Cranleigh Stakeholder meeting - Minutes

Date & Time:	**Monday 10th February 2025 13:00 – 14:30**
Venue:	**Cranleigh Parish Council office**
Chair:	Surrey County Council, Director - Planning & Placemaking (TC)
Membership:	• Surrey County Council and Waverley Borough Council Councillor – LT • Surrey County Council, Placemaking specialist – HC • Surrey County Council, Placemaking officer -JB • Cranleigh Parish Council representative – CW • Cranleigh BID representative – SC • Save the Heart of Cranleigh petition representative – GL • Cranleigh Chamber of Commerce representative – RF
Apologies:	• Cranleigh BID representative – TS
Guests:	
Note Taker:	Surrey County Council, Placemaking officer – JB

1. **Discussions from previous meeting:**
2. **Engagement Results**

JB shared a presentation on the results captured during the December 2024 engagement events. Through Commonplace, feedback was gathered. A total of 482 comments were received across 5 different themes. These results included 20 paper surveys as well as the responses from those who wished to keep their response hidden from public view. The full report will be uploaded onto the commonplace site in the next couple of weeks.

Following this engagement, SCC will honour the engagement results and move into detailed design the following changes:

- Raised Zebra crossing outside Marks and Spencer
- Raised Crossing point outside Cranleigh Pharmacy
- Widening the pavement slightly at Knowle Lane junction
- Improving the existing raised pedestrian area at Knowle Lane Junction
- Improve vehicle access at the Post Office entrance
- Raise the crossing point across the road that leads to the post office
- Raise the footways near the planters opposite the cafe
- Introduce a raised crossing point at the traffic light crossing outside of the Post Office
- Introduce a new bus shelter outside library
- Introduce a timed no loading zone from Village Way to Marks and Spencer Foodhall, at peak hours.

Following this engagement, SCC will honour the engagement results, and the following changes **will not** be progressed into detailed design:

- Changing kerb lines at Knowle Lane Junction to help reduce vehicle speeds at the junction
- Introducing low level, low maintenance planting at Knowle Lane junction
- Change the existing bus layby width.
- No changes to the parking outside of WHSmith

- Will not be widening the pavements
- Will not be removing one parking bay outside the Fish & Chip shop

3. Questions

As the results for introducing timed loading bays outside of the Fish & Chip shop and Marks and Spencer were close in numbers with 202 responses in favour, and 201 against, we propose **not to** introduce a timed loading bay.

GL – Concerns regarding the raised crossings, both outside of M&S and Cranleigh Pharmacy. If you calculate the number of those who did not want a change and those who just wanted road markings then this result outweighs those who would like raised crossings.

HC – The same could be said about the number of people who do want a change. It has always been made clear that SCC will honour the majority engagement results.

RF - raised concerns regarding the close proximity of the raised zebra and raised crossing. Concerns also raised regarding the lack of footway space near Cranleigh Pharmacy. Highlighting that the corner is very narrow, especially for those needing assistance walking or for those with push chairs etc.

HC – These details will be raised with our designers as we progress into detail design, there may be something we can do without removing a car parking space, but we don't know at this stage.

GL – There may be issues with the parking outside the Fish & Chip shop, Thames Water tried to carry out work there and could not because the layby is privately owned.

HC – Highlighted that the layby is Highway Land.

LT – Confirmed that Thames Water could not carry out the works due to not having a work permit.

RF – Raised concerns regarding not being able to park in the disabled bays due to illegal parking.

TC – Suggested that SCC enforcement team address this issue and increase the amount of enforcement in Cranleigh.

LT – Confirmed SCC enforcement team fully aware and have increased visits, however unfortunately a lot of people are not paying the fines and are parking there / throughout the High Street regardless.

TC – Suggested to continue working with the enforcement team on this matter.

CW – Confirmed that this is a very important issue for Cranleigh residents, and did not want to loose sight of this issue.

LT – Requested that the footways still be considered to be resurfaced if not widened.

CW – Confirmed that resurfacing the footways from Village way down the Highstreet is very important to Cranleigh residents.

HC – Confirmed that SCC will ask the designers to look at this during detailed design. Reminded that SCC can only resurface land SCC own. A large proportion of the footways along the High Street is privately owned and therefore SCC can not make changes to private property. SCC will be able to look at the resurfacing, however will need to be mindful of the different levels between Private and SCC land.

CW – Confirmed that the parish is trying to inform residents of the different ownership throughout the High Street, and will continue to do so, urging others to do the same.

LT – Requested that SCC introduce bollards by the vape shop (near the butchers). Or at least smarten up all the bollards along the High Street.

HC – Confirmed that we will look into this, however the BT chambers on the pavement may cause an issue.

4. Next Steps

HC – The project's next step is to progress into detail design. This stage involves creating detailed drawings and specifications for every component of the design. Additional surveys may be required. SCC will look at procuring a designer internally first, and if not available then will need to go out to tender to procure an external designer.

RF – Requested a realistic time frame for the works to be carried out.

HC – Potentially January 2026, however discussed that the Traffic Regulation Orders (TROs) required to build the scheme have an 18 week lead time (once the designs have been completed).

CW – Reminded that the works could clash with the leisure centre works.

HC – SCC have been coordinating with the leisure centre works team, we are both aware of each others' projects.

5. Road Permits

HC – Within Cranleigh, any Highway works need to have a road permit in order to carry out the works (unless it is an emergency). SCC need to book road space in advance of any works being carried out to secure the space. Road space was booked for the High Street works last year, once we knew that the works would not be carried out, SCC changed the dates and parameters of the works for The Obelisk, unfortunately the system automatically renewed not taking into account the new parameters.

GL – The Obelisk works have not been communicated, the works will cause gridlock through the High Street.

HC – Confirmed that the works are taking place at night, during the week.

RF – Enquired after Fountain Square.

HC – Confirmed some delays due to part of the area being common land. SCC will need to go through the appropriate channels. For example, we would like to provide electrical sockets for the market stalls, however as that is on Common Land we will need permission to do so. Aiming for works to take place during May half term (to minimse school disruption) . However the TRO processes may delay this.

SC - Enquired after Fountain Square, length of time to complete works.

HC – Waiting for our contractors to confirm.

RF – Will make enquiries as to how the works previously were carried out on Common Land.

Footnote, following the meeting, it has been confirmed that previous works carried out in Fountain Square had been done so without gaining standard permission required to work on common land.

6. Closing remarks / AOB

JB – The engagement results will be available online on the commonplace website. Aiming for this to be published W/C 17th Feb

HC – Working on the Wayfinding elements, information has been sent to LT to check.

SC – Enquired if the signs will go in before / after the High Street works?

HC – Will aim to put in during the HS works where possible.

HC – The new bus stop outside of the library will be a bespoke project.

LT – Requested for real time information to be available in the bus stop.