million forecast is more than the City receives from typical secured property tax.

The $4.993 million in typical property tax (i.e., secured) is what Montebello receives as its $0.0986 share of each property tax dollar paid by property owners in the City. In other words, for every dollar paid, Montebello only receives less than ten cents. The remaining ninety cents goes to Los Angeles County, Montebello Unified School District, LA City Community College District, and other taxing agencies (e.g., vector control, sewer districts, etc.).

Overall assessed value in the City is up 5.1% in FY 2021-22 when compared to FY 2020-21. Total net taxable value of all property in the City (residential, commercial, industrial, etc.) grew by $341 million, to a total of $7.054 billion (property tax roll for FY 2021-22, which determines revenue for FY 2022-23), with the largest category being residential property. Residential property value growth represented 46.6% of all value growth in the City ($159 million of the $341 million increase).

The median price of a single family residential home in Montebello is $710,000 (1st Quarter 2022 sales data) – just off the recent peak of $735,000 from the previous quarter. Full value sales averaged 51 for calendar year 2021, with 53 occurring in the first quarter of 2022. The graph below shows the steady uptick in median single family residential property values, along with the relatively steady number of quarterly full value sales:



The City also receives residual property tax as part of the "waterfall" of former tax increment in redevelopment project areas. Since the dissolution of redevelopment (January, 2012), former tax increment revenue now flows such that Successor Agency enforceable obligations are paid and other taxing entities receive a share. Any remaining revenue after all obligations have been paid and taxing entities receive their share, flows to the City as residual revenue. This can be a difficult source of revenue to project, but there is a reasonable expectation the $1.050 million forecasted will be received in the current fiscal year, based on recent trends.

Licenses and Permits

Licenses and Permits is forecasted to be $6.468 million for FY 2022-23. This is a varied category and includes revenue items such as animal license, business license, various permits (electrical, building, mechanical, etc.), burglar alarm permits, oil well tax, cannabis operations, and other related fee based activities.

The single largest source of revenue in this category is from Business License. It is anticipated that this activity will bring in about $3.090 million in FY 2022-23, vs. a budgeted amount of $2.675 million for FY 2021-22. The City improved Business License administration abilities when it contracted with HdL Companies to manage the program. In October, 2020 the City began utilizing their services to manage renewals, issue new licenses, and ensure compliance. The trends in revenue collection have been positive, as the professionals of HdL have increased the number of businesses in Montebello who are compliant with the City's municipal code and now have active licenses.

The table below shows prior year actuals, last year's budget and current year budget:

	2019-20 Actual	FY 20-21 Actual	FY 21-22 ADOPTED BUDGET	FY 22-23 ADOPTED
General-Business License Permits	2,254,827	2,885,152	2,675,000	3,090,000

It is anticipated that the revenue from this source will continue to grow as current businesses are brought into compliance and new businesses open in the City. Future growth rates will not be as dramatic as seen above, but continued compliance monitoring and timely renewal management by HdL will help ensure all businesses are operating with a valid business license.

The City also receives Oil Well Tax revenue ($800,000) and various permit revenue for Building Permits ($600,000), Electrical Permits ($120,000), Plumbing Permits ($75,000), etc. Various permit related revenue – as well as certain fees categorized as "Charges for Services" (see below) – trended higher in FY 2021-22 due to one-time permit revenue from the Montebello Hills (Metro Heights) development. This 1,300 unit residential development is generating hundreds of thousands of additional permit revenue during the initial stages of construction. The FY 2022-23 budget has been built to filter out the impact of one-time permit revenue, utilizing 5 year trends to set estimates. This method minimizes the risk of over-estimating revenue based on one-time revenue, helping ensure more accurate forecasts are provided.

Cannabis related License and Permit Revenue is a relatively small amount, accounting for only 1.5% of total General Fund revenue ($1.016 million). However, given the nature of the revenue, it deserves a more detailed discussion. The City approved various non-storefront retail cannabis operations, and a fee schedule was created in 2018. There are

fees for the initial application and review process, as well as change and appeals fees. These one-time fees are complemented by ongoing revenue for each cannabis operation based on gross receipts of production, square footage dedicated to growing and manufacturing, and other fees such as the $50,000 Montebello Community Benefit Program annual charge.

The $1.016 million in forecasted revenue in this category assumes active operators pay their annual community benefit fee of $50,000, as well as make required quarterly payments of gross receipts related charges. Staff has worked closely and tirelessly with the various operators over the last three years to ensure compliance with their individual development agreements and the City's municipal code. Improved cooperation by operators, coupled with improved management of revenue collection should help the City realize the full potential of this revenue category.

Most operators have only been active for two years or less, therefore trend data is difficult to acquire. In addition, until recently many operators were in arrears with fees owed, hence prior year revenue totals include prior year revenue. It will most likely take another two to three fiscal years to gauge actual activity in this revenue stream. Regardless, Staff does not anticipate a windfall of cannabis revenue, but more of a steady stream of revenue in the $1.0 million range that nonetheless helps support ongoing General Fund operations.

The City began an updated review of fees in Spring 2022 as part of a fee study and cost allocation plan. Best practices suggest a fee study every three to five years, with the prior study conducted in 2017. The goal will be to present recommendations for improving cost recovery and incorporate these changes during FY 2022-23. There is a potential to increase cost recovery, which will positively impact revenue from various license, permit and charges for services categories. However, no projections of anticipated changes to License and Permit revenue are included in the FY 2022-23 adopted budget.

Charges for Services

This category of revenue is projected to bring in $7.946 million in FY 2022-23. This is a broad and varied revenue category that includes facility rentals, Parks and Recreation classes and programs, Police Department booking and court fees, Fire Department radio subscription fees, cell tower lease revenue, Fire inspection and plan check fees, and a host of services for which fees are assessed.

The single largest source of revenue in Charges for Services is the $4.226 million for Waste Collection. The County of Los Angeles places the refuse collection charge on property tax bills. The City has a franchise agreement with Athens Refuse Service for residential trash service. The monthly charge, agreed to in an updated settlement agreement approved by the City Council in February, 2020, is annualized and placed on property tax bills. Per the settlement agreement, the refuse rate is increased annually (July 1) by the change in the consumer price index (CPI).

The City then receives this revenue as part of the regular remittance of property tax from the County Auditor-Controller's office. This revenue is offset by the payment to Athens from the Public Works General Fund budget. (That is, a concomitant expense of $4.226 million can be found in the FY 2022-23 Public Works General Fund budget.)

The second largest, single source of revenue in this category is from Paramedic Services. The City's ambulance service – provided by independent third party Care Ambulance – collects and remits a portion of medical services charges back to the City. It is anticipated this service will provide $750,000 in revenue for FY 2022-23.

Another significant source of revenue is the $350,000 received by the City from other public safety agencies leasing space on the City's radio communications tower. This communication infrastructure is robust enough to provide bandwidth for other agencies – the Cities of Whittier, Vernon, Bell Gardens, and Huntington Park as well as the Montebello Unified School District – to utilize and pay a base lease and per radio charge to the City. There are agreements with each agency, indicating the per radio fee and expected annual revenue from each agency.

The City also receives about $183,000 for cell tower rental from Sprint and other telecommunications companies. There are also digital billboards on City property that provide approximately $238,000 in combined lease revenue from four separate billboards along Telegraph Boulevard, facing Interstate 5.

The host of community services classes and programs contribute over $480,000 in revenue. This source of revenue was zero for FY 2020-21 given the impacts of the pandemic, but has bounced back to $475,000 for FY 2021-22. Due to the pandemic, recreation classes were cancelled, as well as youth and adult sports programs, day and summer camps, and other programs impacted by social distance requirements. The initial projection for FY 2020-21 assumed an easing of social distancing restrictions in the

second half of the year. However, given the resurgence in COVID-19 cases in June and July of 2020 – and a subsequent re-tightening of shelter in place related orders –this source of revenue was impacted to the point of receiving nothing due to the cancellation of programs and classes.

This fiscal year assumes that normal community services programming will continue, reflecting the trend from FY 2021-22. The estimated revenue from these programs and classes ($480,000) is conservative, given the unknown nature of customer behavior towards returning to recreation classes and programs. Staff will monitor this source of revenue throughout the fiscal year and make adjustments as necessary.

Fines and Forfeitures

This category is projected to bring in $2.920 million to the General Fund (4.3% of total revenue). The largest source of revenue ($2.100 million) is from vehicle code fines. This is revenue from traffic enforcement (e.g., speeding tickets). There is an additional $750,000 projected in parking fines. Impounded vehicles are projected to contribute another $70,000 in revenue.

Parking violation revenue was impacted in the second half of FY 2019-20 and for the majority of FY 2020-21 due to the pandemic. Two moratoriums on street sweeping related parking violations enforcement were imposed, leading to a drop in revenue. However, the moratorium was lifted and enforcement of all parking violations was in full effect for FY 2021-22. In addition, the City added Parking Enforcement Officers as well as contracted with a third party security company to conduct street sweeping parking enforcement. These service enhancements will improve parking enforcement, and by extension FY 2022-23 should see an increase in parking fine related revenue.

Transfers-In (Non-Operating)

Typically, non-operating revenue represents transfers in from other funds for cost reimbursement or other purposes. For FY 2022-23, this category represents 6.0% of General Fund revenue, or $4.100 million. The largest single source of non-operating revenue is the $3.800 million coming from the Retirement Fund (Fund 205). This is a relatively unique source of revenue, as only a handful of cites in California assess an override property tax.

The City of Montebello assesses a voter approved Property Tax Override (PTO) on all property. This additional property tax was first approved by Montebello voters in 1946,

and re-approved in 1976 (Proposition A). This ad valorem tax on real property is set at a rate of $0.197875, per Municipal Code Section 3.28.020. All revenue collected from this source is deposited into Fund 205. This special tax may only be expended for purposes consistent with the intent of the tax. Generally, that means revenues of the tax are utilized to fund the City's obligations to CalPERS (i.e., Normal Cost and Unfunded Actuarial Liability expenses).

The transfer in from the Retirement Fund reimburses the General Fund for all Normal Costs (i.e., the related retirement costs of current employees). There is also a direct charge to Fund 205 for General Fund related unfunded actuarial liability (UAL) expenses. The City remits bi-weekly payments to PERS for normal costs expenses. Staff then completes a quarterly true-up of actual expenses and transfer funds from the Retirement Fund to the General Fund equal to the retirement expense. The Transit and Golf Enterprise Funds pay their own UAL and Normal Cost expenses directly and do not utilize Property Tax Override revenue.

The City issued $153.4 million in Pension Obligation Bonds (POBs) in May, 2020. The POBs completely extinguished the existing UAL for both safety and miscellaneous plans (based on the latest 2018 actuarial valuation report from CalPERS). The revenue in Fund 205 now pays for the debt service on the POBs, with sufficient funds left over to pay for normal costs.

The additional $300,000 in non-operating revenue is the transfer from the Gas Tax Fund (Fund 200). This transfer represents the maintenance of effort (MOE) reimbursement of General Fund labor and contract work to repair and maintain (non-capital project) the City's streets and roadways. The City will receive more than $1.700 million in Gas Tax revenue in FY 2022-23, the bulk of which is programmed for various capital projects aimed at improving the City's roadways, as well as signal maintenance contract work and signs and markings for the City's roadways.

Another significant source of non-operating revenue is the Administrative Overhead charge to other funds ($2.912 million). The City utilizes results from the cost allocation plan – updated in Spring 2022 – to set the "overhead charges" to various non-General Fund funds. These "overhead charges" reimburse the General Fund for support provided by internal service departments (i.e., Finance, Human Resources, City Clerk, Administration, Information Technology, etc.) to funds such as Transit, CDBG, Proposition A, Measure R, etc. The updated cost allocation plan utilized various types of

data to estimate the level of support provided to every fund. Staff then reviewed the amounts for reasonableness, and assessed the charge only to those funds which actually receive support from internal functions.

Accurate cost allocation helps support the General Fund by having other funds “pay for” the service received. The $2.912 million in FY 2022-23 is a slight increase over the $2.839 million charged in FY 2021-22. Subsequent budgets will make adjustments to the “overhead charge” based on variables such as change in wages, increase in number of invoices and purchases orders processed, number of staff on payroll, etc. Making annual adjustments ensures other funds are paying their fair share of support received from General Fund operations.

Special Fund Revenue Categories[2]

Gas Tax (Highway Users Tax Account) and Road Maintenance and Rehabilitation Act (RMRA, SB 1)

The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. These allocations flow through the Highway Users Tax Account (HUTA), the familiar gasoline tax revenues that have been in place for decades, and the Road Maintenance and Rehabilitation Account (RMRA) which allocates much of the revenue from the Road, Repair and Accountability Act of 2017 (SB1 Beall).

California taxes on motor vehicle fuels include the gasoline tax, diesel fuel tax, and the use fuel tax. Taxes on fuel used for other motor vehicles are transferred to the state Highway Users Tax Account (HUTA) include:

- The "gasoline tax" and "diesel fuel tax" imposed on the use of vehicle fuels at the rate of 13 cents per gallon for diesel fuel and 18 cents per gallon for gasoline, which includes the 9 cent per gallon rate added by Proposition 111 (1994)

- The "use fuel tax" is imposed on vendors and users of motor vehicle fuels that are not taxed under either the gasoline or diesel fuel tax, such as liquefied petroleum gas, ethanol, methanol and natural gas (both liquid and gaseous) for use on state highways

- Variable rate per gallon gasoline diesel fuel excise taxes imposed in 2010-11 in a complicated arrangement known as the "fuel tax swap." The fuel tax swap replaced the previous Proposition 42 sales tax on gasoline.

Other transportation taxes are allocated to cities and counties through the Road Maintenance and Rehabilitation Account (RMRA) which allocates revenue from the Road Repair and Accountability Act of 2017 (SB1 Beall) to local streets and roads and other transportation uses. There was an attempt in 2018 to repeal SB1, which failed and hence this additional fuel tax has been preserved.

Revenue allocated through the RMRA includes:

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[2] The City utilizes over forty separate funds to account for non-General Fund revenue (i.e., Special Revenue, Grants, Enterprise, etc.). The revenues described in this section represent a portion of the various Special Revenue, Grant Revenue and Enterprise Revenue received by the City. Refer to the "Other Funds" section of the budget book for a description of all remaining funds and their purposes.

- An additional 12 cents per gallon increase to the gasoline excise tax effective November 1, 2017.

- An additional 20 cents per gallon increase to the diesel fuel excise tax effective November 1, 2017 with half of the revenues going to the state Trade Corridor Enhancement Account (TCEA) and half to the RMRA.

- An additional vehicle registration tax called the "Transportation Improvement Fee" with rates based on the value of the motor vehicle effective January 1, 2018.

- An additional $100 vehicle registration tax on zero emissions vehicles of model year 2020 or later effective July 1, 2020.

The City of Montebello is projected to receive approximately $1.729 million from the "traditional" (i.e., non- RMRA/SB1) sources of gas tax (Fund 200), with an additional $1.403 million in RMRA revenue (Fund 201) in Fiscal Year 2022-23. (Since Montebello also has a large transit operation, there is an additional allocation of SB1 related revenue called "State of Good Repairs," which will total $1.453 million in FY 2022-23, and is recorded in Fund 202.)

As described above in the "Transfers In (Non-Operating)" section, $300,000 of traditional Gas Tax revenue (Fund 200) will be transferred to the General Fund. The remaining Gas Tax and RMRA (SB1) revenue can be utilized for various capital projects to improve the City's streets and roadways. The City's Capital Improvement Plan (CIP) details the various projects and their funding sources for this fiscal year. A detailed accounting of the projects can be found in the CIP section of this budget book. On a summary level, the adopted CIP budget forecasts $2.740 million in traditional Gas Tax and $3.150 million in RMRA/SB1 revenue will be spent on various capital projects and allowed Maintenance and Operations (M&O) expenses in FY 2022-23.

Los Angeles County Metropolitan Authority (Metro) Local Return Funds

In the County of Los Angeles, there are four, one-half cent sales tax measures that have been approved by voters over the past forty years to finance countywide transit developments and operations. These programs are administered by the Los Angeles County Metropolitan Transportation Authority (Metro). These four programs are: Proposition A, Proposition C, Measure R and Measure M Local Return Fund (LRF) programs.

By ordinance, Metro is responsible for administering the programs and establishing guidelines. The Proposition A tax measure was approved in 1980, the Proposition C tax measure was approved in 1990, Measure R was approved in 2008 and Measure M was

approved in 2016. Collection of the taxes began on July 1, 1982; April 1, 1991; July 1, 2009; and July 1, 2017, respectively.

As a condition of voter approval, 25 percent of the Proposition A tax revenues, 20 percent of the Proposition C tax revenues, 15 percent of Measure R and 17 percent of Measure M tax revenues are earmarked for the Local Return Programs to be used by cities and the County of Los Angeles in developing and/or improving local public transit, para-transit and related transportation infrastructure. Local Return Funds (LRF) are allocated and distributed monthly to jurisdictions on a "per capita" basis by Metro. Eligible expenditures are outlined in Metro's Adopted Local Return Program Guidelines.

The City of Montebello utilizes these funds for a variety of transit and road maintenance services. In December 2019, the City issued sales tax revenue bonds backed by Measure M (2019A), Measure R (2019B) and Proposition C (2019C) revenue. The total $24.945 million in bond proceeds has been utilized to pave and improve over 100 streets in the City as part of the “Paving the Way Program.” The first phase of this program was recently completed in June, 2021. Additional phases will be forthcoming, paving additional residential streets as well as improving arterial and other major streets in the City.

The annual debt service on these bonds is paid by the revenue received from each LRF source: Measure M, Measure R and Proposition C. Montebello is able to accomplish immediate improvements to roads, while utilizing non-General Fund revenue to pay debt service on the sales tax revenue bonds.

Montebello is projected to receive $1.555 million in Proposition A (Fund 210), $1.286 million in Proposition C (Fund 215), $960,000 in Measure R (Fund 220), and $1.083 million in Measure M (Fund 222) revenue. Debt service on the 2019 Series A, B, C bonds will utilize the majority of the annual revenue from Proposition C, Measure M and Measure R funds: $709,600 for Proposition C, $598,500 for Measure M and $528,100 for Measure R. Any remaining revenue after debt service is paid will be programmed for other capital projects, as allowed by Metro program guidelines. (See the CIP section of the budget book for details on how the remaining funds will be used in FY 2022-23.)

The Proposition A revenue is primarily utilized to supplemental Transit related Metro funding. It should be noted the City receives two distinct tranches of Proposition A funding: one stream is recorded in the Transit Enterprise Fund (Fund 600) and is utilized solely for Montebello Bus Lines operational expenses; the second stream is programmed by Public Works for various capital improvement project uses.

Proposition A revenue is more restricted, as the primary focus is on transit related improvements. However, there are various capital projects where the “Public Works” stream of funding can be utilized to positively impact streets and roadways utilized by

Montebello Bus Lines. The share of Proposition A revenue received by Transit operations is above and beyond the LRF amount described above ($5.770 million for FY 2022-23).

Transit Operational Revenue Categories

The Montebello Bus Lines (MBL) receives operating and capital revenue from myriad sources: riders paying for per trip service, operating grant revenue from the Los Angeles County Metropolitan Transportation Authority (Metro) and Federal Transit Agency (FTA), capital revenue from the State of California, and various State and Federal grant revenue.

Charges for Services revenue for FY 2022-23 is forecasted to be $2.190 million. This category is comprised primarily of bus fare revenue, $2.000 million. This source of revenue was drastically and negatively impacted by the pandemic, and has been slow to recover as commuting habits were altered. Early in the pandemic (Spring and Summer, 2020), fare collection was suspended, as riders loaded from the rear of buses in order to provide social distancing to drivers. Then, bus service was suspended at the height of statewide shelter in place orders, with revenue falling to $1.226 million in FY 2020-23. This source of revenue has picked up slightly, trending closer to $2.000 million for FY 2021-22. It is anticipated this trend will continue into FY 2022-23.

The largest source of operating revenue for the Transit Department is Operating Grants, totaling $32.434 million for FY 2022-23. Metro provides Montebello Transit operations specific funding as part of the transportation sales tax revenue collected (and explained in the previous section). Proposition A Discretionary Operating revenue provides $5.770 million towards operations, with Proposition C providing over $2.713 million for various purposes: security, operating, etc. Measure R and Measure M provide over $9.178 million in total towards Transit operations. Finally, there is $11.229 million in Metro Transportation Development Act (TDA) revenue for operations. One new source of operating revenue for FY 2022-23 is $1.000 million for preventative maintenance from the Federal Transportation Authority (FTA).

In addition to Metro and fare revenue that is utilized to support operations, Transit receives revenue from the State's Gas Tax that is used for capital and equipment expenses. On April 28, 2017 Governor Brown signed Senate Bill (SB) 1 (Chapter 5, Statutes of 2017), known as the Road Repair and Accountability Act (RMRA) of 2017. A portion of SB 1 revenue will provide approximately $105 million annually to transit

operators in California for eligible transit maintenance, rehabilitation and capital projects. This investment in public transit will be referred to as the State of Good Repair (SGR) Program.

The SGR Program is funded from a portion of the Transportation Improvement Fee on vehicle registrations due on or after January 1, 2018. These funds will be allocated under the State Transit Assistance (STA) Program formula to eligible agencies. Half of the funds are allocated according to population and half according to transit operator revenues. This program demonstrates California's commitment to clean, sustainable transportation, and the role that public transit plays in that vision. While SB 1 addresses a variety of transportation needs, this program has a specific goal of keeping transit systems in a state of good repair, including the purchase of new transit vehicles, and maintenance and rehabilitation of transit facilities and vehicles.

The City records this revenue in a separate fund (Fund 202): SB1 Transit – State of Good Repairs. For FY 2022-23, it is estimated the City will receive $1.453 million in SGR revenue.

Transit also receives various State and Federal grants, earmarked typically for capital, infrastructure and equipment uses. In prior years, the City has utilized between $2.400 and $5.400 million in various grants for bus purchases, transit facility improvements, and other allowed uses. All Transit-specific grant revenue and expenditures are recorded in Fund 270. Details on the revenue and expenses in Fund 270 can be found in the budget book, on pages devoted to this specific fund.

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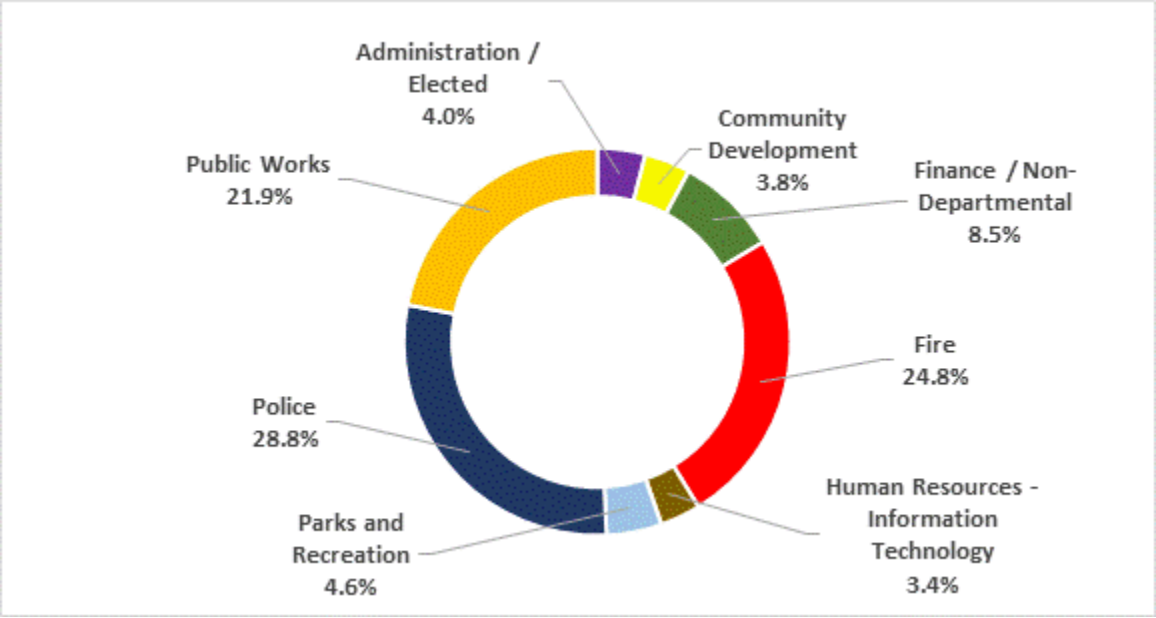
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City of Montebello
Expenditure Descriptions and Analyses
General Fund and Other Fund Sources

The City of Montebello records expenditures across all funds, departments, divisions, object codes, project codes, programs and grants depending on the type of expenditure: full-time wages, hourly/part-time wages, health benefits, contract and professional services, office supplies, equipment repair and maintenance, postage, retirement expenditures, advertising, etc.[1]

The majority of day-to-day operations are funded utilizing General Fund resources (see the "Revenue Descriptions and Analyses" section in this budget book for detailed information about the source of funds utilized by the City to provide a full-range of services to residents and customers). The pie chart below presents an overview of expenditures by department and the percentage composition relative to the total General Fund appropriations for FY 2022-23



A significant re-organization occurred as part of developing the FY 2022-23 adopted budget. As seen above, Public Works comprises 21.9% of the General Fund budget, this is an increase from 15.5% in FY 2021-22. In an effort to create a more traditional and

[1] The budget book includes an appendix with the City's "Chart of Accounts," listing all funds, object codes, grants, and other components to the account codes utilized to record revenue and expenses. Please refer to that appendix for greater detail on how the City records financial activity.

effective Public Works Department, Building Services was moved from Community Development and Parks and Facilities Maintenance from Parks and Recreation. The increase to Public Works' budget was offset by concomitant decreases to the other departments. There was a total increase (budget to budget) of $5.394 million to Public Works, the majority of which was the acceptance of three new divisions totaling $3.567 million (66% of the total department increase).

The table below provides an overview of General Fund expenditures by major category, across all departments, with a comparison between adopted budgets and actuals from FY 2019-20, FY 2020-21, FY 2021-22 and FY 2022-23.

As can be seen, salaries and wages (full-time and part-time, as well as overtime) comprise the largest expenditure category for the General Fund, followed by maintenance and operations (supplies, contract services, utilities, equipment, etc.):

Expenditure Category	2019-20 Actual	2020-21 Actuals	2021-22 Adopted Budget	2022-23 PROPOSED BUDGET
Regular Salaries	18,750,958	20,550,698	23,218,000	24,927,400
Pat-Time Salaries	1,366,609	1,577,441	1,323,700	1,965,000
Overtime	4,164,213	4,185,392	4,158,500	4,246,000
Benefits	6,189,933	6,199,045	5,915,000	6,308,400
Retirement	4,644,668	4,273,098	4,407,900	4,816,500
Supplies	1,259,996	1,695,288	1,649,490	2,194,450
Equipment	219,508	5,664,355	677,000	830,350
Contract Services	12,147,775	14,060,472	13,196,600	15,313,100
Utilities - Fuel	3,858,833	3,995,454	3,568,400	3,895,900
Vehicle Maint	626,456	470,896	470,700	463,200
Miscellaneous	945,134	916,628	123,100	757,500
Transfers	751,000	471,300	-	-
Debt Service - Rent - Notes	2,482,250	2,192,738	2,675,300	2,227,300
Miscellaneous Other	212,106	1,251,629	25,000	45,000
Capital	2,155,117	1,880,067	-	-
	59,774,556	**69,384,501**	**61,408,690**	**67,990,100**

This table summarizes the expenditure types above into three broad categories: salary and benefits, maintenance and operations and debt and lease payments:

	2022-23 PROPOSED BUDGET	% of Budget
Salary and Benefits	42,263,300	62.2%
Maintenance Operations	23,454,500	34.5%
Debt and Lease Payments	2,272,300	3.3%
	67,990,100	**100%**

As a full-service city (i.e., City Police and Fire Departments), Montebello's expenditures are focused on salary and benefits. Over 62% of the FY 2022-23 adopted budget is dedicated to paying for staffing: salaries, health benefits, overtime, retirement expenses, etc. Maintenance and Operations is 34.5% with the remaining 3.3% for debt and lease payments.

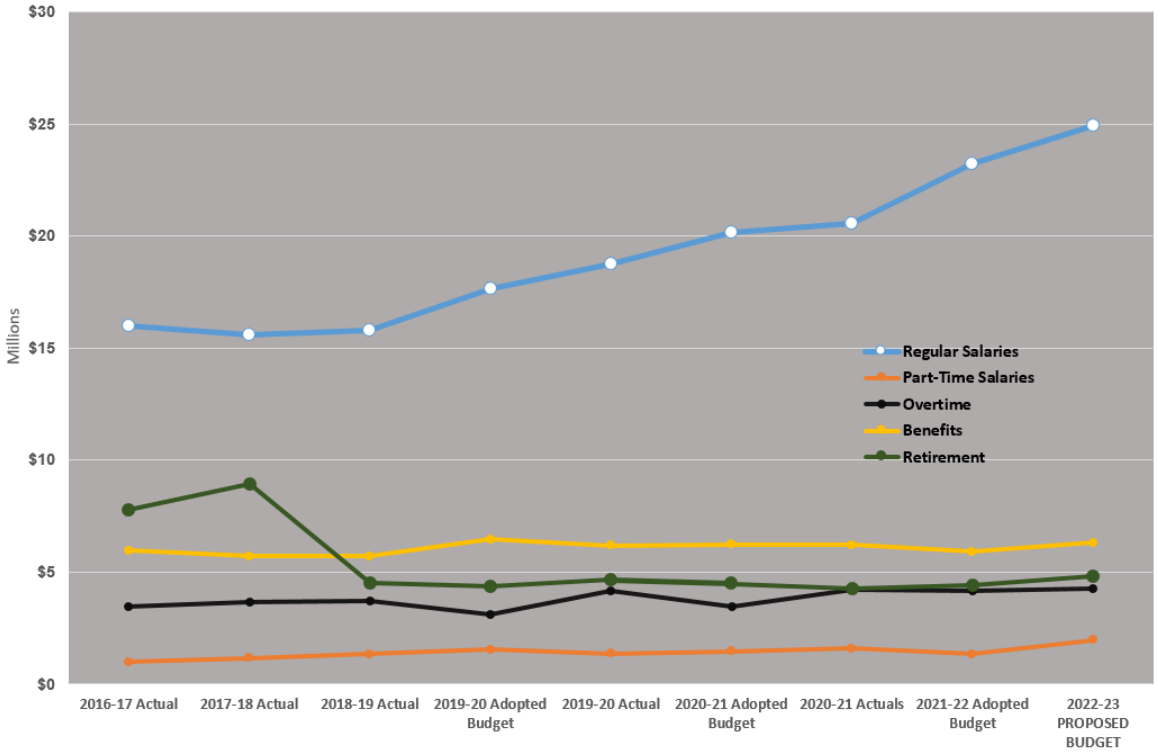
The table below shows the same categories but for FY 2021-22:

	2021-22 Adopted Budget	% of Budget
Salary and Benefits	39,023,100	63.5%
Maintenance Operations	19,685,290	32.1%
Debt and Lease Payments	2,700,300	4.4%
	61,408,690	**100%**

The pages that follow provide a more detailed description of these three major General Fund expenditure categories.

Salaries and Benefits

This category accounts for full-time and part-time wages, overtime, health insurance, dental, vision and life insurance benefits, long-term/short-term disability, and retirement expenses (i.e., PERS Normal Cost). The graph below shows historical trends of the major salary and benefit categories (General Fund):



The upward trend in Regular Salaries is primarily due to the addition of full-time positions over the last three budget years, combined with recent salary adjustments from labor negotiations. From FY 2016-17 to 2018-19 regular salary expenses averaged $15.790 million per year. For the most recent four years (including adopted budgets for FY 2021-22 and 2022-23), actuals/budget have averaged $21.862 million annually. In addition to new positions, MOUs approved in 2019 granted wage increases to safety and non-safety employees: 8% and 12% over two years (respectively).

This relatively steep and recent increase to regular salary costs must be kept in perspective. The City of Montebello was critically understaffed in several key areas that provide front-line customer service to the public: Public Works street and facility maintenance and engineering, Building and Planning services, Finance, and Parks and Recreation. Over the last several years positions have been added – and filled – in order to provide improved service to the public, with added stability and professionalism a positive offshoot.

The pay increases included in the 2019-2021 Memoranda of Understanding (MOU) were aimed at both retention and recruitment. In the following pages there is a broader discussion of the recent MOUs approved by the City Council (Spring, 2022) and how they

will continue recruitment and retention improvements by implementing a classification and compensation plan aimed at bringing wages to "market rate" within three years.

The FY 2022-23 salary and benefit budget is built around a philosophy and method of costing all filled positions at a given point in time. Allowances are then made for vacant positions authorized in the table of organization/master position control. During the budget process, Finance works with each department to 1) determine whether a vacant position will be filled in the upcoming fiscal year, and 2) approximately when the department plans to recruit. This process leads to more accurate budgeting for vacant and new positions, without overstating their impact on the adopted budget.

For example, if a vacant Police Officer position exists, Finance will work with the Police Department and determine if they plan to recruit so the position is filled as of July 1. Other departments may want to wait until later in the fiscal year to fill a vacant position, based on organizational need. In that case, Finance estimates how many months the position will remain vacant and estimates costs on a pro-rata basis. For example, if a Department indicates recruitment for a vacant position will occur in October, and using a standard three month recruitment timeline, only six months of salary and benefits will be included in the budget (assuming the new incumbent begins in January).

Any wage and/or benefit changes in the current Memoranda of Understanding (MOU) are accounted for into FY 2022-23 budget amounts for regular salaries. For example, current MOUs for all bargaining units were recently renegotiated (with the exception of the union representing most Transit Department employees, SMART-TD). Prior MOUs expired December 31, 2021 (see above), and negotiations began prior to that and continued until Spring, 2022. Updated MOUs were approved over several City Council meetings in April and June, 2022.

The focus of the current round of MOU negotiations was bringing all job classification salary ranges to market. A classification and compensation study was conducted, the first professionally completed, comprehensive such study done in the history of Montebello. In addition to modernizing job titles, the study determined market salary ranges for all positions in Montebello based on a group of twelve similar cities[2] in the greater Los Angeles region.

[2] "Similarity" was determined by organizational composition and relative complexity of the agency. For example, cities were chosen with their own Police and Fire operations, and certain cities with Transportation Departments

The majority of job classifications will reach market rate – as determined by the survey of the twelve cities – by July, 2022, with all remaining positions reaching market by July, 2024. With the exception of the two Police Department employee associations, all MOUs expire June 30, 2025. Both the Montebello Police Officers Association (MPOA) and Montebello Police Management Association (MPMA) MOUs expire June 30, 2023.

Given the unique nature of this latest round of labor negotiations, traditional, across the board cost of living adjustments were not implemented. Depending on the job classification, salaries would be adjusted accordingly. The study found some positions were more than twenty percent (20%) behind market, with 83% of all positions at or below market. Therefore, the FY 2022-23 budget was completed by including estimates of total salary adjustments and their impact on expenses. Allowances were made to account for all positions moving at different rates, with additional funding allotted for standard merit increases which occur annually as part of the performance evaluation process. With salary ranges set at market rates, subsequent negotiations will focus on more traditional cost of living adjustments.

These MOU also continued the practice of having employees pay their full share of retirement costs. For all safety units (Police and Fire), employees are now paying the full 9.0% amount (for classic 2.7% at 55 benefit members) as of January 1, 2021. In addition, as part of the prior MOU negotiations process, all safety employees contribute an additional 3.0% towards the employer share of retirement costs, attaining a total contribution rate of 12.0%. At the same time, all non-safety employees pay the full 8% (classic) employee cost. As per PEPRA guidelines, all employees new to a PERS agency as of January 1, 2013 pay their full share of retirement costs (defined as 50% of the Normal Cost).

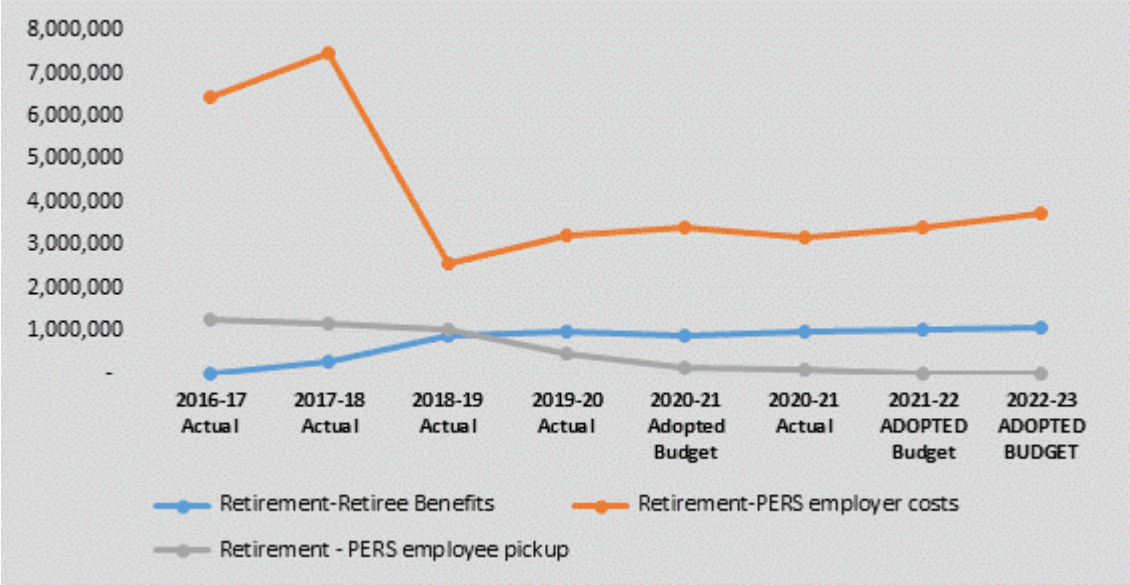
Retirement related costs are broken up into Normal Cost expenses (those related to current employees) and Unfunded Actuarial Liability (UAL) expenses (those related to accrued liability for current and former employees). The City of Montebello has assessed a Property Tax Override ad valorem tax on all real property since 1946, when first approved by voters. The revenue from the Property Tax Override (PTO) is used to pay for all General Fund related pension expenses. (More detailed information on the PTO can be found in this budget book in the “Revenue Description and Analysis” section.)

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were also included. The goal of establishing the “market” was to find cities with operations similar to Montebello, with the assumption that like positions conducted similar duties in the comparator agencies.

The UAL payments are made directly from the Retirement Fund (Fund 205), and Normal Cost expenditures made by the General Fund are reimbursed from the Retirement Fund on a quarterly basis through a non-operating revenue "Transfer In." The Transit and Golf Enterprise Funds pay for their share of pension related costs directly and do not utilize PTO revenue. As described in further detail in the "Revenue Description and Analysis" section of this budget book, the City issued Pension Obligation Bonds (POBs) in May, 2020 to fully address the outstanding UAL for both safety and miscellaneous retirement programs (as per the 2018 CalPERS actuarial valuation).

The graph below shows the recent trend in three retirement related expenses, with further explanation in the paragraphs that follow:



General Fund Normal Cost related expenditures – those associated with active employees – are projected to be up when comparing FY 2022-23 to prior years (10.1%, or $343,100 vs. FY 2021-22 adopted budget). The entire cost will be transferred from the Retirement Fund (Fund 205), reimbursing the General Fund. As noted above, all employees are now paying their share of employee PERS retirements costs: either 8% for miscellaneous or a total of 12% for safety. Even as the City has added much needed staff, and as the PERS employer rate continues to increase, actual costs are beginning to level off for two primary reasons: 1) classic employees now paying their full share of retirement costs; and, 2) more PEPRA employees are joining the City's workforce.

This second reason has to do with the fact that the benefit afforded PEPRA employees (i.e., 2.0% at 62) costs less than that for classic employees – both safety and miscellaneous. As the City's workforce grows, and more PEPRA employees are added, the City's overall pension related costs will decrease.

These trends can be seen in the orange line in the graph above: a large drop in actual retirement related expenses between FY 2017-18 and 2018-19. The grey line moved to zero in FY 2021-22 with the full implementation of the employee pick up of retirement costs. Retiree benefit costs are o from FY 2017-18, with recent increases due to a "two year golden handshake" program initiated in December 2020. That program accelerated retirements, which allowed the City to hold many positions vacant, or fill them with lower cost PEPRA employees.

Costs related to those retiree health benefits (Other Post-Employment Benefits [OPEB]) are budgeted at $1.075 million for FY 2022-23. This share of OPEB costs to the General Fund accounts for the various payments made to/for retirees to provide health insurance after retirement. There are various programs the City offers to employees depending on their bargaining unit, and whether they are safety or non-safety. Essentially, the City provides payment towards a retiree's monthly health insurance expense, and that cost is recorded accordingly in the General Fund or the appropriate Enterprise Fund.

The remaining categories – health, vision, dental and life insurance benefits, auto allowance, long-term/short-term disability, etc. – are budgeted utilizing current costs and prior year actuals at the employee level to determine an estimated cost for the fiscal year. The goal is to budget every position – whether filled or vacant – as accurately as possible to provide an overall salary and wage budget for each Department based on operations (i.e., a fully-burdened cost per employee).

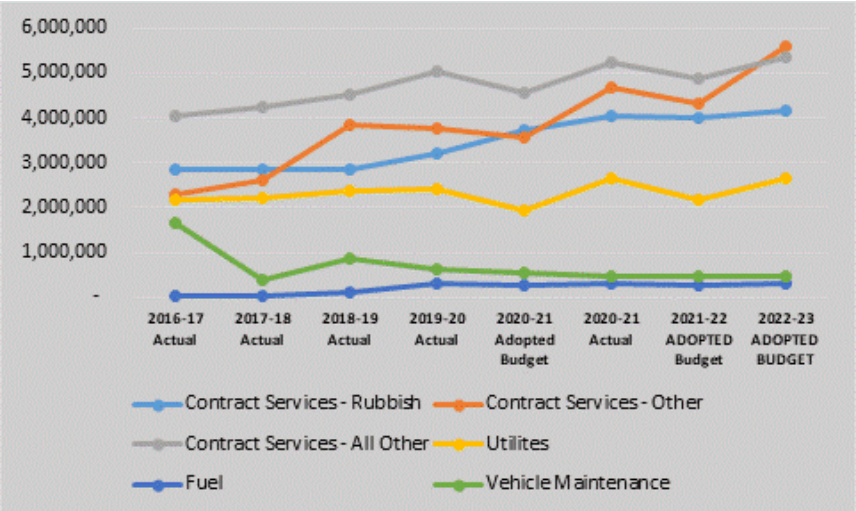
As with any budget, it is just a plan and as the fiscal year progresses, unanticipated vacancies and hirings occur. The quarterly budget updates track salary and benefit expenditures and where necessary, adjustments are made to ensure Departments remain within budget.

Maintenance and Operations

Almost one-third of the General Fund budget for FY 2022-23 is dedicated to a varied number of expenditures categorized as Maintenance and Operations: office supplies, medical supplies (Fire Department), office equipment, computer hardware and software, tree trimming, custodial services, legal services, street sweeping, graffiti abatement, landscaping services, utilities (electricity, gas, water, telephone), vehicle repair and maintenance, bank fees, gasoline and diesel fuel, and other needs.

The majority of Maintenance and Operations expenditures (79.0%, $18.537 million out of a total of $23.455 million) fall into one of six broad categories: rubbish, other contract services, utilities, fuel, vehicle maintenance, and all other contract services. These six categories comprise 27.3% of the total General Fund adopted budget for FY 2022-23 ($18.537 million out of a total of $67.990 million). The table and graph below provide a summary of these major categories:

Expenditure Category	2019-20 Actual	2020-21 Actual	2021-22 Adopted Budget	2022-23 ADOPTED BUDGET	% of M&O Budget	% of Total GF Budget
Contract Services - Rubbish	3,197,421	4,034,954	4,000,000	4,176,000	17.8%	6.1%
Contract Services - Other	3,774,710	4,689,587	4,327,500	5,591,500	23.8%	8.2%
Contract Services - All Other	5,049,255	5,228,368	4,869,100	5,345,600	22.8%	7.9%
Utilites	2,401,654	2,643,507	2,165,750	2,641,700	11.3%	3.9%
Fuel	288,321	298,167	257,300	318,700	1.4%	0.5%
Vehicle Maintenance	626,456	470,896	470,700	463,200	2.0%	0.7%
	15,337,817	**17,365,479**	**16,090,350**	**18,536,700**	**79.0%**	**27.3%**



The “Contract Services – Rubbish” category accounts for the Athens residential refuse franchise costs. As detailed in the “Revenue Descriptions and Analysis” section of this budget book, the City assesses and collects refuse charge revenue through property tax. The County of Los Angeles places the annual refuse charge on property tax bills, and remits the revenue to the City on a regular basis. The City then passes this revenue through to Athens. The cost is revenue neutral, as the City collects exactly the amount necessary to remit to Athens for their refuse service. Per a settlement agreement reach in February 2020, annual inflation adjustments are required to the monthly refuse charge. City staff works with the County of Los Angeles to update the refuse charge and ensure the new amount (effective July 1 of each year) is placed on property tax rolls.

The “Contract Services – Other” category of $5.592 million is the account code utilized for the majority of contract services “Contract – Services - Outside Contracts.” There is a wide variety of contracts that fall within this category: 24/7 Information Technology support, rodent and pest control, HVAC repair and maintenance, crossing guards, jail staffing, animal control (Southeast Area Animal Control Authority), Motorola radio service (public safety), Fire dispatch services (City of Glendale), public safety background investigators/polygraph testing, electrical maintenance, plumbing services, legislative advocacy, etc. The City utilizes a wide range of outside contract services to augment and provide the services that resident have come to depend upon.

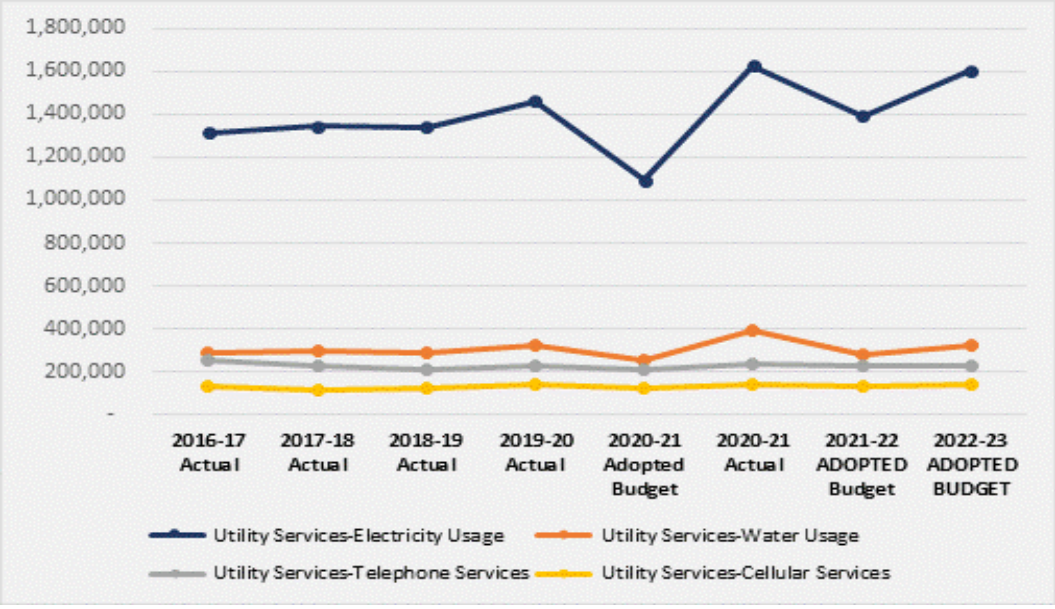
The “Contract Services – All Other” category of $5.346 million in appropriations provides for landscaping, graffiti removal, street sweeping, tree trimming, sewer maintenance, engineering, auditing, legal and other related contract services. While the City is full service, providing Police, Fire, Public Works, Recreation, Transit, Community Development, Finance, Information Technology and Human Resources functions to residents and customers, there are a number of duties where third-party contracts are necessary in order to provide a specialized or technical service.

For example, the City spends $825,000 for street sweeping and $465,000 for graffiti removal. Both are vital services that can be provided more efficiently by using a third-party contractor. Landscaping and tree trimming services are also provided by contract: $360,000 and $380,000 annually (respectively). Montebello does not have in-house legal services and has budgeted $815,000 in FY 2022-23 for various needs (general legal, employee relations, cannabis, etc.).

Utility services are comprised of electricity, water, telephone, cellular, gas, internet and cable expenses ($2.535 million). The largest single utility expense is electricity, forecasted to be $1.606 million in FY 2022-23. The City entered into a contract with ABM Services to provide energy upgrades to select city facilities. The City financed approximately $6.5 million to install a new roof and air conditioning units on the Police Department Headquarters Building, as well as replace lighting throughout parks and City facilities with LED technology.

The finance cost of the energy upgrade is included in the adopted FY 2022-23 budget (second year of the 15 year financing plan), $542,500 total in the General Fund and Transit Fund (the split, according to the work done is 89% General Fund and 11% Transit Fund). This financing expense will be offset by lower energy costs as electricity and maintenance costs are minimized with upgraded technology.

The graph below shows the expense and budget trend back to FY 2016-17 of the four utility services that cost the most: electricity, water, telephone (hard line) and cellular:



Montebello's fleet of Fire, Police, Public Works, Code Enforcement, Parks and Recreation and general services vehicles require fuel, hence the $317,700 budgeted in FY 2022-23 (i.e., regular unleaded and diesel). The majority of fuel expenditures are in the Transit Enterprise Fund ($1.070 million). The vehicle maintenance budget of $456,200 covers

non-Transit fleet operations, providing upkeep to the various vehicles utilized by City operations. The single largest item is "Vehicle Repair and Service" ($450,500), which accounts for preventative and related maintenance. The City utilizes third party vendors for these (non-Transit) services.

The City recently began a wholesale replacement of its aging fleet – with a focus on Police, Code Enforcement and Public Works vehicles in FY 2020-21 and 2021-22. For FY 2022-23 there are additional Police, Public Works, Parks and Recreation, and Fire (non-emergency response) vehicles slated for replacement, with $551,000 in appropriations included in the General Fund.[3] As more (older) vehicles are replaced, maintenance costs will decrease as the newer vehicles cost less for non-routine maintenance.

The City's liability insurance – estimated at $1.042 million – is another significant expenditure that falls out of the traditional M&O category. Montebello changed its Third Party Administrator (TPA) at the end of FY 2019-20 (May). It is anticipated that the new TPA will assist with lowering liability costs, settling minor claims earlier and saving on legal and settlement costs.

Debt and Lease Payments

This category of $2.227 million pays for long-term equipment leases, notes and the General Fund's share of prior debt issuance.

Public Works pays $90,600 annually to JCB of Southern California and Executive Leasing for the lease of vehicles and a backhoe tractor. A portion of this ($43,100) was recorded in the Parks and Recreation Department prior to FY 2022-23. As part of a re-alignment of operations, Parks Maintenance, Facilities Maintenance and Building Services were moved into Public Works from Parks and Recreation and Community Development. Therefore, the portion of the lease payment related to Parks Maintenance vehicles is now in the Public Works Department. All of these lease payments will cease in Fiscal year 2023-24, providing savings to the General Fund.

The Police Department had a lease agreement with Motorola Solutions for radios ($294,300 per year), this has been paid off. There are two fire trucks (KME 2015 and

[3] The majority of appropriations for vehicle replacement can be found in the Asset Forfeiture (Fund 230) and Air Quality Management District (Fund 245) funds. These two funds will provide $663,000 towards replacing Police and Parks and Recreation vehicles, with some of them low/no emissions.

KME 2019) the City leases, totaling $140,000 in annual lease payments. The Fire Department also has an agreement with Motorola for radios, and the annual lease payment of $151,400 has been paid off (same lease agreement as Police). The 2015 fire truck lease payment ends in FY 2023-24, and the 2019 lease payment ends in FY 2028-29. The Fire Department recently acquired a new Fire Truck, and lease payments will begin in FY 2023-24.

The General Fund also pays a portion of debt service on 2014 Series A, B, C bonds. The total General Fund share is $1.511 million, with debt service on Series B ending in FY 2026-27 and Series C in FY 2024-25. (Series C debt service is paid by the Golf Course Enterprise Fund.)

As noted above, the first year of repayments on the ABM energy project upgrade project financing began in FY 2021-22: $482,900 for the General Fund and $59,700 from the Transit Fund. This financing has a fifteen year term, hence it will end in FY 2036-37.

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City of Montebello
Outstanding Debt Issuances
Descriptions and Debt Schedules

The City has an "A+" issuer credit rating from S&P Global Ratings, with a "stable" outlook as confirmed in July, 2021. The City of Montebello currently has the following outstanding debt issuances:

Governmental Activities

- 2014B Lease Revenue Refunding Bonds
- 2014C Lease Revenue Refunding Bonds
- 2019ABC Sales Tax Revenue Bonds
- 2020 Pension Obligation Bonds

Business-Type Activity

- 2014A Lease Revenue Refunding Bonds
- 2014C Lease Revenue Refunding Bonds (Golf Course share)
- 2016A Lease Revenue Bonds
- 2019A Lease Revenue Refunding Bonds
- 2020 Pension Obligation Bonds (Transit Fund share)

Successor Agency/Housing Successor Agency

- 1999 Montebello Hills Tax Allocation Parity Bonds, Series B
- 2007 Montebello Hills Tax Allocation Parity Bonds, Series B (Taxable)
- 2007 South Montebello Tax Allocation Parity Refunding Bonds, Series A (Taxable)
- 2015 Subordinated Tax Allocation Refunding Bonds, Series A (Tax-Exempt) / Series B (Taxable)
- 2002 Montebello Housing Tax Allocation Bonds

GOVERNMENTAL ACTIVITIES

2014B Lease Revenue Refunding Bonds

The City issued these bonds on September 10, 2014 in the amount of $10.040 million, which defeased $12.595 million of principle due on the 2000 Certificates of Participation (COPs). The bonds are payable from lease payments as rental for certain public facilities consisting of the City Hall and Police Department. Interest rates range from 0.30% to 5.0%, with the outstanding balance as of June 30, 2021 of $5.305 million

Annual debt service for the prior fiscal year plus four additional years is shown below:

2014B Lease Revenue refunding Bonds			
	Principal	Interest	Total
FY 2021-22	$ 780,000	$ 245,750	$ 1,025,750
FY 2022-23	$ 820,000	$ 205,740	$ 1,025,740
FY 2023-24	$ 860,000	$ 163,750	$ 1,023,750
FY 2024-25	$ 905,000	$ 119,625	$ 1,024,625
FY 2025-26	$ 945,000	$ 73,375	$ 1,018,375

2014C Lease Revenue Refunding Bonds

The City issues these bonds in the amount of $5.395 million on September 10, 2014, which defeased the 2001 COPs. Bonds are payable form lease payments made as rental for certain public facilities consisting of the City Hall and Police Department. The interest rates on the 2014 Series C bonds range from 0.40% to 4.07%.

This bond issue is shared between the General Fund and the Golf Course Enterprise Fund (76.4% and 23.6% respectively). The outstanding balance as of June 30, 2021 was $1.807 million.

Annual debt service for the prior fiscal year plus four additional years is shown below:

2014C Lease Revenue refunding Bonds			
	Principal	Interest	Total
FY 2021-22	$ 420,200	$ 60,986	$ 481,186
FY 2022-23	$ 439,300	$ 45,584	$ 484,884
FY 2023-24	$ 462,220	$ 28,689	$ 490,909
FY 2024-25	$ 485,140	$ 9,873	$ 495,013
**Debt service ends November 1, 2024*			

2019ABC Sales Tax Revenue Bonds (2019ABC STRBs)

On December 10, 2019, the City issued $24,945,000 in Sales Tax Revenue Bonds (STRB), 2019 Series A,B,C, for “Paving the Way” citywide road construction and improvement project. The bonds are secured by pledged Measure M, Measure R, and Proposition C sales tax revenues derived by Los Angeles County transportation sales tax levies approved by the voters. Interest rates on the 2019 ABC STRBs range from 4.0% to 5.0%. Annual installments of $830,000 to $1,265,000 are due 2021 through 2040.

The annual requirements to amortize the 2019ABC STRBs are as follows:

2019ABC Sales Tax Revenue Bonds			
	Principal	Interest	Total
FY 2021-22	$ 870,000	$ 965,938	$ 1,835,938
FY 2022-23	$ 905,000	$ 931,138	$ 1,836,138
FY 2023-24	$ 935,000	$ 894,938	$ 1,829,938
FY 2024-25	$ 975,000	$ 857,538	$ 1,832,538
FY 2025-26	$ 1,020,000	$ 818,538	$ 1,838,538

2020 Pension Obligation Bonds (POB)

On May 27, 2020, the City issued Pension Obligation Bonds (POB), Series 2020 for $153,425,000 which was used to pay down the City's unfunded actuarial liability (UAL) to the California Public Employees' Retirement System (CalPERS). Interest rates on the 2020 POBs range from 1.94% to 4.3% and will mature in 2045.

The City's share (73.33%) in the 2020 POB is $108.679 million and the Transit Fund's share (26.67%) is $39.526 million.

The annual requirements to amortize the 2020 POB are as follows (combined General Fund and Transit Fund amounts):

2020 Pension Obligation Bonds (Govt. & Business)			
	Principal	Interest	Total
FY 2021-22	$ 5,190,000	$ 5,305,902	$ 10,495,902
FY 2022-23	$ 5,295,001	$ 5,200,233	$ 10,495,234
FY 2023-24	$ 5,410,000	$ 5,085,173	$ 10,495,173
FY 2024-25	$ 5,540,000	$ 4,955,171	$ 10,495,171
FY 2025-26	$ 5,675,001	$ 4,816,505	$ 10,491,506

BUSINESS-TYPE ACTIVITY

2014A Lease Revenue Refunding Bonds

The City issued $2.755 million in bonds on September 10, 2014, which defeased the outstanding principal due on the 1999 COPs. The bonds are payable form lease payments made as rental for certain public facilities consisting of the City Hall and Police Department. Interest rates on the Series 2014A bonds range from 0.30% to 3.50%, with an outstanding balance as of June 30, 2021 of $1.635 million

The annual debt service for the last fiscal year plus four additional years is shown below:

2014A Lease Revenue Refunding Bonds			
	Principal	Interest	Total
FY 2021-22	$ 180,000	$ 51,938	$ 231,938
FY 2022-23	$ 190,000	$ 44,538	$ 234,538
FY 2023-24	$ 195,000	$ 37,813	$ 232,813
FY 2024-25	$ 200,000	$ 31,888	$ 231,888
FY 2025-26	$ 205,000	$ 25,813	$ 230,813

2016A Lease Revenue Bonds

On October 16, 2016 $54.860 million in Lease Revenue Bonds were issues to finance the acquisition, construction and equipping of a Hilton Hotel Project: Home2Suites. The bonds are payable from the lease payments made as rental for the Home2Suites property.

The outstanding balance as of June 30, 2021 is $52.795 million and the annual debt service for last fiscal year plus four additional years is shown below:

2016A Lease Revenue refunding Bonds			
	Principal	Interest	Total
FY 2021-22	$ 1,110,000	$ 2,538,950	$ 3,648,950
FY 2022-23	$ 1,165,000	$ 2,483,450	$ 3,648,450
FY 2023-24	$ 1,225,000	$ 2,425,200	$ 3,650,200
FY 2024-25	$ 1,285,000	$ 2,363,950	$ 3,648,950
FY 2025-26	$ 1,350,000	$ 2,299,700	$ 3,649,700

2019A Montebello Hilton Hotel Revenue Bonds

On November 19, 2001, the Montebello Public Financing Authority (established pursuant to a joint exercise of powers agreement between the City of Montebello and the former Community Redevelopment Agency of the City of Montebello) issued $15,830,000 of Revenue Bonds, Series A to finance the acquisition, construction, and equipping of a hotel facility (Project) located adjacent to the Montebello Country Club. In September 2004, the City issued $17,060,000 in Variable Rate Lease Revenue Refunding Bonds in advance refund $15,490,000 of outstanding Series 2001A Revenue Bonds as described above. The reacquisition price exceeded the net carrying amount by $604,199 which is now being presented as deferred outflows of resources and amortized over the remaining life of the refunded debt. As a result, the 2001A Revenue Bonds are considered to be defeased, and the liability for those bonds has been removed from the long-term liabilities.

Similar to the provision of the defeased Series 2001A Revenue Bonds, the 2004 Revenue Refunding Bonds, Series A were limited obligations of the Authority, payable solely from the lease payments to be received from the City pursuant to the Amended and Restated Lease Agreement, dated September 1, 2004. The City pledged all revenues received related to the ownership and operation of the project to make the lease payments due to the Authority to make debt service payments on the bonds.

On March 26, 2015, the City remarketed and converted the Variable Rate Lease Revenue Refunding Bonds to Fixed Rate Lease Revenue Refunding Bonds. As a result of the remarketing and conversion, the City received a bond premium of $847,197 and reduced the outstanding debt to $12,575,000.

On December 19, 2019, the Montebello Public Financing Authority issued $10.2 million in Lease Revenue Refunding Bonds, 2019 Series A to refinance the 2004 Revenue Refunding Bonds. The bonds are secured by the revenues of the hotel and mature in December, 2034. The annual debt service for the last fiscal year plus four additional years is shown below:

2019A Montebello Hilton Hotel Revenue Bonds			
	Principal	Interest	Total
FY 2021-22	$ -	$ 408,000	$ 408,000
FY 2022-23	$ 650,000	$ 395,000	$ 1,045,000
FY 2023-24	$ 685,000	$ 368,300	$ 1,053,300
FY 2024-25	$ 700,000	$ 340,600	$ 1,040,600
FY 2025-26	$ 715,000	$ 313,300	$ 1,028,300

SUCCESSOR AGENCY/HOUSING SUCCESSOR AGENCY

1999 Montebello Hills Tax Allocation Parity Bonds, Series B

The $2,918,888 Montebello Hills Tax Allocation Parity Bonds, Series B, with interest between 4.80% and 5.60% will mature, March 1, 2024.

2007 Montebello Hills Tax Allocation Parity Bonds, Series B (Taxable)

The $3,660,000 2007 Montebello Hills Tax Allocation Parity Bonds with interest at 5.85% will mature on March 1, 2024.

2007 South Montebello Tax Allocation Parity Refunding Bonds, Series A (Taxable)

The $6,065,000 2007 South Montebello Tax Allocation Parity bonds will mature on September 1, 2022.

2015 Subordinated Tax Allocation Refunding Bonds, Series A (Tax-Exempt) / Series B (Taxable)

The $23,775,000 2015 Subordinated Tax Allocation Refunding Bonds Series A have interest ranging between 2.0% and 5.0% and will mature on September 1, 2027. The $1,405,000 Series B have interest ranging from 1.25% to 2.50% and matured on September 1, 2019.

2002 Montebello Housing Tax Allocation Bonds

The $5,557,642 2002 Montebello Housing Tax Allocation Parity Bonds mature on September 1, 2024 and have interest at 5.25% to 5.75%.

CITY OF MONTEBELLO
General Fund Reserve Policies

Fund balance refers to the difference between assets and liabilities in the City's governmental funds balance sheet. This information is one of the most widely used elements of State and local government financial statements. Financial statement users examine fund balance information to identify the available liquid resources that can be used to pay down unfunded liabilities, finance capital improvements, or enhance the overall financial position of the City.

PURPOSE

The purpose of these policies is to provide guidance on maintaining reasonable levels of reserves in the City's General Fund. In addition, these policies help improve financial reporting by establishing fund balance classifications that create a hierarchy based on the extent to which the City is bound to observe spending constraints that govern how the City can use amounts reported in the governmental fund balance sheet. These policies will also help guide current and future allocation levels to various reserve categories in the General Fund, setting out specific target amounts based on widely used and accepted best practices. As referencing governmental funds, this policy satisfies the requirements of Governmental Accounting Standards Board (GASB) Statement No. 54 and incorporates all previous City Council policies regarding GASB Statement No. 54.

POLICY

It is the policy of the City of Montebello to identify the various classifications of the City's governmental fund balances in its Comprehensive Annual Financial Report (CAFR). These classifications take into consideration the City's long-term infrastructure needs, non-current liabilities, funds necessary to mitigate economic uncertainties, funding that has spending constraints such as grants and fixed assets that will not easily convert to cash. These policies will also increase transparency by clearly designating appropriate reserve levels and categories based on City Council direction and long-term financial planning needs.

The fund balance is a tool the City uses to have an effective long-term financial plan, as well as ensure sufficient liquidity to meet its financial obligations in the short-term.

OBJECTIVES

The City of Montebello's Reserve Policies have two primary objectives:

1. To determine the available liquid resources; and,
2. To provide the information necessary to make informed financial decisions

The fund balance classifications of the City's General Fund are designed to clarify the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent, rather than to simply represent the financial resources available for appropriation.

OVERVIEW

There are three categories of funds per generally accepted accounting principles:

- Governmental Funds: the General Fund, Special Revenue Funds (e.g., State Highway Users Tax), and Capital Projects Funds
- Proprietary Funds: Transit Operations Enterprise Fund
- Fiduciary Funds: Successor Agency (i.e., former Redevelopment Agency)

The GASB 54 classifications only apply to Governmental Funds. For the City of Montebello, these policies will apply only to the General Fund.

The fund balance is only an approximate measure of liquidity or working capital. Therefore, it is necessary for the City to recognize how fund balance is constituted and isolates funds that are needed for longer-term obligations, discern what funds are restricted for specified purposes, and classify those funds that are not available at all. To accomplish this goal, the City's financial statements for governmental funds are comprised of five fund balance categories, as spelled out in GASB Statement No. 54:

- Nonspendable Funds
- Restricted Funds
- Committed Funds
- Assigned Funds
- Unassigned Funds

NON-SPENDABLE AND RESTRICTED FUND BALANCE

The first two classifications are subject to requirements outside the local governing body's control for financial decision making and planning purposes. "Nonspendable" resources are essentially irrelevant because, by their nature, they are not liquid (i.e., land or similar non-cash assets). "Restricted" resources are of no discretionary value given the restrictions placed upon them by a third-party outside of the City's control (i.e., reserve funds required to be set aside by bond documents). Accordingly, this policy will just briefly describe these two classifications.

Nonspendable Funds

Some of the assets that are included in determining the City's fund balance are inherently nonspendable:

- Assets that will never convert to cash, such as prepaid items and inventories
- Assets that will not convert to cash within sixty (60) days from the start of the fiscal year, such as long-term loans receivable, and non-financial assets held for resale
- Assets that must be maintained intact pursuant to legal or contractual requirements, such as an endowment

Restricted Funds

Restricted funds describe the portion of the fund balance that is subject to externally enforceable legal restrictions, these restrictions fall into three (3) categories:

Restrictions are imposed by parties altogether outside the scope of the City's governance:

- Creditors (typically through a debt covenant)
- Grantors (typically State, Federal and other governmental agencies)
- Contributors
- Other governments

Restrictions that arise when the authorization to raise revenues is conditioned upon the revenue being used for a particular purpose:

- Gas taxes must be used for street repair
- Proposition C funds must be used for fixed transit routes
- Proposition A funds must be used for transit programs
- Measure R must be used for local street repair

Long-term loans receivable and non-financial assets that are collected can also be considered Restricted if the collected funds are subject to an externally enforceable restriction on how they can be spent.

PROCEDURES

This section provides a comprehensive protocol on what is legally deemed the unrestricted (or spendable) portion of the General Fund fund balance, and the order in which the classifications are spent. The unrestricted portion of the fund balance is comprised of the General Fund's resources classified as "Committed," "Assigned," or "Unassigned."

UNRESTRICTED (SPENDABLE) FUND BALANCE

Committed Funds

Committed funds describe a portion of the fund balance that is constrained by limitations imposed by the Montebello City Council. The City Council imposed limitation must occur no later than the close of the reporting period (i.e., end of the fiscal year) and remains binding unless removed under the same manner. A commitment is made by City Council adoption of a resolution that states the amount and purpose of the commitment.

This policy requires the commitment to be made as part of the annual budget adoption process (which typically occurs in June of each year). Furthermore, this policy sets out two distinct commitments: Economic Uncertainties Reserve and Unfunded Liabilities Reserve.

Committed Funds – Economic Uncertainties Reserve

This reserve policy establishes a Commitment for Economic Uncertainties equal to an amount calculated as twenty-five percent (25%) of the General Fund's annual operating revenues.

Appropriations from the Economic Uncertainties Reserve can only be made by formal City Council action (i.e., resolution appropriating use of these reserve funds).

Generally, appropriations and access to these Committed funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:

- Reduction in revenue equal to or greater than 20% of adopted General Fund revenues in a given fiscal year
- An unplanned, major, catastrophic event such as a natural disaster requiring expenditures over
- 10% of General Fund adopted appropriations in a given fiscal year
- Unfunded and/or unpredictable State or Federal legislative or judicial mandates
- Any other unforeseen event that causes the City to expend funds in excess of 10% of General
- Fund adopted appropriations in a given fiscal year

Committed Funds – Unfunded Liabilities Reserve

This reserve policy establishes a Commitment for Unfunded Liabilities equal to an amount calculated as five percent (5%) of the General Fund's annual operating revenues.

Appropriations from the Unfunded Liabilities Reserve can only be made by formal City Council action (i.e., resolution appropriating use of these reserve funds).

Generally, appropriations and access to these Committed funds will be reserved to pay-down unfunded liabilities. Examples of such uses include, but are not limited to:

- Establishment of a Section 115 irrevocable trust to pay-down Other Post-Employment Benefits (OPEB) liabilities
- Making Additional Discretionary Payments (ADP) related to the City's pension plan (i.e., PERS)
- Funding other unfunded liabilities as identified or needed

Assigned Funds

Assigned funds describe the portion of the General Fund reserves that reflect the use of resources by the Montebello City Council intended to provide a means and source of funding for various near-term and long-term needs. Funds can be designated "assigned" to address equipment replacement needs as well as to set-aside funding for unfunded/unprogrammed future capital and/or infrastructure projects.

This policy grants authority to assign funds to the Director of Finance. Assignment of reserves may be modified by the Director of Finance as part of the annual budget process. Use of assigned funds

requires formal action by the City Council to appropriate funds in the appropriate account.

Specifically, this reserve policy establishes assignments for the following short-term and long-term needs, at the various levels specified:

- Equipment/Technology Replacement and Upgrades
- Capital Improvement (Unfunded/Un-programmed)
- Deferred Maintenance/Infrastructure Maintenance
- Energy Efficiency Projects
- Self-insured Retention
- Economic Sustainability

Additional assignments can and will be made by the Director of Finance as part of the preparation of the annual Comprehensive Annual Financial Report (CAFR). These assignments generally include reserving funds for deposits, debt service and bond defeasance. The CAFR will include a detailed accounting of all GASB Statement No. 54 fund balance classifications, including all Assigned Funds.

Equipment/Technology Replacement and Upgrade Assignment

An assignment for equipment and/or technology replacement and upgrade needs will be made that is equal to five (5%) of the General Fund's annual operating revenues.

This assignment is intended to be utilized for non-routine or extraordinary equipment replacement needs, and would include not just rolling stock but other equipment such as computers, network and telecom systems, furniture and related equipment, and other critical citywide "equipment" needs.

Capital Improvement (Unfunded/Un-programmed) Assignment

An assignment will be made that is equal to five percent (5%) of the General Fund's annual operating revenues for the purposes of providing funding for any unfunded, unprogrammed or otherwise un-planned capital improvement projects that required a General Fund funding component.

The purpose of this assignment is to provide an auxiliary means of funding capital improvement projects that do not have a dedicated or restricted funding stream (i.e., non-General Fund source of funding).

Deferred Maintenance/Infrastructure Maintenance Assignment

An assignment will be made that is equal to $1,000,000 for the purpose of providing funding for deferred maintenance on the City's building assets (i.e., City Hall, community centers), sports fields and other related infrastructure items.

The purpose of the Deferred Maintenance/Infrastructure Maintenance assignment is to provide a reserve for deferred maintenance on the City's buildings, sports fields, parks, community centers and other related infrastructure. The Deferred Maintenance assignment could also be utilized to replace items such as equipment in community centers, parks, etc. This assignment could be used to supplement

the Equipment/Technology Replacement and Upgrade assignment for these types of "one-time" furniture and equipment purchases. The amount of this assignment will be evaluated on a regular basis and either decreased or increased based on updated deferred maintenance needs and priorities as well as available fund balance.

This assignment is separate and distinct from the "Capital Improvement" assignment, which is intended to fund capital projects related to roads, sewer systems, rights of way and similar areas.

Insurance – Risk Management Assignment

An assignment will be made that is equal to $500,000 and is intended to meet the City's "self-insured retention" for various insurance needs.

The intent of this assignment is to supplement funding in the City's Self-Insurance Fund (Fund 700) if necessary based on workers compensation and/or liability claims expenditures. This amount will be re-evaluated and adjusted as necessary.

Economic Sustainability Assignment

An assignment will be made equal to $1,000,000 to fund economic development sustainability efforts within the City of Montebello. Funds can only be appropriated through formal action by the City Council taken approving a specific economic development project, mission or other targeted effort aimed at increasing the City's sales tax and/or property tax revenue.

The Economic Sustainability assignment would establish a pool of funds that could be utilized to improve the City's sales tax and/or property tax base. Use of these funds would be controlled through a strategic effort that would require a specific, City Council approved plan for how the funds would be utilized.

Unassigned Funds

The General Fund may have net resources in excess of what is classified in one of the four previous categories (non-spendable, restricted, committed or assigned). This amount is presented as the Unassigned Fund Balance amount. Only the General Fund can report a positive unassigned fund balance. However, all governmental funds can report a negative unassigned fund balance.

This policy dictates that any amount of fund balance will be classified as "unassigned" after funding the Economic Uncertainties Reserve and Unfunded Liabilities Commitments plus the various Assigned reserves made in accordance with the preceding section. This policy allows for "unassigned" funds and places no specific restrictions on their use. In general, the City Council could choose to utilize "unassigned" fund balance for one-time projects or uses in a given fiscal year, such as technology upgrades, infrastructure improvements, economic development efforts, paying down long-term liabilities, or other such uses either not allocated for in this policy or in addition to the reserve policies set forth herein.

Use of Resources

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, the order of allocation of these available funds is first restricted, second committed, third assigned and lastly unassigned amounts.

REPLENISHMENT OF COMMITTED AND/OR ASSIGNED RESERVES

In keeping with the principles discussed in this policy, when either Committed or Assigned funds are utilized for their specific, intended purposes, or the levels fall below the policy levels as described and set forth herein, the City Council will develop a reserve replenishment plan to return the various reserves to their policy levels. This plan will seek to return the Committed and/or Assigned reserves to their policy levels within one (1) to three (3) years, per City Council direction. Furthermore, Unassigned funds will be first utilized to maintain and/or return the Committed and/or Assigned reserves to their policy levels.

SUMMARY

Components of Fund Balance

- Nonspendable Fund Balance
    - Inherently nonspendable
    - Portion of net resources that cannot be spent because of their form
    - Portion of net resources that cannot be spent because they must be maintained intact
- Restricted Fund Balance
    - Externally enforceable limits on use
    - Limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments
    - Limitations imposed by law through constitutional provisions or enabling legislation
- Committed Fund Balance
    - Council/Agency self-imposed limitations set in place prior to the end of the fiscal year
    - Limitation imposed at the highest level of decision making that requires formal action at the same level to remove
- Assigned Fund Balance
    - Limitation resulting from intended use
    - Intended use established by Director of Finance
- Unassigned Fund Balance
    - Total fund balance in the General Fund in excess of nonspendable, restricted, committed and assigned fund balance (surplus)
    - Excess of nonspendable, restricted, and committed fund balance over total fund balance (deficit)
- Use of Fund Balance
    - Restricted
    - Committed
    - Assigned

CITY OF MONTEBELLO

NUMBER: VI-C-4
DATE: 08/06/16

ADMINISTRATIVE POLICY

AUTHORITY: C/ADMIN

SUBJECT: DEBT MANAGEMENT POLICY

I. OVERVIEW

The City of Montebello recognizes that one of the keys to sound financial management is implementation of a debt management policy. The Government Finance Officers Association (GFOA) advocates the use of a debt management policy to improve the quality of decisions, articulate policy goals, provide guidelines for the structure of debt issuance, and demonstrate a commitment to long-term capital and financial planning. The California Debt and Investment Advisory Commission (CDIAC) has stated that a debt policy can be instrumental in setting a proper balance between limits on the use of debt financing and providing sufficient flexibility to respond to unforeseen circumstances and opportunities.

This Debt Management Policy ("Policy") establishes guidelines for the City's issuance and management of debt. (The Policy does not cover other obligations like contracts payable, notes payable, loans payable, and unfunded actuarial liabilities related to pensions and other post-employment benefits.) Recognizing that cost-effective access to the capital markets depends on prudent management of the City's debt, the City Council has adopted this Policy by resolution.

This Policy will assist the City in pursuit of the following debt management objectives:

- Full and timely repayment of debt
- Minimize debt service and issuance costs
- Maintain access to cost-effective borrowing
- Achieve the highest practical credit rating
- Maintain full and complete financial disclosure and reporting
- Ensure compliance with applicable State and Federal laws

This Policy is to be used in conjunction with the operating and capital budgets and other financial policies. The Finance Department shall be responsible for managing and coordinating all activities related to the issuance and administration of debt. These activities include investment of bond proceeds, compliance with bond covenants, continuing disclosure, and arbitrage rebate compliance.

The City Council acknowledges that changes in the capital markets and other unexpected events may, from time to time, create situations and opportunities that are not contemplated by this Policy and may require adjustments or exceptions to the guidelines of the Policy. In such circumstances, the ability of the City to be flexible is important. However, any authorization granted by the City Council to proceed with a financing or financial product not expressly permitted by this Policy must be accompanied by an acknowledgement of the City Council that the actions to be taken by the City are not specifically authorized by the Policy in force at that time.

This Policy shall be reviewed periodically by the Finance Department to insure its consistency with respect to the City's debt management objectives. Any modifications to this Policy shall be reviewed

and approved by the City Attorney and City Manager, and forwarded to the City Council for approval by resolution.

II. USE OF DEBT FINANCING

A. Permitted Issuance of Debt

The City will issue debt only for the purposes of constructing or acquiring capital assets, making major renovations to existing capital assets and refinancing existing debt. Long-term debt shall not be used to finance ongoing operational expenses. Capital projects shall be debt financed only if the City possesses the means to repay the debt and to adequately provide for the operation and maintenance costs of the financed asset. The primary types of long-term debt available to the City are: capital lease obligations such as certificates of participation and lease revenue bonds, general obligation bonds, pension obligation bonds and special district obligations. The primary type of short-term debt available to the City is tax and revenue anticipation notes. With the exception of pension obligation bonds, the interest due on these debt types is exempt from federal and state income taxes, resulting in a lower borrowing cost to the debt issuer.

Certificates of Participation/Lease Revenue Bonds: Certificates of Participation (COPs) and Lease Revenue Bonds (LRBs) are lease obligations secured by an installment sale or by a lease-back arrangement between the City and another public entity, where City General Fund revenues are pledged to pay the lease payments, which are, in turn, used to pay debt service on the COPs/LRBs. These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payment schedule. As lessee, the City is obligated to place in its annual budget the rental payments that are due and payable during each fiscal year the lessee has use of the leased property.

General Obligation Bonds: General Obligation (GO) bonds are secured by a pledge of full faith and credit of an issuer, including a promise to levy taxes in an unlimited amount as necessary to pay debt service. GO bonds usually achieve the lowest rates of interest compared to other financing instruments since they are considered to have the lowest risk. The California State Constitution requires that the issuance of a GO bond must be approved by a two-thirds majority of those voting on the bond proposition. Uses of GO bond proceeds are limited to the acquisition and improvement of real property.

Pension Obligation Bonds: Pension Obligation Bonds (POBs) are financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments repaid over the amortization period of the outstanding unfunded actuarial accrued liability (UAAL). The purpose of the pension obligation bond, its structure, and the use of the

proceeds will go through an active judicial validation process prior to the sale of the bonds, and are not subject to voter approval. POBs may allow municipal governments to borrow at a rate that is lower than the assumed actuarial rate that is built into the UAAL. Such assumed actuarial rate is used to project the investment rate to be earned on the proceeds of the POBs and the investment rate payable on the UAAL.

Special District Bonds: Special districts primarily consist of Community Facilities Districts ("CFDs") and 1913/1915 Act Assessment Districts ("Assessment Districts"). Special districts are typically developer initiated, whereby a developer seeks a public financing mechanism to fund public infrastructure required by the City in connection with development permits or agreements, and/or tentative subdivision maps. Special district formation may also be initiated by an established community. Subject to voter approval, once a district is formed special taxes or assessments may be levied upon properties within the district to pay for facilities and services directly, or to repay bonds issued to finance public improvements. The City will consider requests for special district formation and debt issuance when such requests address a public need or provide a public benefit. Each application will be considered on a case by case basis, and the City Manager may not recommend a financing if it is determined that the financing could be detrimental to the debt position or the best interests of the City. Special district bonds are not a debt of the City, and the City will not use the General Fund to secure repayment of any such obligations.

Tax and Revenue Anticipation Notes: Tax and Revenue Anticipation Notes (TRANs) are short-term notes, proceeds of which allow a municipality to cover the periods of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures. The City may issue TRANs to meet General Fund cash flow needs in the upcoming fiscal year, in anticipation of the receipt of property tax and other revenues later in the fiscal year. As tax payments and other revenues are received, they are used to repay the TRANs. TRANs are not deemed to result in the creation of debt and therefore voter approval is not required.

B. Debt Affordability Considerations

Debt will be used to finance eligible projects only if it is the most cost-effective means available to the City. While the "pay-as-you-go" means of using current revenues or reserves to pay for capital projects is often the preferred means of financing because it avoids interest payments, it may be financially infeasible or inequitable to taxpayers. The prudent use of debt financing rather than pay-as-you-go funding of capital projects can facilitate better allocation of resources and increased financial flexibility.

The City shall assess the impact of new debt issuance on the long-term affordability of all outstanding and planned debt issuance. Such analysis recognizes that the City has limited budget capacity for debt service, and that each debt issuance will obligate the City to a series of payments until the debt is fully repaid. An affordable debt level balances the needs of capital facilities and system infrastructure with the capacity to repay debt and preservation of credit ratings.

An important affordability ratio used in analyzing the City's debt position with respect to General Fund supported obligations (such as lease revenue bonds) is total annual debt service as a percentage of General Fund revenue. This ratio is often referred to as "Lease Burden." The Net Lease Burden calculation excludes debt service repaid from non-General Fund revenues. Based on general credit rating agency guidelines, the City shall strive to maintain a Net Lease Burden below 10 percent.

C. Debt Refinancing

Periodic reviews of outstanding debt will be undertaken to identify refinancing (refunding) opportunities. Economic refundings of high coupon debt at lower interest rates to effectuate debt service savings will be considered if and when there is a net economic benefit of the refunding. Non-economic refundings may be undertaken to achieve objectives relating to changes in covenants, call provisions, operational flexibility, tax status, issuer, or the debt service profile.

In general, the City will consider an economic refunding only when the expected net present value savings, expressed as a percentage of the par amount of refunded bonds, is at least three percent for a current refunding and at least five percent for an advance refunding. Additionally, the net present value savings from an advance refunding should exceed the amount of negative arbitrage in the refunding escrow. Refundings which do not achieve these net present value savings targets, but attain other savings metrics utilized by the City Manager or achieve other financing objectives, will be considered on a case-by-case basis.

III. DEBT ISSUANCE

A. Credit Ratings

The City seeks to maintain the highest possible credit ratings without compromising the City's policy objectives, which include maintaining the financial flexibility to respond adequately to unexpected economic circumstances. Ratings are a reflection of the general fiscal soundness of the City and the capabilities of its management. By maintaining the highest possible credit ratings, the City can issue its debt at a lower interest cost. To enhance creditworthiness, the City is committed to prudent financial management, systematic capital planning, interdepartmental cooperation and coordination, and long-term financial planning. Rating agencies consider various factors in issuing a credit rating, which typically include:

- Financial resources (ability to repay debt)
- Operational and financial management capabilities (willingness to repay debt)
- Economic and demographic conditions
- Reserve levels
- Structure of existing and proposed debt
- Borrowing purpose
- Financial covenants and terms of legal documents

The City Manager is responsible for managing the City's relations with the credit rating agencies. This effort shall include providing the rating agencies with the City's annual budget, financial statements and other requested information in a timely manner. The City Manager shall also coordinate periodic conference calls or meetings with the rating agencies and communicate with them prior to each debt issuance.

B. Method of Sale

Debt issuances commonly are sold to a single underwriter or to an underwriting syndicate through a public offering. The selected method of public sale will be that which is expected to produce the lowest true interest cost (TIC) and the most favorable/flexible financing terms given current market and transaction-specific conditions. Public offerings can be executed through either a competitive sale or a negotiated sale. The City's preferred method of sale is negotiated. However, competitive sales and private offerings, such as private placements and direct loans, may be considered on a case-by-case basis.

Negotiated Sale: The negotiated sale process provides the City more real-time control over the financing structure and the timing of the sale, and affords the City more influence on the distribution of bonds to targeted investors such as City residents. Negotiated sales are executed when competitive sales are not suitable nor a viable option. Examples of such circumstances include unusual financing terms, market volatility, and weaker credit quality. In a negotiated sale, the underwriter or the underwriting syndicate for the bonds is identified upfront along with other professionals for the transaction. The underwriter will actively assist the issuer in structuring the financing and marketing the bonds including providing assistance in preparing the preliminary and final official statements.

Competitive Sale: In general, the competitive sale method is recommended for "plain vanilla" financings with a strong underlying credit rating and if the debt is not expected to be treated as a "story bond" by the investors. In a competitive sale, the bidder's role is limited to review of the preliminary official statement and Notice Inviting Bids released by the City and its offer to purchase the bonds per the bidding parameters established by the City. In a competitive sale, bids will be awarded on a lowest TIC basis, providing other bidding requirements are satisfied.

In a competitive sale, the Notice Inviting Bids will be carefully constructed by the City's municipal advisor so as to ensure the best possible bids for the City, in light of existing market conditions and other prevailing factors. Bid parameters often proscribe limitations regarding use of discount or premium coupons, bond insurance, and call provisions. The City will publish the Notice Inviting Bids in a financial publication generally circulated throughout the state or reasonably expected to be disseminated among all prospective bidders for the proposed bond issuance. In such instances where the City deems the bids received unsatisfactory, it may, at the discretion of the City Manager, reject all bids.

Private Offering: Typically, private placements and direct loans are carried out when extraneous circumstances preclude public offerings or to avoid the costs of a public offering for smaller issuances.

When determined as the best option, the City will negotiate financing terms with financial institutions or certain accredited investors on a private placement/direct loan basis.

C. Use of External Financing Professionals

Municipal bond issuers hire a financing team to develop a financing plan, develop offering documents, prepare for any rating agency and investor presentations, market the bond offering to investors, price the bonds and close the transaction. The financing team typically will include the Municipal Advisor, Bond Counsel, Disclosure Counsel, Underwriter, Underwriter's Counsel, Fiscal Agent, Credit Rating Agency and Credit Enhancer.

The City Manager shall have the authority to select service providers necessary to meet legal requirements and minimize City debt costs. The City Manager will make such selections with the goal of achieving an appropriate balance between service (including experience, professional reputation, and market recognition) and cost. The City Manager is authorized, but not required, to select such services providers through a sole source selection process unless a different process is specifically required by law.

IV. STRUCTURE AND REPAYMENT OF DEBT

A. Final Maturity and Principal Amortization

The final maturity of the debt shall not exceed, and preferably be less than, the remaining useful life of the assets being financed. And, in order to comply with Federal tax regulations, the average life of a debt issue shall not exceed 120 percent of the average life of the assets being financed. (The standard term of long-term borrowing is 15 to 30 years.)

The City will seek to structure debt with aggregate level debt service (principal and interest payments) over the life of the borrowing. The deferral of principal payments will be considered only when it is beneficial to the City's aggregate debt portfolio or when it will allow debt service to more closely match the cash flows of the financed project.

B. Interest Rate Mode

The City currently issues debt with fixed interest rates, primarily because debt service payments are certain through the life of the obligation. However, if appropriate, the City may choose to issue variable or floating rate debt which normally carries a lower rate of interest set according to a predetermined formula or by a remarketing process. On a case-by-case basis, the City Manager will evaluate the likely benefits and potential costs of the City's issuance of debt with non-fixed rates of interest. In general, the outstanding amount of non-fixed rate debt should not exceed 20 percent of the City's total debt.

C. Capitalized Interest

Capitalized interest are bond proceeds which are reserved to pay interest on a debt issue until the projected operational date of the financed project plus an additional period of time as a safeguard

against construction delays. The City may elect to fund capitalized interest from bond proceeds for this purpose.

D. Debt Service Reserve Funds

Debt service reserve funds (DSRFs) are held by and available to the bond trustee to make debt service payments to bondholders in the event that pledged revenues are insufficient. The maximum size of the reserve fund is generally governed by Federal tax regulations, which permits the lesser of three tests: 10 percent of debt proceeds, 125 percent of average annual debt service and maximum annual debt service. When debt service payments are generally equal from year to year, debt service reserve funds are usually sized to maximum annual debt service.

A debt service reserve fund either may be required by existing legal documents or may improve the credit ratings or marketing of the debt issue. The debt service reserve fund requirement can be satisfied with cash or a cost-effective surety policy, with either debt proceeds or City reserves serving as the funding source. A cash debt service reserve fund will be invested pursuant to the investment restrictions associated with the respective financing documents and the City's Investment Policy. For each debt issue, the City Manager will evaluate the necessity of, and the funding source for, any debt service reserve fund.

E. Redemption Provisions (Call Options)

A call option, or optional redemption provision, gives the City the right to prepay or retire debt prior to its stated maturity. This option may permit the City to achieve interest savings in the future through refunding of the bonds. Long-term tax exempt, municipal borrowings are typically issued with a 10-year call option and no call premium (price 100). From time to time, shorter call options of three to nine years are used. As the City must pay a higher interest rate as compensation to the buyer for the risk of having the bond called in the future, the City Manager will evaluate the use of a call option for each debt issuance prior to the date of sale.

Because the cost of call options can vary widely, depending largely on current market conditions, an evaluation of the following factors will be conducted in connection with each issuance: the call premium, the level and volatility of interest rates relative to historical standards, the coupon rate, and the time until the bonds may be called. Since the issuance of non-callable debt will restrict future financial flexibility, cost will not be the sole determinant in the City's decision to issue non-callable debt.

F. External Credit Enhancement

Credit enhancement may be used to improve or establish a credit rating. Types of external credit enhancement include bank letters of credit, bond insurance and DSRF surety policies. The City Manager will evaluate the availability and cost/benefit of credit enhanced debt versus unenhanced debt prior to the date of sale. The City may utilize credit enhancement if it provides an economic advantage to a particular debt maturity or the entire issue, or if it furthers the City's overall financial objectives.

G. Derivative Products

Derivative products will be considered appropriate in the issuance or management of debt only in instances where it has been demonstrated that the derivative product will either provide a hedge that reduces risk of fluctuations in expense or revenue, or alternatively, where it will reduce total financing cost. Should derivatives be considered, such activities will be addressed in a separate derivatives policy which will provide guidelines for interest rate swaps and other derivative products. As the City does not have any derivative products outstanding, no derivatives policy is in place.

V. DEBT MANAGEMENT

A. Investment of Bond Proceeds

Until spent on the intended project, bond proceeds will be invested to maximize safety, liquidity and return. The City's Investment Policy and the bond documents govern objectives and criteria for investment of bond proceeds. The City will invest bond proceeds to maximize interest earnings over the life of the bond issuance while complying with Federal tax regulations.

B. IRS Compliance

The Finance Director will establish and maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements as required by Federal tax regulations. This effort shall include tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebate earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the City's outstanding debt issuances. The Finance Director may retain a firm to prepare arbitrage rebate calculations and communicate with the IRS.

C. Disclosure Requirements and Investor Relations

The City will meet secondary disclosure requirements in a timely and comprehensive manner, as stipulated by the SEC Rule 15c2-12. The Finance Director is responsible for providing ongoing disclosure information to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) system, the central depository designated by the SEC for ongoing disclosures by municipal issuers. The Finance Director is responsible for maintaining compliance with all accounting and disclosure standards promulgated by state and national regulatory bodies, including the Government Accounting Standards Board (GASB) and the Securities and Exchange Commission (SEC). The Finance Director may retain a firm to assist with preparation of the City's annual disclosure reports and the reporting of material events.

D. Debt Covenants

General financial reporting and other tax certification requirements embodied in debt covenants shall be monitored to ensure that the City is in compliance.

SUBJECT: DEBT MANAGEMENT POLICY

GLOSSARY

Additional Bonds: Additional bonds is a term found in indentures, trust agreements, bond resolutions, and other bond issuance documents referring to bonds that may be issued in the future in addition to the bonds being issued under the current document. Often these bonds are on a parity with the bonds being issued initially and may not be issued without meeting certain conditions involving the level of revenues available to repay the initial bonds and additional bonds, maximum amount limitations, and other conditions. These conditions are often referred to as the "additional bonds test".

Amortize: To retire the principal of an issue by periodic payments either directly to bondholders, or first to a sinking fund and then to bondholders.

Arbitrage Rebate: A payment made by an issuer to the federal government in connection with an issue of tax-exempt or other federally tax-advantaged bonds. The payment represents the amount, if any, of arbitrage earnings on bond proceeds and certain other related funds, except for earnings that are not required to be rebated under limited exemptions provided under the Internal Revenue Code. An issuer generally is required to calculate, once every five years during the life of its bonds, whether or not an arbitrage rebate payment must be made

Arbitrage Yield Restriction: With respect to tax-exempt bonds, arbitrage is the yield spread made by issuing bonds bearing interest at tax-exempt rates, and investing the proceeds at materially higher taxable yields. The Internal Revenue Code limits the opportunity for borrowers to use monies associated with tax-exempt bonds to acquire materially higher yielding taxable investment property. However, certain exceptions are provided-in particular for reserve accounts and for investments during temporary periods.

Basis Point: A "basis point" is a shorthand reference to one one-hundredth of one percent (.01%). The term is generally said to describe interest rates rather than prices. For example, if an interest rate increases from 4.25% to 4.50%, the difference is referred to as a 25 basis point increase.

Bond: The written evidence of debt, which upon presentation entitles the bondholder or owner to a fixed sum of money plus interest. The debt bears a stated rate(s) of interest or states a formula for determining that rate and matures on a date certain. Generally refers to debt securities with a maturity of greater than the short-term range.

Bond Counsel: An attorney (or firm of attorneys) retained by the issuer to give a legal opinion that the issuer is authorized to issue proposed securities, the issuer has met all legal requirements necessary for issuance, and interest on the proposed securities will be exempt from federal income taxation and, where applicable, from state and local taxation. Typically, bond counsel may prepare, or review and advise the issuer regarding authorizing resolutions or ordinances, trust indentures, official statements, validation proceedings and litigation.

Bond Insurance: Non-cancellable insurance purchased by the issuer from a bond insurer pursuant to which the insurer promises to make scheduled payments of interest, principal and mandatory sinking

fund payments on an issue if the issuer fails to make timely payments. When an issue is insured, the investor relies upon the creditworthiness of the insurer rather than the issuer (or in addition to the issuer). Payment of an installment by the insurer does not relieve the issuer of its obligation to pay that installment. The issuer remains liable to pay that installment to the insurer.

Bond Proceeds: The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued and to pay certain costs of issuance as may be provided in the bond contract.

Bond Purchase Contract: In a negotiated sale, the bond purchase contract is an agreement between an issuer and an underwriter or a group of underwriters (a syndicate or a selling group) who have agreed to purchase the issue. Other common names for a bond purchase contract are "contract of purchase" or "bond purchase agreement." In a competitive sale, the notice of sale, the underwriter's bid and the issuer's acceptance of the bid together constitute a bond purchase contract. Generally, these three items, taken together, contain items similar to those in a negotiated bond purchase contract.

A bond purchase contract generally contains the following:

- The purchase price to be paid by the underwriter (including any premium or discount)
- Certain terms of the bonds, such as interest rates, maturities, redemption provisions, and original issue discount
- The circumstances under which the underwriter may cancel its obligation to purchase the issue (e.g., changes in the tax treatment of the bonds and other events which would make it substantially more difficult for the underwriter to sell the bonds to investors)
- The good faith deposit, if any
- The conditions to the closing of the issue, which often include documents, certificates, and opinions that are to be delivered on the closing date
- Any restrictions on the liability of the issuer

Call: To give notice of redemption prior to the bond's maturity date; to redeem bonds prior to their maturity date.

Call Price: The price, as established in the bond contract, at which securities will be redeemed, if called. The call price is generally at or above par and is stated as a percentage of the principal amount called.

Capitalized Interest: Bond proceeds which are reserved to pay interest on an issue for a period of time early in the term of the issue (funded interest). For a project financing, interest payments are commonly capitalized until the operational date of the financed project.

Certificates of Participation (COPs): A certificate (which looks very much like a bond) representing an undivided interest in the payments made by a public agency pursuant to a financing lease (or an installment purchase agreement). A portion of each lease payment (and, therefore, a portion of each interest in a lease payment) is designated as being principal, and the remainder as interest. Even though COPs are not treated as indebtedness of the issuer under state law (particularly the California Constitution), the federal tax law treats the lease obligation as if it were a debt, and, as a result, the interest component of each lease payment may be treated as tax-exempt interest.

Closing Date: The date on which an issue is delivered by the issuer to, and paid for by, the original purchaser (often an underwriter); also called the delivery date.

Competitive Sale: The sale of bonds to the bidder presenting the best sealed bid at the time and place specified in a published notice of sale (also called a "public sale"). When bonds are to be sold at a competitive sale, the issuer typically specifies all of the terms of the issue other than interest rates and purchase price. When the issue is ready to market, the issuer solicits bids by placing a notice of sale in one or more industry publications such as *The Bond Buyer* and, if required by law, in a local newspaper of general circulation. In the notice of sale, the issuer announces that it will accept sealed bids up to a certain date and time. Prior to presenting bids, the underwriters evaluate the credit quality of the issue and the municipal market and may form syndicates or selling groups. The bonds are awarded to the underwriter presenting the best bid based on the criterion specified in the notice of sale. Possible criteria include the net interest cost (NIC) method or the net effective interest rate or true interest cost (TIC) method of comparing the cost by the issuer of the financing.

Continuing Disclosure: The ongoing disclosure provided by an issuer or obligated person pursuant to an undertaking entered into to allow the underwriter to comply with SEC Rule 15c2-12.

Costs of Issuance: Costs of issuance are the expenses paid in connection with the sale and issuance of bonds, commonly from bond proceeds. These expenses may include, but are not limited to, the fees paid to bond counsel, disclosure counsel, municipal advisor, feasibility consultant and trustee, as well as the costs of printing the official statement or other disclosure documents, costs associated with obtaining a credit rating, and underwriter's compensation.

Coupon or Coupon Rate: The periodic rate of interest, usually calculated as an annual rate payable on a security expressed as a percentage of the principal amount. The coupon rate, sometimes referred to as the "nominal interest rate," does not take into account any discount or premium in the purchase price of the security.

Covenants: Contractual obligations in financing agreements whereby the party making the promises agrees to perform or refrain from performing certain actions or to comply with certain requirements. Most issuer covenants are found in the indenture or bond resolution pursuant to which the bonds are issued. The following covenants are typical issuer covenants:

Rate Covenant - a covenant that the issuer will establish and collect charges with respect to the project or the program loans sufficient to meet expenses and debt service, perhaps with debt service coverage.

Insurance Covenant - a covenant to maintain insurance against various events, such as fire, casualty, flood, earthquake, theft, and liability. A covenant to repair or reconstruct the project with the proceeds of insurance, or if it does not make economic sense to repair or reconstruct the project, insurance proceeds would be applied to the redemption of the bonds.

Tax Covenant - a covenant that the issuer will not take any action or consent to any party taking any action which will cause interest on the bonds to be subject to federal income taxation or to cause the bonds to be arbitrage bonds.

Additional Bonds - a covenant not to issue any bond whose security is equal to or superior to that of the existing issue unless certain "additional bonds" tests (often including historical or projected coverage ratios) are satisfied.

Coverage (Debt Service): The extent to which revenues in addition to the amount necessary to pay operating expenses and debt service are required to be collected by a rate covenant or by the conditions to the issuance of additional parity bonds. For example, the bond resolution pursuant to which water revenue bonds are issued may require the issuer to maintain fees and charges for the sale of water levels sufficient to enable it to collect in each year the amount necessary to pay all of its water system operating expenses, debt service on the bonds plus an amount equal to 25% of debt service on the bonds. The additional 25% is referred to as coverage.

Credit Enhancement: The availability of additional outside support designed to improve an issuer's own credit standing and it is a key part of securitizing a finance transaction.

Credit Ratings: Evaluations of the credit quality of notes and bonds usually made by independent rating services (Credit Rating Agencies). Credit ratings are intended to measure the probability of the timely repayment of principal of and interest on municipal securities. Ratings are initially made before issuance and are periodically reviewed and may be amended to reflect changes in the issuer's credit position. The information required by the rating agencies varies with each issue, but generally includes information regarding the issuer's demographics, debt burden, economic base, finances and management structure. The three nationally recognized Credit Rating Agencies are Fitch Investors Service, Moody's Investors Service, Inc. and Standard & Poor's Corporation.

Credit Spread: This is the difference in yield between different securities, due to different credit quality. The credit spread reflects the additional net yield an investor can earn from a security with more credit risk relative to one with less credit risk.

Debt Ratios: Comparative statistics showing the relationship between the issuer's outstanding debt and such factors as its tax base, income or population. Such ratios are often used in the process of determining credit quality of an issue, primarily on general obligation bonds or other tax-supported debt. Some of the more commonly used ratios are (a) net overall debt to assessed valuation, (b) net

overall debt to estimated full valuation, (c) net overall debt per capita, and (d) tax-supported debt to personal income. Related terms include:

Direct Debt - The sum of the total bonded debt and any short-term debt of the issuer.

Net Direct Debt - Direct debt less sinking fund accumulations and all self-supporting debt.

Overall Debt - Total direct debt plus the issuer's applicable share of the total debt of all overlapping jurisdictions.

Net Overall Debt - Net direct debt plus the issuer's applicable share of the net debt of all overlapping jurisdictions.

Overlapping Debt - The issuer's proportionate share of the debt of other local governmental units that either overlap it (the issuer is located either wholly or partly within the geographic limits of the other units) or underlie it (the other units are located within the geographic limits of the issuer). The debt is generally apportioned based upon relative assessed values.

Debt Service: The total of interest, principal and mandatory sinking fund payments.

Default/Event of Default: Failure to make prompt payment on a bond or otherwise comply with other covenants in the financing agreements. Indentures and bond resolutions commonly provide for some short period of time (a "cure period") to correct a failure to comply with a covenant, before a simple default becomes an event of default that allows acceleration and certain other remedies to be pursued.

Defeasance: The termination of the rights and interests (including the pledge of revenues but not including the right to payment) of the bondholders under the indenture or bond resolution upon final payment or provision for payment of all debt service on the bonds, all in the specific manner required by the indenture or bond resolution.

Denomination: The face amount of a bond--generally its original principal amount. Usually the denominations are $5,000 or any integral multiple of $5,000. In some short-term or variable rate financings, denominations may be multiples of $100,000 or in multiples of $5,000 in excess of $100,000.

Derivative: A product whose value is derived from an underlying security or other asset structured to deliver varying benefits to different market segments and participants. The term encompasses a wide range of products offered in the marketplace including interest rate swaps, caps, floors, collars and other synthetic variable rate products.

Direct Loan: A loan to a municipal issuer from a banking institution or another lender. The obligations may constitute municipal securities.

Disclosure Counsel: Disclosure counsel handles many of the tasks traditionally handled by underwriter's counsel, except when it is clear that the disclosure counsel's client is the issuer and not the underwriter. If underwriter's counsel has been retained, it may be unnecessary to retain disclosure

counsel. Disclosure counsel may prepare the draft Official Statement, the Bond Purchase Contract (or, in the case of a competitive sale, the Official Notice of Sale), the Continuing Disclosure Agreement and any Blue Sky Memoranda. In addition, disclosure counsel may render a "I0b-5 opinion" to the underwriter for the transaction. In doing this work, the disclosure counsel is representing the issuer and not the underwriter, and all parties must be aware of this role and of the duties disclosure counsel owes to its client, the issuer. If structured in this way, disclosure counsel may be the same lawyer or firm as bond counsel on a particular transaction since the client in both cases is most likely the issuer. Occasionally where disclosure counsel is used, the underwriter also will have its own counsel, but typically that counsel's role is limited to advising the underwriter on negotiation of the purchase contract and on regulatory compliance issues.

Discount: The amount, if any, by which the principal amount or par value of a bond exceeds its sale price. Original issue discount (OID) is the amount by which the principal amount or par value of a bond exceeds the offering price to the public at the time it is originally sold, or if sold in a private placement, the price to its first purchaser.

Dodd-Frank Wall Street Reform and Consumer Protection Act (Dodd-Frank Act): The Dodd-Frank Wall Street Reform and Consumer Protection Act was signed into law on July 21, 2010. The Act was passed in response to the market discord over the past few years and is the most sweeping change to financial regulation in the United States since the Great Depression. In general, this legislation strengthens oversight of municipal securities and broadens securities market protections to cover, among other things, previously unregulated market participants. The law introduces more stringent regulatory capital requirements, effect significant changes in the regulation of over the counter derivatives, reform the regulation of credit rating agencies and effect significant changes in the securitization market. Legislation calls for a number of studies to be conducted and requires significant rule-making.

Due Diligence: The inquiry made to reveal or confirm facts about the issuer, the issue and the security for the issue that would be material to a prudent investor in making a decision to purchase the issue. Due diligence inquiries are made by underwriters and lawyers to determine, for example, whether the issue follows the purpose and scope outlined by the enabling legislation, statutes, and resolutions of the issuer and whether all material facts have been accurately disclosed in the official statement. Courts have generally concluded that participants who demonstrate that they have conducted reasonable investigations resulting in a reasonable belief in the accuracy and sufficiency of the disclosure document have satisfied their responsibilities under the disclosure laws relating to municipal bonds.

Electronic Municipal Market Access (EMMA): A centralized online source for free access to municipal disclosures, market transparency data and educational materials about the municipal securities market operated by the MSRB. Among other things, EMMA serves as the official source for official statements and other primary market disclosure documents for new issues of municipal securities as well as the official source for continuing disclosures for outstanding issues of municipal

securities for which the issuer or obligated person has entered into a continuing disclosure agreement as contemplated under SEC Rule 15c2-12.

Escrow Agent: With respect to an advance refunding, the commercial bank or trust company retained to hold the investments purchased with the proceeds of the refunding and, customarily, to use the amounts received as payments on such investments to pay debt service on the refunded bonds.

Feasibility Consultant: The person or firm retained, customarily by the issuer, to express an opinion (customarily printed as an appendix to the official statement) on the economic feasibility of a facility, enterprise, or lending program to be undertaken with the proceeds of an issue. Feasibility consultants are retained for a wide variety of different types of financings, ranging from large single projects such as a hydroelectric power plant to lending programs such as a multideveloper single family mortgage revenue program. The objective of a feasibility report is to provide an assessment of one or more aspects of the economic feasibility of the purpose of a financing. The views of the feasibility consultant are taken into account by the credit rating agencies and investors in the process of marketing the bonds.

Financial Industry Regulatory Authority (FINRA): A self-regulatory organization, formerly known as the National Association of Securities Dealers (NASD), that enforces MSRB rules applicable to the municipal securities activities of its member broker-dealers, administers the MSRB's professional qualification examinations and handles arbitration proceedings relating to municipal securities for its member broker-dealers and for bank dealers. FINRA also adopts rules governing the conduct of its members with respect to most types of securities other than municipal securities.

Fiscal Agent: A commercial bank or trust company designated by an issuer under the indenture or bond resolution to act as a fiduciary and as the custodian of moneys relating to an issue. The fiscal agent's duties typically are limited to receiving money from the issuer which are to be held in funds and accounts created under the indenture or bond resolution and (when acting as paying agent) paying out principal and interest to bondholders.

Fixed Rate: An interest rate which is set at the time a bond is issued and which does not vary during the time of the bond.

Floating Rate: A (variable) interest rate that periodically changes based upon an index or a pricing procedure. For example, the interest rate may change at intervals according to an index or a formula or other standard of measurement as stated in the bond contract, or may be the rate established by the remarketing agent as the rate necessary to remarket the bonds at par. The variable rate may change on a daily, weekly, monthly, or other periodic basis.

Variable rate bonds generally have a demand feature allowing the owner to demand that the issuer or another party repurchase the bond upon a specified number of days' notice or at certain times which reflect the intervals at which the rate varies. For example, a variable rate bond bearing interest at a rate, which is set each week, customarily has a demand feature allowing the bondholder to put the bond on one week's notice. Investors treat such a bond as having a term of one week. Because interest

charged on money borrowed for a short term is normally less than interest on money borrowed for a long term, variable rates are normally lower than long-term fixed rates. Since variable rates are lower than long-term fixed rates, variable rate bonds are also referred to as lower floaters.

Flow of Funds: The provisions of an indenture or bond resolution pursuant to which pledged revenues are periodically allocated in a specified priority to accounts, if any, for operating expenses, debt service, the bond reserve account, redemption of bonds prior to maturity, other reserves, surplus, etc.

Government Accounting Standards Board (GASB): A standard-setting body which prescribes standard accounting practices for governmental units.

Indenture/Bond Resolution: An agreement executed by an issuer and a trustee (or fiscal agent) which pledges certain revenues and other property as security for the repayment of the issue, sets forth the terms of the bonds and contains the responsibilities and duties of the trustee and the rights of the bondholders. The responsibilities and duties of the trustee may include, among others, the following:

- regulating the disbursement of the proceeds of the issue for the intended purpose
- fund transfers to assure that bondholders receive timely and complete payment
- protecting the assets of the trust if a default occurs
- exercising a specified standard of care in the administration of those trusts

A bond resolution differs from an indenture in that the issuer unilaterally adopts the resolution which is then accepted as an agreement by the trustee or fiscal agent in a separate document. The provisions of a bond resolution used in this manner do not differ substantially from those of an indenture. The term bond resolution is often also used to mean a resolution that authorizes the issuance of bonds, and may or may not also authorize the execution of an indenture. General and series indentures are used when several issues of parity bonds are to be issued. The general indenture customarily specifies the matters that will be common to all series of bonds and the series indenture is a supplemental indenture that specifies the terms of the particular series and any other features that are unique that series. A supplemental indenture is an indenture that amends or supplements a prior indenture, whether that prior indenture stands by itself, is a general indenture or a series indenture.

Installment Purchase Contract/Sale Agreement: An installment purchase contract or installment sale agreement is a financing instrument, similar to a financing lease, by which the issuer sells, rather than leases the project to the obligor, which agrees to purchase the project by making periodic payments ("installments"). Whether lease payments or installments, such payments are designed to be sufficient to pay debt service on the issue. The choice whether to structure a financing utilizing the municipal lease, installment purchase contract or loan agreement often depends upon state law requirements such as constitutional debt limits and the authorization to lease property.

Interest/Interest Rate: A charge paid to the bondholder by the issuer for the use or borrowing of money; the "interest rate" is the interest charge expressed as a percentage of principal (which

generally corresponds roughly to the amount borrowed) accruing over a specified period (generally a year) so long as the debt remains unpaid. Interest may be paid or may compound at intervals different from the period used to express the interest rate. Interest on current interest fixed rate bonds generally is expressed as an annual rate, but is paid semiannually, with each semiannual payment being one-half of the amount that would accrue over an entire year. Interest on variable rate bonds accrues at a rate which changes from time to time (perhaps as often as daily), but each such rate is nevertheless generally expressed as a percentage per year. Generally, interest on fixed rate bonds is calculated on the basis of a 360-day year and interest on variable bonds is calculated on the basis of a 365-day year.

Investors: Investors are persons or firms who purchase bonds. They are in effect loaning their money (the amount of their investment) to the issuer of the bonds in exchange for the issuer's obligation to repay them with interest. Investors are often thought of in two broad classes: institutional and retail.

Institutional Investor - A mutual fund, insurance company, bank, or other financial institution that buys bonds, usually in very large blocks (sometimes in the tens of millions of dollars). Institutional investors have professional staffs whose purpose is to analyze credit risk, monitor investments, and manage the investor's assets.

Retail Investor - An individual who purchases bonds, usually in small blocks-as small as $5,000. Retail investors vary from the quite unsophisticated investor with a small amount of savings (often colloquially referred to as the "widows and orphans") to so called "high net worth" individuals who may have significant holdings and experience in the bond market.

Issuer: A state, territory, political subdivision, municipality, or governmental agency or authority that raises funds through the sale of municipal securities.

Managing Underwriter: The managing underwriter is the leading--and originating--investment banking firm of an underwriting group organized for the purchase and distribution of a new issue of securities. The agreement among underwriters authorizes the managing underwriter, or syndicate manager, to act as an agent for the group in purchasing, carrying, and distributing the issue as well as complying with all federal and state requirements; to form the selling group; to determine the allocation of securities to each member; to make sales to the selling group at a specified discount—or concession--from the public offering price; to engage in open market transactions during the underwriting period to stabilize the market price of the security; and to borrow for the syndicate account to cover costs.

Material Event Notice: Disclosure of certain enumerated events affecting a municipal security required to be made under a continuing disclosure agreement meeting the requirements of Rule 15c2-12. These events include any of the following, if material:

1) principal and interest payment delinquencies
2) non-payment related defaults

3) unscheduled draws on debt service reserves reflecting financial difficulties
4) unscheduled draws on credit enhancements reflecting financial difficulties
5) substitution of credit or liquidity providers, or their failure to perform
6) adverse tax opinions or events affecting the tax-exempt status of the security
7) modifications to rights of securities holders
8) bond calls
9) defeasances
10) release, substitution, or sale of property securing repayment of the securities
11) rating changes
12) failure to provide annual financial information as required

Maturity: With respect to a single bond, the date upon which the principal of the bond is stated to be due; with respect to an issue, all of the bonds of an issue which are due on a single date.

Municipal Advisor (MA): With respect to a new issue of municipal securities, a consultant who advises the issuer on matters pertinent to the issue, such as structure, timing, marketing, fairness of pricing, terms and bond ratings. A municipal advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters.

Municipal Securities Rulemaking Board (MSRB): A self-regulatory organization, consisting of representatives of securities firms, bank dealers, municipal advisors, issuers, investors and the public, that is charged with primary rulemaking authority over municipal securities dealers and municipal advisors in connection with their municipal securities and municipal advisory activities. MSRB rules are approved by the SEC, and enforced by the SEC, FINRA and the federal banking regulators depending on the regulated entity.

National Association of Bond Lawyers (NABL): A professional society of bond counsel organized to improve the law and solve common legal problems relating to municipal securities.

Negotiated Sale: A sale of bonds, the terms and price of which are negotiated by the issuer through an exclusive agreement with a previously selected underwriter and or underwriting syndicate. Unlike a competitive sale, the underwriter is customarily active in all aspects of structuring the negotiated deal. Selection of the underwriter can be based on many different considerations including, but not limited to, expertise, reputation, guaranties of maintaining a maximum gross spread as well as prior relationships with the issuer. In addition to negotiating the terms and covenants of the issue, the issuer and the underwriter also negotiate pricing of the issue. One advantage of a negotiated sale is that the issue can be brought to market at the most advantageous time giving special consideration to a volatile interest rate environment for the particular issue. Negotiated sales are often used for

complex financings which may require targeting to specialized investors due to the financing structure or the nature of the security of the bonds.

Non-Litigation Certificate: A document executed prior to delivery of a new bond issue by an issuer of municipal bonds certifying that there is no litigation know to the issuer to be currently pending, threatened, or contemplated that would affect in any materially adverse manner the validity or security of the bonds issued; the issuance, execution or delivery of the bonds issued; the existence or boundaries of the issuing entity (on general obligation bonds); or the validity or legality of provisions authorizing the payment of principal and interest on the bonds. The non-litigation certificate may also affirm the incumbency of specified officers, or this may be done in a separate document.

Notice of Sale: A publication by an issuer describing the terms of sale of an anticipated new offering of municipal securities. It generally contains the date, time, and place of sale, amount of issue, type of security, amount of good faith deposit, basis of award, name of bond counsel, maturity schedule, method of delivery, time and place of delivery and bid form.

Official Statement (OS): A document containing information about the bonds being offered, the issuer, and the sources of repayment for the bonds. Federal securities laws generally require that if an official statement is used to market an issue, it must fully disclose all facts that would be of interest ("material") to a potential buyer of bonds of the issue. For a water revenue issue, the most important information may be the financial health and physical condition of the water system enterprise, water supply and the economic health of the service area. The materiality of such information may also depend upon whether or not credit enhancement is utilized. Under MSRB rules, a formal official statement (which is printed only after the final terms of the bonds are available) must (if available) be delivered by the broker or dealer to purchasers of bonds no later than the settlement date of the transaction. An official statement may also be called an "offering circular," "offering memorandum" or "bond prospectus."

Preliminary Official Statement (POS) - The version of an official statement or offering circular used by the issuer or underwriters to inform the marketplace of the terms of the bonds being issued prior to receipt of bids at a competitive sale or prior to the determination of interest rates and purchase price in a negotiated sale.

Par/Par Value: "Par" or "par value" refers to the principal amount of a bond. A bond may be purchased (1) "at par," meaning the price of the bond is equal to its principal amount, (2) "below par," meaning the price is below its principal amount, or (3) "above par," meaning the price is above its principal amount.

Pricing: In a negotiated sale, the determination by the underwriters of the interest rates and reoffering prices at which an issue will be offered to investors. Generally, the underwriters will have mailed a preliminary official statement to potential investors and to other underwriters approximately one to two weeks prior to the pricing date. On the pricing date the underwriters will price the issue at the lowest marketable interest cost to the issuer. The price must be agreeable to the issuer. The underwriters then offer the bonds to investors on the agreed terms and if an appropriate number of

orders are received, the issuer and the underwriters enter into a bond purchase contract on those terms. If not enough or too many orders are received on the original terms, the issue may be re-priced to be more attractive to investors or to give a better rate to the issuer, as the case may be.

Private Placement: A primary offering in which a placement agent sells a new issue of municipal securities on behalf of the issuer directly to investors on an agency basis rather than by purchasing the securities from the issuer as an underwriter and reselling them to investors. Investors purchasing privately placed securities often are required to agree to restrictions as to resale and are sometimes requested or required to provide a private placement letter to that effect.

Public Offering: The sale of bonds (generally through an underwriter) to the general public (or a limited sector of the general public). The offer is usually disclosed by an official statement in which the terms of the financing and its structure are set forth, allowing the investor to make an informed decision about the merits of the proposed securities. The issuer may market a proposed public offering either via competitive sale or negotiated sale. In addition to public offerings, bonds are also sold in limited public offerings and private placements.

Refunding: An issue of new bonds (the refunding bonds) to pay debt service on a prior issue (the refunded bonds). Generally, the purpose of a refunding is either to reduce the debt service on the financing or to remove or replace a restrictive covenant imposed by the terms of the refunded bonds (for example, an excessive debt service coverage ratio). For accounting purposes, refunded bonds are not considered part of the issuer's outstanding debt because the refunded bonds are to be paid from the proceeds of the refunding bonds and not from the revenues originally pledged. Refunded bonds may continue to hold a lien on the revenues originally pledged; however, unless the indenture or bond resolution provides for defeasance of the refunded bonds prior to maturity or redemption.

Advance Refunding - A refunding in which the refunding bonds are issued more than 90 days prior to (in "advance" of) the date upon which the refunded bonds will be paid.

Current Refunding - A refunding in which the refunding bonds are issued 90 days or less before the date upon which the refunded bonds will be paid.

Reserve Account: An account from which monies may be drawn to pay debt service on an issue if pledged revenues and other amounts available to satisfy debt service are temporarily insufficient. A reserve account is typically funded to its agreed requirement with bond proceeds, or it may be only partly funded at the time of issuance and expected to reach its full requirement over time through the accumulation of pledged revenues or other available monies. If a bond reserve account is used in whole or part to pay debt service, the issuer usually is required to replenish the reserve account from revenues available after payment of debt service. A typical reserve requirement for an enterprise revenue bond would be an amount equal to maximum annual debt service on the issue, but not more than 10 percent of the original principal amount of the issue. The size of the reserve account and the investment of the monies held therein are subject to restrictions contained in the federal tax law for tax-exempt bonds. Investment earnings on bond reserve account monies may also be subject to yield

restriction and rebate. Sometimes, reserve account requirements are satisfied by the provision of a surety policy instead of a deposit of cash.

Revenue Bond: A bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer with taxing power is not pledged. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. Pledged revenues may be derived from operation of the financed project, grants and excise or other specified non ad-valorem taxes. Voter approval is not required when issued by a joint powers authority (JPA).

Securities and Exchange Commission (SEC): The federal agency responsible for supervising and regulating the securities industry. Although municipal securities are exempt from the SEC's registration requirements, municipal securities dealers and municipal advisors are subject to SEC regulation and oversight. The SEC also has responsibility for the approval of MSRB rules and enforces anti-fraud provisions of the federal securities laws in the sale and purchase of municipal securities.

Selling Group: A group of municipal securities brokers and dealers that assists in the distribution of a new issue of securities. Selling group members are able to acquire new issue securities from the underwriting syndicate at syndicate terms (i.e., less the total takedown) but do not participate in residual syndicate profits nor share any liability for any unsold balance.

Serial Bonds: Bonds of an issue which are payable as to principal in amounts due at successive regular intervals, generally annual or semiannual and generally in the early years of the term of the issue. An issue may consist of both serial bonds and term bonds.

Sinking Fund Payments or Installments: Payments made by an issuer (often into a "sinking fund") to provide for the redemption or payment at maturity of term bonds. Also called "mandatory sinking account payments" or "sinking fund installments." Generally, sinking fund payments are mandatory in a specified amount for each payment period to provide for the periodic redemption of term bonds prior to their final maturity. The individual term bonds to be redeemed each year are customarily selected at random by the trustee.

SLGS: An acronym (pronounced "slugs") for "State and Local Government Series." SLGS are special United States Government securities sold by the Treasury to states, municipalities and other local government bodies through individual subscription agreements. The interest rates and maturities of SLGS are arranged to comply with arbitrage restrictions imposed under Section 103 of the Internal Revenue Code. SLGS are most commonly used for deposit in escrow in connection with the issuance of refunding bonds.

Special Tax Bonds (Mello-Roos Bonds): Special Tax Bonds may be issued by a Community Facilities District, otherwise known as a Mello-Roos district, to finance facilities and those services that are necessary due to growth and development. Bonds issued by a district are secured by the levy of specified special taxes which must be approved by a 2/3rds vote of the registered voters or landowners within the proposed district. When the vote to approve the district tax is to be by the

landowners of the district, services may be financed only to the extent that they are in addition to those provided in the territory of the district before it was created and may not supplant services already available when the district was created. Once formed, a district is a legally constituted governmental entity the sole purpose of which is to finance facilities and services.

Special Assessment Bonds: The Municipal Improvement Act of 1913 provides for a local agency to form an Assessment District to finance certain infrastructure, including roadways, water and sewer facilities, storm drains, and other improvements often required in connection with new development. Assessment Districts formed under this Act may also finance, but in very limited circumstances, maintenance services. Assessment Districts may also be formed to provide for, among other things, the undergrounding of overhead utility lines or the abatement of hazardous geological conditions, upon a successful petition signed by owners of property who want the improvement.

An Assessment District must include all properties that will benefit directly from the improvements to be constructed, and formation of the district requires an election in which at least 50% of property owners vote in favor of the district. If an Assessment District is formed, the City may levy assessments that can be utilized to directly finance the public improvements, or may be pledged to support debt service on bonds, which may be issued under the Improvement Bond Act of 1915. The assessments that are levied upon each parcel must be based upon the direct and special benefit received by the property.

Story Bond: A bond so unusual or having such complicated features that salespeople are frequently called on to explain its intricacies to customers. Story bonds sometimes offer slightly higher yields than ordinary bonds as a way of convincing investors that they are worth holding.

Syndicate: A group of underwriters formed to purchase (underwrite) a new issue of municipal securities from the issuer and offer it for resale to the general public. The syndicate is organized for the purposes of sharing the risks of underwriting the issue, obtaining sufficient capital to purchase an issue and for broader distribution of the issue to the investing public. One of the underwriting firms will be designated as the syndicate manager or lead manager to administer the operations of the syndicate. There are two major types of syndication agreements:

Divided or Western Account – A method for determining liability stated in the agreement among underwriters in which each member of an underwriting syndicate is liable only for the amount of its participation in the issue, and not for any unsold portion of the participation amounts allocated to the other underwriters.

Undivided or Eastern Account - A method for determining liability stated in the underwriting agreement in which each member of the underwriting syndicate is liable for any unsold portion of the issue according to each member's percentage participation in the syndicate.

Tax and Revenue Anticipation Notes (TRANs): Notes issued in anticipation of receiving future tax receipts, such as ad valorem taxes, and revenues at a future date. Notes usually mature in one year or less.

Tax-Exempt Bond: A municipal security the interest on which is excluded from gross income for federal income tax purposes. Such interest may or may not be exempt from state income or personal property taxation in the jurisdiction where issued or in other jurisdictions. If interest on the bond is also exempt from state income tax, it is described as "double exempt" and if such interest is also exempt from municipal, local income or other special taxes it is described as "triple exempt." In some cases, interest on the bonds is subject to the alternative minimum tax.

Term Bonds: Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds or for payment at maturity.

True Interest Cost (TIC): A measure of the interest cost of an issue that accounts for the time value of money. (The obligation to pay a dollar today is not the same as the obligation to pay a dollar ten years from now.) Presumably, one could take a much smaller sum, invest it today and let the interest on that investment accumulate and compound until you have a dollar on the date ten years from now, and the interest rate necessary to accumulate and compound that smaller sum up to that dollar ten years from now is called the "discount rate." With these general concepts in mind, the TIC of an issue can be more fully defined and compared to the net interest cost (NIC) for the same issue. The TIC is sometimes also called the "internal rate of return" or the "net effective interest rate." The TIC for an issue is the annual discount rate which, when used to discount all debt service payments on the issue to the date of initial delivery of the issue using a compounding interval equal to the interest payment periods for the issue, results in the aggregate present value of such debt service payments being equal to the original purchase price (including accrued interest) of the issue. For the purpose of calculating the TIC, sinking fund payments for any term bonds are considered principal payments. Because there is no algebraic formula for the direct computation of the TIC, it must be determined by either successive approximation on a computer or calculator or by using present value tables.

Underwrite: To agree to purchase bonds, generally upon initial issuance, in a guaranteed amount, for a guaranteed price and with the intention to resell the bonds to investors. In a "best efforts underwriting" the underwriter agrees only to use its best efforts to resell bonds to be purchased from the issuer and only agrees to purchase those bonds if the underwriter can resell them.

Underwriter: A dealer which purchases a new issue of municipal securities for resale. The underwriter may acquire the securities either by negotiation with the issuer or by award on the basis of competitive bidding. (See Managing Underwriter)

Underwriter's Counsel: An attorney or law firm retained to represent the interests of the underwriter in connection with the purchase of a new issue of municipal securities. The duties of underwriter's counsel may include review of the issuer's bond resolution or ordinance and documentation on behalf of the underwriter; review of the official statement to determine the adequacy of disclosure; negotiation of the agreement among underwriters; and preparation of the due diligence opinion.

Underwriter's Discount (Spread): With respect to new issue municipal securities, the differential between the purchase price paid to the issuer and the sum of the prices at which the securities are

initially offered to the investing public. The spread is usually expressed in points or fractions thereof. The spread generally has four components:

1) Management Fee - A fee paid to the managing underwriter for handling the affairs of the syndicate, including, in the case of a negotiated sale, structuring the issue and negotiating with the issuer.

2) Takedown - Normally the largest component of the spread, similar to a commission, the takedown represents the income derived by the selling broker or dealer from the sale of the bonds. If bonds are sold by a member of a syndicate, the seller is entitled to the full takedown (also called the total takedown). If bonds are sold by a dealer, which is not a member of the syndicate, such seller receives only that portion of the takedown known as the concession or dealer's allowance, with the balance (often termed the additional takedown) retained by the syndicate.

3) Expenses - The costs of operating the syndicate for which the lead manager may be reimbursed. Expenses may include any advertising and printing costs to the underwriter, underwriter's counsel's fees and expenses, computer expenses, travel expenses, MSRB fees, CDIAC fees, and other similar expenses.

4) Risk - This is the amount of compensation for risks incurred by the underwriter in underwriting the bond issue, relating to the difficulty of marketing the issue, bond market conditions, and the amount of bonds remaining to be resold after the execution of the bond purchase agreement. (There is rarely a risk component in the underwriting spread.)

Yield: See below for various definitions of "yield".

Arbitrage Yield - As used in the Internal Revenue Code, the discount rate which makes the present value of all payments with respect to an investment equal to its purchase price or, in the case of bonds, equal to the initial offering price at which a substantial amount of the governmental obligations is sold to the public. Premiums for bond insurance and other credit enhancement fees may be treated as additional interest, thereby increasing the yield of the issue.

Current Yield - The ratio of the annual dollar amount of interest paid on a security to the purchase price or market price of the security, stated as a percentage. For example, a $1,000 bond purchased at par with a 5 percent coupon pays $50 per year, or a current yield of 5 percent. The same bond, if purchased at a discount price of $800, would have a current yield of 6.25 percent. A $1,000 bond purchased at a premium price of $1,200 would have a current yield of 4.1 percent.

Yield to Call - The rate of return to the investor earned from payments of principal and interest, with interest compounded semi-annually at the stated yield, presuming that the security is redeemed on a specified call date (if the security is redeemed at a premium call price, the amount of the premium is also reflected in the yield). Yield to call takes into account the amount of the premium or discount at the time of purchase, if any, and the time value of the investment.

Yield To Maturity - The rate of return to the investor earned from payments of principal and interest, with interest compounded semi-annually at the stated yield, presuming that the security remains outstanding until the maturity date. Yield to maturity takes into account the amount of the premium or discount at the time of purchase, if any, and the time value of the investment.

Yield Curve: A graphic representation that shows the relationship at a given point in time between yield and maturity for bonds that are identical in every way except maturity.

CITY OF MONTEBELLO

ADMINISTRATIVE POLICY

NUMBER: VI-B-4
DATE: 12/01/2021
AUTHORITY: C/ADMIN

SUBJECT: PURCHASING OFFICER DESIGNEE LIMITS

I. Purpose

The purpose of this policy is to establish a list of position titles authorized to procure goods and services and their respective signature approval limits.

II. Authority

Pursuant to the City's Municipal Code Title 3, Chapter 3.20.20, the Finance Director ("purchasing officer") under the direction of the City Manager has the duty and authority to maintain a list of duly authorized designees and authorization limits.

III. Authorized Designees and Limits^

All procurements must have written authorization from City Council and/or from one of the authorized designees listed below, based on the total dollar amount of the intended purchase:

Duly Authorized Positions	Authorization Limit
City Manager	$49,999
Assistant City Manager	$25,000
Department Directors	$15,000
Assistant Directors (Including Assistant Fire Chief and Deputy Fire Chief	$10,000
Deputy Directors (Including Battalion Chiefs and Police Captains)	$10,000
Manager* / Police Lieutenant / Fire Captain / Fire Marshall	$5,000
Superintendent**	$3,000

^For all procurements except those covered by Chapter 3.20.140, see Section IV below for authorized signing for Public Works/Public Projects and/or Maintenance Work.

**To include all classifications of Manager, including but limited to Accounting, Vehicle, Planning, Code Enforcement, Risk, Transit Administration, et al.*

***To include Superintendents in Parks and Recreation and Public Works and other departments if so exist.*

Examples of written authorization are: City Council resolution or minute order, electronic approval of a purchase order, hand-written approval on a purchase order cover letter, hand-written approval on an invoice, an email, etc.

Upon approval by the City Manager in writing, the Finance Director shall have the authority to add duly authorized positions to the above list, with an appropriate authorization limit

IV. Authorized Designees and Limits Public Works/Public Projects

Pursuant to the City's Municipal Code, Title 3, Chapter 3.20.140, the City has elected to be subject to the Uniform Public Construction Cost Accounting Act ("UPCCA"). Public Works/Public Projects and/or Maintenance Work as defined by the aforementioned municipal code chapter are authorized to the following designees and authorization limits:

Duly Authorized Positions	Authorization Limit
Public Works Director	$50,000
City Manager	$60,000

Public Works/Public Projects in excess of $60,000 must have City Council approval and conform to the informal or formal bidding guidelines established in the relevant municipal code.

V. Exceptions

Exceptions to the above section are the following routine expenses appropriated by the adopted budget: payroll, employee benefits, and payroll related expenses; power, water, gas, cable, and telephone utilities; payments to other government agencies; and debt payments.

City of Montebello Finance	Cash Collection	SOP	200
Cash Receipts and Refunds		Version No	1.0
		Date	6/2018
Approved by:		6/5/18	

1.0 Purpose

The purpose of this document is to set forth procedures that govern the handling, deposit, and safekeeping of City cash. Furthermore, this document is intended to supplement other City personnel policies that govern rules of conduct and performance in the workplace.

2.0 Scope

This document shall apply to all collections (Cash, Personal and Company Checks, Cashiers' Checks, Money Orders and Credit Card Transactions) at City Hall, Aquatorium, Senior Center, Transit, Golf Course, and other City-owned facilities.

3.0 Responsibility for Cash Receipts/Deposit

Designated City Staff, herein referred to as "Staff", who have custody of money payable to the City in any capacity shall deposit money accordingly.

4.0 Policy and Procedures

4.1 Applicability

The Finance Department is responsible for providing an accurate accounting of all City Cash, including revenues and expenses. Professional financial and accounting practices dictate that all funds received by the City be promptly deposited in either the City's bank or investment account(s). This ensures that City Cash is accounted for and available for investment or an authorized expenditure. The term "City Cash" applies to currency, coin, checks, money orders, credit, charge and debit card payments, other electronic payment media and other negotiable instruments payable in money to the City and/or Successor Agency.

The City's central cashiering function is performed by the Finance Department; however, other departments will receive payment for permits, registrations, publications, or other items. As such, employees that have authorized to receive City Cash share the stewardship of financial assets for the City across departmental divisions.

4.2 General Cash Control

4.2.1 The number of employees with access to cash funds shall be limited to assure internal control. The Finance Director shall grant access authority by completing an internal memo and have it filed within the Finance Department records.

4.2.2 To the extent staffing levels permit, separation of duties from the function of custodian of cash balances and the accounting and record keeping of the same shall be maintained.

4.2.3 Where staffing levels do not permit separation of duties, compensating controls such as strict individual accountability and thorough management review and supervision shall exist. Authorized personnel not assigned the custodial responsibility shall periodically examine, count or perform other reviews of cash funds.

4.2.4 Physical protection of funds through the use of bank facilities and locked cash boxes or drawers shall be practiced at all times.

4.2.5 City cash on the premises will be held to an absolute minimum to insure safety and maximize return on investments.

4.3 Cash Drawer Activity

4.3.1 Cash Drawer Opening Activity:

4.3.1.1 Each cash register maintains a cash drawer adequate for each area, with the exception of the Lead Staff who has cash drawer of $300 (Lead Staff applies to the Finance Department).

4.3.1.2 Each cash register is stored in a secure area (Finance vault) during non-business hours.

4.3.1.3 The Staff is responsible for setting up the cash register daily.

4.3.1.3.1 Staff is to confirm their opening change balance.

4.3.1.3.2 Staff to place coins and currency into the divided separate compartments in the cash drawer.

4.3.1.3.3 Staff to log onto computer with their assigned user name.

4.3.2 Cash Drawer Monitoring:

4.3.2.1 Never leave the cash drawer open – even if the cashier is in attendance.

4.3.2.2 Never leave the cash drawer unattended.

4.3.2.3 Never allow anyone to touch the cash drawer except authorized personnel.

4.3.2.4 Immediately contact the Controller or Finance Director if any issues are discovered.

4.4 Cash Receipting

4.4.1 The Finance Department performs the central cashiering function therefore all evidence of deposits, i.e. deposit slips and department revenue summaries, shall be forwarded to the appropriate staff member of the Department as soon as possible to assure timely and proper credit in the receipting process.

4.4.2 All departments receiving City Cash shall have a permanent collection record, such as a cash register tape, that has the record of transactions including voids, refunds, or cancellations. All revenues collected over the counter shall have a receipt issued at the point of sale or collection whether handwritten or electronically generated.

4.4.3 All handwritten receipts shall be pre-numbered and issued from receipt books issued by the Finance Department to account for lapsed sequence.

4.4.4 Receiving currency and coins:

4.4.4.1 The following steps are required when receiving currency and coins:

4.4.4.1.1 Always put away all currency and coins from the last transaction before starting a new transaction;

4.4.4.1.2 Count the currency before the coins;

4.4.4.1.3 Count all cash and coins in the presence of the customer;

4.4.4.1.4 Verify the grand total against the amount indicated on the billing, invoice, permit or registration form;

4.4.4.1.5 If any discrepancies exist between your total and the customer's total, count the money again; and

4.4.4.1.6 Contact the Controller or Finance Director to resolve any issues or problems.

4.4.5 All currency in the amount of fifty (50) dollars and above shall be checked with a counterfeit money detector pen prior to acceptance to verify the bills are not counterfeit.

4.4.6 Departments receiving checks as payments shall require the maker of the check to make it payable to the "City of Montebello". Under no circumstances shall a check for the City be made payable to an individual, "Cash", or left blank.

4.4.6.1 Staff to confirm the payer, check drawn against, is not listed on the City's NSF/Returned Item List.

4.4.6.1.1 If payer is listed on the City's NSF/Returned Item List, the Staff is to inform the customer that they cannot accept a personal check and the only acceptable form of payment is cash, Money Order, or Cashier's Check.

4.4.6.1.2 If payer has questions regarding the NSF/Returned Item, Staff is to refer customer to the Controller or Finance Director.

4.4.7 All checks shall be endorsed electronically by INovah immediately upon deposit through the City's remote check deposit system. In the event INovah does not endorse the check, said check will be manually endorsed with the City's deposit stamp.

4.4.8 Each check shall be inspected to ensure the following:

4.4.8.1 Current date (post-dated checks shall not be accepted);

4.4.8.2 Proper signature;

4.4.8.3 No alterations;

4.4.8.4 Bank name and routing number printed on the check;

4.4.8.5 Not a third-party check; and

4.4.8.6 Written amount matches numeric amount.

4.4.9 No checks shall be cashed.

4.4.10 All steps of each counter transaction must be completed, including steps to enter the transaction in the New World System accounting system and to place the receipts in a secured location before a new transaction is started.

4.4.11 Close of Day Processing:

4.4.11.1 A batch tender total report is to be printed for each batch.

4.4.11.1.1 The batch tender total report will list all transactions per Receipt Batch and detail on the total of currency, checks and credit card transactions.

4.4.11.1.2 Staff is to confirm batch tender total report agrees to the amount collected. See section 4.4.11.2 – "Balancing Cash Drawer".

4.4.11.1.3 If the report doesn't balance, the issue should be escalated to the Controller or Finance Director for resolution.

4.4.11.2 Balancing Cash Drawer:

4.4.11.2.1 At the end of each shift, all Staff must account for all increases and decreases of cash in their cash drawer.

4.4.11.2.2 Staff will verify and close all the batches for the day.

4.4.11.2.3 The Controller or Finance Director to review and approve the Cashier's Receipt Batch in INovah, and signoff on each cash drawer, verifying the ending drawer cash balance of $300 or $200, respectfully.

4.4.11.2.4 Any discrepancies will be reported to the Controller or Finance Director for resolution.

4.5 Overages and Shortages

4.5.1 It is the responsibility of the cash handler to ensure cash on hand equals the change fund plus actual receipts at all times.

4.5.2 All shortages and overages shall be reported to the Controller or Finance Director immediately.

4.5.3 All cash overages and shortages, as well as any known circumstances surrounding the overage/shortage, shall be documented in a memorandum to the Controller and Finance Director within one (1) business day as well as kept on file by the reporting department.

4.6 Theft or Loss

4.6.1 Once a theft or loss has been identified, it shall be immediately reported to the Controller, Finance Director, City Treasurer, City Manager, and the Montebello Police Department. Do not conduct any type of investigation or discuss with other staff prior to notification of the proper authority.

4.6.2 All theft or loss shall be documented in a memorandum to the Controller and Finance Director within one (1) business day as well as kept on file by the reporting department.

4.7 Deposits

4.7.1 The general operating standard for deposits of City Cash to the bank shall be within twenty-four (24) hours or the next business day of receipt of those funds. Departments shall weigh reasonableness and practically versus security in determining the timing for the deposit in small amounts. All deposits not made daily shall be held in a secured location, such as a safe.

4.7.1.1 Staff to prepare three (3) copies of the daily deposit slip.

4.7.1.1.1 Insert the day's collected funds and a deposit slip into the tamper-proof plastic bank pouch.

4.7.1.1.1.1 Seal the plastic bank pouch.

4.7.1.1.1.1.1 Store the sealed pouches in a secure area, such as a safe.

4.7.1.1.1.1.2 Sealed plastic bank pouches will be picked up by an armored service the next business day.

4.7.1.2 If the City uses remote deposit for checks received, those checks that have been remotely deposited will be retained by the Finance Department for a minimum of 60 days and held in a secured location such as a safe. After the 60th day, the checks shall be cross-shredded and thrown away.

4.7.2 All receipts of City Cash must be deposited with the Finance Department in accordance with this SOP and the cash handling procedures of the department that have been approved by the City Treasurer.

4.7.3 All security and bid deposits or escrow funds received in cash shall be treated as City Cash and deposited accordingly.

4.7.4 Departmental receipts shall never be used to replenish petty cash, other funds, or for the purchasing of items.

4.8 Petty Cash

4.8.1 Petty cash funds shall be approved by the Finance Director or his/her designee and established by the issuance of a check from the City's Accounts Payable Division restricted to a level appropriate to conduct City business in an efficient and responsible manner.

4.8.2 Petty cash transactions shall be subject to the same authorized expenditure controls as any other invoice presented for payment through accounts payable.

4.8.3 Once established, the amount of the petty cash funds shall be maintained on a constant basis with the custodian of the fund requesting a reimbursement check from the Accounts Payable Division for amounts disbursed.

4.8.4 Any funds taken from petty cash must have a completed authorized petty cash voucher with supporting documents. A check will be issued only upon the presentation and surrender of satisfactory evidence of such disbursements. The amount of the reimbursement will always be the exact amount of the aggregated disbursements made from the fund.

4.8.5 Reconciliation and reimbursements will be made as frequently as the fund requires replenishment, but no less than monthly.

4.8.6 When replenishing petty cash, put a copy of the petty cash recap in the petty cash box as backup for the vouchers that have been sent to the Finance Department.

4.8.7 No checks shall be cashed from petty cash funds.

4.8.8 Personnel authorized by the City Treasurer, Controller, or Finance Director, can make unannounced counts of petty cash and/or change funds at any time.

4.9 Change Funds

4.9.1 Change funds shall be established and controlled in the same manner as petty cash funds; however, change funds are strictly used for making change for customers and as such are revolving funds that require no replenishment.

4.9.2 There shall be no commingling of petty cash or cash receipts with change or other working funds.

4.9.3 When change funds are no longer needed to conduct the business for which they were established, the funds shall be deposited with the Finance Department as soon as possible.

4.9.4 Change funds established for any reason shall be used only for the purposes of conducting legitimate City business and not for personal use, even if reimbursed.

4.9.5 No checks shall be cashed from change funds.

4.10 Check Cashing Policy

4.10.1 No checks shall be cashed.

4.11 Returned Checks

4.11.1 Occasionally a deposited check may not clear the bank for one or several reasons: such as non-sufficient funds, account closed, stop payment, funds, held, stolen checks, forgery, endorsement, or signature. The Finance Department assumes responsibility for collections and cooperation with the receipting department.

4.11.2 The City Treasurer, Controller, or Finance Director, has the authority to refuse the acceptance of checks as deemed necessary.

4.12 Refunds

4.12.1 Refunds will only be made to the original entity (person or company) that submitted the original payment to the City.

4.12.2 Refunds of payments that were originally paid by credit card will be in the form of a check made out to the individual or company from which the payment from a credit card is made.

4.13 Foreign and Mutilated Currency

4.13.1 Foreign currency and coin shall not be accepted. Only currency and coins issued by the United States Federal Reserve Board are legal tender. Traveler's checks must state "U.S. Dollars".

4.13.2 No mutilated currency or coin, including bent coins, shall be accepted.

4.14 Banking Services and Account Opening Policy

4.14.1 The Finance Department is responsible for the City's banking relationships.

4.14.2 Opening new or closing bank accounts must be approved by the City Treasurer, Controller and Finance Director.

4.15 Training

4.15.1 All staff shall be familiar with this cash handling policy and must acknowledge receipt of this SOP.

4.15.2 All staff that handles City Cash shall be trained on the Cash Receipts and Refunds SOP by the Finance Department and be trained on cash handling procedures by the department.

4.16 Credit Cards

4.16.1 Acceptable credit cards are MasterCard, Visa, American Express, Discover, and bank-issued debit cards.

4.16.2 Security:

4.16.2.1 Credit card information can only be taken in person. If the City accepts payment through its website, it will be done through a secured payment portal.

4.16.2.2 Credit card information must be treated as confidential and paper containing credit card data must be physically secured (e.g., locked in a locker, cabinet, desk, storage bin, etc.).

4.16.2.3 Credit card information shall not be taken over email at any time.

4.16.2.4 Credit card information shall not be taken over the phone at any time.

4.16.3 Storage:

4.16.3.1 Credit card information should not be stored on the computer or on a memory disk at any time.

4.16.3.2 Printed reports containing cardholder data are to be physically retained, stored or archived only within secure Finance Department office environments, and only for the minimum time deemed necessary for their use.

4.16.4 Destruction:

4.16.4.1 Credit card information may only be destroyed by shredding and in accordance with the City's Records Retention Policy.

4.17 Violations

4.17.1 Any employee found to have violated this SOP may have his/her cash handling authorization limited or revoked completely and may be subject to formal disciplinary action up to and including termination from City employment in accordance with the City's personnel rules.

4.18 Policy Review

4.18.1 The Finance Department shall perform a review of all City Cash handling policies, procedures, functions and processes on a regular basis, but at a minimum of every two years.

4.18.2 The City's independent auditors shall review the City's cash management controls through the course of their annual audits as needed.

5.0 Liability for Loss as Between Department and City Treasurer

As between a department and its officers and the City Treasurer, the department has primary responsibility for care and liability for loss of City Cash in its custody until deposited in the City Treasury or entrusted to a cashier approved by the City Treasurer.

Compliance with the City Treasurer's rules and procedures, approved by the City Treasurer, establishes a presumption that a City department or office exercised due diligence in its custody and care of City Cash.

City of Montebello Finance	Accounting	SOP	300
General Bank Account Reconciliation		Version No	1.0
		Date	6/2018
Approved by:		6/5/18	

1.0 Purpose

The purpose of this document is to identify procedures for reconciliation of General Bank Accounts.

2.0 Scope

This document provides procedures on how to reconcile the General Bank Accounts on a monthly basis.

3.0 Responsibility for General Bank Account Reconciliation

The Accountant/Finance Staff who is working on the reconciliation process is responsible to acquire/print the necessary reports/documents to perform the reconciliation.

4.0 Frequency and Timing

The bank reconciliations are to be completed on a monthly basis for each bank and investment account. While the procedures are detailed for the City's bank account (both checking and sweep), it also applies to other bank, bank type accounts, or investment accounts under control of the City or Successor Agency. Each bank account is to be reconciled within thirty (30) days following the end of the month. The only exception is for bank statements that are for the months of June, July, and August. For the statement ending June 30, the initial reconciliation date is to be completed by August 20, and then on September 15, which is the date the books are closed of the just completed fiscal year. The bank reconciliation for June is to be prepared (each bank reconciliation file) after each major or significant change to the June 30 book balances. The completed bank reconciliation for July is to be completed no later than September 20, and reconciliation for August is to be completed no later than October 10.

The bank reconciliations are to be signed by the person who completed the principle amount of the work, as assigned and determined by the Finance Director. After the signature of the bank reconciliations, the Accounting Manager reviews and approves the bank reconciliations and indicates this by their signature on the bank reconciliation. Once per quarter, or periodically, the Finance Director reviews the completed bank reconciliations with the City Manager.

5.0 Process on General Bank Account Reconciliation

All reports generated as a result of the processes described herein are to be exported into Excel and saved with the bank reconciliation worksheets. A printed copy of each report should also be included in the physical bank reconciliation folder.

5.1 General Ledger Report (GL). This report is used to link all ending cash balances to the master sheet. To determine the date to run these reports, coordination is to be made with accounting staff in order to be certain that:

5.1.1 All revenues have been uploaded for the month;

5.1.2 All back-dated direct deposits have been captured on the GL;

5.1.3 All system-generated accounts payable have been posted for the month;

5.1.4 All book transfers journal entries have been posted for the month;

5.1.5 Property tax revenues journal entries have been posted for the month; and

5.1.6 Other adjusting entries, that would have an impact on cash, have been posted.

The report should be run 10-15 days after month-end, as this provides a "snap shot" of the financial transactions of the City.

The report is to be permanently kept as the back-up. If there are adjusting entries after the report has been prepared, and the master sheet balances need to be updated, another copy of the GL report is to be saved under a different file name to avoid over-writing the prior file.

5.2 Cash Receipts.

5.2.1 Inovah allocation totals report is run. This report is saved as well as the monthly CREDIT file with the bank reconciliation workbook. Confirm that the grand total on the allocation report matches the CREDIT file that is uploaded to New World System (NWS).

5.2.2 Match each of the grand totals in CREDIT file to NWS report per category. For regular cash receipts and miscellaneous billing, run that month's GL report for all cash accounts, filter by Revenue Collections only. If there is a variance, run additional reports, such as Miscellaneous Billing by GL distribution report. For the Trust & Agency (T&A) data, cross reference with the T&A bank reconciliation.

5.2.3 Authorized.net transactions – Run the authorize.net reports for Finance and Recreation online credit card transactions during the month. Cross reference between these reports to the Inovah report and resolve any discrepancy.

5.2.4 Outstanding Deposits – Run Inovah tender totals report (check the calendar to see possible outstanding deposits (OD) dates and test it to come up with a range of OD dates), using that date range and export into Excel on the bank reconciliation file.

For formatting purposes, be sure to unmerge and unwrap all cells in the file that you are working on. Copy and paste the amount column to another empty column. Work on clearing every single deposit (group by color codes) and put the clearance date next to the amounts. Highlight the amounts with the clearance date outside of the month and obtain the total. The cell that contains the total formula is to be linked to the bank reconciliation sheet as total OD.

5.3 Cash Withdraws.

5.3.1 Outstanding Checks – Regular:

5.3.1.1 Reconcile all EFT transactions posted on the GL to the information provided in the monthly bank statements. Reference clearance date next to each transaction. Anything that clears outside of the month should be linked to the "Outstanding Wires" section of the master sheet.

Other variances may be caused by payroll accounts payable disbursement batches posted that have no effect on the bank and should be adjusted on the GL. If this happens, discuss this situation with Payroll and get a clear understanding of the nature of the deductions/EFTs. Request the full journal register report from Payroll for the pay period/individuals affected, analyze how to correct and proposed journal voucher (JV) for adjustments.

5.3.1.2 Run the payment register for the City's general checking bank account and reconcile with the bank statements. Highlight the OSCs.

5.3.1.3 Run the outstanding check list for the City's general checking bank account and make sure this matches the highlighted amounts in Section 5.3.1.2.

5.3.2 Outstanding Checks – Payroll:

5.3.2.1 Generate outstanding check list for payroll account and cross-reference and confirm that the payroll bank reconciliation has been completed with zero dollars ($0) variance.

5.3.3 Review of Manual Journal Entries:

5.3.3.1 This step is one of the final steps of performing the monthly bank reconciliation.

5.3.3.2 Run a detail general ledger report with "GL" filter only to isolate manual journal entry transactions. Sort and group them by journal numbers.

5.3.3.3 All book transfers JVs should be cross-referenced with the bank statements to make sure they are complete and correct.

5.3.3.4 All reclassification journal entries should be reviewed to ensure they do not have an impact to cash.

5.3.4 Outstanding Credit Card Fee:

5.3.4.1 Run miscellaneous expense accounts report and reconcile it to the monthly bank statement for the next month (first couple of days). Reference the dates they clear and highlight the outstanding amounts.

5.3.4.1.1 Link to the master sheet.

5.3.5 Insufficient Funds (NSF):

5.3.5.1 Make sure all NSF transactions are recorded. Cross reference the bank statement amounts with the back-up provided. Make a copy of the backup and create a JV.

5.4 Other Reconciling Items.

5.4.1 Analyze all cash vault adjustments from the bank. If there is an effect on cash, obtain back-up and prepare a JV to record adjustments.

5.4.2 Make sure **all known** variances, that have not been posted on the GL, are logged on the master sheet as "pending JV items". These are follow-up items which have to be resolved eventually.

5.4.3 Make sure all balances that are considered "investments" total match the 100-1010 (investment) balance.

5.4.3.1 If there are variances, most likely interest earned is entered into incorrect accounts.

5.4.4 Make sure that the Flexible Spending Account (FSA) balance matches the 1000.50 (FSA) grand total.

5.4.5 Cross reference with T&A bank reconciliation and determine what the outstanding deposits/wires are. Save a copy of the T&A GL in the general bank reconciliation file (in Excel) if there are outstanding items and carry them over every month until they are cleared.

5.4.6 Cross reference with the Successor Agency (SA) bank reconciliation and make sure all reconciling items for the SA that might have an effect on the General Fund have a respective JV.

5.4.7 The final cover sheet of the general bank reconciliation will not be completed without first referencing with the smaller accounts **completed** bank reconciliation.

City of Montebello Finance	Cash Collection	SOP	700
Accounts Receivable and Revenue Collection		Version No	1.0
		Date	6/2018
Approved by:		6/5/18	

1.0 Purpose

To ensure sound financial management practices are in place for the proper controls over revenues, and general oversight over the various revenues collected; to ensure revenues are collected fairly, equitably and timely; and to provide best practices in developing efficient management programs over accounts receivable and collections.

2.0 Scope

This SOP applies to all City employees who are responsible for recording and collecting accounts receivable.

3.0 Policy

The collection and maintenance of accounts receivable records must be centralized in the Finance Department with daily recording controls provided by the Finance Department's Accounting Division.

By using the City's online accounts receivable system which provides real-time information, collection efforts can focus on reducing the average age of outstanding accounts.

4.0 Systems

To ensure billing systems have the capability of interfacing with the Finance Department's existing collection software, the applicable department, the Information Technology Department, and Finance Purchasing staff must inform the Controller and Finance Director when a purchase of new billing system(s) and/or the implementation of such system(s) are being considered.

5.0 Deposits

Collections should be recorded in an accounts receivable system and deposited timely.

6.0 Internal Controls

All aspects of revenue recording and accounts receivable monitoring shall be subject to proper internal controls established by the Finance Department's management staff. Departmental internal control procedures should be approved by the Controller and sent to the Finance Director, or his/her designee, for review and approval.

7.0 Billing

Unless otherwise required per ordinance, resolution, or other authority, all bills should have established terms (e.g., due thirty (30) days from the invoice date). Departments

should include timelines in their respective department billing procedures. Departmental billing procedures should be approved by the department director, transmitted to the Controller who shall initially approve the procedures, and sent to the Finance Director, or his/her designee, for review and approval.

In order to identify the correct billable party, departments should utilize the information pertaining to property ownership from the Los Angeles County Clerk-Recorder's Office. In addition, a United States Postal Service "Address Correction Requested" endorsement should be included on all outgoing envelopes for mailed invoices.

Where feasible, departments should include language on invoices to explicitly state the penalties and interest to be charged and the timeframe for which they will be charged. In addition, departments should develop or update existing written policies and procedures to ensure timely customer notification of past due accounts.

8.0 Accounts Receivable Collection

8.1 All accounts receivable should be recorded in a manner to permit an analysis of the aging of such receivables (e.g., less than 30 days, 30-60 days, etc.).

8.2 The Finance Department will review accounts, by department, periodically for revenue collection rates and performance, and will share this information with each department to better manage collection of invoices.

8.3 The Finance Department with the Information Technology Department will review the penalty and interest tables uploaded into the on-line accounts receivable system and, if applicable, update the collection fee assessed to match the City Council-approved fees and charges.

8.4 For those accounts that become past due, the initiating department and/or the Finance Department should have specified practices that ensure proper delinquent notice is provided to the customer and continued service is restricted, unless continuation of service is required by law or resolution, until such accounts are current.

8.5 Aged receivables are sent to the City's outside collection services, unless they are subject to legal action or lien.

8.6 An aging report should be generated on a monthly basis by the Accounts Receivable Clerk and reviewed in consultation with the Finance Director to determine appropriate follow-up activity.

8.6.1 Aged receivables over two (2) weeks (ten (10) business days) are initially sent to the City's notification service provider, Kinum, for notification of delinquency.

8.6.2 Kinum automatically generates notification letters to delinquent debtors up to five (5) times.

8.6.2.1 For commercial accounts, there are four (4) collection letters: fifteen (15) days between the 1st and 2nd, and ten (10) days between the 2nd, 3rd, and 4th letter.

8.6.2.2 For consumer accounts, there are five (5) collection letters: fifteen (15) days between the 1st and 2nd and ten (10) days between the 2nd, 3rd, 4th, and 5th letter.

8.6.3 Following unsuccessful notification efforts by Kinum, the City may send the delinquent accounts to its collection agency, Sequoia Financial Services, for formal collection activities.

8.7 Delinquent accounts subject to legal remedies should be brought to Small Claims Court or referred to the City Attorney's Office or the City's collection agency.

8.8 Delinquent accounts where real property may be liened for non-payment should be included in lien cycles established by departments in coordination with the Finance Department.

8.9 Departments should develop or upgrade existing written policies to:

8.9.1 Identify the circumstances for when it is appropriate to waive, adjust, or write-off amounts owed to the City;

8.9.2 Establish approval levels or limits for waivers and cancellations; and

8.9.3 Track total adjustments and write-offs for management review.

9.0 Allowance for Doubtful Accounts/Bad Debt Reserves

An allowance for doubtful accounts should be established to reflect the amount of the City's receivables that the Finance Department estimates will be uncollectible. The establishment of an allowance account ensures that the City's receivables are not overstated and that accounts deemed uncollectible are timely and accurately recorded in the correct period for financial reporting purposes.

10.0 Write-Offs and Adjustments

Efforts should be made to pursue the timely collection of delinquent accounts. Write-offs should be performed annually to ensure that accounts receivable are fairly stated. Collection efforts should be exhausted prior to any write-offs. The City Council may consent to write off uncollectible debts that exceed five thousand dollars ($5,000) per invoice. For Amounts under five thousand dollars ($5,000) per invoice, they may be written off with consultation with the City Manager and approval of the Finance Director.

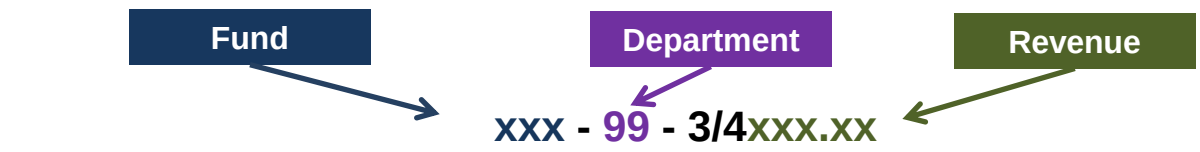
City of Montebello
Chart of Accounts
Structure Overivew and Description

The City of Montebello's chart of accounts and account structure is designed to clasify and record the activities of the City using the principals of fund accounting. The accounting structure is made up of the folloiwng primary components:

Component	Characters
Fund	= 3 Characters
Department	= 2 Characters
Division	= 3 Characters
Revenue	= 4 Characters (plus 2 digit sub-account)
Expenditure	= 4 Characters (plus 2 digit sub-account)
Project	= 8 Characters
Program	= 3 Characters
Grant	= 4 Characters

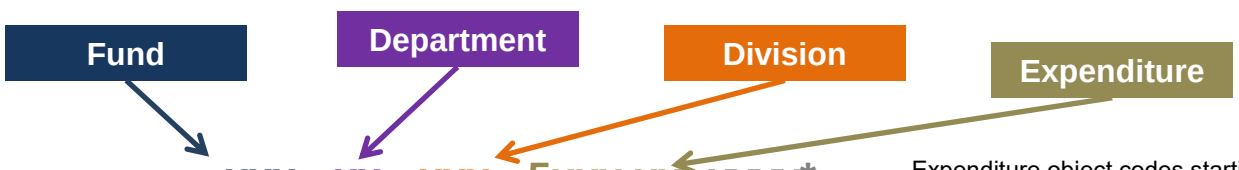
Revenue Accounts

Revenue accounts contain nine (9) characters and are structured in the following format:



Expenditure Accounts

Expenditure accounts contain a minimum of fourteen (14) characters and are strcutured in the folliowng format (use of a Project, Program and/or Grant code is optional and is utilized to further delineat expenditures by specific project, program and/or grant when needed).



Expenditure object codes starting with "5" are salary and benefit related

Expenditure object codes starting with a "6" are maintenance and operations related

Expenditure object codes starting with a "7" are debt, lease, and capital related

**Project codes can be added to the end of account strings to provide additional detailed accounting of expenditures*

City of Montebello
Chart of Accounts
List and Description of Funds

Fund #	Description	Category
100	General	Governmental Funds
200	Gas Tax	Governmental Funds
201	RMRA (Road Maint. & Rehab)	Governmental Funds
202	SB1 - State of Good Repairs SGR	Governmental Funds
205	Retirement	Governmental Funds
210	Prop A Local	Governmental Funds
215	Prop C Local	Governmental Funds
220	Measure R Local	Governmental Funds
221	Measure A Local	Governmental Funds
222	Measure M Local	Governmental Funds
223	TDA Article 3	Governmental Funds
225	Metro-Link	Governmental Funds
235	Supplemental Law	Governmental Funds
240	JAG	Governmental Funds
241	Inmate Welfare Fund	Governmental Funds
243	Local Law Enforcement Block Gr	Governmental Funds
245	AQMD	Governmental Funds
250	Park Development	Governmental Funds
255	CDBG	Governmental Funds
260	HOME	Governmental Funds
264	George Miller Estate Donation	Governmental Funds
265	Grants	Governmental Funds
270	Transit Grants	Proprietary Funds
295	Stay Arts Gallery	Governmental Funds
300	Capital Improvements	Governmental Funds
325	Information Technology Upgrades	Governmental Funds
400	Debt Service I	Governmental Funds
410	Debt Service II	Governmental Funds
500	Trust & Agency	Fiduciary Funds
600	Transit	Proprietary Funds
605	Water	Proprietary Funds
610	Golf	Proprietary Funds
615	Detention	Proprietary Funds
620	Hilton Garden Inn	Proprietary Funds
625	Home2Suites Hotel	Proprietary Funds
700	Self Insurance	Proprietary Funds
720	Corporate Shop	Proprietary Funds
725	Equipment Reserve	Fiduciary Funds
800	Successor Agency	Governmental Funds
810	Housing Successor	Governmental Funds

City of Montebello
Chart of Accounts
List of Components

DEPARTMENT CODE	DESCRIPTION
01	General Government
02	Public Safety
03	Public Works
04	Parks, Recreation, and Culture
05	Housing & Community Development
06	Internal Service Funds
07	Infrastructure
08	Transportation
10	Electoral
15	City Attorney
20	Administration
25	Human Resources
30	Public Works
40	Finance
50	Community Development
65	Hilton Hotel Perimeter
66	Quiet Cannon Perimeter
70	Parks & Recreation
80	Police
85	Fire
90	Transportation

DIVISION CODE	DESCRIPTION
100	City Council
110	City Clerk
120	City Treasurer
150	City Attorney
200	City Administration
210	Community Promotion
250	HR Administration
255	Risk Management
300	PW Administration
310	Streets
315	Stormwater
320	Trees
330	Engineering
340	Sewer Operations
350	FEMA
400	Finance Administration
410	Purchasing
420	Information Technology
458	Summer Food
500	Community Development
501	CDBG-CV
510	Government Building Maintenance
520	Planning
530	Code Enforcement
540	Building Administration
550	Commercial Cannabis
590	Long Range Planning
591	SB2 Planning Grant - Gen Plan
592	LEAP Grant- General Plan
600	Administration
700	Recreation Administration
710	Recreation
720	Park Maintenance
730	AB939
735	SYEP
740	Proposition 68 Per Capita Fund
800	PD Administration
805	Patrol
810	Traffic
815	Support Services
820	Communications
825	Records
830	Investigative Services
831	Detention Facility
835	Grants
847	JUSTICE DEPARTMENT
848	TREASURY DEPARTMENT
849	STATE TRUST FUND
850	Fire Administration
851	GCCOG Homeless Grant
852	SGVCOG Homeless Grant
853	SGVRHT Operation Stay Safe
854	DHS - FEMA Grant
855	CA Fire Fourndation
856	CalFire Wildfire Prevention
860	Suppression
870	Prevention
880	Communications
885	Public Safety Augmentation Fund
890	Safer Grant
900	Transit Adminsitration
910	Operations
911	Metrolink Station
915	Corporate Shops
920	Capital Projects
921	SB1-SGR
922	SB1-STA
925	Prop A Exchange - Commerce
926	Prop A Exchange - Pasadena
927	Prop A Exchange - Bellflower
928	Prop A Exc-Rancho Palos Verdes
929	Taylor Ranch
930	Prop C 5% Security
931	Bus Advertising
932	ABM Facility Upgrades
935	Administration
940	Program
945	CHODO
950	San Gabriel Valley RHT
960	Quiet Cannon
965	CA Beverage Container Recycling
970	Montebello Hills
980	SMIRP - South Industrial
990	MERP - Montebello
998	COVID-19 Response

City of Montebello
Chart of Accounts
List of Components

GRANT CODE	DESCRIPTION
921	SGR
922	STA
1000	CIP- Capital Improvement Project
2000	Prop A Maintenance and Servicing
3000	Used Oil Payment Program (OPP)
3001	ATP Grant
3002	DOT Grant - SSARPL-5247(027)
3005	STP-L
3010	CA Beverage Container Recycling
3015	HSIPL-5247 (024)
3016	HSIP-5247(020)
3017	HSIPL-5247 (024) DUP-INACTIVE
4000	PeopleForBikes
5000	DRI Grant Administration
5001	Homeless Planning Grant
5002	Tobacco Grant
7000	58G4-96-0475 (City Parks)
7005	58G4-14-2452 (Renovation)
7010	58G4-14-2453 (Pool Updgrade)
7015	58G4-98-0724 (Reggie Park)
7016	58G4-08-2177 (Camino Real)
8000	GR11077338 (CalGRIP)
8001	PT15139 (STEP)
8002	SHSGP
8003	Bulletproof Vest Grant
8004	AB109 Task Force
8005	PT16102 (STEP)
8006	PT1774 (STEP)
8007	PT18096 (STEP)
8008	PT19069
8009	2017 SHSP Grant
8010	SC13267 (Sobriety Checkpoint)
8011	DOJ-USAEG-2018-19-2
8012	OTS STEP PT20085
8013	OTS-STEP
8014	OTS-TRIP
8015	DOJ-Coronavirus Supp Fndng 2020
8020	2010-H6876-CA-DJ (JAG 2010)
8030	2011-H4156-CA-DJ (JAG 2011)
8040	2012-H1563-CA-DJ (JAG 2012)
8050	2013-DJ-BX-0613 (JAG 2013)
8051	2014-DJ-BX-0291
8052	2015-DJ-BX-0162
8055	JAG Program Funds
8060	SC14267 (Sobriety Checkpoint)
8070	13G-LA25 (ABC Grant)
8500	EMW-2011-FH-00279 (Fire SAFER)
8501	Fire Services Augmentation Fund
8502	2013-SHSGP-0110 (FIRE)
8503	EMW-2013-FO-02248
8504	H706555 - Medical Care Enhanceme
8505	SHSP Agreement 3094
8506	HSGP 2015-0078 AGR. 3256
8507	Reuse
8508	CalWater Firefighter Grant Prog
9000	CA-90-Y692-00
9001	Metrolink Revitalization
9002	LCTOP - Low Carbon Transit OP
9003	Surveillance System - 7 New Bus
9005	Metro-Rail
9010	6361-0002
9015	CA-90-Z085
9020	6461-0002
9025	TDA Capital
9026	STA Capital
9027	Coalition for Clean Air
9030	6561-0002
9035	6661-002
9036	6761-0002
9037	6861-0002
9038	CAL OES 6961-002
9040	CA-90-Y790-00
9042	STATE PTMISEA
9045	Clean Fuel Capital
9050	CA-90-Y900-00
9060	CA-90-Y974-00
9061	CA-2017-149-00
9062	State of Good Repair Program SB1
9063	FTA CA-2019-033-00
9064	FTA CA-2021-075

YEAR CODE	DESCRIPTION
2008	FY 2008-2009
2010	FY 2010-2011
2011	FY 2011-2012
2012	FY 2012-2013
2013	FY 2013-2014
2014	FY 2014-2015
2015	FY 2015-2016
2016	FY 2016-2017
2017	FY 2017-2018
2018	FY 2018-2019
2019	FY 2019-2020
2021	FY 2020-2021
2022	FY 2021-2022

City of Montebello
Chart of Accounts
List of Components

PROGRAM CODE	DESCRIPTION
001	Buy Replacement 40/35 FT Bus
002	Transit Coach Tire Lease
003	Buy Assoc Cap Maint Items
004	Security Upgrades (Lighting)
005	Security Upgrades (Surveillance)
006	CNG Transit Buses
007	Shop CNG Upgrade
008	Transit Support Vehicles
009	Shop Service Truck Replacement
010	Bus Washer Replacement
011	Automatic Passenger Counter
012	Vehicle Maintenance Software
013	Replacement of Chassis Wash
014	Bus Repower to Electric
015	AVL/Pass Info (CAD/GPS)
016	Bus Shelter Replacement Project
017	CalGRIP
018	Sobriety Checkpoint Grant
019	JAG
020	Fire SAFER Grant
021	ABC Grant
022	Prop 1B Security Bridge
023	(OPP)
024	Fire Department Services
025	City Park Facilities
026	Access Control System
027	Beverly Blvd Improvements
028	Bluff Road - UPPR to Whittier
029	Flotilla Street Improvements
030	Garfield Avenue Improvements
031	MTB Way Traffic Signal
032	Via Campo (Garfield to Wilcox)
033	Washington Blvd - Phase II
034	Alley: Altamira (Paseo-Altamira)
035	Alley: LA Ave (Park-Maple)
036	Vail Ave Street Improvements
037	Westmoreland Dr. Improvements
038	Via Luneto Improvements
039	Raywood Ave Street Improvements
040	ADA Upgrades
041	Citywide Sidewalk/Pothole Repair
042	Feasibility Study - Ace Project
043	Recreational Field Trips
044	SGV COG Participation
045	Gateway COG Participation
046	Traffic Engineering Studies
047	Transit Security Projects
048	Metro-Rail
049	Exterior Bus Graphics

PROGRAM CODE	DESCRIPTION
050	Clean Fuel CNG Parts
051	Shop Tool & Equipment
052	Bike Racks
053	UFS Equipment
054	Fare Collection Equipment
055	Major Bus Repairs
056	Tech System Software
057	Facility Repairs & Improvements
058	Radio Equipment
059	Technology Hardware
060	Office Furniture & Equipment
061	Transit Outlet & Amenities
062	Access Control System
063	Citywide Bus Stop Project
064	Facility Master Plan
065	Recycling Program
066	Rea Park Spray Pool Upgrade
067	Rea Restroom Renovation
068	OTS STEP
069	Walk and Roll - Rediscover MTB
070	CAL OES (Emergency Safety)
071	SHSGP Projects
072	Bulletproof Vest
073	"Route 10" Rideshare Thursday
074	STP-L
075	Assistance to Firefighter Grant
076	DRI Grant Administration
077	Front Line Law Enforcement
078	ePCR System
079	HSIP
080	Video Surveillance Storage Sys
081	Tech & Equipment Support
082	Fleet Surveillance
083	Universal Fare
084	Transit Oriented Development
085	Overload Reduction
086	Bus Radio System
087	Los Angeles County
088	Cash Counting Equipment
089	Security Equipment
090	Scheduling software
091	Bus Parts projects
092	Homeless Plan
093	Repower (HVAC Upgrade)
094	Grant Rea Park Terminal
095	Pico Terminal Rehabilitation
096	Cutaway Buses
097	ATBSB1L-5247(026)
098	Mid-life Bus Upgrade
100	Tobacco Enforcement
101	Untested Sexual Assault Evidence
102	Systemic Safety Analysis Report
103	Purchase of Electric Buses
104	Route 70 Intracity Feeder Enhanc
105	4G Modem Parts
106	Safety Upgrades
107	Clean Air Project
108	Transit Center Upgrades
200	FTA Funds
201	FTA Toll Credit

City of Montebello
Chart of Accounts
List of Components

OBJECT CODE	DESCRIPTION	CATEGORY
3000	General Government	Charges for Services
3000.10	General Government LA County Library Fees	Charges for Services
3000.20	General Government Cell Tower Revenue	Charges for Services
3000.25	General Government LA RICS First Net Site - AT&T	Other Revenues
3000.30	General Government NSF Fees	Charges for Services
3000.35	General Government Seismic Mapping Fee (SMIP)	Licenses and Permits
3000.40	General Government Natural Gas Storage	Charges for Services
3000.45	General Government Zoning and Subdivision	Charges for Services
3000.47	General Government Environmental Fees	Charges for Services
3000.50	General Government Copying Services	Charges for Services
3000.55	General Government Environmental Fees	Charges for Services
3000.60	General Government Equipment Usage Revenue	Interfund Revenues
3000.65	General Government Miscellaneous Filing Fees	Charges for Services
3000.70	General Government Sale of Stamps	Charges for Services
3000.75	General Government Sale of Maps	Charges for Services
3000.80	General Government City Facility Rentals	Charges for Services
3000.85	General Government Building Special Revolving Fund	Charges for Services
3000.90	General Government Special Contracts	Charges for Services
3000.95	General Government Abandon/Vacant Property Fees	Charges for Services
3005	CCA Fees - Reso 18-17	Cannabis Fees
3005.10	CCA Fees - Reso 18-17 Application fee & initial review	Cannabis Fees
3005.15	CCA Fees - Reso 18-17 Second review	Cannabis Fees
3005.20	CCA Fees - Reso 18-17 Third review	Cannabis Fees
3005.25	CCA Fees - Reso 18-17 Property Expedited Screening	Cannabis Fees
3005.30	CCA Fees - Reso 18-17 Commercial Development Agreement	Cannabis Fees
3005.31	CCA Fees - Reso 18-17 MTB Comm. Benefit Prog. (MCBPF)	Cannabis Fees
3005.35	CCA Fees - Reso 18-17 Determination Appeals	Cannabis Fees
3005.40	CCA Fees - Reso 18-17 Change of Location,Ownership,Tra	Cannabis Fees
3005.45	CCA Fees - Reso 18-17 Development Agr. Modification	Cannabis Fees
3005.50	CCA Fees - Reso 18-17 Cultivation	Cannabis Fees
3005.51	CCA Fees - Reso 18-17 Manufacturing	Cannabis Fees
3005.52	CCA Fees - Reso 18-17 Non-Store Delivery Retail	Cannabis Fees
3005.53	CCA Fees - Reso 18-17 Distribution	Cannabis Fees
3006	Credit-Debit Card Transaction Fees	Charges for Services
3006.10	Credit-Debit Card Transaction Fees Finance	Charges for Services
3006.11	Credit-Debit Card Transaction Fees Police	Charges for Services
3006.12	Credit-Debit Card Transaction Fees Recreation	Charges for Services
3006.13	Credit-Debit Card Transaction Fees Transit	Charges for Services
3006.14	Credit-Debit Card Transaction Fees Golf	Charges for Services
3010	General	Licenses and Permits
3010.10	General Burglar Alarm Permits	Licenses and Permits
3010.15	General Tobacco Retailer License Fees	Licenses and Permits
3010.20	General Business License Permits	Licenses and Permits
3010.30	General Animal License	Licenses and Permits
3010.40	General Annual Permits	Licenses and Permits
3010.50	General SB1186	Licenses and Permits
3010.55	General General - Pre-Application Review	Charges for Services

City of Montebello
Chart of Accounts
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OBJECT CODE	DESCRIPTION	CATEGORY
3010.60	General Code Enforcement Permits	Licenses and Permits
3010.65	General Code Enforcement Program Income	Other Revenues
3010.70	General Administrative Citation Fees	Charges for Services
3010.71	General Administration Decision Fee	Charges for Services
3010.72	General Administration Event Fee	Other Revenues
3010.80	General Street Banners	Charges for Services
3010.85	General Engineering Fees	Charges for Services
3010.90	General Resale Inspection Fees	Charges for Services
3010.95	General Sign Removal Fees	Charges for Services
3015	General Development Fee	Charges for Services
3015.10	General Development Fee Agr. 3163 Outfront Media	Charges for Services
3015.15	General Development Fee Agr. 3158 Clear Channel Outdoor	Charges for Services
3015.16	General Development Fee Agr. 3158A Becker Billboard	Charges for Services
3015.17	General Development Fee Agr. 3816 Becker Billboard	Charges for Services
3015.18	General Development Fee Development Tax Fee	Charges for Services
3020	Contractors	Licenses and Permits
3020.10	Contractors Building Permits	Licenses and Permits
3020.20	Contractors Contractors License	Licenses and Permits
3020.30	Contractors Plumbing Permits	Licenses and Permits
3020.40	Contractors Electrical Permits	Licenses and Permits
3020.50	Contractors Sewer Permits	Licenses and Permits
3020.60	Contractors Street and Curb Permits	Licenses and Permits
3020.70	Contractors Mechanical Permits	Licenses and Permits
3020.80	Contractors Other Miscellaneous Permits	Licenses and Permits
3020.90	Contractors Plan Check Fees	Charges for Services
3020.95	Contractors Planning Plan Review & Insp Fee	Charges for Services
3025	Developer-paid expenses	Other Revenues
3030	Police Related Fees	Fines & Forfeitures
3030.05	Police Related Fees Equipment Repair	Non-Operating Revenues
3030.06	Police Related Fees Retirement	Other Revenues
3030.10	Police Related Fees Vehicle Code Fines	Fines & Forfeitures
3030.20	Police Related Fees Parking Fines	Fines & Forfeitures
3030.30	Police Related Fees Damage Recoveries	Other Revenues
3030.40	Police Related Fees Vehicle Impound Fees	Fines & Forfeitures
3030.50	Police Related Fees Miscellaneous Court Fees	Charges for Services
3030.60	Police Related Fees Booking Fees - Other Agency	Charges for Services
3030.70	Police Related Fees Booking Fees - Montebello	Charges for Services
3030.80	Police Related Fees Police Department Services	Charges for Services
3030.85	Police Related Fees Revenue From Auction	Other Revenues
3030.90	Police Related Fees Restitution	Other Revenues
3040	Public Safety	Charges for Services
3040.10	Public Safety Live Scan Fees	Charges for Services
3040.20	Public Safety Fire Prevention Fees	Charges for Services
3040.30	Public Safety Paramedic Services	Charges for Services
3040.40	Public Safety Fire Plan Check	Charges for Services
3040.45	Public Safety Annual Fire Inspection Fees	Licenses and Permits
3040.50	Public Safety Local Law Enforcement	Intergovernmental Revenues

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OBJECT CODE	DESCRIPTION	CATEGORY
3040.60	Public Safety Justice Department Income	Intergovernmental Revenues
3040.70	Public Safety Treasury Department Income	Intergovernmental Revenues
3040.80	Public Safety State Trust Fund	Intergovernmental Revenues
3040.90	Public Safety Fire Department Services	Charges for Services
3040.95	Public Safety Fire ICIS Subscription Fee	Charges for Services
3050	Public Works	Charges for Services
3050.10	Public Works Waste Collection	Charges for Services
3050.20	Public Works Stormwater Abatement	Charges for Services
3050.30	Public Works Graffiti Damage Recovery	Other Revenues
3060	Parks and Recreation	Charges for Services
3060.10	Parks and Recreation Batting Cages	Charges for Services
3060.15	Parks and Recreation Barnyard Zoo	Charges for Services
3060.20	Parks and Recreation Special Event Income	Charges for Services
3060.30	Parks and Recreation City Pool Revenue	Charges for Services
3060.40	Parks and Recreation Recreation General	Charges for Services
3060.50	Parks and Recreation Day Camp	Charges for Services
3060.60	Parks and Recreation Play School	Charges for Services
3060.70	Parks and Recreation Recreation Classes	Charges for Services
3060.80	Parks and Recreation Sports Programs	Charges for Services
3060.81	Parks and Recreation Youth Sports	Charges for Services
3060.82	Parks and Recreation Adult Sports	Charges for Services
3060.83	Parks and Recreation Basketball Gym	Charges for Services
3060.90	Parks and Recreation Extended Childcare	Charges for Services
3065	Recreation Classes	Charges for Services
3065.01	Recreation Classes Ballet	Charges for Services
3065.02	Recreation Classes Aerobics	Charges for Services
3065.03	Recreation Classes Karate	Charges for Services
3065.04	Recreation Classes Private Swim Lessons	Charges for Services
3065.05	Recreation Classes Salsa	Charges for Services
3065.06	Recreation Classes Jr. Life Guard Lessons	Charges for Services
3065.07	Recreation Classes Tae Kwon Do	Charges for Services
3065.08	Recreation Classes Instrument Lessons	Charges for Services
3065.09	Recreation Classes Yoga	Charges for Services
3065.10	Recreation Classes Cooking Classes	Charges for Services
3065.11	Recreation Classes Zumba	Charges for Services
3065.12	Recreation Classes Art Classes	Charges for Services
3065.13	Recreation Classes Misc. Dance Class	Charges for Services
3065.14	Recreation Classes Paper Crafting Class	Charges for Services
3065.15	Recreation Classes Aqua Aerobics	Charges for Services
3065.16	Recreation Classes Aqua Zumba	Charges for Services
3065.17	Recreation Classes Cardio Kickboxing	Charges for Services
3065.18	Recreation Classes Ball Dance Class	Charges for Services
3065.19	Recreation Classes Boot Camp	Charges for Services
3065.20	Recreation Classes Gymnastics/Tumbling	Charges for Services
3065.21	Recreation Classes Soccer Class	Charges for Services
3065.22	Recreation Classes Tennis Classes	Charges for Services
3300	Retirement	Non-Operating Revenues

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OBJECT CODE	DESCRIPTION	CATEGORY
3300.15	Retirement Retirement - Retiree Insurance	Non-Operating Revenues
3500	Sales Tax	Sales and Use Taxes
3500.10	Sales Tax Monterey Park Martketplace	Sales and Use Taxes
3500.20	Sales Tax Measure H	Sales and Use Taxes
3510	Triple Flip	Sales and Use Taxes
3520	PTX - Penalties	Property Taxes
3520.10	PTX - Penalties Secured	Property Taxes
3520.20	PTX - Penalties Unsecured	Property Taxes
3530	Property Tax Current Year	Property Taxes
3530.10	Property Tax Current Year Secured	Property Taxes
3530.20	Property Tax Current Year Unsecured	Property Taxes
3530.30	Property Tax Current Year Qualified Public Utility	Property Taxes
3535	Property Tax - RDA Pension Override	Property Taxes
3540	Prior Year	Property Taxes
3540.10	Prior Year Secured	Property Taxes
3540.20	Prior Year Unsecured	Property Taxes
3545	Property Tax Residual	Property Tax Residual
3546	AB1290 - RPTTF Pass Through payments to City	Property Tax Residual
3550	SB509-PSAF	Property Taxes
3555	Homeowner's Exemption (HOX)	Property Taxes
3560	Natasha Lane	Property Taxes
3560.10	Natasha Lane Landscape	Property Taxes
3560.20	Natasha Lane Sewer	Property Taxes
3565	PTAF Settlement	Other Revenues
3570	RPTTF Property Taxes	Property Taxes
3580	Franchise Tax/Fees	Franchise Taxes
3580.10	Franchise Tax/Fees Cable	Franchise Taxes
3580.20	Franchise Tax/Fees Towing	Franchise Taxes
3580.30	Franchise Tax/Fees Electric	Franchise Taxes
3580.40	Franchise Tax/Fees Gas	Franchise Taxes
3580.50	Franchise Tax/Fees Water	Franchise Taxes
3580.60	Franchise Tax/Fees Oil	Franchise Taxes
3580.70	Franchise Tax/Fees Telephone	Franchise Taxes
3580.80	Franchise Tax/Fees Solid Waste	Franchise Taxes
3590	Transient Occupancy Tax	Other Taxes
3600	Property Transfer Tax	Other Taxes
3610	Oil Well Tax	Licenses and Permits
3620	Gas Tax Related	Intergovernmental Revenues
3620.10	Gas Tax Related Highway Users Tax-Section 2103	Intergovernmental Revenues
3620.11	Gas Tax Related Highway Users Tax-Section 2105	Intergovernmental Revenues
3620.12	Gas Tax Related Highway Users Tax-Section 2106	Intergovernmental Revenues
3620.13	Gas Tax Related Highway Users Tax-Section 2107	Intergovernmental Revenues
3620.14	Gas Tax Related Highway Users Tax-Section 2107.5	Intergovernmental Revenues
3620.15	Gas Tax Related RMRA-Streets & Highways sec 2030	Intergovernmental Revenues
3620.20	Gas Tax Related SB821 Bike Ways	Intergovernmental Revenues
3620.25	Gas Tax Related Road Maintenance & Rehab fund	Intergovernmental Revenues
3620.26	Gas Tax Related Traffic Congestion Relief SB1	Intergovernmental Revenues

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OBJECT CODE	DESCRIPTION	CATEGORY
3630	Special Revenue	Intergovernmental Revenues
3630.10	Special Revenue Prop A Local	Intergovernmental Revenues
3630.15	Special Revenue Prop A LR Capital Reserve	Intergovernmental Revenues
3630.20	Special Revenue Prop C Local	Intergovernmental Revenues
3630.30	Special Revenue Measure R Local	Intergovernmental Revenues
3630.40	Special Revenue SCAQMD SB2766	Intergovernmental Revenues
3630.50	Special Revenue Measure M Local	Intergovernmental Revenues
3630.60	Special Revenue Measure A Local	Intergovernmental Revenues
3630.70	Special Revenue Measure W	Intergovernmental Revenues
3640	Property Tax in Lieu of VLF	Property Tax in Lieu of VLF
3650	Administrative Overhead	Interfund Revenues
3660	Cost Recovery	Other Revenues
3665	Unclaimed Cash	Other Revenues
3700	T&A Related Projects	Other Revenues
3700.10	T&A Related Projects Shop Montebello	Other Revenues
3992	Miscellaneous Interest Income	Investment Income
3994	Interest Income on Note Receivable	Investment Income
3996	Sale of Property	Other Revenues
3998	Miscellaneous Revenue	Other Revenues
3998.10	Miscellaneous Revenue Amazon Credit	Other Revenues
3999	Donations	Other Revenues
3999.10	Donations 100 Year Anniversary	Other Revenues
3999.20	Donations Military Banner Program	Other Revenues
4000	Transit Charges for Services	Charges for Services
4000.10	Transit Charges for Services Bus Fares	Charges for Services
4000.20	Transit Charges for Services EZ Pass Sales	Charges for Services
4000.30	Transit Charges for Services Dial A Taxi	Charges for Services
4000.40	Transit Charges for Services Bus Fare Tokens	Charges for Services
4000.50	Transit Charges for Services TAP Bus Card	Charges for Services
4000.60	Transit Charges for Services LACMTA Metro Tokens	Charges for Services
4000.70	Transit Charges for Services Rider Relief Tran Program	Charges for Services
4010	Transit Operating Revenue	Charges for Services
4010.10	Transit Operating Revenue (IA)Federal Section 5307 Capital	Non-Operating Revenues
4010.15	Transit Operating Revenue (IA)STA Capital	Non-Operating Revenues
4010.20	Transit Operating Revenue (IA)ARRA Capital	Non-Operating Revenues
4010.25	Transit Operating Revenue LACMTA Metro Rail Feeder	Charges for Services
4010.30	Transit Operating Revenue Prop C Discretionary Base/Restru	Intergovernmental Revenues
4010.35	Transit Operating Revenue STA Operating	Intergovernmental Revenues
4010.40	Transit Operating Revenue Prop A Discretionary Operating	Intergovernmental Revenues
4010.45	Transit Operating Revenue Prop C Discretionary Foothill	Intergovernmental Revenues
4010.50	Transit Operating Revenue Prop C Discretionary BSIP	Intergovernmental Revenues
4010.55	Transit Operating Revenue Prop C 5% Security	Intergovernmental Revenues
4010.60	Transit Operating Revenue Prop C MOSIP MOU	Intergovernmental Revenues
4010.65	Transit Operating Revenue Measure R 20%	Intergovernmental Revenues
4010.70	Transit Operating Revenue (IA)Proposition 1B	Non-Operating Revenues
4010.75	Transit Operating Revenue (IA)CALEMA	Non-Operating Revenues
4010.80	Transit Operating Revenue (IA)Measure R Capital	Non-Operating Revenues

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OBJECT CODE	DESCRIPTION	CATEGORY
4010.85	Transit Operating Revenue TDA Operating	Intergovernmental Revenues
4010.90	Transit Operating Revenue Measure M	Intergovernmental Revenues
4010.95	Transit Operating Revenue FTA - Preventive Maintenance	Intergovernmental Revenues
4015	Bus AD Pilot Program	Other Revenues
4015.10	Bus AD Pilot Program Operating	Other Revenues
4015.20	Bus AD Pilot Program Non-Operating	Non-Operating Revenues
4016	(IA)Clean Fuel Bus - Capital	Other Revenues
4017	Proposition 1B	Intergovernmental Revenues
4017.10	Proposition 1B PTMISEA- STATE	Intergovernmental Revenues
4017.20	Proposition 1B PTMISEA BRIDGE- METRO	Intergovernmental Revenues
4017.30	Proposition 1B Transit Security Bridge	Intergovernmental Revenues
4017.40	Proposition 1B Interest	Investment Income
4018	CALEMA	Intergovernmental Revenues
4018.10	CALEMA Interest	Investment Income
4018.20	CALEMA CALEMA/CalOES	Intergovernmental Revenues
4018.30	CALEMA Transit Security Bridge	Intergovernmental Revenues
4019	Federal Capital (Section 5307)	Non-Operating Revenues
4020	Transit Non-Operating Revenue	Intergovernmental Revenues
4020.10	Transit Non-Operating Revenue (IA)TDA Grant Operations	Non-Operating Revenues
4020.15	Transit Non-Operating Revenue STA Capital	Intergovernmental Revenues
4020.20	Transit Non-Operating Revenue State TDA Capital	Intergovernmental Revenues
4020.25	Transit Non-Operating Revenue ARRA Capital	Intergovernmental Revenues
4020.30	Transit Non-Operating Revenue Transit Grant Security	Intergovernmental Revenues
4020.35	Transit Non-Operating Revenue Measure R Capital	Intergovernmental Revenues
4020.40	Transit Non-Operating Revenue Other (Insurance)	Other Revenues
4020.45	Transit Non-Operating Revenue Toll Credits (TDC)	Intergovernmental Revenues
4021	Transit State of Good Repairs (SB1)	Intergovernmental Revenues
4021.10	Transit State of Good Repairs (SB1) SGR	Intergovernmental Revenues
4021.20	Transit State of Good Repairs (SB1) STA	Intergovernmental Revenues
4022	CARES Act	Intergovernmental Revenues
4022.10	CARES Act CARES Act Federal	Intergovernmental Revenues
4022.20	CARES Act CARES Act State	Intergovernmental Revenues
4022.90	CARES Act CARES Act Transit	Intergovernmental Revenues
4023.10	American Rescue Plan Coronavirus Fiscal Recovery	Intergovernmental Revenues
4024	CRRSAA	Intergovernmental Revenues
4024.10	CRRSAA Federal	Intergovernmental Revenues
4070	Fuel Island Share use reimbursement	Other Revenues
4075	Lease Revenue	Debt Related Income
4090	Interest Income from LAIF	Investment Income
4090.10	Interest Income from LAIF Prop A Capital Reserve	Investment Income
4092	Interest Income - CD	Investment Income
4094	Interest Income on Note Receivable	Investment Income
4096	T&A Balance - Clean up	Other Revenues
4098	Transit Miscellaneous Revenue	Other Revenues
4100	Golf	Charges for Services
4100.10	Golf Green Fees	Charges for Services
4100.20	Golf Cart Rental	Charges for Services

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OBJECT CODE	DESCRIPTION	CATEGORY
4100.30	Golf Driving Range	Charges for Services
4100.40	Golf Utility Reimbursement	Charges for Services
4100.50	Golf Special Events	Charges for Services
4100.60	Golf Credit Card Surcharge	Charges for Services
4100.70	Golf Pro Shop	Charges for Services
4100.80	Golf Gift Certificate	Charges for Services
4100.90	Golf Miscellaneous	Charges for Services
4192	Interest Income	Investment Income
4194	Interest Income on Note Receivable	Investment Income
4196	Gain on Disposal	Non-Operating Revenues
4198	Miscellaneous Grants	Intergovernmental Revenues
4198.10	Miscellaneous Grants CalFire Wildfire Prevention	Intergovernmental Revenues
4198.80	Miscellaneous Grants Reggie Park	Intergovernmental Revenues
4198.81	Miscellaneous Grants City Park	Intergovernmental Revenues
4198.82	Miscellaneous Grants Proposition 68 Per Capita Fund	Intergovernmental Revenues
4198.83	Miscellaneous Grants DOJ - COVID	Intergovernmental Revenues
4198.85	Miscellaneous Grants Systemic Safety Analysis Report	Intergovernmental Revenues
4198.87	Miscellaneous Grants CalRecycle - SB1383 Org Waste	Intergovernmental Revenues
4198.88	Miscellaneous Grants DHS-FEMA	Intergovernmental Revenues
4198.89	Miscellaneous Grants SGVRHT Operation Stay Safe	Intergovernmental Revenues
4198.90	Miscellaneous Grants ATP Grant	Intergovernmental Revenues
4198.91	Miscellaneous Grants SB2 Planning Grant - Gen Plan	Intergovernmental Revenues
4198.92	Miscellaneous Grants LEAP Grant - General Plan	Intergovernmental Revenues
4198.93	Miscellaneous Grants GCCOG Homeless Grant	Intergovernmental Revenues
4198.94	Miscellaneous Grants SGVCOG Homeless Grant	Intergovernmental Revenues
4198.95	Miscellaneous Grants HSIP Cycle 7	Intergovernmental Revenues
4198.96	Miscellaneous Grants Oil Payment Program (OPP) Grant	Intergovernmental Revenues
4198.97	Miscellaneous Grants OTS Grants	Intergovernmental Revenues
4198.98	Miscellaneous Grants CalRecycle Grant	Intergovernmental Revenues
4198.99	Miscellaneous Grants STPL	Intergovernmental Revenues
4200	Water Sales	Charges for Services
4298	Miscellaneous Revenue	Other Revenues
4300	Other Financing Sources	Non-Operating Revenues
4300.10	Other Financing Sources Bond Proceeds	Non-Operating Revenues
4300.20	Other Financing Sources Bond Premiums	Non-Operating Revenues
4300.30	Other Financing Sources Capital Lease	Non-Operating Revenues
4300.40	Other Financing Sources Notes Payable	Non-Operating Revenues
4300.50	Other Financing Sources available 5	Non-Operating Revenues
4398	Reuse	Other Revenues
4399	Cash Variance	Other Revenues
4500	Program Income	Program Income
4500.10	Program Income HCDA	Program Income
4500.20	Program Income CDBG Progam Income	Program Income
4500.30	Program Income Summer Food	Program Income
4500.40	Program Income Home Program Income	Program Income
4505	IDIS Drawdown	Intergovernmental Revenues
4505.10	IDIS Drawdown CDBG-CV (COVID-19)	Intergovernmental Revenues

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OBJECT CODE	DESCRIPTION	CATEGORY
4600	Principal Note Receivable	Debt Related Income
4610	Interest on Notes Receivable	Debt Related Income
4620	Reimbursement - Compensation Insurance General	Interfund Revenues
4630	Reimbursement - Compensation Insurance Transit	Interfund Revenues
4640	Reimbursement - Liability Insurance General	Intergovernmental Revenues
4650	Reimbursement - Liability Insurance Transit	Intergovernmental Revenues
4660	1% Retiree Health	Non-Operating Revenues
4670	Prior Year Recovered Costs / Reimbursements	Other Revenues
4670.10	Prior Year Recovered Costs / Reimbursements PD - Prior Yr Rec Costs / Reimb	Other Revenues
4670.20	Prior Year Recovered Costs / Reimbursements Fire - Pr Yr Rcvrd Costs / Reimb	Other Revenues
4670.30	Prior Year Recovered Costs / Reimbursements Finance	Other Revenues
4680	Current Year Recovered Costs / Reimbursements	Other Revenues
4680.10	Current Year Recovered Costs / Reimbursements PD - Current Yr Costs / Reimb	Other Revenues
4680.20	Current Year Recovered Costs / Reimbursements Fire Current Yr Costs / Reimb	Other Revenues
4700	Rents and Concessions Fees	Charges for Services
4700.10	Rents and Concessions Fees Vending Machine	Other Revenues
4700.20	Rents and Concessions Fees Pool Tables	Other Revenues
4999	Transfer In	Transfers In
4999.10	Transfer In from Retirement Fund	Transfers In
4999.20	Transfer In from Gas Tax Fund	Transfers In
4999.30	Transfer In from General Fund	Transfers In
4999.40	Transfer In from Corporate Shop Fund	Transfers In
4999.50	Transfer In from Water Fund	Transfers In
4999.55	Transfer In Grants fund	Transfers In
4999.60	Transfer In from Debt Service fund	Transfers In
4999.65	Transfer In from Measure M	Transfers In
4999.70	Transfer In from Measure R	Transfers In
4999.75	Transfer In from Prop C	Transfers In
4999.80	Transfer In From Capital Improvement Fund	Transfers In

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OBJECT CODE	DESCRIPTION	CATEGORY
5000	Salaries	Salaries and Wages
5000.10	Salaries Regular Salaries	Salaries and Wages
5000.20	Salaries Regular Hourly	Salaries and Wages
5000.30	Salaries Limited Hourly	Salaries and Wages
5000.40	Salaries Stipend	Salaries and Wages
5000.50	Salaries Industrial Disability	Salaries and Wages
5010	Overtime	Salaries and Wages
5010.10	Overtime Full-Time	Salaries and Wages
5010.20	Overtime Part-Time	Salaries and Wages
5010.30	Overtime Limited Part-Time	Salaries and Wages
5010.40	Overtime FLSA Overtime	Salaries and Wages
5010.41	Overtime Constant Staffing	Salaries and Wages
5100	Fringe Benefits	Payroll Benefits
5100.10	Fringe Benefits FICA/MEDICARE	Payroll Benefits
5100.20	Fringe Benefits Compensation Insurance	Payroll Benefits
5100.30	Fringe Benefits Unemployment Insurance	Payroll Benefits
5100.40	Fringe Benefits Health Insurance	Payroll Benefits
5100.50	Fringe Benefits Uniform Allowance	Payroll Benefits
5100.60	Fringe Benefits Tool Allowance	Payroll Benefits
5100.70	Fringe Benefits Auto Allowance	Payroll Benefits
5100.75	Fringe Benefits LTD/STD	Payroll Benefits
5100.80	Fringe Benefits Vision	Payroll Benefits
5100.85	Fringe Benefits Dental	Payroll Benefits
5100.90	Fringe Benefits Life	Payroll Benefits
5100.95	Fringe Benefits 457(b) ER Contribution	Payroll Benefits
5300	Retirement	Retirement
5300.10	Retirement Retiree Benefits	Other Post Employment Benefits
5300.15	Retirement Retiree Insurance	Other Post Employment Benefits
5300.20	Retirement PERS employer costs	Retirement
5300.25	Retirement PERS employee pickup	Retirement
5300.26	Retirement Unfunded Liability payment	Unfunded Pension Liability
5300.30	Retirement 401 a(h) First Mercantile	Retirement
5300.40	Retirement Replacement Benefit Fund	Retirement
5300.50	Retirement PARS	Retirement
6000	Supplies	Maintenance and Operations
6000.10	Supplies Office Supplies	Maintenance and Operations
6000.20	Supplies Non-Durable	Maintenance and Operations
6000.30	Supplies Janitorial	Maintenance and Operations
6000.40	Supplies Durable	Maintenance and Operations
6000.50	Supplies Medical	Maintenance and Operations
6005	Inventory Variance	Maintenance and Operations
6005.10	Inventory Variance Regular	Maintenance and Operations
6005.20	Inventory Variance Fuel	Maintenance and Operations
6010	Machinery & Equipments	Maintenance and Operations
6010.10	Machinery & Equipments Machinery & Equipment	Maintenance and Operations
6010.20	Machinery & Equipments Office Equipment	Maintenance and Operations
6010.30	Machinery & Equipments Small Tools	Maintenance and Operations
6010.40	Machinery & Equipments Computer Software	Maintenance and Operations

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OBJECT CODE	DESCRIPTION	CATEGORY
6010.50	Machinery & Equipments Computer Hardware	Maintenance and Operations
6010.60	Machinery & Equipments Personal Protective Equipment	Maintenance and Operations
6012	Education Reimbursement	Payroll Benefits
6014	Training	Payroll Benefits
6016	Uniform Expense	Payroll Benefits
6020	Travel & Meetings	Maintenance and Operations
6025	Advertising/Printing Services	Maintenance and Operations
6030	Dues & Subscriptions	Maintenance and Operations
6032	Insurance	Maintenance and Operations
6032.10	Insurance Workers Compensation	Maintenance and Operations
6032.20	Insurance WC-Transit (inactive)	Maintenance and Operations
6035	Incurred Claims	Maintenance and Operations
6035.10	Incurred Claims Workers Compensation	Maintenance and Operations
6035.20	Incurred Claims Liability	Maintenance and Operations
6036	Settlements	Liability Insurance
6040	Contract Services	Maintenance and Operations
6040.05	Contract Services Rubbish	Maintenance and Operations
6040.10	Contract Services Outside Contracts	Maintenance and Operations
6040.11	Contract Services Workers Compensation - General	Maintenance and Operations
6040.12	Contract Services Workers Compensation - Transit	Maintenance and Operations
6040.13	Contract Services Liability - General	Maintenance and Operations
6040.14	Contract Services Liability - Transit	Maintenance and Operations
6040.15	Contract Services Tree Trimming	Maintenance and Operations
6040.20	Contract Services Landscaping Services	Maintenance and Operations
6040.25	Contract Services Graffiti Removal Services	Maintenance and Operations
6040.30	Contract Services Street Sweeping	Maintenance and Operations
6040.35	Contract Services Custodial Services	Maintenance and Operations
6040.40	Contract Services Rec Activity Instructor Services	Maintenance and Operations
6040.45	Contract Services Sewer Maintenance	Maintenance and Operations
6040.46	Contract Services Storm Drain Maintenance	Maintenance and Operations
6040.50	Contract Services Street Maintenance	Maintenance and Operations
6040.55	Contract Services Water System Maintenance	Maintenance and Operations
6040.60	Contract Services Building Maintenance/Repairs	Maintenance and Operations
6040.65	Contract Services Equipment/Software Maint-Repair	Maintenance and Operations
6040.70	Contract Services Rental- Building & Equipment	Maintenance and Operations
6040.75	Contract Services Legal Services	Maintenance and Operations
6040.76	Contract Services Legal Services-Liability General	Maintenance and Operations
6040.77	Contract Services Legal Services-Liability Transit	Maintenance and Operations
6040.80	Contract Services Engineering Services	Maintenance and Operations
6040.85	Contract Services Towing Services	Maintenance and Operations
6040.90	Contract Services Audit Services	Maintenance and Operations
6040.91	Contract Services Credit Card Service Fee	Maintenance and Operations
6040.95	Contract Services Other Professional Services	Maintenance and Operations
6040.96	Contract Services Engineering Design Service	Maintenance and Operations
6040.97	Contract Services Construction Mgmt and Inspection	Maintenance and Operations
6041	Hilton Program Fees	Maintenance and Operations
6042	Hilton Franchise Fees	Maintenance and Operations
6043	Food and Beverage Costs	Maintenance and Operations

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OBJECT CODE	DESCRIPTION	CATEGORY
6044	CDBG-CV	Maintenance and Operations
6044.10	CDBG-CV Administration	Maintenance and Operations
6044.11	CDBG-CV Mtb Asistance Program (MCAP)	Maintenance and Operations
6044.12	CDBG-CV Rental/Utility Assistance (MCAP)	Maintenance and Operations
6044.13	CDBG-CV Mrtge Relief Counseling (MCAP)	Maintenance and Operations
6044.14	CDBG-CV YMCA Montebello/Commerce	Maintenance and Operations
6044.15	CDBG-CV Mexican American Opp Foundation	Maintenance and Operations
6044.16	CDBG-CV Heart of Compassion	Maintenance and Operations
6044.17	CDBG-CV Senior Food Distribution - P&R	Maintenance and Operations
6044.18	CDBG-CV Business Assistance - CCEDA	Maintenance and Operations
6045	Election Expense	Maintenance and Operations
6046	CDBG - Administration	Maintenance and Operations
6047	CDBG - Heart of Compassion	Maintenance and Operations
6048	CDBG - YMCA	Maintenance and Operations
6049	CDBG - Housing Rights Center	Maintenance and Operations
6050	Utility Services	Maintenance and Operations
6050.10	Utility Services Electricity Usage	Maintenance and Operations
6050.20	Utility Services Water Usage	Maintenance and Operations
6050.30	Utility Services Telephone Services	Maintenance and Operations
6050.40	Utility Services Cellular Services	Maintenance and Operations
6050.50	Utility Services Gas Usage	Maintenance and Operations
6050.60	Utility Services Cable	Maintenance and Operations
6050.65	Utility Services Internet	Maintenance and Operations
6055	Copier Repair/Services	Maintenance and Operations
6060	Mail/ Postal Expense	Maintenance and Operations
6065	Liability Insurance	Liability Insurance
6070	Fuel	Maintenance and Operations
6070.10	Fuel Regular Unleaded Fuel	Maintenance and Operations
6070.20	Fuel Diesel	Maintenance and Operations
6070.30	Fuel CNG	Maintenance and Operations
6070.31	Fuel Electricity for CNG	Maintenance and Operations
6070.40	Fuel Propane	Maintenance and Operations
6070.50	Fuel Electricity for Buses	Maintenance and Operations
6075	Preventive Maintenance	Maintenance and Operations
6075.10	Preventive Maintenance Fire Extinguisher	Maintenance and Operations
6075.20	Preventive Maintenance Fire Hydrant	Maintenance and Operations
6080	Vehicle Maintenance/Expenses	Maintenance and Operations
6080.10	Vehicle Maintenance/Expenses Oil	Maintenance and Operations
6080.20	Vehicle Maintenance/Expenses Coolant	Maintenance and Operations
6080.30	Vehicle Maintenance/Expenses Vehicle Repair & Services	Maintenance and Operations
6080.40	Vehicle Maintenance/Expenses Bus Repair & Services	Maintenance and Operations
6080.50	Vehicle Maintenance/Expenses Bus Parts	Maintenance and Operations
6080.60	Vehicle Maintenance/Expenses Vehicle Parts/Equipments	Maintenance and Operations
6080.70	Vehicle Maintenance/Expenses Auto Body Repair	Maintenance and Operations
6080.80	Vehicle Maintenance/Expenses Vehicle Expenses	Maintenance and Operations
6081	Permits and Fees	Maintenance and Operations
6082	Vehicle Purchases	Capital Outlay
6083	Furniture & Fixtures Purchases	Capital Outlay

City of Montebello
Chart of Accounts
List of Components

OBJECT CODE	DESCRIPTION	CATEGORY
6084	Bank fees	Maintenance and Operations
6084.10	Bank fees Bank Analysis charges	Maintenance and Operations
6084.20	Bank fees Credit card charges	Maintenance and Operations
6084.30	Bank fees Cash Vault Adjustment fees	Maintenance and Operations
6084.40	Bank fees HDL Business License Admin	Maintenance and Operations
6085	Water Purchase Resale	Maintenance and Operations
6087	Property Maintenance	Maintenance and Operations
6088	Property Purchase	Capital Outlay
6090	Carpool Incentive	Maintenance and Operations
6095	Safety Program	Payroll Benefits
7000	Transfer Out	Transfers Out
7000.10	Transfer Out to General Fund	Transfers Out
7000.20	Transfer Out to Golf Fund	Transfers Out
7000.30	Transfer Out to Water Fund	Transfers Out
7000.35	Transfer Out Detention Fund	Transfers Out
7000.40	Transfer Out to Corporate Shop Fund	Transfers Out
7000.50	Transfer Out to Equipment Reserve Fund	Transfers Out
7000.55	Transfer Out Prop C	Transfers Out
7000.60	Transfer Out to CDBG	Transfers Out
7000.65	Transfer Out to Measure M	Transfers Out
7000.70	Transfer Out Measure R	Transfers Out
7000.80	Transfer Out to Debt Service	Transfers Out
7005	Loss on Disposal	Liability Insurance
7010	Depreciation Expense	Capital Outlay
7011	GASB 68 Pension Expense	Retirement
7015	Bond Principal	Debt and Lease Payments
7020	Note Principal	Debt and Lease Payments
7025	Interest Expense	Debt and Lease Payments
7026	Promotions	Maintenance and Operations
7030	Issuance Costs	Debt and Lease Payments
7035	Lease Payment	Debt and Lease Payments
7040	Rent	Debt and Lease Payments
7045	Equipment Reserve	Capital Outlay
7050	Miscellaneous Expense	Maintenance and Operations
7050.10	Miscellaneous Expense Credit Card Purchases (Clearing)	Maintenance and Operations
7051	Prop A exchange	Liability Insurance
7052	Commission	Maintenance and Operations
7053	Bad-debt Expenses	Maintenance and Operations
7054	Fuel Island share use	Maintenance and Operations
7055	Capital Outlay	Capital Outlay
7060	Acquisition	Capital Outlay
7065	Relocation	Capital Outlay
7070	Construction	Capital Outlay
7075	Rehabilitation	Capital Outlay
7080	Design	Capital Outlay
7085	Land	Capital Outlay
7090	Building	Capital Outlay
7100	Capital Renovation	Capital Outlay

City of Montebello
Chart of Accounts
List of Components

OBJECT CODE	DESCRIPTION	CATEGORY
7110	Capitalized Expenses	Capital Outlay
7111	Accrued IBNR (incurred but not reported) expense	Maintenance and Operations
7111.10	Accrued IBNR (incurred but not reported) expense Workers' Compensation	Maintenance and Operations
7111.20	Accrued IBNR (incurred but not reported) expense Liability	Maintenance and Operations
7115	Building Improvements	Capital Outlay
7116	Improvements Other Than Building	Capital Outlay
7117	Improvements Other Than Building - Paving the Way	Capital Outlay
7120	Administrative Costs	Maintenance and Operations
7120.10	Administrative Costs PERS Health	Maintenance and Operations
7121	GASB 75 - OPEB expense	Other Post Employment Benefits
7150	Loss on Refunding	Liability Insurance
7200	Other Financing Uses	Liability Insurance
7200.10	Other Financing Uses Payment to refunding escrow	Liability Insurance
7200.20	Other Financing Uses Bond Discounts	Liability Insurance
7200.30	Other Financing Uses Settlement Unfund Pension Liab	Debt and Lease Payments

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City of Montebello
Glossary of Terms

Accounting Method – The City of Montebello accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

ACFR – (see Annual Comprehensive Financial Report).

Accrual Basis – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

Adopted Budget – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

Americans with Disabilities Act (ADA) – This Federal law requires that public facilities be accessible to individual with physical limitations.

Amortization- The process of decreasing, or accounting for, an amount over a period of time.

Annual Comprehensive Financial Report (ACFR) – Formerly known as the Comprehensive Annual Financial Report (CAFR). The acronym was updated in October, 2021 with GASB Statement No. 98. This policy change is the result of a new and evolving industry understanding that the acronym (i.e., "CAFR"), when pronounced aloud, mimics the pronunciation of a deeply derogatory term often used in other parts of the world but readily recognized among certain populations in the United States as well. This document is the official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

Appropriation Account – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

Appropriation Limit – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Los Angeles as a basis for levying property taxes.

Audit – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

City of Montebello
Glossary of Terms

Balanced Budget – A budget in which planned operating expenditures do not exceed planned operating revenues available.

Bond – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

Bond Proceeds – Funds received from the sale or issuance of bonds.

Budget – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

CAFR – (see Annual Comprehensive Financial Report).

California Public Employees' Retirement System (CalPERS) – Statewide retirement system that covers all full-time employees of the City of Montebello

CalPERS – (see California Public Employees' Retirement System).

Capital Assets – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

Capital Improvement Program (CIP) – A long-range plan for the development and replacement of long term assets such as streets, buildings, and water systems.

CDGB – (see Community Development Block Grant).

Certified Public Accountant (CPA) – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

Charges for Services – Reimbursement for services rendered to the public or to some other program/fund in the City.

CIP – (see Capital Improvement Program).

Community Development Block Grant (CDBG) – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

Comprehensive Annual Financial Report (CAFR) – (see Annual Comprehensive Financial Report, the use of "CAFR" was discontinued with the issuance of GASB Statement No. 98).

Consumer Price Index (CPI) – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Cost Allocation – A method used to charge General Fund overhead costs to other funds.

CPA – (see Certified Public Accountant).

CPI – (see Consumer Price Index).

Debt Service – The repayment of principal and/or interest on borrowed funds.

Debt Service Funds – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Debt Service Requirement – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

Deficit – The excess of liabilities of a fund over its assets.

Department – The basic organizational entity of government that is functionally unique in its delivery of services.

Depreciation – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Developer Fees – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

Encumbrances – Commitments related to unperformed contracts for goods and services.

Enterprise Funds – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water operations and the golf course. These are also referred to as “proprietary funds” in the City’s audited financial statements.

Equipment Replacement – Appropriations budgeted for the purchase of rolling stock and movable assets.

Expenditure – The actual spending of funds set aside by appropriation for identified goods and services.

Expense – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fee – A general term used for any charge levied by government for providing as service or permitting an activity.

Fiduciary Funds – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

Fiscal Year (FY) – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Pico Rivera's fiscal year is July 1 through June 30.

Fixed Assets – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

FTE – (see Full-Time Equivalent Position).

Full-Time Equivalent Position (FTE) – Staffing collectively based on a 2,080-hour year.

Fund – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

Fund Balance – The excess of the assets of a fund over its liabilities, reserves and carryovers.

FY – (see Fiscal Year).

GAAP – (see Generally Accepted Accounting Principles).

GASB – (see Governmental Accounting Standards Board).

General Fund – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services such as public safety (Los Angeles County Sheriff), park and landscape maintenance, recreation programs, etc.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards for financial accounting and recording.

Governmental Accounting Standards Board (GASB) – Develops standardized reporting for government entities.

Governmental Fund – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

Grants – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.

HUD – Federal Government's Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes: utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

Indirect Costs – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure – Facilities that support the daily life and growth of the City, for example roads, water lines, public buildings, and parks.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Joint Powers Authority (JPA) – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

JPA – (see Joint Powers Authority).

Long-Term Debt – Debt with a maturity of more than one year after the date of issue.

Long Term Financial Plan – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

Mandate – Legislation passed by the state or federal government requiring action or provision of services or programs.

Memoranda of Understanding (MOU) – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

MOU – (see Memoranda of Understanding).

Municipal Bond – A bond issued by a state or local government.

Municipal Code – A compilation of enforceable ordinances adopted by the City Council.

National Pollution Discharge Elimination System (NPDES) – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

Non-Departmental – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature (e.g., copier lease, animal control services, League of California Cities membership dues, etc.)

NPDES – (see National Pollution Discharge Elimination System).

Object Code – A five-digit accounting reference to a specific revenue or expense item. Combines with the fund/department/division organization sets to create a revenue or expenditure account number.

OPA – (see Owners Participation Agreement).

Operating Budget – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

Operating Expenses – The cost for materials and equipment that are required for a department to perform its functions.

Operating Revenue – Funds received as income to pay for ongoing operations.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

Organization Chart – A pictorial representation of the administrative and functional structure of a City unit.

Other Funds – Within this budget document, those funds that are not included as part of the General Fund.

Owners Participation Agreement (OPA) – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

Performance Measures – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

Personnel Services – Expenditures for City Employee and temporary staff compensation.

Program Budget – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

Professional Services – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to the City's applicable Municipal Code section. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.

Proprietary Fund – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

Public Employees' Pension Reform Act (PEPRA) – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

RDA – (see Redevelopment Agency.)

Redevelopment Agency (RDA) – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

Reserve – The City uses and designates reserves according to City Council adopted reserve policies.

Resolution – A special order of the City Council, which has a lower legal standing than an ordinance.

Revenue – Sources of income financing the operation of government.

SCAQMD – (see Southern California Air Quality Management District).

Southern California Air Quality Management District (SCAQMD) – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

Special Revenue Funds – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

Strategic Plan – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees.

Structurally Balanced Budget – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

Successor Agency – Under Assembly Bill1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All

assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency–which is the City.

Tax Allocation Bond (TAB) – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

Tax Increment – Property tax collected as a result of increased valuation within the Redevelopment Area).

Tax Rate – The amount of assessment stated in terms of a unit of the tax base.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

TOT – (see Transient Occupancy Tax).

Transfers – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT) – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

Unencumbered Balance – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

Unfunded Liabilities – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

US Department of Housing and Urban Development – (see HUD).

User Fees and Charges – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

Utility Users Tax (UUT) – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

UUT – (see Utility Users Tax).

Vehicle License Fee (VLF) – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

VLF – (see Vehicle License Fee).

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