WESTMINSTER MARKETS

City of Westminster



Westminster Markets proposed fee schedule for consultation

This standalone schedule brings together the proposed new fees for isolated pitches, exhibition sites and portrait artists. It is designed to sit alongside the separate Westminster Markets fee schedule and shows the relevant application, administration and daily pitch fee lines in one place.

Status

Consultation draft

This schedule sets out the proposed fees Westminster intends to consult on. It is not yet in force.

Scope

Non-market street trading fees

Includes isolated pitch, exhibition and portrait artist application, administration and daily pitch fees.

Areas covered

Isolated pitches, exhibitions and portrait artists

Covers W1/WC2 and non-W1/WC2 location bands, exhibition sites and authorised portrait artist pitches.

Legal basis

Section 22 framework

Published as part of Westminster's proposed street trading fee consultation.

What this schedule contains

Use this document to see the proposed new fee lines for isolated pitches, exhibition sites and portrait artists without needing to read across separate appendices. Application and administration fees are shown first. Daily pitch fees are then set out by location band, authorised trading day and, where applicable, commodity type.

Fee family	Indicative range in this schedule	What it covers
Isolated pitch application and administration fees	£20 to £763	New permanent isolated pitch licences, variations, transfer to next of kin, registered assistant changes and replacement documents or plates.
Exhibition application and administration fees	£40 to £200	New exhibition licence and replacement / duplicate exhibition licence or plate.
Portrait artist application and administration fees	£40 to £120	New portrait artist licence, renewal and replacement / duplicate plate.
Isolated pitch daily pitch fees	£20 to £65	Daily charge by W1/WC2 or non-W1/ WC2 location band, day and commodity.
Exhibition daily pitch fees	£20	Flat daily exhibition pitch charge for authorised weekend and bank holiday trading only.
Portrait artist daily pitch fees	£10	Single daily charge for authorised portrait artist trading.

How proposed fees are structured

Application and administration fees are built from the relevant application or administrative route, using the level of officer input required for that route. Daily pitch fees are separate from application fees and recover the relevant ongoing operating, administration, cleansing, waste and compliance costs.

How to read the daily tables

Where a table shows non-food, fresh produce and hot food / takeaway, the fee changes by the authorised commodity. Where a table shows a single daily fee, that single fee applies to the authorised activity shown. Exhibition trading is not charged by location band or commodity in this schedule.

Proposed only

This schedule shows proposed new fees for consultation. It is not the final determination of fees and does not itself authorise trading

Key definitions

W1/WC2 means pitches in those central postcodes. Non-W1/WC2 means other Westminster locations. Exhibition fees are a flat daily fee for authorised weekend and bank holiday trading only. separate casual-trader setting.

Isolated pitch daily pitch fees

These are the proposed daily pitch charges for isolated pitches. The fee shown is the daily charge per pitch by location band, day band and commodity. Sunday lines apply only where Sunday trading is authorised for the relevant pitch.

Location band	Day band	Non-food	Fresh produce	Hot food / takeaway
W1/WC2	Mon-Thu	£30	£35	£45
W1/WC2	Fri	£35	£40	£50
W1/WC2	Sat	£45	£50	£60
W1/WC2	Sun	£50	£55	£65
Non-W1/WC2	Mon-Thu	£20	£25	£35
Non-W1/WC2	Fri	£25	£30	£40
Non-W1/WC2	Sat	£35	£40	£50
Non-W1/WC2	Sun	£40	£45	£55

Commodity basis

The isolated pitch matrix uses a non-food base rate, with an uplift for fresh produce and a higher uplift for hot food / takeaway to reflect additional waste, food-safety, smoke, odour, oil, litter and compliance impacts.



Exhibition and portrait artist daily pitch fees

These are the proposed daily pitch charges for exhibition trading and portrait artist pitches. Exhibition pitch fees are a flat £20 per authorised weekend or bank holiday trading day only. The portrait artist daily fee is £10 per authorised trading day. Actual trading days, site rules and eligibility remain subject to the relevant licence, site requirements and any applicable conditions.

Exhibition pitch daily fees

Fee line	Authorised trading days	Proposed daily fee
Exhibition pitch daily fee	Weekends and bank holidays only	£20

Portrait artist pitch daily fees

Fee line	Proposed daily fee	When it applies
Portrait artist daily pitch fee	£10	Daily charge per authorised portrait artist pitch / trading day.

Exhibition and portrait artist daily fee notes

The exhibition pitch fee is a flat £20 per authorised weekend or bank holiday trading day only. It does not apply to ordinary weekdays and does not vary by location band or commodity. The £10 portrait artist daily fee applies only where portrait artist trading is authorised. These fees do not create a right to trade and do not change any site-specific authorised trading days, allocation rules, licence conditions or operating requirements.



Isolated pitch application and administration fees

These fees apply to specific isolated pitch application routes or administrative actions. They are separate from the daily pitch fees shown in this schedule.

Fee line	Proposed fee	When it applies
New permanent licence – hot food / takeaway	£763	New permanent isolated-pitch hot-food licence application.
New permanent licence – fresh produce	£723	New permanent isolated-pitch fresh-produce licence application.
New permanent licence – non-food	£656	New permanent isolated-pitch non-food licence application.
Variation – hot food / takeaway	£495	Full variation involving hot-food / takeaway trading.
Variation – fresh produce	£415	Full variation involving fresh-produce trading.
Variation – non-food	£415	Full variation involving non-food trading.
Transfer to next of kin	£147	Transfer process where the Act and policy allow.
Minor variation	£80	Minor change to days or commodities within the same category.
Change to registered assistant details	£20	Administrative update to registered assistant details.
Replacement / duplicate licence	£40	Replacement or duplicate licence documentation.
Replacement / duplicate plate	£40	Replacement or duplicate ID plate.

Exhibition and portrait artist application fees

These fees apply to exhibition and portrait artist application routes or administrative actions. They are separate from any daily pitch charge that applies once trading is authorised.

Exhibition licence application fees

Fee line	Proposed fee	When it applies
New exhibition licence	£200	New exhibition licence application.
Replacement / duplicate exhibition licence	£40	Replacement or duplicate exhibition licence documentation.
Replacement / duplicate exhibition plate	£40	Replacement or duplicate exhibition plate.

Portrait artist licence application fees

Fee line	Proposed fee	When it applies
New portrait artist licence	£120	New portrait artist licence application.
Portrait artist renewal	£81	Renewal of a portrait artist licence.
Replacement / duplicate portrait artist plate	£40	Replacement or duplicate portrait artist plate.

Application fees are separate

Where an application fee applies, it is separate from any daily pitch charge that would apply if trading is authorised.

Sunday and bank holiday fee lines

Sunday and bank holiday fee lines apply only where trading is authorised for the relevant site or pitch. They do not create a right to trade on Sundays or bank holidays.

Document status

This is a consultation draft prepared for publication. Proposed figures may change after representations and formal decision-making.

Invalid or withdrawn applications

Where an application is withdrawn or invalidated, any retained fee element will reflect the work actually undertaken.