PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT

AGENDA

Board Title: Laindon Neighbourhood Board
Date: 24.09.2026
Time: 17:30-18:30
Location: Well-being hub (TBC) / Microsoft teams
Chair: Tammy Nicholls
Serviced by: Olivia Dourado

Attendees: Tammy Nicholls (Chair), Michael Plant, Colin Campbell, Richard Holden MP, Sharon Barbour, Councillor Kattady, Thomas Williams, Dr Anita Pereira, Grant Taylor, Colin Evans, Olivia Dourado

Guests: Matthew Scott, Anna White

No.	Agenda Item	Purpose	Description	Lead
1.	**Welcome and apologies**	**For discussion**	Approval of minutes 10.09.2026 for publication and action log updates. Members are invited to declare any conflicts of interest at this point in the meeting **Reminder to all board members of the revised meeting times and duration:** **Start time 5:30pm – End time 6:30pm (1 hour duration)**	**Chair/All** **17:30-17:35**
2.	**TONIC Report**	**For information**	Tonic representative attending to present findings and answer board questions on the report.	**Matthew Scott** **15:35-17:50**
3.	**Laindon Master Plan**	**For information**	Senior Urban Design Officer from Basildon Council to provide update on Master Regeneration Plan for Laindon	**Anna White** **17:50:18:05**
4.	**Phase 2 engagement**	**For discussion/ action**	Continue to secure hosting venues to complete consultation work, promote engagement events via commonplace, flyers and through partnership networks. Commonplace can also be used to launch a new survey which focuses on selecting multiple choice options to determine key opportunities to focus on.	**Chair/All** **18:05-15:15**
5.	**November Submission**	**For discussion/ action**	Using the MHCLG guidance and drafted documents as guidance to collating the final report. Finalisation of working group in London to be agreed by the board and scheduled to progress, do remember to take photos of engagement events, board meet ups and anything else you may want to use as an item for the report, this also includes graphs and charts as visuals.	**Chair/All** **18:15-18:20**
6.	**AOB**	**For discussion**	• Next board meeting: Thursday 8th October 2026, Venue to be agreed	**All** **18:20-18:30**

PRIDE IN PLACE
LED BY YOU – BACKED BY UK GOVERNMENT

Action	Ownership / Deadline	Update	Status
Establish police representative to shadow the board	**Olivia – 25.06.2026**	Olivia has contacted local police Srg for the area and is awaiting a response. Response chased again on 07.07.2026	On-going
Thomas, Tammy, Olivia/Grant to have a meeting to finalise approach ready for implementation.	**10.09.2026**	Provisional dates requested, meeting to be finalised.	On-going
Olivia to liaise with Chalvedon Chair to arrange Thomas's attendance to the board.	**10.09.2026**	Olivia meeting with Jay on 17.08.2026 and will update Thomas on agreed plan of action	On-going
Olivia to contact proposed venues for provisional dates and hire costs	**10.09.2026**	Draft email has been sent to the Chair for approval prior to sending to proposed venues for confirmation	On-going
Board to finalise survey questions based on data reports received.	**10.09.2026**	Draft questions to be sent to Olivia for collation and inclusion on Commonplace draft	On-going
Working Group	**10.09.2026**	Olivia to finalise plan with chair along with supporting action plan, proposed dates will be shared with board members for approval	On-going

Submission Deadline: Second submission due November 30th (4 year spend proposal for £8 million)